



# **MINUTES**

**Special Council Meeting  
Tuesday, 31 August 2020**

**Commencing at 5.00pm  
Ravensthorpe Recreation Centre**

# SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held at the Ravensthorpe Recreation Centre, on Monday, 31 August 2020 – commencing at 5.00pm.

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## **EXTRACT FROM LOCAL GOVERNMENT ACT 1995**

### **5.5. CONVENING COUNCIL MEETINGS**

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) **The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.**

### **1. Declaration of Opening / Announcements of Visitors**

The Presiding Member declared the meeting open at 6.27pm.

### **2. Attendance / Apologies / Approved Leave of Absence**

COUNCILLOR'S:      Cr Keith Dunlop            (Shire President)  
                             Cr Julianne Belli            (Deputy Shire President)  
                             Cr Ian Goldfinch  
                             Cr Sue Leighton  
                             Cr Thomas Major  
                             Cr Mark Mudie  
                             Cr Graham Richardson

STAFF:                      Gavin Pollock            (Chief Executive Officer)  
                                 Les Mainwaring        (Director Corporate and Community Services)  
                                 Graham Steel            (Director Technical Services)  
                                 Kim Bransby            (Executive Assistant)

APOLOGIES: Nil.

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBER OF THE PUBLIC: Nil.

### **3. Announcements by the Presiding Member**

Nil.

### **4. Disclosure of Interest**

4.1 Cr Goldfinch signed declaration in relation to Item 5.1.

Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.  
Nature of Interest – Proximity has a house on Jerdacuttup Road, Hopetoun and Birdwood Road, Hopetoun.

Cr Belli signed declaration in relation to Item 5.1.

Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.

Nature of Interest – Proximity Belli Road runs through her property and is one of the main roads used by family.

Cr Belli signed declaration in relation to Item 5.2.

Impartiality pursuant to Regulation 11 of the *local Government (Rules of Conduct) Regulation 2007*.

Spouse is one of the nominated Fire Control Officers.

Cr Mudie signed declaration in relation to Item 5.2.

Impartiality pursuant to Regulation 11 of the *local Government (Rules of Conduct) Regulation 2007*.

Is one of the nominated Fire Control Officers.

## **5. Special Business**

### **5.1 Adoption of 2020-21 Budgets and Schedules**

<b>File Reference:</b>	<b>FM.BU.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Director Corporate &amp; Community Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>26 August 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft Statutory Budget 2020-21 and Schedules – Attachment Grey</b> <b>Revised Fees and Charges 2020- 21 – Attachment Yellow</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

To adopt the Annual Budget for the 2020/2021 financial year in accordance with the requirements of the *Local Government Act 1995* and other relevant legislation together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of elected members fees for the year and other consequential matters arising from the budget papers.

#### **Background:**

The Local Government Act requires Council's by 31 August each financial year to prepare and adopt, in the form and manner prescribed, a financial budget for its municipal fund for the financial year ending the next following June.

The draft 2020/21 Annual Budget has been compiled based on the principles contained within the Strategic Community Plan and prepared in accordance with the presentations made to councillors through corporate discussions 19 May, 4 August, 18 August 2020 and a budget workshop 28 July 2020.

The differential general rates strategy was adopted by the council on 19 May 2020 in response to the 8 May 2020 Order from the Minister for Local Government; Heritage; Culture and the Arts to modify or suspend provisions of the *Local Government Act 1995* and Regulations where the Minister considered that such an order was necessary to deal with the consequences of the COVID-19 pandemic State of Emergency.

At the Ordinary Council Meeting 19 May 2020, Council resolved to:

- 1. Accept the report on rates strategy for 2020/21.*
- 2. Provide direction to the Chief Executive Officer to freeze rates in accordance with the Ministerial Local Government (COVID-19) Order 2020.*

In resolving to freeze rates in the dollar at or below those imposed in 2019/20, the Shire was released from having to obtain Ministerial Approval for differential rates, thus reducing the regulatory burden and time delay taken for receiving Ministerial approval.

Another regulatory benefit of a "Rates Freeze" is that local governments were able to forego the need to advertise rates in the dollar for 21 days and the need to consider submissions before adopting the budget.

**Adopted Strategy:** There was no Gross Rental Re-Valuation for 2020/21 therefore rates in the dollar have remained the same to freeze rates, however there has been an Unimproved Re-Valuation with a slight increase in values, therefore in order to freeze the total yield in rates equal to the previous year, the rates in the dollar have been adjusted downward thus still conforming the Minister’s definition of “Rates Freeze”.

**Comment:**

The overall yield in rates raised for the year 2020/21 has remained the same as 2019/20 thus delivering 0% increase in rates revenues. This freeze in rates has not allowed the Shire to offset general increases in expenditure and has required a number of cost cutting measures in order to enable the Shire of Ravensthorpe to complete its works programs and provide services required by the community and meet the compliance requirements of various governing agencies, that are not funded by drought related grant stimulus measures.

The budget has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

The main features of the draft budget include:

- Total revenue of<sup>1</sup> ~\$4.45m in rates and ~\$7.2m relating to the Ravensthorpe Cultural Precinct.
- Rates have been frozen with an overall yield increase of 0% across all categories
- A new Project Officer position has been created in order to facilitate the implementation of the \$7M Ravensthorpe Cultural Precinct development, \$1M Drought Communities program, and the \$513,120 Local Roads and Community Infrastructure program.
- Capital Works Program of \$13.4m including:
- Capital Grant Stimulus Projects
  - \$7.03m Ravensthorpe Cultural Precinct,
  - \$258K Hopetoun Sports Pavilion Building Improvements,
  - \$282K Hopetoun Oval Dual Irrigation,
  - \$114K Ravensthorpe Entertainment Centre Balcony,
  - \$100K Marketing and Promotion Project,
  - \$100K Ravensthorpe Regional Arts Council in the House Project,
  - \$ 75K Tamarine Road Patch & Seal Repair,
  - \$ 68K Two Mile Hopetoun Ablution upgrade,
  - \$ 50K Hopetoun Entry and Roundabout Landscape,
  - \$ 45K Maitland St Park upgrade Hopetoun,
  - \$ 41K Starvation bay Campsite Upgrade,
  - \$ 38K Fitzgerald Rd Floodway sealing,
  - \$ 30K Footpath Upgrade Hoskin St Ravensthorpe,
  - \$ 27K Mason bay Campsite Upgrade,
  - \$ 25K Silo Artwork Illumination Ravensthorpe ,
  - \$ 25K Ravensthorpe Recreation Centre Solar Hot Water, and
  - \$239K Plus nineteen other community Projects.
- Other Capital Works Projects
  - \$100K Little Barrens Playground Upgrade,
  - \$ 80K The Cub House Playground Upgrade,
  - \$250K Ravensthorpe Regional landfill Weighbridge,
  - \$271K Mallee Road Construction,
  - \$216K Jerdacuttup Road,
  - \$100K Springdale Road,
  - \$154K Hamersley Drive,
  - \$346K West River Gravel Resheet,
  - \$1,100K Jerdacuttup River Bridge,
  - \$100K Depot Block expansion, and
  - \$1,961K Plant Replacement Programme purchases.

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<sup>1</sup> **Wording amended to reflect incorrectly noted value of operating revenue.**

- Building maintenance allocation of \$908K.
- Debt Servicing costs of \$283K for existing debt, with no new borrowings, and a Transfer In of \$100,000 to Roadworks Reserve to contribute to next year’s payout of Roadworks Loan 38D.
- Plant Replacement Reserve transfer in of \$950K for ongoing asset management with all purchases fully covered by Reserve.
- Building Reserve transfer in of \$450,000 to fully fund Council’s contribution of \$1,450,000 to the Ravensthorpe Cultural Precinct development.
- Community Development fund \$33,000 and Other donations \$4,400 allocation.
- Community Groups and event funding recurring allocations:
  - \$ 2,500 Australia Day Breakfast
  - \$ 7,000 Seniors Christmas Party
  - \$ 6,000 Ravensthorpe CRC – Fitzy Unearthed Project
  - \$ 5,000 Munglinup Library
  - \$ 5,000 Ravensthorpe Historical Society
  - \$ 7,000 Fitzgerald Biosphere Promotion
  - \$ 10,000 RAIN Project assistance
  - \$ 15,000 Hopetoun Progress Association
  - \$ 49,000 Hopetoun CRC – Library
  - \$ 52,000 Ravensthorpe CRC - Library
  - \$ 5,000 Hopetoun CRC – Visitor Services
  - \$177,500
- \$120,000 for Bushfire mitigation.
- \$94,000 for Pest Animal and Declared Weed control.
- \$263,000 Net Operating investment in Medical Practice facilities.
- \$993,000 Childcare operating expense budget operation.
- An estimated surplus of \$1.739m is anticipated to be brought forward from 30 June 2020. However this is unaudited and may change. Any change will be addressed as part of the half yearly budget review.

The draft 2020/21 budget continues to deliver on strategies derived through community consultation and adopted by the council and maintains a high level of service across all programs.

The main economic stimulus for this year’s budget is the presence of a range of federal grants to counter the recent effects of drought communities together with the effects of the State of Emergency in response to the COVID 19 pandemic. The Shire has also followed State Ministerial advice to freeze rates as further assistance to the community.

The finalisation of the Shires Integrated Planning framework and long term strategies will play an integral role in developing the Shire’s vision for the future and will allow the development of priorities to achieve the consensus of community aims.

**Consultation:**

Executive Staff  
Councillors  
Bev Webb – Financial Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2020/21 budget as presented is considered to meet statutory requirements.

Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* (*Receptacle Charges for Waste Collections*).

Section 41 of the *Health Act 1911* for the management and maintenance of community effluent systems.

**Policy Implications:**

Nil.

**Financial Implications:**

A balanced budget for the 2020/21 financial year. Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2020/21 budget attached for adoption.

**Strategic Implications:**

The budget documents Council’s financial objectives for the next twelve (12) months.

The draft 2020/21 budget has been developed based on the existing Community Strategic Plan and Integrated Planning documents prepared by the Shire of Ravensthorpe.

**Sustainability Implications:**

**Environmental:**

The draft 2020/21 budget supports key environmental strategies and initiatives adopted by the council.

**Economic:**

The draft 2020/21 budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.

**Social:**

The draft 2020/21 budget delivers social outcomes identified in various planning and community supporting strategies that have previously been adopted by the council.

**Risk Implications:**

Risk	Low(4)
Risk Likelihood (based on history and with existing controls)	Low(2)
Risk Impact / Consequence	Minor(2)
Risk Rating (Prior to Treatment or Control)	Low(4)
Principal Risk Theme	Low(2)
Risk Action Plan (Controls or Treatment Proposed)	Low(2)



**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 4 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Recommendation:

That Council;

**Part A – Municipal Fund Budget for 2020/21**

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 the council adopt the Municipal Fund Budget as contained in the attachment to this agenda and the minutes for the Shire of Ravensthorpe for the 2020/21 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of -\$4,703,057.<sup>2</sup>
- Statement of Comprehensive Income by Program on page 4 showing a net result for that year of -\$4,703,057.
- Statement of Cash Flows on Page 6.
- Rate Setting Statement on page 7 showing an amount required to be raised from rates, including interim and back rates, of \$4,454,699 based on a 0% rate increase.
- Notes to and Forming Part of the Budget on pages 10 to 32.

**Moved: Cr Belli**

**Seconded: Cr Goldfinch**

**Res: 107/20**

**Decision:**

**That Council;**

**Part A – Municipal Fund Budget for 2020/21**

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 the council adopt the Municipal Fund Budget as contained in the attachment to the agenda and the minutes for the Shire of Ravensthorpe for the 2020/21 financial year which includes the following:

- **Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of -\$4,719,371.**
- **Statement of Comprehensive Income by Program on page 4 showing a net**

<sup>2</sup> *Incorrect value amended in Decision.*

- result for that year of **-\$4,719,371.**
- **Statement of Cash Flows on Page 6.**
- **Rate Setting Statement on page 7 showing an amount required to be raised from rates, including interim and back rates, of \$4,454,699 based on a 0% rate increase.**
- **Notes to and Forming Part of the Budget on pages 10 to 32.**

**Voting Requirements: Absolute Majority**

**Carried: 7/0**

**Moved: Cr Major**

**Seconded: Cr Richardson**

**Res: 108/20**

**Part B – General and Minimum Rates, Instalment Payment Arrangements**

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following general rates and minimum rates on Gross Rental and Unimproved Values.

**1.1 General Rates**

<b>Residential (GRV)</b>	<b>11.7165 cents in the dollar</b>
<b>Commercial (GRV)</b>	<b>13.1567 cents in the dollar</b>
<b>Industrial (GRV)</b>	<b>15.4430 cents in the dollar</b>
<b>Transient Workforce Accom (GRV)</b>	<b>31.4867 cents in the dollar</b>
<b>Short Stay Accomodation (GRV)</b>	<b>31.4867 cents in the dollar</b>
<b>Rural (UV)</b>	<b>0.8139 cents in the dollar</b>
<b>Mining (UV)</b>	<b>8.3600 cents in the dollar</b>

**1.2 Minimum Payments**

<b>Residential (GRV)</b>	<b>\$870</b>
<b>Commercial (GRV)</b>	<b>\$870</b>
<b>Industrial (GRV)</b>	<b>\$870</b>
<b>Transient Workforce Accom (GRV)</b>	<b>\$850</b>
<b>Short Stay Accommodation (GRV)</b>	<b>\$850</b>
<b>Rural (UV)</b>	<b>\$850</b>
<b>Mining (UV)</b>	<b>\$320</b>

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- **Full payment and 1st instalment due date** **14 October 2020**
- **2nd quarterly instalment due date** **09 December 2020**
- **2nd half instalment due date** **03 February 2021**
- **3rd quarterly instalment due date** **03 February 2021**
- **4th quarterly instalment due date** **31 March 2021**

3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each

instalment after the initial instalment is paid.

4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
5. Pursuant to section 6.51 (1) and subject to section 6.51 (4) of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 8% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Voting Requirements: Absolute Majority

Carried: 7/0

Moved: Cr Mudie

Seconded: Cr Leighton

Res: 109/20

#### Part C – General Fees and Charges for 2020/21

Pursuant to section 6.16 of the Local Government Act 1995, council adopts the Fees and charges included with the draft 2020/21 budget.

