



SHIRE OF RAVENSTHORPE

MINUTES

**Special Meeting of Council held in the Council Chambers,
Ravensthorpe, on Monday,
16th October 2017 Commenced at 4.04PM**

SPECIAL MEETING OF COUNCIL

HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE,
MONDAY 16th OCTOBER 2017 AT 4.04PM

CONTENTS	PAGE NUMBER
1. DECLARATION AND OPENING	4
2. RECORD OF ATTENDANCE / APOLOGIES	4
3. PUBLIC QUESTION TIME	4
4. DISCLOSURE OF INTEREST	4
5. TENDERS – FLOOD REPAIRS	5
6. MATTERS BEHIND CLOSED DOORS	7
7. CLOSURE OF MEETING	7

EXTRACT FROM LOCAL GOVERNMENT ACT 1995

5.5. CONVENING COUNCIL MEETINGS

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.

- (2) **The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

4:04pm – the presiding person, Cr Dunlop, declared the meeting open.

2. RECORD OF ATTENDANCE

MEMBERS: Cr Keith Dunlop Shire President
Cr Peter Smith Deputy President
Cr Kerry Dickinson
Cr Sharyn Gairen
Cr Ken Norman
Cr Graham Richardson

STAFF: Ian Fitzgerald Chief Executive Officer
Jenny Goodbourn Manager Corporate & Community Services

APOLOGIES:

Darryn Watkins Manager of Engineering Services

ON LEAVE OF ABSENCE:

Cr Ian Goldfinch

ABSENT:

VISITORS: Jason Carter, JV Transport Ravensthorpe
Cameron & Dana Fairhead, Joryn Haulage Ravensthorpe

3. PUBLIC QUESTION TIME

Nil

4. DISCLOSURE OF INTEREST

Nil

5. TENDERS – WANDRRA ROAD REPAIRS - RFT 1/2017, 2/2017, 3/2017, 4/2017, 5/2017, 6/2017**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	11 October 2017
Author:	Ian Fitzgerald – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	OPUS Tender Assessment Report

Summary:

A series of tenders have been called for packages of works for the repairs of shire roads as a result of the February 2017 flood event. The event has been declared a natural disaster and that has triggered funding – WANDRRA AGRN 743 is the allocated reference number.

The submissions to the initial tenders have been assessed by Council's consultants, OPUS, against the criteria outlined in the tender documents and a report prepared.

The report is now submitted to Council for consideration and adoption of the recommendations.

Background:

The flood event of February 2017 severely impacted some 90 local governments including the Shire of Ravensthorpe. The event was declared a natural disaster and this has triggered disaster relief funding under WANDRRA.

Once the event was declared a disaster a process of assessing and recording each area of damage was required with a cost estimate for repairs prepared. All this documentation is then presented to Main Roads WA for their assessment and subsequent approval.

Comment:

It is only after the approvals are received that the process of carrying out repairs can be initiated. Working with our consultants, Main Roads WA and Office of Emergency Management a series of works packages across areas of the shire have been developed and tenders called for the first 6 works packages – it is estimated there will

be in the order of 30 works packages that will require tenders to be called – tenders are required for works packages that are over \$150,000 in value.

The report from OPUS attached to this item outlines the tenders received and the assessment against the established criteria. A map is included that identifies the area/roads that are included in each package.

Consultation:

Not applicable.

Statutory Obligations:

Local Government Act 1995 and associated regulations

Policy Implications:

Nil

Budget / Financial Implications:

Council will be required to fund the repair works and then through a complex and time consuming process claim the funds back through Main Roads WA – a process that could take up to 6 weeks from time of lodging our claims.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION			ITEM 5
Moved: Cr K Dickinson		Seconded: Cr P Smith	
That Council awards the tenders as outlined in the table below:			
Tender No.	Recommended Contractor	Price (Incl.GST) \$	Estimated Reduced Price \$
01/2017	WCP Civil Pty Ltd	658,057.33	
02/2017	ACH Contractors Pty Ltd	291,524.93	
03/2017	BCP Contractors Pty Ltd	889,134.49	828,131.15
04/2017	WCP Civil Pty Ltd	886,344.13	
05/2017	BCP Contractors Pty Ltd	936,524.00	
06/2017	BCP Contractors Pty Ltd	740,880.34	720,671.69
As a part of the letter of award, a revised schedule of prices including the reduced prices will be requested from BCP Contractors Pty Ltd for tenders 03/2017 and 06/2017 and will be included in the contract document.			
Carried: 6/0			Res: 117/17

6. MATTERS BEHIND CLOSED DOORS

Nil

7. CLOSURE OF MEETING – 4.12PM

These minutes were confirmed at the meeting of the 16 November 2017

Signed: 
 (Presiding Person at the meeting of which the minutes were confirmed.)

Date: 16 November 2017