

# Community Development Fund Application Form 2020/2021



The closing date for applications is -  
**4:00pm Thursday 30 April 2020**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Address:

Contact Person: \_\_\_\_\_

Contact email: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_

(W) \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

**ABN:** \_\_\_\_\_ (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Telephone (hm)** \_\_\_\_\_ **(wk)** \_\_\_\_\_

**Contact Person 2:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Telephone (hm)** \_\_\_\_\_ **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

**Current Membership Numbers:**

**20 years and over** Male \_\_\_\_\_ Female \_\_\_\_\_

**Junior (< 20 years)** Male \_\_\_\_\_ Female \_\_\_\_\_

**TOTAL** Male \_\_\_\_\_ Female \_\_\_\_\_

**Existing Facilities:**

**Project Description:**

**Location:**

**Demonstrated Need / Benefit:**

**Other organizations involved or sharing facility:**

**If Council contribution does not meet requested amount how will project be financed or affected?:**

**Budget**

<b>\$</b>	<b>Cost ex-GST</b>	<b>GST</b>	<b>Cost Inc GST</b>	<b>Confirmed?</b>	<b>Notes</b>
<b>Applicant Cash</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Voluntary (in kind) labour</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Donated materials</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Funds from other sources</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Amount requested from the Community Development Fund?</b>					
<b>TOTAL PROJECT AMOUNT</b>					

**Ongoing Management:**

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** \_\_\_\_\_

**Position Held:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

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