Voting Requirements: Absolute Majority

Carried: 7/0

Moved: Cr Major

Seconded: Cr Belli

Res: 110/20

#### Part D – Other Statutory Fees for 2020/21

1. Pursuant to section 53 of the Cemeteries Act 1986 council adopts the fees and charges for cemeteries within Shire included in the draft 2020/21 budget.
2. Pursuant to section 245A (8) of the Local Government (Miscellaneous Provisions) Act 1960 the council adopts a swimming pool inspection fee of \$60.00.
3. Pursuant to section 67 of the Waste Avoidance and Resources Recovery act 2007, council adopt the following charges for the removal of domestic and commercial waste:
  - 3.1 Residential Commercial and Industrial Premises 240L Refuse Bin Collected Weekly \$317.75 pa
  - 3.2 Residential Commercial and Industrial Premises 240L Recycling Bin Collected Fortnightly \$112.75 pa
4. Pursuant to Section 41 of the *Health Act 1911* council adopt the following effluent charges for the management and maintenance of community effluent systems within the town sites of Munglinup and Ravensthorpe:
  - 4.1 General Rates
    - Ravensthorpe (GRV) 2.3252 cents in the dollar
    - Munglinup (GRV) 2.6563 cents in the dollar
  - 4.2 Minimum Payments
    - Ravensthorpe (GRV) \$200
    - Munglinup (GRV) \$200
  - 4.3 Non Rateable Properties
    - First Fixture \$200
    - Per Additional Fixture \$125
    - Commercial Volume Sewerage (CBH sites) \$1500

Voting Requirements: Absolute Majority

Carried: 7/0

Moved: Cr Goldfinch

Seconded: Cr Mudie

Res: 111/20

**Part E – Elected Members Fees and Charges**

1. Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual fees for payment of elected members in lieu of individual meeting fees:

President	\$20,300
Councillors	\$13,600
  
2. Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:

Phone, fax, IT & Telecommunications	\$1,100
-------------------------------------	---------
  
3. Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$13,400
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4. Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Deputy President	\$3,350
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Voting Requirements: Absolute Majority

Carried: 7/0

Moved: Cr Major

Seconded: Cr Richardson

Res: 112/20

**Part F – Material Variance Reporting for 2020/21**

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2020/21 for reporting material variances shall be 10% or \$100,000, whichever is the greater.

Voting Requirements: Absolute Majority

Carried: 7/0

Moved: Cr Mudie

Seconded: Cr Leighton

Res: 113/20

**Part G – Rates Exemption**

That pursuant to section 6.47 of the *Local Government Act*, and in keeping with past years, the 2020/21 rates on the following properties be waived to encourage these community organisations:

- Assessment A14326 – 62 Esplanade – CWA of Hopetoun
- Assessment A11670 – 75 Spence Street – Baptist Union of WA Inc.
- Assessment A11569 – 23 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A11697 – 25 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A430 – 21 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A321 – 23 Morrell Street – St Johns Ambulance Australia Munglinup Sub Centre

- **Assessment A611 – 21 Morgans Street – St Johns Ambulance Australia Ravensthorpe Sub Centre**
- **Assessment A776 – 49 Esplanade – The Roman Catholic Bishop of Bunbury**
- **Assessment A589 – 38 Kingsmill Street – The Uniting Church in Australia Property Trust WA**
- **Assessment A636 – 51 Morgans Street – Ravensthorpe Community Centre**
- **Assessment A13375 – 16 Chambers Street – Hopetoun Progress Association**

**Subject to eligibility of exemption being reviewed.**

**Voting Requirements: Absolute Majority**

**Carried: 7/0**

The Chief Executive Officer and the Shire President took the opportunity to thank the Director Corporate and Community Services, Shire Staff and the Financial Consultants on the Budget Preparation.

## 5.2 Appointment of Bush Fire Control Officers and Fire Break Notice 2020/21

<b>File Reference:</b>	<b>ES.EM.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Ravensthorpe Bush Fire Advisory Committee</b>
<b>Author:</b>	<b>Manager Governance and Special Projects</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>28 August 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Fire Break Notice 2020/21 – Attachment Blue Appointment of Bush Fire Control Officers – Attachment Green</b>
<b>Previous Reference:</b>	<b>Item 15.2 – 16 June 2020</b>

### **Summary:**

This report recommends Council adopt the Firebreak Break Notice 2020/21 as well as the appointment of authorised Bush Fire Control Officers prior to Government Gazettal.

### **Background:**

Each year Council is required to adopt its Firebreak Notice as well as appointing its Bush Fire Control Officers.

### **Comment:**

The Bush Fire Advisory Committee has reviewed and put forward a recommendation on the Brigade Structure and requirements to be placed on the community as part of the Firebreak Notice in readiness for the 2020/21 fire season.

### **Consultation:**

Elected Members.  
Executive Team.  
Ravensthorpe Bush Fire Advisory Committee.  
Department of Fire and Emergency Services.

### **Statutory Environment:**

S.67 of the *Bush Fire Act 1954* allows for the establishment of an Advisory Committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control.

In accordance with clause 3.12 of the Shire of Ravensthorpe Bushfire Brigades Local Law 2010, when considering persons for the position of a bush fire control officer, the Council is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

### **Policy Implications:**

Council Policy "LO2 - Shire of Ravensthorpe Bush Fire Advisory Committee (BFAC)" promotes and encourages volunteerism and making the Shire of Ravensthorpe a safe community by managing fire risk.

### **Financial Implications:**

Nominal costs are associated with the publishing of the Government Gazette through the State Law Publisher.

### **Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations as the leased area has already been cleared.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Goldfinch**

**Seconded: Cr Major**

**Res: 114/20**

**Decision**

**That Council;**

1. **Endorses the Shire of Ravensthorpe Bush Firebreak Notice 2020/21 as detailed in Attachment Blue; and**
2. **Authorises the appointment of the Shire of Ravensthorpe Bush Fire Control Officers as detailed in Attachment Green.**

**Voting Requirements: Absolute Majority**

**Carried: 7/0**

**6. Matters Behind Closed Doors**

Nil.

**7. Closure of Meeting**

The Presiding Member declared the meeting closed at 6.40pm.

These minutes were confirmed at the meeting of the 15 September 2020.

Signed:   
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 15 September 2020





# **ATTACHMENTS**

**Special Council Meeting**

**Monday**

**31 August 2020**

**5.00pm**

**Ravensthorpe Recreation Centre**

**Ravensthorpe**

# ATTACHMENT

# SHIRE OF RAVENSTHORPE

## BUDGET

### FOR THE YEAR ENDED 30 JUNE 2021

LOCAL GOVERNMENT ACT 1995

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#### SHIRE'S VISION

***Growing our Community***

**SHIRE OF RAVENSTHORPE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2021**

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	1(a)	4,503,933	4,481,702	4,502,098
Operating grants, subsidies and contributions	10(a)	2,011,246	4,028,352	1,718,517
Fees and charges	9	2,137,072	1,151,610	1,532,700
Interest earnings	12(a)	78,300	103,066	97,000
Other revenue	12(b)	576,247	414,507	802,300
		<b>9,306,798</b>	<b>10,179,237</b>	<b>8,652,615</b>
<b>Expenses</b>				
Employee costs		(4,287,386)	(3,867,560)	(4,502,324)
Materials and contracts		(3,494,094)	(3,538,584)	(3,316,347)
Utility charges		(219,758)	(236,160)	(220,270)
Depreciation on non-current assets	5	(4,902,716)	(4,571,345)	(1,978,847)
Interest expenses	12(d)	(90,968)	(102,827)	(75,860)
Insurance expenses		(225,393)	(223,390)	(217,762)
Other expenditure		(355,930)	(352,160)	(224,800)
		<b>(13,576,245)</b>	<b>(12,892,026)</b>	<b>(10,536,210)</b>
<b>Subtotal</b>				
		<b>(4,269,447)</b>	<b>(2,712,789)</b>	<b>(1,883,595)</b>
Non-operating grants, subsidies and contributions	10(b)	9,166,318	904,745	2,295,500
Profit on asset disposals	4(b)	49,500	23,036	66,500
Loss on asset disposals	4(b)	(227,000)	(95,046)	(97,195)
		<b>8,988,818</b>	<b>832,735</b>	<b>2,264,805</b>
<b>Net result</b>				
		<b>4,719,371</b>	<b>(1,880,054)</b>	<b>381,210</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>				
		<b>4,719,371</b>	<b>(1,880,054)</b>	<b>381,210</b>

This statement is to be read in conjunction with the accompanying notes.

# SHIRE OF RAVENSTHORPE FOR THE YEAR ENDED 30 JUNE 2021

## BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

## THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Ravensthorpe controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to the budget.

## 2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

## CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget.

Specific impacts of AASB 2018-7 have not been identified.

## KEY TERMS AND DEFINITIONS - NATURE OR TYPE

### REVENUES

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

## REVENUES (CONTINUED)

### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

### FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

## EXPENSES

### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF RAVENSTHORPE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2021**

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
<b>Revenue</b>	1,9,10(a),12(a),12(b)	\$	\$	\$
Governance		20,000	26,350	4,500
General purpose funding		5,504,055	6,480,771	5,566,306
Law, order, public safety		377,790	461,656	411,700
Health		15,500	16,559	14,000
Education and welfare		1,084,965	442,533	533,050
Housing		5,200	5,400	5,200
Community amenities		704,474	674,352	864,800
Recreation and culture		473,001	123,139	98,300
Transport		313,000	1,622,552	526,259
Economic services		341,468	192,208	196,500
Other property and services		467,345	133,717	432,000
		9,306,798	10,179,237	8,652,615
<b>Expenses excluding finance costs</b>	4(a),5,12(c),(e),(f)			
Governance		(965,894)	(776,593)	(256,753)
General purpose funding		(297,378)	(259,153)	(795,891)
Law, order, public safety		(859,274)	(1,035,505)	(899,949)
Health		(310,386)	(307,972)	(366,844)
Education and welfare		(1,082,697)	(818,705)	(1,013,701)
Housing		(237,151)	(225,979)	(266,289)
Community amenities		(1,618,187)	(1,295,699)	(1,654,272)
Recreation and culture		(1,902,641)	(1,604,860)	(1,747,367)
Transport		(5,094,362)	(5,092,194)	(2,310,001)
Economic services		(709,314)	(429,755)	(493,502)
Other property and services		(407,993)	(942,784)	(655,781)
		(13,485,277)	(12,789,199)	(10,460,350)
<b>Finance costs</b>	,7,6(a),12(d)			
Law, order, public safety		(345)	(456)	0
Housing		(14,072)	(16,720)	(17,104)
Community amenities		(25,891)	(28,971)	0
Recreation and culture		(11,080)	(13,063)	(13,208)
Transport		(39,580)	(43,617)	(45,548)
		(90,968)	(102,827)	(75,860)
<b>Subtotal</b>		(4,269,447)	(2,712,789)	(1,883,595)
Non-operating grants, subsidies and contributions	10(b)	9,166,318	904,745	2,295,500
Profit on disposal of assets	4(b)	49,500	23,036	66,500
(Loss) on disposal of assets	4(b)	(227,000)	(95,046)	(97,195)
		8,988,818	832,735	2,264,805
<b>Net result</b>		<b>4,719,371</b>	<b>(1,880,054)</b>	<b>381,210</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>4,719,371</b>	<b>(1,880,054)</b>	<b>381,210</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF RAVENSTHORPE  
FOR THE YEAR ENDED 30 JUNE 2021**

**KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**OBJECTIVE**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer community

Supervision of various locals laws relating to fire prevention, emergency services and animal control.

**HEALTH**

To provide an operational framework for environmental and community health.

Food quality and pest control, maintenance and contributions to health services and facilities.

**EDUCATION AND WELFARE**

To meet the needs of the community in these areas

Operation & provision of retirement units & Aged care services, Operation of the Cub House Child Care facility in Ravensthorpe & of Little Barrens Child Care in Hopetoun

**HOUSING**

Help ensure adequate housing for Council staff

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Provide services required by the community

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of cemeteries, control and maintenance of coastal reserves and other community/environmental services.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social and well being of the community

Maintenance of halls, sporting complexes, resource centres, parks and gardens and TV/Radio rebroadcast.

**TRANSPORT**

To provide effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, parking facilities, traffic signs, depot maintenance and airstrips.

**ECONOMIC SERVICES**

To help promote the shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and water supply including stand pipes.

**OTHER PROPERTY AND SERVICES**

To monitor and control the Shire's overhead operating accounts.

Private works, plant repairs and operating costs. Licensing services, Future Fund and BankWest ATM.

**SHIRE OF RAVENSTHORPE**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2021**

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Rates	4,666,433	4,398,866	4,477,098
Operating grants, subsidies and contributions	2,458,423	6,524,506	5,233,517
Fees and charges	2,137,072	1,151,610	1,532,700
Interest earnings	78,300	103,066	97,000
Goods and services tax	752,742	751,708	1,970,082
Other revenue	576,247	414,507	802,300
	<b>10,669,217</b>	<b>13,344,263</b>	<b>14,112,697</b>
<b>Payments</b>			
Employee costs	(4,287,386)	(3,696,614)	(4,502,324)
Materials and contracts	(2,768,981)	(4,310,817)	(3,393,447)
Utility charges	(219,758)	(236,160)	(220,270)
Interest expenses	(90,968)	(105,639)	(75,860)
Insurance expenses	(225,393)	(223,390)	(217,762)
Goods and services tax	(752,742)	(752,742)	(1,970,082)
Other expenditure	(355,930)	(352,160)	(224,800)
	<b>(8,701,158)</b>	<b>(9,677,522)</b>	<b>(10,604,545)</b>
<b>Net cash provided by (used in) operating activities</b>	<b>3</b>	<b>1,968,059</b>	<b>3,508,152</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for purchase of property, plant & equipment	4(a)	(9,081,671)	(989,936)
Payments for construction of infrastructure	4(a)	(4,231,049)	(2,103,354)
Non-operating grants, subsidies and contributions		9,166,318	904,745
Proceeds from sale of plant and equipment	4(b)	393,500	279,800
<b>Net cash provided by (used in) investing activities</b>		<b>(3,752,902)</b>	<b>(1,908,745)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings	6(a)	(218,282)	(209,799)
Principal elements of lease payments	7	(121,000)	0
<b>Net cash provided by (used in) financing activities</b>		<b>(339,282)</b>	<b>(209,795)</b>
<b>Net increase (decrease) in cash held</b>		<b>(2,124,125)</b>	<b>714,611</b>
Cash at beginning of year		4,456,545	3,026,048
<b>Cash and cash equivalents at the end of the year</b>	<b>3</b>	<b>2,332,420</b>	<b>3,617,219</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF RAVENSTHORPE**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2021**

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
<b>OPERATING ACTIVITIES</b>			
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	2,071,860	1,997,444
	1,739,505	2,071,860	1,997,444
<b>Revenue from operating activities (excluding rates)</b>			
Governance	20,000	26,350	4,500
General purpose funding	1,049,356	2,048,303	1,113,442
Law, order, public safety	377,790	478,161	411,700
Health	15,500	16,559	14,000
Education and welfare	1,084,965	442,533	533,050
Housing	5,200	5,400	5,200
Community amenities	704,474	674,352	864,800
Recreation and culture	474,001	123,139	98,300
Transport	358,500	1,622,552	571,259
Economic services	341,468	192,208	196,500
Other property and services	470,345	140,248	453,500
	4,901,599	5,769,805	4,266,251
<b>Expenditure from operating activities</b>			
Governance	(965,894)	(776,593)	(256,753)
General purpose funding	(297,378)	(259,153)	(795,891)
Law, order, public safety	(859,619)	(1,047,087)	(915,429)
Health	(325,386)	(307,972)	(366,844)
Education and welfare	(1,082,697)	(818,705)	(1,013,701)
Housing	(251,223)	(242,699)	(283,393)
Community amenities	(1,644,078)	(1,324,670)	(1,654,272)
Recreation and culture	(1,962,721)	(1,617,923)	(1,760,575)
Transport	(5,209,942)	(5,214,045)	(2,412,274)
Economic services	(709,314)	(435,441)	(501,327)
Other property and services	(494,993)	(942,784)	(672,946)
	(13,803,245)	(12,987,072)	(10,633,405)
Non-cash amounts excluded from operating activities	2 (a)(i) 5,080,216	4,722,825	2,009,542
<b>Amount attributable to operating activities</b>	(2,081,925)	(422,582)	(2,360,168)
<b>INVESTING ACTIVITIES</b>			
Non-operating grants, subsidies and contributions	10(b) 9,166,318	904,745	2,295,500
Purchase property, plant and equipment	4(a) (9,081,671)	(989,936)	(1,965,062)
Purchase and construction of infrastructure	4(a) (4,231,049)	(2,103,354)	(3,153,184)
Proceeds from disposal of assets	4(b) 393,500	279,800	239,000
<b>Amount attributable to investing activities</b>	(3,752,902)	(1,908,745)	(2,583,746)
<b>FINANCING ACTIVITIES</b>			
Repayment of borrowings	6(a) (218,282)	(209,799)	(209,795)
Principal elements of finance lease payments	7 (121,000)	(117,700)	0
Transfers to cash backed reserves (restricted assets)	8(a) (1,530,000)	(1,998,806)	(2,110,000)
Transfers from cash backed reserves (restricted assets)	8(a) 3,249,410	1,964,669	2,811,431
<b>Amount attributable to financing activities</b>	1,380,128	(361,636)	491,636
<b>Budgeted deficiency before general rates</b>	(4,454,699)	(2,692,963)	(4,452,278)
<b>Estimated amount to be raised from general rates</b>	1 4,454,699	4,432,468	4,452,864
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2 (a)(iii) 0	1,739,505	586

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF RAVENSTHORPE**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2021**

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
<b>OPERATING ACTIVITIES</b>			
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	2,071,860	1,997,444
	1,739,505	2,071,860	1,997,444
<b>Revenue from operating activities (excluding rates)</b>			
Rate revenue other than revenue raised from general rates	49,234	49,234	49,234
Operating grants, subsidies and contributions	10(a) 2,011,246	4,028,352	1,718,517
Fees and charges	9 2,137,072	1,151,610	1,532,700
Interest earnings	12(a) 78,300	103,066	97,000
Other revenue	12(b) 576,247	414,507	802,300
Profit on asset disposals	4(b) 49,500	23,036	66,500
	4,901,599	5,769,805	4,266,251
<b>Expenditure from operating activities</b>			
Employee costs	(4,287,386)	(3,867,560)	(4,502,324)
Materials and contracts	(3,494,094)	(3,538,584)	(3,316,347)
Utility charges	(219,758)	(236,160)	(220,270)
Depreciation on non-current assets	5 (4,902,716)	(4,571,345)	(1,978,847)
Interest expenses	12(d) (90,968)	(102,827)	(75,860)
Insurance expenses	(225,393)	(223,390)	(217,762)
Other expenditure	(355,930)	(352,160)	(224,800)
Loss on asset disposals	4(b) (227,000)	(95,046)	(97,195)
	(13,803,245)	(12,987,072)	(10,633,405)
<b>Operating activities excluded from budgeted deficiency</b>			
Non-cash amounts excluded from operating activities	2 (a)(i) 5,080,216	4,722,825	2,009,542
<b>Amount attributable to operating activities</b>	(2,081,925)	(422,582)	(2,360,168)
<b>INVESTING ACTIVITIES</b>			
Non-operating grants, subsidies and contributions	10(b) 9,166,318	904,745	2,295,500
Purchase property, plant and equipment	4(a) (9,081,671)	(989,936)	(1,965,062)
Purchase and construction of infrastructure	4(a) (4,231,049)	(2,103,354)	(3,153,184)
Proceeds from disposal of assets	4(b) 393,500	279,800	239,000
<b>Amount attributable to investing activities</b>	(3,752,902)	(1,908,745)	(2,583,746)
<b>FINANCING ACTIVITIES</b>			
Repayment of borrowings	6(a) (218,282)	(209,799)	(209,795)
Principal elements of finance lease payments	6 (121,000)	(117,700)	0
Transfers to cash backed reserves (restricted assets)	8(a) (1,530,000)	(1,998,806)	(2,110,000)
Transfers from cash backed reserves (restricted assets)	8(a) 3,249,410	1,964,669	2,811,431
<b>Amount attributable to financing activities</b>	1,380,128	(361,636)	491,636
<b>Budgeted deficiency before general rates</b>	(4,454,699)	(2,692,963)	(4,452,278)
<b>Estimated amount to be raised from general rates</b>	1(a) 4,454,699	4,432,468	4,452,864
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2 (a)(iii) 0	1,739,505	586

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF RAVENSTHORPE**  
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**FOR THE YEAR ENDED 30 JUNE 2021**

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SHIRE OF RAVENSTHORPE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2020/21 Budgeted rate revenue	2020/21 Budgeted interim rates	2020/21 Budgeted back rates	2020/21 Budgeted total revenue	2019/20 Actual total revenue	2019/20 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>									
<b>Gross rental valuations</b>									
GRV Residential	0.11717	781	10,959,708	1,284,094	0	0	1,284,094	1,284,094	1,285,394
GRV Commercial	0.13157	33	1,382,612	181,906	0	0	181,906	181,906	184,848
GRV Industrial	0.15443	35	512,772	79,187	0	0	79,187	79,187	79,187
GRV Transient & Short Stay Accommodation	0.31487	2	852,800	268,519	0	0	268,519	268,519	268,519
<b>Unimproved valuations</b>									
UV Mining	0.08360	63	2,400,263	200,662	0	0	200,662	186,260	202,796
UV Other	0.00814	329	244,265,995	1,988,081	0	0	1,988,081	1,988,802	1,988,420
<b>Sub-Totals</b>		1,243	260,374,150	4,002,449	0	0	4,002,449	3,988,768	4,009,164
<b>Minimum payment</b>									
	\$								
<b>Gross rental valuations</b>									
GRV Residential	870	374	1,079,818	325,380	0	0	325,380	325,380	325,380
GRV Commercial	870	9	44,740	7,830	0	0	7,830	7,830	7,830
GRV Industrial	870	12	45,268	10,440	0	0	10,440	10,440	10,440
GRV Transient & Short Stay Accommodation	850	0	0	0	0	0	0	0	0
<b>Unimproved valuations</b>									
UV Mining	320	55	80,044	17,600	0	0	17,600	17,600	17,600
UV Other	850	100	5,605,535	85,000	0	0	85,000	82,450	82,450
<b>Sub-Totals</b>		550	6,855,405	446,250	0	0	446,250	443,700	443,700
		1,793	267,229,555	4,448,699	0	0	4,448,699	4,432,468	4,452,864
Discounts (Refer note 1(h))							1,000	0	0
Concessions (Refer note 1(i))							5,000	0	0
<b>Total amount raised from general rates</b>							4,454,699	4,432,468	4,452,864
Ex-gratia rates							49,234	49,234	49,234
<b>Total rates</b>							4,503,933	4,481,702	4,502,098

All land (other than exempt land) in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Ravensthorpe.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

## 1. RATES AND SERVICE CHARGES (CONTINUED)

### (b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
<b>Option one</b>				
Single full payment	14 October 2020			8.0%
<b>Option two</b>				
First instalment	14 October 2020			8.0%
Second instalment	9 December 2020	10	5.5%	8.0%
Third instalment	3 February 2020	10	5.5%	8.0%
Fourth instalment	31 March 2020	10	5.5%	8.0%

	2020/21 Budget revenue	2019/20 Actual revenue	2019/20 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	12,000	11,790	12,000
Instalment plan interest earned	15,000	15,385	15,000
Unpaid rates and service charge interest earned	27,000	51,739	32,000
	54,000	78,914	59,000

## 1. RATES AND SERVICE CHARGES (CONTINUED)

### (c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

#### Differential general rate

Description	Characteristics	Objects	Reasons
GRV Residential	Properties within the townsite boundaries which have a zoning of residential or rural residential.	This rate is to contribute to service desired by the community	This is considered to be the base rate above which all other GRV rated properties are assessed
GRV Commercial	Properties zoned tourism or mixed use with predominately a commercial or tourism land	The objective is to raise additional revenue to contribute towards higher costs associated with	The higher rate reflects the additional cost of servicing commercial activity including car parking, landscaping and
GRV Industrial	Properties zoned light and general industry with predominately an industrial use.	The objective is to raise additional revenue to contribute towards higher costs associated with industrial activity	The higher rate reflects the additional cost of servicing industrial activity including car parking, landscaping and other amenities. Costs for environmental and regulatory compliances is higher for this category and is reflected in the rate in the dollar.
GRV Transient and Short Stay Accommodation	Properties predominately used for the purpose of Transient Workforce or Short Stay Accommodation.	The objective is to raise additional revenue to contribute towards higher costs associated with servicing this accommodation base.	The higher rate reflects additional costs including airport and sanitation infrastructure, recreational facilities including gymnasiums and swimming pool, together with a higher road use concentration within the Shire.
UV Rural	Consists of properties used predominately for rural purposes.	This rate is to contribute to service desired by the community	This is considered to be the base rate above which all other UV rated properties are assessed.
UV Mining	Properties with a land use associated with mining, exploration or prospecting purposes.	The objective is to raise additional revenue to contribute towards higher costs associated with mining activity	The higher rate reflects the ongoing costs involved in maintaining the Shire's substantial road network that services this land use.

### (d) Differential Minimum Payment

Description	Characteristics	Objects	Reasons
UV Mining	Properties with a land use associated with mining, exploration or prospecting purposes.	This rate is considered the minimum contribution for recognising relatively less costs associated with providing services to principally small undeveloped mining tenements.	This is considered to be the base minimum for all GRV and ensures less than 50% of properties in this category are paying the minimum amount in accordance with Section 6.35 of the Local Government Act 1995.
UV Other & GRV Transient & Short Stay Accommodation	Properties used predominantly for rural purposes and transient accommodation.	This rate is lower than the base minimum.	This lower minimum reflects a slight discount on the base minimum in recognition of the level of access to basic services and infrastructure.

## 1. RATES AND SERVICE CHARGES (CONTINUED)

### (e) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
<b>Gross rental valuations</b>			
GRV Residential	0.117165	0.117165	No Change
GRV Commercial	0.131567	0.131567	No Change
GRV industrial	0.154430	0.154430	No Change
GRV - Transient & Short Stay Accommodation	0.314867	0.314867	No Change
<b>Unimproved valuations</b>			
UV - Mining	0.083600	0.083600	No Change
UV - Other	0.008139	0.008139	No Change
Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
<b>Gross rental valuations</b>			
GRV Residential	870.00	870.00	No Change
GRV Commercial	870.00	870.00	No Change
GRV industrial	870.00	870.00	No Change
GRV - Transient & Short Stay Accommodation	850.00	850.00	No Change
<b>Unimproved valuations</b>			
UV - Mining	320.00	320.00	No Change
UV - Other	850.00	850.00	No Change

SHIRE OF RAVENSTHORPE  
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1. RATES AND SERVICE CHARGES (CONTINUED)

(f) Specified Area Rate (Section 41 of the Health Act 1911)

	Basis of valuation	Rate in	Rateable value	2020/21 Budget specified area rate revenue	2020/21 Interim specified area rate revenue	2020/21 Back specified area rate revenue	2020/21 Total budget specified area rate revenue	2019/20 Actual revenue	2019/20 Budget revenue
<b>Effluent Rate</b>		\$	\$	\$	\$	\$	\$	\$	\$
Ravensthorpe	GRV	0.02325	2,081,144	48,391	0	0	48,391	48,391	48,391
Ravensthorpe	Minimum	200.00000	413,665	16,000	0	0	16,000	16,000	16,000
Munglinup	GRV	0.02656	58,968	1,566	0	0	1,566	1,566	1,566
Munglinup	Minimum	200.00000	27,872	800	0	0	800	800	800
Sewerage - 1st Fixture	Minimum	200.00000		1,000	0	0	1,000	1,000	1,000
Sewerage - Additional Fixture	Minimum	125.00000		5,000	0	0	5,000	5,000	5,000
			2,581,649	72,757	0	0	72,757	72,757	72,757

Purpose of the rate	Area or properties rate is to be imposed on	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs
<b>Effluent Rate</b>	The effluent rate income services the maintenance and upgrade of the Ravensthorpe and Munglinup sewerage systems.	\$ 72,757	\$	\$ 72,757

(g) Service Charges

The Shire did not raise service charges for the year ended 30 June 2021.

(h) Rates discounts

The Shire does not anticipate any waivers or concessions for the year ended 30 June 2021.



## 2 (a). NET CURRENT ASSETS

### Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
	\$	\$	\$
<b>(i) Operating activities excluded from budgeted deficiency</b>			
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	4(b) (49,500)	(23,036)	(66,500)
Less: Movement in employee liabilities associated with restricted cash	0	79,470	0
Add: Loss on disposal of assets	4(b) 227,000	95,046	97,195
Add: Depreciation on assets	5 4,902,716	4,571,345	1,978,847
<b>Non cash amounts excluded from operating activities</b>	<b>5,080,216</b>	<b>4,722,825</b>	<b>2,009,542</b>
<b>(ii) Current assets and liabilities excluded from budgeted deficiency</b>			
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.			
<b>Adjustments to net current assets</b>			
Less: Cash - restricted reserves	3 (1,728,498)	(3,625,753)	(2,712,339)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	(218,282)	0	308,412
- Current portion of lease liabilities	1	121,001	0
- Employee benefit provisions	437,159	437,159	377,707
<b>Total adjustments to net current assets</b>	<b>(1,509,620)</b>	<b>(3,067,593)</b>	<b>(2,026,220)</b>

2 (a). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
Note	\$	\$	\$
<b>(iii) Composition of estimated net current assets</b>			
<b>Current assets</b>			
Cash and cash equivalents- unrestricted	603,922	830,792	904,880
Cash and cash equivalents - restricted			
Cash backed reserves	1,728,498	3,625,753	2,712,339
Unspent grants, subsidies and contributions	0	177,845	0
Receivables	1,326,764	2,114,286	861,107
Inventories	2,619	2,704	2,704
	3,661,803	6,751,380	4,481,030
<b>Less: current liabilities</b>			
Trade and other payables	(1,933,305)	(1,208,277)	(1,768,105)
Contract liabilities	0	(177,845)	0
Lease liabilities	(1)	(121,001)	0
Long term borrowings	218,282	0	(308,412)
Provisions	(437,159)	(437,159)	(377,707)
	(2,152,183)	(1,944,282)	(2,454,224)
<b>Net current assets</b>	1,509,620	4,807,098	2,026,806
<b>Less: Total adjustments to net current assets</b>	(1,509,620)	(3,067,593)	(2,026,220)
<b>Closing funding surplus / (deficit)</b>	0	1,739,505	586

**SHIRE OF RAVENSTHORPE  
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**2 (b). NET CURRENT ASSETS (CONTINUED)**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Ravensthorpe becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**PROVISIONS**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Superannuation**

The Shire of Ravensthorpe contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Ravensthorpe contributes are defined contribution plans.

**LEASE LIABILITIES**

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the Shire of Ravensthorpe's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Ravensthorpe's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Ravensthorpe's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**LAND HELD FOR RESALE**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**CONTRACT LIABILITIES**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

### 3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
Cash at bank and on hand		\$ (1,115,488)	\$ 1,008,637	\$ 3,617,219
Term deposits		3,447,908	3,447,908	0
		2,332,420	4,456,545	3,617,219
- Unrestricted cash and cash equivalents		603,922	830,792	904,880
- Restricted cash and cash equivalents		1,728,498	3,625,753	2,712,339
		2,332,420	4,456,545	3,617,219
The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents:				
Leave reserve		43,057	42,686	42,825
Plant Reserve		288,822	900,487	566,913
Emergency Farm Water Reserve		12,307	12,201	27,289
Building Reserve		218,574	1,386,509	1,031,221
Road and Footpath Reserve		499,406	395,961	354,543
Swimming Pool Upgrade Reserve		45,300	44,909	45,056
Unspent grants, subsidies and contributions	10	0	177,845	0
		1,728,498	3,625,753	2,712,339
<b>Reconciliation of net cash provided by operating activities to net result</b>				
<b>Net result</b>		4,719,371	(1,880,054)	381,210
Depreciation	5	4,902,716	4,571,345	1,978,847
(Profit)/loss on sale of asset	4(b)	177,500	72,010	30,695
(Increase)/decrease in receivables		787,522	2,234,439	3,490,000
(Increase)/decrease in inventories		85	0	0
Increase/(decrease) in payables		725,028	(683,569)	(154,200)
Increase/(decrease) in contract liabilities		(177,845)	177,845	0
Increase/(decrease) in employee provisions		0	79,470	77,100
Non-operating grants, subsidies and contributions		(9,166,318)	(904,745)	(2,295,500)
<b>Net cash from operating activities</b>		1,968,059	3,666,741	3,508,152

#### SIGNIFICANT ACCOUNTING POLICES

##### CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

##### FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF RAVENSTHORPE  
NOTES TO AND FORMING PART OF THE BUDGET  
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4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program											2020/21 Budget total	2019/20 Actual total	2019/20 Budget total
	Governance	General purpose funding	Law, order, public safety	Health	Education and welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b><i>Property, Plant and Equipment</i></b>														
Land - freehold land	0	0	0	0	0	0	0	100,000	0	0	100,000	4,862	246,500	
Buildings - non-specialised	0	0	0	0	0	40,000	0	0	0	0	40,000	187,422	145,220	
Buildings - specialised	0	0	12,000	33,250	10,000	0	68,200	6,703,121	52,000	0	5,500	6,884,071	0	141,342
Furniture and equipment	0	0	0	12,000	6,500	0	0	0	17,500	0	25,600	61,600	97,105	203,000
Plant and equipment	0	0	0	55,000	0	0	22,500	316,000	1,252,500	0	350,000	1,996,000	700,547	1,229,000
	0	0	12,000	100,250	16,500	40,000	90,700	7,019,121	1,422,000	0	381,100	9,081,671	989,936	1,965,062
<b><i>Infrastructure</i></b>														
Infrastructure - roads	0	0	0	0	0	0	0	2,387,022	0	0	2,387,022	1,591,186	2,307,100	
Infrastructure - footpaths	0	0	0	0	0	0	0	63,250	0	0	63,250	34,184	77,000	
Infrastructure - drainage	0	0	0	0	0	0	0	30,000	0	0	30,000	10,768	49,000	
Infrastructure - parks and ovals	0	0	0	0	0	0	0	1,254,217	0	0	1,254,217	67,800	80,840	
Infrastructure - other	0	0	0	0	180,000	0	259,360	0	0	25,000	464,360	369,119	627,000	
Infrastructure - airports	0	0	0	0	0	0	0	0	32,200	0	32,200	30,297	12,244	
	0	0	0	0	180,000	0	259,360	1,254,217	2,512,472	25,000	4,231,049	2,103,354	3,153,184	
<b><i>Right of use assets</i></b>														
Right of use - plant and equipment	0	0	0	0	0	0	0	0	0	0	0	48,946	0	
	0	0	0	0	0	0	0	0	0	0	0	48,946	0	
<b>Total acquisitions</b>	0	0	12,000	100,250	196,500	40,000	350,060	8,273,338	3,934,472	25,000	381,100	13,312,720	3,142,236	5,118,246

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

**SIGNIFICANT ACCOUNTING POLICIES**

**RECOGNITION OF ASSETS**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF RAVENSTHORPE  
 NOTES TO AND FORMING PART OF THE BUDGET  
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4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>By Program</b>												
Law, order, public safety	0	0	0	0	74,421	79,800	16,505	(11,126)	32,480	17,000	0	(15,480)
Health	35,000	20,000	0	(15,000)	0	0	0	0	0	0	0	0
Recreation and culture	99,000	51,000	1,000	(49,000)	0	0	0	0	0	0	0	0
Transport	241,000	210,500	45,500	(76,000)	186,871	108,637	0	(78,234)	106,725	95,000	45,000	(56,725)
Tourism	0	0	0	0	12,504	6,818	0	(5,686)	12,825	5,000	0	(7,825)
Other property and services	196,000	112,000	3,000	(87,000)	78,014	84,545	6,531	0	117,665	122,000	21,500	(17,165)
	571,000	393,500	49,500	(227,000)	351,810	279,800	23,036	(95,046)	269,695	239,000	66,500	(97,195)
<b>By Class</b>												
<i>Property, Plant and Equipment</i>												
Plant and equipment	571,000	393,500	49,500	(227,000)	351,810	279,800	23,036	(95,046)	269,695	239,000	66,500	(97,195)
	571,000	393,500	49,500	(227,000)	351,810	279,800	23,036	(95,046)	269,695	239,000	66,500	(97,195)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document

**SIGNIFICANT ACCOUNTING POLICIES**

**GAINS AND LOSSES ON DISPOSAL**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
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**5. ASSET DEPRECIATION**

	<b>2020/21 Budget</b>	<b>2019/20 Actual</b>	<b>2019/20 Budget</b>
	\$	\$	\$
<b>By Program</b>			
Law, order, public safety	168,415	154,381	154,417
Health	23,651	21,680	21,673
Education and welfare	63,532	58,238	58,164
Housing	35,512	32,552	32,552
Community amenities	265,690	243,551	297,687
Recreation and culture	639,083	585,826	567,270
Transport	3,148,611	2,886,227	271,854
Economic services	38,996	35,747	32,232
Other property and services	519,226	553,143	542,998
	<b>4,902,716</b>	<b>4,571,345</b>	<b>1,978,847</b>
<b>By Class</b>			
Buildings - non-specialised	35,984	33,552	33,552
Buildings - specialised	660,902	616,232	616,227
Furniture and equipment	50,088	46,703	34,601
Plant and equipment	686,292	639,906	643,511
Infrastructure - roads	2,467,259	2,300,499	164,267
Infrastructure - footpaths	117,971	109,997	19,432
Infrastructure - drainage	399,373	372,380	2,994
Infrastructure - parks and ovals	136,972	127,714	110,149
Infrastructure - other	142,987	133,323	200,807
Infrastructure - airports	83,971	78,295	59,356
Right of use - plant and equipment	120,917	112,744	93,951
	<b>4,902,716</b>	<b>4,571,345</b>	<b>1,978,847</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**DEPRECIATION**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 50 years
Buildings - specialised	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed Roads and Streets	
- formation	not depreciated
- pavement	20 to 50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
- formation	not depreciated
- pavement	50 years
Footpaths	20 years
Sewerage Piping	100 years
Water supply piping and drainage systems	75 years
Infrastructure - Parks and Ovals	20 to 50 years
Infrastructure - Other	20 to 50 years
Infrastructure - Airports	20 to 50 years

**AMORTISATION**

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**6. INFORMATION ON BORROWINGS**

**(a) Borrowing repayments**

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2020/21	2020/21	Budget	2020/21	Actual Principal 1 July 2019	2019/20	2019/20	Actual	2019/20	Budget	2019/20	2019/20	Budget	2019/20	
				Principal 1 July 2020	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2021	Budget Interest Repayments		Actual Principal 1 July 2019	Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2020	Actual Interest Repayments	Principal 1 July 2019	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2020	Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Housing</b>																			
Loan 145 - Staff Housing	145	WATC	2.86%	190,080	0	(35,888)	154,192	(6,186)	224,963	0	(34,883)	190,080	(7,302)	224,963	0	(34,883)	190,080	(7,599)	
Loan 147 - Daw Street	147	WATC	3.36%	222,334	0	(17,016)	205,318	(7,886)	238,792	0	(16,458)	222,334	(9,418)	238,792	0	(16,458)	222,334	(9,505)	
<b>Recreation and culture</b>																			
Loan 146 - HCC	146	WATC	3.59%	298,392	0	(14,091)	284,301	(11,080)	311,991	0	(13,599)	298,392	(13,063)	311,991	0	(13,599)	298,392	(13,208)	
<b>Transport</b>																			
Loan 138D - Town Streets	138D	WATC	6.67%	262,694	0	(30,559)	232,135	(18,961)	291,312	0	(28,618)	262,694	(19,995)	291,313	0	(28,614)	262,699	(20,881)	
Loan 144 - Town Streets	144	WATC	4.98%	107,876	0	(52,611)	55,265	(7,251)	157,962	0	(50,086)	107,876	(7,828)	157,963	0	(50,086)	107,877	(8,310)	
Loan 143B - Town Streets	143B	WATC	2.86%	170,227	0	(32,140)	138,087	(5,540)	201,467	0	(31,240)	170,227	(6,539)	201,467	0	(31,240)	170,227	(6,805)	
Loan 138E - Town Streets	1,383	WATC	3.02%	232,966	0	(35,977)	196,989	(7,828)	267,881	0	(34,915)	232,966	(9,255)	267,881	0	(34,915)	232,966	(9,552)	
				1,484,569	0	(218,282)	1,266,287	(64,732)	1,694,368	0	(209,799)	1,484,569	(73,400)	1,694,370	0	(209,795)	1,484,575	(75,860)	
				1,484,569	0	(218,282)	1,266,287	(64,732)	1,694,368	0	(209,799)	1,484,569	(73,400)	1,694,370	0	(209,795)	1,484,575	(75,860)	

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.



**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**6. INFORMATION ON BORROWINGS**

**(b) New borrowings - 2020/21**

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2021

**(c) Unspent borrowings**

The Shire had no unspent borrowing funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

**(d) Credit Facilities**

	<b>2020/21 Budget</b>	<b>2019/20 Actual</b>	<b>2019/20 Budget</b>
	\$	\$	\$
<b>Undrawn borrowing facilities credit standby arrangements</b>			
Bank overdraft limit	500,000	500,000	500,000
Bank overdraft at balance date	0	0	0
Credit card limit	26,000	26,000	22,000
Credit card balance at balance date	0	(5,764)	0
<b>Total amount of credit unused</b>	<b>526,000</b>	<b>520,236</b>	<b>522,000</b>
<b>Loan facilities</b>			
Loan facilities in use at balance date	1,266,287	1,484,569	1,484,575

<b>Overdraft details</b>	<b>Purpose overdraft was established</b>	<b>Year overdraft established</b>	<b>Amount b/fwd 1 July 2020</b>	<b>2020/21 Budgeted Increase/ (Decrease)</b>	<b>Amount as at 30th June 2021</b>
			\$	\$	\$
Bankwest	Working Capital	2009	500,000	0	500,000
			500,000	0	500,000

**SIGNIFICANT ACCOUNTING POLICIES**

**BORROWING COSTS**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF RAVENSTHORPE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2021

7. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal	2020/21 Budget New Leases	2020/21 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2021	2020/21 Budget Lease Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Leases	2019/20 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2020	2019/20 Actual Lease Interest repayments	Budget Principal 1 July 2019	2019/20 Budget New Leases	2019/20 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2020	2019/20 Budget Lease Interest repayments
					1 July 2020	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
CESO Holden Colorado	3	SG Fleet		3 yrs	32,852	0	(16,314)	16,538	(345)	0	48,946	(16,094)	32,852	(456)	0	0	0	0	0
<b>Community amenities</b>																			
Bomag Compactor	1	SG Fleet	3.0%	10 yrs	619,439	0	(71,247)	548,192	(17,550)	688,590	0	(69,151)	619,439	(19,646)	734,025	0	0	734,025	0
Komatsu Wheel Loader	2	SG Fleet	3.0%	10 yrs	294,202	0	(33,439)	260,763	(8,341)	326,657	0	(32,455)	294,202	(9,325)	316,378	0	0	316,378	0
					946,493	0	(121,000)	825,493	(26,236)	1,015,247	48,946	(117,700)	946,493	(29,427)	1,050,403	0	0	1,050,403	0

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability, at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

## 8. CASH BACKED RESERVES

### (a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Leave reserve	42,686	371	0	43,057	42,329	357	0	42,686	42,329	496	0	42,825
(b) Plant Reserve	900,487	957,835	(1,569,500)	288,822	434,818	903,669	(438,000)	900,487	434,818	1,005,095	(873,000)	566,913
(c) Emergency Farm Water Reserve	12,201	106	0	12,307	26,973	228	(15,000)	12,201	26,973	316	0	27,289
(d) Building Reserve	1,386,509	462,065	(1,630,000)	218,574	1,532,899	1,082,935	(1,229,325)	1,386,509	1,532,899	1,087,962	(1,589,640)	1,031,221
(e) Road and Footpath Reserve	395,961	103,445	0	499,406	426,545	3,600	(34,184)	395,961	426,545	4,998	(77,000)	354,543
(f) Swimming Pool Upgrade Reserve	44,909	391	0	45,300	44,534	375	0	44,909	44,534	522	0	45,056
(g) Airport Reserve	379,993	3,306	(18,050)	365,249	388,955	3,282	(12,244)	379,993	388,955	4,557	(12,244)	381,268
(h) Waste and Sewerage Reserve	285,162	2,481	(31,860)	255,783	300,702	2,537	(18,077)	285,162	300,701	3,523	(41,000)	263,224
(i) State Barrier Fence Reserve	0	0	0	0	216,016	1,823	(217,839)	0	216,016	2,531	(218,547)	0
	3,447,908	1,530,000	(3,249,410)	1,728,498	3,413,771	1,998,806	(1,964,669)	3,447,908	3,413,770	2,110,000	(2,811,431)	2,712,339

### (b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to fund long service leave and non-current annual leave requirements.
(b) Plant Reserve	Ongoing	To be used to assist in the purchasing of major plant and machinery.
(c) Emergency Farm Water Reserve	Ongoing	To be used for the repair and/or construction of emergency farm water supplies.
(d) Building Reserve	Ongoing	To be used for the construction, refurbishment, modification or renovation of all buildings.
(e) Road and Footpath Reserve	Ongoing	To be used for the construction, rejuvenation, resealing or repair to the road & footpath network.
(f) Swimming Pool Upgrade Reserve	Ongoing	To be used towards any major repairs or renovations of the Ravensthorpe Swimming Pool.
(g) Airport Reserve	Ongoing	To be used for the construction, reconstruction, repairs or modification of activities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport.
(h) Waste and Sewerage Reserve	Ongoing	To be used for the repair and/or construction of waste and sewerage facilities.
(i) State Barrier Fence Reserve	Ongoing	To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance.

SHIRE OF RAVENSTHORPE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2021

9. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
General purpose funding	\$ 22,000	\$ 21,892	\$ 21,500
Law, order, public safety	31,500	31,889	32,700
Health	15,500	6,559	14,000
Education and welfare	990,915	123,021	401,000
Housing	5,200	5,400	5,200
Community amenities	613,957	593,045	515,000
Recreation and culture	54,000	77,558	59,800
Transport	132,000	130,767	345,000
Economic services	247,000	137,208	116,500
Other property and services	25,000	24,271	22,000
	2,137,072	1,151,610	1,532,700

10. GRANT REVENUE

	Unspent grants, subsidies and contributions liability				Grants, subsidies and contributions revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
<b>By Program:</b>	\$	\$	\$	\$	\$	\$	\$	\$
<b>(a) Operating grants, subsidies and contributions</b>								
Governance	0	0	0	0	0	0	25,000	500
General purpose funding	0	0	0	0	0	890,822	1,871,981	930,708
Law, order, public safety	24,540	328,905	(353,445)	0	0	328,905	426,176	364,000
Health	0	0	0	0	0	0	10,000	0
Education and welfare	0	94,050	(94,050)	0	0	94,050	94,050	124,050
Recreation and culture	53,305	419,001	(472,306)	0	0	419,001	45,581	38,000
Transport	0	0	0	0	0	181,000	1,491,740	181,259
Economic services	0	94,468	(94,468)	0	0	94,468	55,000	80,000
Other property and services	0	0	0	0	0	3,000	8,824	0
	77,845	936,424	(1,014,269)	0	0	2,011,246	4,028,352	1,718,517
<b>(b) Non-operating grants, subsidies and contributions</b>								
General purpose funding	100,000	0	(100,000)	0	0	0	0	0
Law, order, public safety	0	0	0	0	0	0	0	36,100
Education and welfare	0	180,000	(180,000)	0	0	180,000	28,810	0
Community amenities	0	250,000	(250,000)	0	0	250,000	0	0
Recreation and culture	0	6,794,966	(6,794,966)	0	0	6,794,966	0	67,000
Transport	0	1,941,352	(1,941,352)	0	0	1,941,352	820,935	2,132,400
Economic services	0	0	0	0	0	0	55,000	60,000
	100,000	9,166,318	(9,266,318)	0	0	9,166,318	904,745	2,295,500
<b>Total</b>	177,845	10,102,742	(10,280,587)	0	0	11,177,564	4,933,097	4,014,017

(c) Unspent grants, subsidies and contributions were restricted as follows:

	Budget Closing Balance 30 June 2021	Actual Balance 30 June 2020
Unspent grants, subsidies and contributions	0	177,845
	0	177,845

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2021**

**11. REVENUE RECOGNITION**

**SIGNIFICANT ACCOUNTING POLICIES**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	when obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

## 12. OTHER INFORMATION

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
<b>The net result includes as revenues</b>			
<b>(a) Interest earnings</b>			
Investments			
- Reserve funds	30,000	28,806	40,000
- Other funds	6,300	7,136	10,000
Other interest revenue (refer note 1b)	42,000	67,124	47,000
	78,300	103,066	97,000
<b>(b) Other revenue</b>			
Reimbursements and recoveries	454,702	250,282	727,480
Other	121,545	164,225	74,820
	576,247	414,507	802,300
<b>The net result includes as expenses</b>			
<b>(c) Auditors remuneration</b>			
Audit services	32,000	62,000	39,000
Other services	0	900	0
	32,000	62,900	39,000
<b>(d) Interest expenses (finance costs)</b>			
Borrowings (refer Note 6(a))	64,732	73,400	75,860
Interest expense on lease liabilities	26,236	29,427	0
	90,968	102,827	75,860
<b>(e) Elected members remuneration</b>			
Meeting fees	101,900	93,770	99,500
President's allowance	13,400	12,675	13,000
Deputy President's allowance	3,350	3,167	3,250
Travelling expenses	11,000	11,729	15,000
Telecommunications allowance	7,700	7,842	8,000
	137,350	129,183	138,750
<b>(f) Write offs</b>			
General rate	8,000	199	4,000
	8,000	199	4,000

### **13. MAJOR LAND TRANSACTIONS AND TRADING UNDERTAKINGS**

It is not anticipated the Shire will be party to any Major Land Transactions or Trading Undertakings during 2020/21.

## 14. INTERESTS IN JOINT ARRANGEMENTS

### 1. Regional Record Service

The Shire of Ravensthorpe together with the City of Kalgoorlie-Boulder and with the Shires of Coolgardie, Dundas, Esperance, Laverton, Leonora, Menzies, Ngaanyatjaraku and Wiluna have a joint arrangement with regard to the provision of a Regional Record service. The only asset under this joint arrangement is a building.

The Shire of Ravensthorpe's one-tenth share of this asset is included in Land and Buildings as follows:

		2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
<b>Non-current assets</b>				
Specialised Buildings	Asset # B708	72,500	72,500	66,700
Less: accumulated depreciation		(11,500)	(8,700)	(8,468)
		61,000	63,800	58,232

### 2. Ravensthorpe Region Landfill

The Shire of Ravensthorpe together with the Shire of Jerramungup, have entered into a joint operation with regard to a regional waste management facility located on Reserve 7380, Moir Road Ravensthorpe.

The agreement between both Shire's govern the operation of the waste facility, covering operating and capital costs, responsibilities of the two Shire's, setting of fees and charges, record keeping etc. The Shire of Ravensthorpe is responsible for the day to day management of the facility. Key operating decisions in relations to the operating cost and future capital cost of the facility are to be agreed by both Shire's.

The regional waste facility commenced its operation in February 2018. Building of the facility was fully funded and is recognised in the financials of the Shire of Ravensthorpe as outlined below:

		2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
<b>Non-current assets</b>				
Infrastructure - Other	Asset# I523	2,191,685	2,191,685	2,010,071
Less: accumulated depreciation		(316,901)	(244,401)	(252,209)
		1,874,784	1,947,284	1,757,862

## SIGNIFICANT ACCOUNTING POLICIES

### INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Ravensthorpe's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.



## 15. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2020	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2021
Nil	\$ 0	\$ 0	\$ 0	\$ 0
	0	0	0	0

## 16. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

### GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

### COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

### BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**ATTACHMENT**

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/ Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 4 - GOVERNANCE</b>														
<b>PHOTOCOPYING FEES</b>														
<b>Statutory Documents No GST</b>														
<b>Other Customers Incl GST</b>														
1042200	C	A3 (single sided) – Colour	\$3.18	\$0.32	<b>\$3.50</b>	\$3.09	\$0.31	<b>\$3.40</b>	Y	\$0.10	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (double sided) – Colour	\$5.00	\$0.50	<b>\$5.50</b>	\$4.69	\$0.47	<b>\$5.16</b>	Y	\$0.34	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (single sided) – Colour	\$1.82	\$0.18	<b>\$2.00</b>	\$1.70	\$0.17	<b>\$1.87</b>	Y	\$0.13	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (double sided) – Colour	\$2.73	\$0.27	<b>\$3.00</b>	\$2.58	\$0.26	<b>\$2.83</b>	Y	\$0.17	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (single sided) - Black	\$1.36	\$0.14	<b>\$1.50</b>	\$1.20	\$0.12	<b>\$1.31</b>	Y	\$0.19	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (double sided) - Black	\$1.82	\$0.18	<b>\$2.00</b>	\$1.81	\$0.18	<b>\$1.99</b>	Y	\$0.01	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (single sided) - Black	\$0.68	\$0.07	<b>\$0.75</b>	\$0.66	\$0.07	<b>\$0.73</b>	Y	\$0.02	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (double sided) - Black	\$1.36	\$0.14	<b>\$1.50</b>	\$1.05	\$0.10	<b>\$1.15</b>	Y	\$0.35	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	Community Service Groups (at CEO discretion)	50% rebate	At cost	<b>50% rebate</b>	50% rebate	At cost	<b>50% rebate</b>	Y	50% rebate	cost of paper and photocopying charges officer time	Low	No below cost discount	Discretionary discount by CEO
1042200	C	Sending Email	\$1.36	\$0.14	<b>\$1.50</b>	\$1.00	\$0.10	<b>\$1.10</b>	Y	\$0.40	cost of internet and officer time	Low	Yes	cost of internet and officer time
1042200	C	<b>Facsimile Transmission:</b>												
1042200	C	Within Australia (per page excluding cover sheet)	\$4.55	\$0.45	<b>\$5.00</b>	\$4.23	\$0.42	<b>\$4.65</b>	Y	\$0.35	cost of phone call and officer time and wear and tear on fax	Low	Yes	cost of phone call and officer time and wear and tear on fax
1042200	C	Overseas (per page excluding cover sheet)	\$5.45	\$0.55	<b>\$6.00</b>	\$5.38	\$0.54	<b>\$5.92</b>	Y	\$0.08	cost of phone call and officer time and wear and tear on fax	Low	Yes	cost of phone call and officer time and wear and tear on fax
103130	C	<b>RATES ADMINISTRATION FEES</b> Rates & Requisitions Enquiry Fee (settlement agents) (EAS)	\$163.64	\$16.36	<b>\$180.00</b>	\$118.18	\$11.82	<b>\$130.00</b>	Y	\$50.00	officer time, postage, fax , email	Medium	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing rates officer time, cost of instalment notices printing
103109	C	Rates Instalment fee per instalment (first instalment No charge)	\$10.00	Nil	<b>\$10.00</b>	\$10.00	Nil	<b>\$10.00</b>	N	\$0.00	rates officer time, cost of instalment notices printing	High	Yes	As set per the Local Government Act & Regs Max
103108	S	Rates Instalment Interest max 5.5%	5.50%	Nil	<b>5.50%</b>	5.50%	Nil	<b>5.50%</b>	N	\$0.00	As set per the Local Government Act & Regs Max	High	No	As set per the Local Government Act & Regs Max
1031050	S	Rates Late Penalty Interest max 11%	8.00%	Nil	<b>8.00%</b>	11.00%	Nil	<b>11.00%</b>	N	3%	As set per the Local Government Act & Regs Max	High	No	As set per the Local Government Act & Regs Max
1031130	C	Request for copies of old Rates notices (not current year) per notice.	\$10.00	Nil	<b>\$10.00</b>	\$10.00	Nil	<b>\$10.00</b>	N	\$0.00	cost to reproduce rate notice printing and rates officer time	Medium	Yes	cost to reproduce rate notice printing and rates officer time
1042200	C	Electoral Roll	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Copy of Rate Book	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	subject to Stat Dec Local Government (Administration) Regulations 1996 Reg	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing cost of printing, binding and officer time
1042200	C	Policy Manual	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - Annual	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - 1 Meeting	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - Extracts per double sided page	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Local Laws - per double sided page	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Budgets / Annual Reports	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	District Map (if available)	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	Y	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Laminating A3	\$3.64	\$0.36	<b>\$4.00</b>	\$3.64	\$0.36	<b>\$4.00</b>	Y	\$0.00	cost of laminating pouch, officer time and wear and tear on laminator	Low	Yes	cost of laminating pouch, officer time and wear and tear on laminator
1042200	C	Laminating A4	\$2.27	\$0.23	<b>\$2.50</b>	\$2.00	\$0.20	<b>\$2.20</b>	Y	\$0.30	cost of laminating pouch, officer time and wear and tear on laminator	Low	Yes	cost of laminating pouch, officer time and wear and tear on laminator
1042200	C	Credit Card transaction fees (1.1% of transaction value)	1.1%	Yes	<b>1.1%</b>	1.10%	Yes	<b>1.1%</b>	Y	N/A	cost recovery of Bankwest Merchant fees	High	Yes	cost recovery of Bankwest Merchant fees
1042200	C	Recovery of legal fees ( Debtors)	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	Y	N/A	actual costs of legal fees	High	Yes	actual costs of legal fees
1031170	C	Recovery of legal fees ( Rates)	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	N	N/A	actual costs of legal fees	High	Yes	actual costs of legal fees
1042200	C	Dishonoured Cheque fee	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	Y	N/A	Actual cost of Bankwest Bank Dishonoured cheque fee	High	Yes	Actual cost of Bankwest Bank Dishonoured cheque fee

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/ Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>PROFESSIONAL SERVICES (hourly rate)</b> <b>Note that this excludes all professional consultancy fees for building services, which are applied in accordance with the fees outlined in that section.</b>												
											Fee for service			
1042210	C	Chief Executive Officer	\$172.73	\$17.27	<b>\$190.00</b>	\$166.32	\$16.63	<b>\$182.95</b>	Y	\$7.05	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Director Corporate & Community Services	\$159.09	\$15.91	<b>\$175.00</b>	\$157.27	\$15.73	<b>\$173.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Director of Technical Services	\$159.09	\$15.91	<b>\$175.00</b>	\$157.27	\$15.73	<b>\$173.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Manager of Planning and Development	\$159.09	\$15.91	<b>\$175.00</b>	\$157.27	\$15.73	<b>\$173.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Environmental Health / Building Surveyor (contract)	\$159.09	\$15.91	<b>\$175.00</b>	\$157.27	\$15.73	<b>\$173.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Project Manager	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>	Y	\$0.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Supervisor	\$86.36	\$8.64	<b>\$95.00</b>	\$85.45	\$8.55	<b>\$94.00</b>	Y	\$1.01	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Team Leader / Senior Officer	\$77.27	\$7.73	<b>\$85.00</b>	\$75.45	\$7.55	<b>\$83.00</b>	Y	\$2.01	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Plant Operator	\$63.64	\$6.36	<b>\$70.00</b>	\$60.00	\$6.00	<b>\$66.00</b>	Y	\$4.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Officer / Labourer	\$63.64	\$6.36	<b>\$70.00</b>	\$60.00	\$6.00	<b>\$66.00</b>	Y	\$4.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Ranger (includes travel for call outs)	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>	Y	\$0.00	cost of officer and overheads and vehicle	Moderate	Yes	Cost of the local government of providing the service or goods
		<b>FREEDOM OF INFORMATION ACT 1992 CHARGES</b>												
		<b>Statutory – Freedom of Information Regulations 1993 Sch 1</b>												
1042200	S	No fee to access application relating to personal information and amendment of personal information	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	N/A	Low	N/A	-
1042200	S	Application fee for other application (non-personal)	\$30.00	Nil	<b>\$30.00</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Fees applicable for internal or external reviews	\$30.00	Nil	<b>\$30.00</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for time taken by staff dealing with the application – per hour or pro rata for a part of an hour	\$30.00	Nil	<b>\$30.00</b>	\$50.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for photocopying – per hour or pro rata for a part of an hour of staff time	\$30.00 plus photocopy charges	Nil	<b>\$30.00 plus photocopy charges</b>	\$35.00 plus photocopy charges	Nil	<b>\$30.00 plus photocopy charges</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for photocopying – per page copy	\$0.10	Nil	<b>\$0.10</b>	As per photoconvin	Nil	<b>\$0.10</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for time taken by staff transcribing information from a tape or other device – per hour or pro rata for part of an hour	\$30.00	Nil	<b>\$30.00</b>	\$50.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for duplicating tape, film or computer information	Actual Cost	Actual Cost	<b>Actual Cost</b>	Actual Cost	Actual Cost	<b>Actual Cost</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
1042200	S	Charge for delivery, packaging and postage	Actual Cost	Actual Cost	<b>Actual Cost</b>	Actual Cost	Actual Cost	<b>Actual Cost</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
1042200	S	Advanced Deposits 25% of estimated charges which will be payable in excess of the application fee	25%	Nil	<b>25%</b>			<b>25%</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
		<b>DESIGN AND CONTRACT SERVICES</b>												
1042200	C	Tender specification documentation deposit (when applied)	\$222.73	\$22.27	<b>\$245.00</b>	\$222.73	\$22.27	<b>\$245.00</b>		\$0.00	Officer time to process deposit	Low	Yes	Officer time to process deposit

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY</b>														
<b>ANIMAL CONTROL</b>														
<b>DOG REGISTRATION LICENSE FEES</b>														
<b>Statutory – Dog Act 1976 - Dog Regulations 2013</b>														
1052020	S	1 year – Unsterilised	\$50.00	Nil	\$50.00	\$50.00	Nil	\$50.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	1 year – Sterilised	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	3 years – Unsterilised	\$120.00	Nil	\$120.00	\$120.00	Nil	\$120.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	3 years – Sterilised	\$42.50	Nil	\$42.50	\$42.50	Nil	\$42.50	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Lifetime - Unsterilised	\$250.00	Nil	\$250.00	\$250.00	Nil	\$250.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Lifetime - Sterilised	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Working Dog (A dog used for droving or caring for stock)	¼ of Registration Fee	Nil	¼ of Registration Fee	¼ of Registration	Nil	¼ of Registration Fee	N/A	N/A	N/A	Moderate	N/A	N/A
1052020	S	Pensioner Concession (A person issued with a Pensioner Health Benefit Card i.e. Aged, Invalid, Widowed or Carers Pension)	½ of Registration Fee	Nil	½ of Registration Fee	½ of Registration	Nil	½ of Registration Fee	N/A	N/A	N/A	Moderate	N/A	N/A
1. All Registrations expire on 31 October each year 2. Registrations paid after 31 May are discounted by 50%														
1052050	C	Microchipping of Dog by Shire Ranger	\$50.00	\$5.00	\$55.00	\$0.00	\$0.00	\$0.00	Y	\$55.00	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
1052020	C	Replacement Animal Registration Tag if Lost	\$5.45	\$0.55	\$6.00	\$5.00	\$0.50	\$5.50	N	\$0.50	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
1052050	C	Application Fee for exemption for more than two dogs	\$50.00	\$5.00	\$55.00	\$50.00	\$5.00	\$55.00	N	\$0.00	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Annual Fee for exemption for more than two dogs	\$27.27	\$2.73	\$30.00	\$25.00	\$2.50	\$27.50	N	\$2.50	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Approved Kennel Establishments - Initial License	\$200.00	\$20.00	\$220.00	\$200.00	\$20.00	\$220.00	N	\$0.00	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Approved Kennel Establishments - Renewal of License	\$200.00	\$20.00	\$220.00	\$200.00	\$20.00	\$220.00	N	\$0.00	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
<b>DOG IMPOUND FEES</b>														
<b>Statutory – Dog Act 1976 - Dog Regulations 2013</b>														
1052010	C	Seizure of Dog	\$109.09	\$10.91	\$120.00	\$109.09	\$10.91	\$120.00	Y	\$0.00	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Seizure of Dog (Registered & Microchipped)	\$54.55	\$5.45	\$60.00	\$54.55	\$5.45	\$60.00	Y	\$0.00	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per week day)	\$27.27	\$2.73	\$30.00	\$25.00	\$2.50	\$27.50	Y	\$2.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per weekend day)	\$36.36	\$3.64	\$40.00	\$35.00	\$3.50	\$38.50	Y	\$1.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Sustenance of a dog per day impounded	\$13.64	\$1.36	\$15.00	\$13.64	\$1.36	\$15.00	Y	\$0.00	Ranger fees/sustenance cost	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Surrender Fee	\$72.73	\$7.27	\$80.00	\$70.00	\$7.00	\$77.00	Y	\$3.00	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Disposal/Destruction of dog (Discounted at CEO/Ranger Discretion)	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00	Y	\$0.00	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	S	Unregistered Dog (s. 7(1)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Unregistered Dog (s. 7(1)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of new owner (s.16A(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Registration tag, certificate offences (s.20(2)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Registration tag, certificate offences (s.20(2)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Unlawful application of sterilisation tattoo (s.20(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure dog microchipped (s.21(1), (2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure dangerous dog microchipped (s.22(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of microchip details (s.23(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, interfering with, dog's microchip (s.26A))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of ownership to unmicrochipped dog (s.26B(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify microchip database company of new owner	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government, microchip database company of information changes (2.26D)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Keeping more than the prescribed number of dogs - other than dangerous dog (s.26(4))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Keeping more than the prescribed number of dogs - dangerous dog (s.26(4))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breach of kennel establishment licence (s.27(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog not wearing collar with attached registration tag (s.30(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog not held or tethered in certain public places (s.31(3))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in exercise areas, rural areas offences (s.32(4))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Greyhound not muzzled (s.33(3))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in place without consent (s.33A(3)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in place without consent (s.33A(3)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>DOG IMPOUND FEES (continued)</b>												
1052010	S	Dog attack or chase causing physical injury (s.33D(1))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog attack or chase causing no physical injury (s.33D(2A)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog attack or chase causing no physical injury (s.33D(2A)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not wearing prescribed collar with prescribed information (s.33GA(1))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Not complying with dangerous dog enclosure requirement (s.33GA(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Not complying with commercial security dog requirements - dangerous dog (s.33GA(4))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Warning signs about dangerous dogs not displayed (s.33GA(5))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not muzzled (s.33GA(5))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not held or tethered (s.33GA(7))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not controlled by capable person (s.33GA(8))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog in prohibited place (s.33GA(9))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup advertised (s.33GC (2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup sold (s.33GC (3))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup transferred (s.33GC (4))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Buying or accepting ownership of dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breeding, or breeding from, dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (declared) sold or transferred to under 18 year old (s.33GE(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify person of responsibilities under Part VI Div. 2 (s.33K(1))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of a dangerous dog event (s.33K(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify new local government that dangerous dog kept in its district (s.33K(3))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to provide a notice to new owner about a dangerous dog (declared) (s.33K(4))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to provide written notice to new owner about a dangerous dog (restricted breed) or dangerous dog (commercial security dog)	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of dangerous dog's new district or death (s.33K(5))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to comply with a nuisance dog order - dog other than dangerous dog (s.38(5))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to comply with a nuisance dog order - dangerous dog (s.38(5))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to produce document when so required - dog other than dangerous dog (s.43(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to produce document when so required - dangerous dog (s.43(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to give name, date of birth or address on demand - dog other than dangerous dog (s.43A)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to give name, date of birth or address on demand - dangerous dog (s.43A)	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>CAT REGISTRATION FEES</b>														
<b>Statutory - Cat Act 2011- Cat Regulations 2012</b>														
1052060	S	Annual registration of a cat, unless concessional fees are applicable	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	3 year registration period	\$42.50	Nil	\$42.50	\$42.50	Nil	\$42.50		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	3 year registration period - Pensioners	\$21.25	Nil	\$21.25	\$21.25	Nil	\$21.25		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Lifetime registration period	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Lifetime registration period - Pensioners	\$50.00	Nil	\$50.00	\$50.00	Nil	\$50.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Registration after 31 May in any year, for that registration year	50% of fee payable otherwise	Nil	50% of fee payable otherwise	50% of fee payable	Nil	50% of fee payable otherwise		N/A	N/A	Moderate	N/A	N/A
1052060	S	Annual registration for approval or renewal of approval to breed cats (per cat)	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00		\$0.00	N/A	Moderate	N/A	N/A
1052050	C	Microchipping of Cat by Shire Ranger	\$50.00	\$5.00	\$55.00	\$0.00	\$0.00	\$0.00	Y	\$55.00	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
10520560	C	Replacement Animal Registration Tag if Lost	\$5.45	\$0.55	\$6.00	\$4.77	\$0.48	\$5.25	Y	\$0.75	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Application for exemption for more than three cats	\$50.00	\$5.00	\$55.00	\$181.82	\$18.18	\$200.00	Y	\$145.00	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Annual Fee for exemption for more than three cats	\$27.27	\$2.73	\$30.00	\$0.00	\$0.00	\$0.00		\$30.00	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
<b>CAT IMPOUND FEES</b>														
<b>Statutory - Cat Act 2011- Cat Regulations 2012</b>														
1052010	C	Seizure of Cat	\$109.09	\$10.91	\$120.00	\$109.09	\$10.91	\$120.00	Y	\$0.00	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Seizure of Cat (Registered & Microchipped)	\$54.55	\$5.45	\$60.00	\$54.55	\$5.45	\$60.00	Y	\$0.00	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per week day)	\$27.27	\$2.73	\$30.00	\$25.00	\$2.50	\$27.50	Y	\$2.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per weekend day)	\$36.36	\$3.64	\$40.00	\$35.00	\$3.50	\$38.50	Y	\$1.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Sustenance of a cat per day impounded	\$13.64	\$1.36	\$15.00	\$13.64	\$1.36	\$15.00	Y	\$0.00	Ranger fees/sustenance cost	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Surrender Fee	\$72.73	\$7.27	\$80.00	\$70.00	\$7.00	\$77.00	Y	\$3.00	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Disposal/Destruction of cat (Discounted at CEO/Ranger Discretion)	\$100.00	\$10.00	\$110.00	\$100.00	\$10.00	\$110.00	Y	\$0.00	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	S	Unregistered cat (s.5(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is wearing its registration tag in public (s.6(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, or interfering with, a cat's registration tag (s.7)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is microchipped (s.14(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, or interfering with, a cat's microchip (s.17)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is sterilised (s.18(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Identifying a cat as sterilised that is not (s.19)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of a cat that is not microchipped (and is not exempt) (s.23(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of a cat that is not sterilised (and is not exempt) (s. 23(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government or microchip database company of a new owner (s.24)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government or microchip database company of a change of details (s.25)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breeding cats, not being an approved cat breeder (s.35(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Cats not to be offered as prizes (s.41)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Refusal by alleged offender to give information on request (s.50(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052050	C	Animal Trap Deposit Fee (Refundable)	\$50.00	Nil	\$50.00	\$100.00	Nil	\$100.00		\$50.00	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Animal Trap Weekly Fee (Discounted at CEO/Ranger Discretion)	\$18.18	\$1.82	\$20.00	\$20.00	\$2.00	\$22.00		\$2.00	Ranger fees / Trap wear and tear	Moderate	Yes	Cost of the local government of providing the service or goods
<b>VEHICLE IMPOUNDMENT</b>														
1053090	C	Impoundment of vehicle (plus collection and recovery costs)	\$127.27	\$12.73	\$140.00	\$124.55	\$12.45	\$137.00		\$3.00	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods
1053090	C	Collection of vehicle for impoundment	Refer to plant hire charges	Yes	Refer to plant hire charges	Refer to plant hire charges	Yes	Refer to plant hire charges		N/A	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods
1053090	C	Recovery by third party	At cost + 10%	Yes	At cost + 10%	At cost	Yes	At cost + 10%		N/A	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/ Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 7 - HEALTH</b>														
<b>Environmental Health Services</b>														
<b>Water Sampling</b>														
1074010	C	Bacterial Sampling Results	\$60.00	Nil	<b>\$60.00</b>			<b>NEW</b>	N	\$60.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Public Swimming Pool Water Sampling (per sample)	\$30.00	Nil	<b>\$30.00</b>			<b>NEW</b>	N	\$30.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Potable Water Sampling (per sample)	\$30.00	Nil	<b>\$30.00</b>	\$29.00	Nil	<b>\$29.00</b>	N	\$1.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Administration Fees</b>														
1074010	C	Copy of Food Sampling Results	\$65.00	Nil	<b>\$65.00</b>			<b>NEW</b>	N	\$65.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Copy of Septic Plans	\$55.00	Nil	<b>\$55.00</b>			<b>NEW</b>	N	\$55.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Change of Owners (any Health registered premises)	\$65.00	Nil	<b>\$65.00</b>			<b>NEW</b>	N	\$65.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Late payment of licence/registration	\$85.00	Nil	<b>\$85.00</b>			<b>NEW</b>	N	\$85.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Inspection Fees</b>														
1074010	C	Re-inspection due to incomplete or unsatisfactory work	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Property Inspection on request	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Food Contamination</b>														
1074010	C	Spoilt Food Disposal Certificate	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Supervision of condemned food disposal - per hour	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Application for Approval to Construct or Establish Premises</b> <i>Includes Assessment &amp; Administration</i>														
1074010	C	Offensive Trades	\$145.00	Nil	<b>\$145.00</b>	\$277.00	Nil	<b>\$277.00</b>	N	\$132.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Caravan Parks	\$115.00	Nil	<b>\$115.00</b>			<b>NEW</b>	N	\$115.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Nature Based Caravan Parks	\$60.00	Nil	<b>\$60.00</b>			<b>NEW</b>	N	\$60.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Lodging house	\$115.00	Nil	<b>\$115.00</b>	\$97.00	Nil	<b>\$97.00</b>	N	\$18.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Miscellaneous Health Premises (Hairdressing, Beauty Therapy, Skin Penetration, etc. including Mobile Operations)	\$120.00	Nil	<b>\$120.00</b>	\$114.00	Nil	<b>\$114.00</b>	N	\$6.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Child/Family Day Care Centres	\$72.50	Nil	<b>\$72.50</b>			<b>NEW</b>	N	\$72.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Registration Fee for Food Business	\$130.00	Nil	<b>\$130.00</b>	\$170.00	Nil	<b>\$170.00</b>	N	\$40.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification Fee for Not-For-Profit Food Business	\$60.00	Nil	<b>\$60.00</b>			<b>NEW</b>	N	\$60.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (charity or community service, single event)	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>	N	\$0.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (single event)	\$30.00	Nil	<b>\$30.00</b>	\$51.50	Nil	<b>\$51.50</b>	N	\$21.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (three events)	\$70.00	Nil	<b>\$70.00</b>			<b>NEW</b>	N	\$70.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Application for Other Services</b>														
1074010	C	Liquor Act Section 39 Certificate	\$140.00	Nil	<b>\$140.00</b>			<b>NEW</b>	N	\$140.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Gaming Act Section 55 (1) Certificate (1 year or one-off event)	\$45.00	Nil	<b>\$45.00</b>			<b>NEW</b>	N	\$45.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Gaming Act Section 55 (1) Certificate (5 year)	\$140.00	Nil	<b>\$140.00</b>			<b>NEW</b>	N	\$140.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Application to construct, extend or alter a public building (Form1)	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Occupancy Permit for Public Buildings (Form 2, Plus reassessment of building or replacement of lost certificate)	\$120.00	Nil	<b>\$120.00</b>			<b>NEW</b>	N	\$120.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Annual Registration</b>														
Caravan Parks (per annum)														
1074010	C	(a) Minimum Fee	\$200.00	Nil	<b>\$200.00</b>			<b>NEW</b>	N	\$200.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(b) Long Stay (per site)	\$6.00	Nil	<b>\$6.00</b>			<b>NEW</b>	N	\$6.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(c) Short Stay (per site)	\$6.00	Nil	<b>\$6.00</b>			<b>NEW</b>	N	\$6.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(d) Camp Sites (per site)	\$3.00	Nil	<b>\$3.00</b>			<b>NEW</b>	N	\$3.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(e) Overflow Site (per site)	\$1.50	Nil	<b>\$1.50</b>			<b>NEW</b>	N	\$1.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
Nature Based Caravan Parks														
1074010	C	(a) Minimum Fee	\$50.00	Nil	<b>\$50.00</b>			<b>NEW</b>	N	\$50.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(b) Camp / Short Stay Sites (per site)	\$2.00	Nil	<b>\$2.00</b>			<b>NEW</b>	N	\$2.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Lodging House and Short Term Accomodation	\$165.00	Nil	<b>\$165.00</b>	\$97.00	Nil	<b>\$97.00</b>	N	\$68.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Licence of Morgue (per Annum)	\$75.00	Nil	<b>\$75.00</b>			<b>NEW</b>	N	\$75.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Itinerant Trader / Mobile Vendor	\$200.00	Nil	<b>\$200.00</b>	\$103.00	Nil	<b>\$103.00</b>	N	\$97.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Information and Research</b>														
1074010	C	Hourly fee for time involved in research and providing information for developers etc. which is not considered	\$113.64	\$11.36	<b>\$125.00</b>			<b>NEW</b>	N	\$125.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Noise Related Fees</b>														
1074010	C	Regulation 18 non-complying event noise exemption	\$500.00	Nil	<b>\$500.00</b>			<b>NEW</b>	N	\$500.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Regulation 13 out of hours construction (Noise Management Plan Application Approval, minimum 7 days prior)	\$800.00	Nil	<b>\$800.00</b>			<b>NEW</b>	N	\$800.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>Environmental Health Services - Continued</b>												
		<b>Food Businesses - Annual Registration Fees</b>												
		<i>Fees pro rata (calculated on a monthly basis or part thereof)</i>												
1074010	C	High Risk Premises	\$330.00	Nil	<b>\$330.00</b>	\$291.50	Nil	<b>\$291.50</b>	N	\$38.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	High Risk Premises with additional classifications	\$490.00	Nil	<b>\$490.00</b>			<b>NEW</b>	N	\$490.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Medium Risk Premises	\$260.00	Nil	<b>\$260.00</b>	\$252.50	Nil	<b>\$252.50</b>	N	\$7.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Medium Risk Premises with additional classifications	\$350.00	Nil	<b>\$350.00</b>			<b>NEW</b>	N	\$350.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Low Risk Premises	\$120.00	Nil	<b>\$120.00</b>	\$116.50	Nil	<b>\$116.50</b>	N	\$3.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Low Risk Premises with additional classifications	\$170.00	Nil	<b>\$170.00</b>			<b>NEW</b>	N	\$170.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Very Low Risk Premises	Free	Nil	<b>Free</b>			<b>NEW</b>	N	Free	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
		<b>Food Businesses</b>												
1074010	C	Charitable or Community Service Food Business	Free	Nil	<b>Free</b>			<b>NEW</b>	N	Free	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification Fee	\$65.00	Nil	<b>\$65.00</b>	\$53.50	Nil	<b>\$53.50</b>	N	\$11.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification and Application Fee for Very Low Risk Food Business	\$25.00	Nil	<b>\$25.00</b>			<b>NEW</b>	N	\$25.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Application for Registration Fee	\$65.00	Nil	<b>\$65.00</b>			<b>NEW</b>	N	\$65.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Change of Owner Fee	\$65.00	Nil	<b>\$65.00</b>			<b>NEW</b>	N	\$65.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
		<b>Statutory - Building Act 2011, Building Regulations 2012, Australian Standard AS 1926.1-1993 Part 1: Fencing for swimming pools</b>												
1074010	S	Private Swimming Pool Inspection Fee (NB: Fee set by Building Commission - Building Regulations 2012 Reg 53)	\$58.45	Nil	<b>\$58.45</b>	\$58.45	Nil	<b>\$58.45</b>		\$0.00	As per Legislation	High	N/A	As per Legislation
		<b>Registration of Offensive Trade</b>												
		<b>Offensive Trades (Fees) Regulations 1976</b>												
		<b>Health (Treatment of Sewerage &amp; Disposal of Effluent &amp; Liquid Waste) Regulations</b>												
1074010	S	Application for the approval of an apparatus by Local Government	\$118.00	Nil	<b>\$118.00</b>	\$118.00	Nil	<b>\$118.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	Issuing of a "Permit to Use Apparatus"	\$118.00	Nil	<b>\$118.00</b>	\$118.00	Nil	<b>\$118.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
		Application for approval of an apparatus by the Executive Director Public Health Department under regulation 4A												
1074010	S	(a) With a Local Government Report	\$61.00	Nil	<b>\$61.00</b>	\$56.00	Nil	<b>\$56.00</b>	N	\$5.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	(b) Without a Local Government Report fee under regulation 4A(4)	\$110.00	Nil	<b>\$110.00</b>	\$110.00	Nil	<b>\$110.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	(c) Local Government Report Fee	\$140.00	Nil	<b>\$140.00</b>			<b>NEW</b>	N	\$140.00	As per Legislation	Moderate	N/A	As per Legislation
		<b>Local Government Act 1995</b>												
1074010	C	Seizure of Assets Fee	\$50.00	\$5.00	<b>\$55.00</b>	\$50.00	\$5.00	<b>\$55.00</b>	N	\$0.00	Staff Costs	Low	Yes	Cost of the local government of providing the service or goods
1074010	C	Daily Assets Seizure Fee	\$10.00	\$1.00	<b>\$11.00</b>	\$10.00	\$1.00	<b>\$11.00</b>	N	\$0.00	Staff Costs	Low	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 8 - EDUCATION AND WELFARE</b>														
<b>Childcare Fees</b>														
<b>The Cub House - Ravensthorpe</b>														
1081080	C	Half Day (7:30am to 12:00pm OR 12:00pm to 5:30pm)	\$63.00	Nil	\$63.00	\$63.00	Nil	\$63.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Short Day (9:00am to 2:30pm)	\$75.00	Nil	\$75.00				N	\$75.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day	\$90.00	Nil	\$90.00	\$90.00	Nil	\$90.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Hourly Rate	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Before School Care	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	After School Care	\$25.00	Nil	\$25.00	\$25.00	Nil	\$25.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Late Collection Fee - first 15 min or part thereof	\$15.00	Nil	\$15.00	\$15.00	Nil	\$15.00	N	\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Late Collection Fee - per minute in excess of first 15 min	\$1.00	Nil	\$1.00	\$1.00	Nil	\$1.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
BOND	C	Swipe Key/FOB Bond each	\$20.00	Nil	\$20.00					\$20.00	Cost of FOBs and Administration Time	Med	Yes	Cost of the local government of providing the service or goods
<b>Little Barrens - Hopetoun</b>														
1081100	C	Half Day (7:30am to 12:00pm OR 12:00pm to 5:30pm)	\$63.00	Nil	\$63.00	\$63.00	Nil	\$63.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Short Day (9:00am to 2:30pm)	\$75.00	Nil	\$75.00					\$75.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Full Day	\$90.00	Nil	\$90.00	\$90.00	Nil	\$90.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Hourly Rate	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Before School Care	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	After School Care	\$25.00	Nil	\$25.00	\$25.00	Nil	\$25.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Late Collection Fee - first 15 min or part thereof	\$15.00	Nil	\$15.00	\$15.00	Nil	\$15.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Late Collection Fee - per minute in excess of first 15 min	\$1.00	Nil	\$1.00	\$1.00	Nil	\$1.00		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
BOND	C	Swipe Key/FOB Bond each	\$20.00	Nil	\$20.00					\$20.00	Cost of FOBs and Administration Time	Med	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/ Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 10 - COMMUNITY AMENITIES</b>														
<b>TOWN PLANNING FEES</b>														
<b>Maximum set by Planning and Development Regulations 2009 (Part 7 - Local Government Planning Charges) Sch 2</b>														
1. Determination of development application (other than for an extractive industry) Where the estimated cost of the development is -														
1106010	S	a) not more than \$50,000	\$147.00	Nil	\$147.00	\$147.00	Nil	\$147.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development	Nil	0.32% of the estimated cost of development	0.32% of the estimated cost of development	Nil	0.32% of the estimated cost of development		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	c) more than \$500,000 but not more than \$2.5 million	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	Nil	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	Nil	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Nil	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Nil	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million	Nil	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million	Nil	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	f) more than \$21.5 million	\$34,196.00	Nil	\$34,196.00	\$34,196.00	Nil	\$34,196.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	2. Determine a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus by the way of penalty, twice that fee	Nil	The fee in item 1 plus by the way of penalty, twice that fee	The fee in item 1 plus by the way of penalty, twice that fee	Nil	The fee in item 1 plus by the way of penalty, twice that fee		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	3. Determination of development application for an extractive industry where the development has not commenced or been carried out	\$739.00	Nil	\$739.00	\$739.00	Nil	\$739.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	4. Determination of development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee	Nil	The fee in item 3 plus, by way of penalty, twice that fee	The fee in item 3 plus, by way of penalty, twice that fee	Nil	The fee in item 3 plus, by way of penalty, twice that fee		N/A	As per Legislation	Moderate	N/A	As per Legislation
5. Provision of a subdivision clearance -														
1106010	S	a) not more than 5 lots	\$73.00 per lot	Nil	\$73.00 per lot	\$73.00 per lot	Nil	\$73.00 per lot		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Nil	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Nil	\$73.00 per lot for the first 5 lots and then \$35.00 per lot		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	c) more than 195 lots	\$7,393.00	Nil	\$7,393.00	\$7,393.00	Nil	\$7,393.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	6. Determine an initial application for approval of a home occupation where the home occupation has not commenced	\$222.00	Nil	\$222.00	\$222.00	Nil	\$222.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	7. Determine an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee	Nil	The fee in item 6 plus, by way of penalty, twice that fee	The fee in item 6 plus, by way of penalty, twice that fee	Nil	The fee in item 6 plus, by way of penalty, twice that fee		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	8. Determining the application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$73.00	Nil	\$73.00	\$73.00	Nil	\$73.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	9. Determining the application for the renewal of an approval of a home occupation where the application is made after the approval expires	The fee in item 8 plus, by way of penalty, twice that fee	Nil	The fee in item 8 plus, by way of penalty, twice that fee	The fee in item 8 plus, by way of penalty, twice that fee	Nil	The fee in item 8 plus, by way of penalty, twice that fee		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	10. Determining an application for a change of use or for an alteration or extension or change of a non - conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295.00	Nil	\$295.00	\$295.00	Nil	\$295.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply where the change or the alteration extension or change has commenced or been carried out	The fee in item 10 plus, by way of penalty, twice that fee	Nil	The fee in item 10 plus, by way of penalty, twice that fee	The fee in item 10 plus, by way of penalty, twice that fee	Nil	The fee in item 10 plus, by way of penalty, twice that fee		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	12 Providing a zoning certificate	\$73.00	Nil	\$73.00	\$73.00	Nil	\$73.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	13. Reply to a property settlement questionnaire	\$73.00	Nil	\$73.00	\$73.00	Nil	\$73.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	14. Providing written planning advice	\$75.64	Nil	\$75.64	\$75.64	Nil	\$75.64		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	Renewal of home occupation permit	\$73.00	Nil	\$73.00	\$73.00	Nil	\$73.00		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
<b>OTHER TOWN PLANNING FEES AND CHARGES</b>														
1106010	C	Copy of Scheme	\$27.27	\$2.73	\$30.00	\$25.75	\$2.58	\$28.33		\$1.67	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Sign Applications - Compliant with Council Policy	\$35.00	Nil	\$35.00	\$30.90	Nil	\$30.90		\$4.10	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Sign Applications - Non Compliant with Council Policy	\$110.00	Nil	\$110.00	\$103.00	Nil	\$103.00		\$7.00	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Directional Signs	at cost	Yes	at cost	at cost	Yes	at cost		Nil	Officer Time to process + Sign	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Assessment of Caravan Rigid Annexes	\$110.00	Nil	\$110.00	\$103.00	Nil	\$103.00		\$7.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Issue of Zoning Certificate	\$80.00	Nil	\$80.00	\$75.19	Nil	\$75.19		\$4.81	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Reply to Property Settlement Questionnaire	\$80.00	Nil	\$80.00	\$75.19	Nil	\$75.19		\$4.81	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Minor Amendment to Town Planning Approval	\$130.00	Nil	\$130.00	\$128.75	Nil	\$128.75		\$1.25	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Major Amendment to Town Planning Approval (for works over \$50,000 estimated value)	50% of the original application fee	Nil	50% of the original application fee	50% of the original application fee	Nil	50% of the original application fee		Nil	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Minor Planning Fee (for Building Under 40m <sup>2</sup> )	\$55.00	Nil	\$55.00	\$51.50	Nil	\$51.50		\$3.50	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - New Application Less than 5ha	\$740.00	Nil	\$740.00	\$739.00	Nil	\$739.00		\$1.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - Annual Renewal Fee	\$75.00	Nil	\$75.00	\$73.00	Nil	\$73.00		\$2.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - Bond for Reinstatements	\$2000.00	Nil	\$2000.00	\$2000.00	Nil	\$2000.00		\$0.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>CEMETERY FEES</b>												
I101	C	Grant of Right of Burial (including Administration Fee)	\$309.09	\$30.91	<b>\$340.00</b>	\$309.09	\$30.91	<b>\$340.00</b>		\$0.00	Cost of Staff and printing to issue permit	High	Yes	Cost of the local government of providing the service or goods
I101	C	Administration Fee	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	Cost of Staff and printing to issue permit	High	Yes	Cost of the local government of providing the service or goods
I101	C	Plot Reservation Fee	\$50.00	\$5.00	<b>\$55.00</b>	\$50.00	\$5.00	<b>\$55.00</b>		\$0.00	Cost of Staff and printing to issue license.	High	Yes	Cost of the local government of providing the service or goods
		<b>Sinking Fees</b>												
I101	C	Ordinary Grave	\$863.64	\$86.36	<b>\$950.00</b>	\$868.18	\$86.82	<b>\$955.00</b>		\$5.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Grave for child under 7 years	\$650.00	\$65.00	<b>\$715.00</b>	\$650.00	\$65.00	<b>\$715.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Grave for any stillborn child	\$350.00	\$35.00	<b>\$385.00</b>	\$349.09	\$34.91	<b>\$384.00</b>		\$1.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Interment of ashes in a grave	\$154.55	\$15.45	<b>\$170.00</b>	\$154.55	\$15.45	<b>\$170.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Deeper than 1.8m	\$1236.36	\$123.64	<b>\$1,360.00</b>	\$1236.36	\$123.64	<b>\$1,360.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
		<b>Re-opening</b>												
I101	C	Person 7 years and over * (for second interment)	\$863.64	\$86.36	<b>\$950.00</b>	\$863.64	\$86.36	<b>\$950.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Child under 7 years * (for second interment)	\$650.00	\$65.00	<b>\$715.00</b>	\$650.00	\$65.00	<b>\$715.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Any stillborn child	\$350.00	\$35.00	<b>\$385.00</b>	\$350.00	\$35.00	<b>\$385.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
		<b>Niche Wall</b>				\$0.00	\$0.00							
I101	C	Single Niche and placement of ashes (Excludes Plaque and Inscription)	\$281.82	\$28.18	<b>\$310.00</b>	\$281.82	\$28.18	<b>\$310.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Double Niche and placement of ashes (Excludes Plaque and Inscription)	\$327.27	\$32.73	<b>\$360.00</b>	\$324.55	\$32.45	<b>\$357.00</b>		\$3.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Reservation of Niche	\$50.00	\$5.00	<b>\$55.00</b>	\$50.00	\$5.00	<b>\$55.00</b>		\$0.00	Cost of Staff and printing to process reservation.	High	Yes	Cost of the local government of providing the service or goods
I101	C	Plaque and Inscription (Plus Administration Fee)	POA	Y	<b>POA</b>	POA	Y	<b>POA</b>		N/A	Actual cost of goods			Cost of the local government of providing the service or goods
I101	C	Deposit for Plaques (if not paid in full)	\$118.18	\$11.82	<b>\$130.00</b>	\$115.00	\$11.50	<b>\$126.50</b>		\$3.50	Actual cost of goods	High	Yes	Cost of the local government of providing the service or goods
		<b>Memorial Gardens</b>												
I101	C	Plinth (Excludes Plaque and Inscription)	\$150.00	\$15.00	<b>\$165.00</b>	\$150.00	\$15.00	<b>\$165.00</b>		\$0.00	Actual cost of goods			Cost of the local government of providing the service or goods
I101	C	Plaque and Inscription (Plus Administration Fee)	POA	Y	<b>POA</b>	POA	Y	<b>POA</b>		N/A	Actual cost of goods			Cost of the local government of providing the service or goods
I101	C	Deposit for Plaques (if not paid in full)	\$118.18	\$11.82	<b>\$130.00</b>	\$115.00	\$11.50	<b>\$126.50</b>		\$3.50	Actual cost of goods	High	Yes	Cost of the local government of providing the service or goods
		<b>Extra Charges for</b>												
I101	C	Interment without due notice	\$259.09	\$25.91	<b>\$285.00</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Interment outside of usual work hours	\$286.36	\$28.64	<b>\$315.00</b>	\$286.36	\$28.64	<b>\$315.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
		<b>Extra Charges for</b>												
I101	C	Permission to erect a headstone or kerbing	\$72.73	\$7.27	<b>\$80.00</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Permission to erect memorial plaque or plinth	\$72.73	\$7.27	<b>\$80.00</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Permission to erect monument	\$72.73	\$7.27	<b>\$80.00</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$0.00	Cost of Staff and Printing to Issue permission	High	Yes	Cost of the local government of providing the service or goods
I101	C	Permission to erect nameplate	\$27.27	\$2.73	<b>\$30.00</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Registration of "Transfer of Form of Grant of Right of Burial" or issue copy	\$31.82	\$3.18	<b>\$35.00</b>	\$30.91	\$3.09	<b>\$34.00</b>		\$1.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Renewal of Grant of right of Burial	\$63.64	\$6.36	<b>\$70.00</b>	\$61.82	\$6.18	<b>\$68.00</b>		\$2.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods
I101	C	Undertakers Single License for one Interment	\$77.27	\$7.73	<b>\$85.00</b>	\$77.27	\$7.73	<b>\$85.00</b>		\$0.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>REFUSE/RUBBISH DISPOSAL/ENVIRONMENT</b>														
I104	C	Rubbish Service Fees (240L residential per service per annum). Fee to be charged for all habitable properties	\$317.75	Nil	<b>\$317.75</b>	\$310.00	Nil	<b>\$310.00</b>		\$7.75	based on Cost Centre and Cleanaway and tip costs	High	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Service Fees (240L residential recycling per service per annum). Fee to be charged for all habitable properties	\$112.75	Nil	<b>\$112.75</b>	\$110.00	Nil	<b>\$110.00</b>		\$2.75	based on Cost Centre and Cleanaway and tip costs	High	Yes	Cost of the local government of providing the service or goods
I104	C	Replacement 240L bins - residential rubbish & recycling	\$70.00	\$7.00	<b>\$77.00</b>	\$70.00	\$7.00	<b>\$77.00</b>		\$0.00	Supply and delivery	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Tip Fee For After Hours - Supervised Access	\$63.64	\$6.36	<b>\$70.00</b>	\$60.00	\$6.00	<b>\$66.00</b>		\$4.00	Cost of Staff to be present for access	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Tip Fee For After Hrs-Unsupervised Access Annual Fee (For Business Purposes Only)	\$145.45	\$14.55	<b>\$160.00</b>	\$140.00	\$14.00	<b>\$154.00</b>		\$6.00	Cost of Key for Access & Out of Hours Usage	moderate	Yes	Cost of the local government of providing the service or goods
TRUST	C	Key Bond for after hours access (Refundable after Return)	\$20.00	Nil	<b>\$20.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$0.00	-	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - 120L Mobile Bin or Equivalent and minimum charge	\$4.55	\$0.45	<b>\$5.00</b>	\$2.73	\$0.27	<b>\$3.00</b>		\$2.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - 240L Mobile Bin or Equivalent	\$9.09	\$0.91	<b>\$10.00</b>	\$5.45	\$0.55	<b>\$6.00</b>		\$4.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Car Boot Load or Equivalent	\$9.09	\$0.91	<b>\$10.00</b>	\$6.36	\$0.64	<b>\$7.00</b>		\$3.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Utility or Trailer (max 1.8m x 1.2m)	\$13.64	\$1.36	<b>\$15.00</b>	\$11.82	\$1.18	<b>\$13.00</b>		\$2.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Small Truck (2-4 tonne)	\$36.36	\$3.64	<b>\$40.00</b>	\$35.45	\$3.55	<b>\$39.00</b>		\$1.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Contaminated or unsorted mixed loads m3 - residents and non residents (Includes Commercial Waste)	\$30.00	\$3.00	<b>\$33.00</b>	\$30.00	\$3.00	<b>\$33.00</b>		\$0.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Burial of Hazardous Waste (per m3) (as per licence) (Includes Asbestos)	\$150.00	\$15.00	<b>\$165.00</b>	\$150.00	\$15.00	<b>\$165.00</b>		\$0.00	Shire cost to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Car body belonging to resident	\$72.73	\$7.27	<b>\$80.00</b>	\$70.91	\$7.09	<b>\$78.00</b>		\$2.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Truck body belonging to resident	\$100.00	\$10.00	<b>\$110.00</b>	\$93.64	\$9.36	<b>\$103.00</b>		\$7.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	White Goods - per item	\$9.09	\$0.91	<b>\$10.00</b>	\$5.45	\$0.55	<b>\$6.00</b>		\$4.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Building Rubble per m3	\$22.73	\$2.27	<b>\$25.00</b>	\$20.00	\$2.00	<b>\$22.00</b>		\$3.00	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Green Waste - Residents m3	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	Cost Staff and Plant , Contractor to push up and burn	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Green Waste - Non Residents m3	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	Cost Staff and Plant , Contractor to push up and burn	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Untaminated sand and fill - residents and non residents	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	N/A	moderate	Yes	N/A
I104	C	Oil Disposal - Non residential or commercial - per litre	\$0.50	\$0.05	<b>\$0.55</b>	\$0.50	\$0.05	<b>\$0.55</b>		\$0.00	Cost for Shire to dispose of Waste Oil to Recycler e.g. Wren Oil	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Passenger and Motorcycle Tyre	\$4.55	\$0.45	<b>\$5.00</b>	\$4.55	\$0.45	<b>\$5.00</b>		\$0.00	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Light truck and 4x4 vehicle Tyre	\$9.09	\$0.91	<b>\$10.00</b>	\$8.18	\$0.82	<b>\$9.00</b>		\$1.00	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Truck Tyre	\$22.73	\$2.27	<b>\$25.00</b>	\$21.82	\$2.18	<b>\$24.00</b>		\$1.00	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Super single Tyre	\$27.27	\$2.73	<b>\$30.00</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.00	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Tractor Tyre (up to 1m)	\$40.91	\$4.09	<b>\$45.00</b>	\$38.18	\$3.82	<b>\$42.00</b>		\$3.00				
I104	C	Tyres with rims will be charges 100% on the cost of the tyre disposal cost	100% additional cost on the cost of tyre	100% additional cost on the cost of tyre	<b>100% additional cost on the cost of tyre</b>	100% additional cost on the cost of tyre	100% additional cost on the cost of tyre	<b>100% additional cost on the cost of tyre</b>		N/A	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	All other tyres as per WA Tyre Recovery Pricing	P.O.A	P.O.A	<b>P.O.A</b>	P.O.A	P.O.A	<b>P.O.A</b>		N/A	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I103	C	Septic Waste - per 1000L (Licenced Providers Only to Effluent Disposal Facility NOT Landfill Site)	\$54.55	\$5.45	<b>\$60.00</b>	\$51.50	\$5.15	<b>\$56.65</b>		\$3.35	Cost to maintain Septic waste ponds	moderate	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 11 - RECREATION AND CULTURE</b>														
<b>BUILDING HIRE FEES</b>														
<b>Town Hall, Pavilion &amp; Community Centre Hire</b>														
	C	<b>Commercial</b> - Examples include corporate bookings, classes / courses run by commercial operators such as Pilates, Dance, Martial arts, Academic training, and hobby courses for which tuition fees are paid or commercial sale & promotion activities such as Auctions.												
	C	<b>Social</b> - Examples include: private parties, social events, fundraising receptions cabaret, luncheons, cultural meetings, strata and other gatherings. <b>Social Bookings are eligible for a 50% Discount of Hire Fees</b>												
	C	<b>Not for Profit</b> (Certificate of Incorporation required) - Examples include: Organisational meetings, rehearsals, registered fundraisers, Club functions and registered charity groups. <b>Not for Profit Bookings are Eligible for a 75% Discount of Hire Fees</b>												
<b>Entire Facility Hire</b>														
11111010	C	Hopetoun Community Centre - Includes Hall, Foyer(s), Meeting Room and Kitchen												
11111010	C	Daily Rate	\$259.09	\$25.91	<b>\$285.00</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$54.55	\$5.45	<b>\$60.00</b>	\$51.50	\$5.15	<b>\$56.65</b>		\$3.35	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Town Hall - Includes Hall and Kitchen												
11111010	C	Daily Rate	\$259.09	\$25.91	<b>\$285.00</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$54.55	\$5.45	<b>\$60.00</b>	\$51.50	\$5.15	<b>\$56.65</b>		\$3.35	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Entertainment Centre - Includes Function Room, Meeting Room, Change Rooms, Kitchen and Indoor Courts												
11111010	C	Daily Rate	\$300.00	\$30.00	<b>\$330.00</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$45.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$63.64	\$6.36	<b>\$70.00</b>	\$51.50	\$5.15	<b>\$56.65</b>		\$13.35	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Tennis Pavilion - Includes Conference/Function Room, Change Rooms and Kitchen												
11111010	C	Daily Rate	\$181.82	\$18.18	<b>\$200.00</b>	\$186.36	\$18.64	<b>\$205.00</b>		\$5.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$36.36	\$3.64	<b>\$40.00</b>	\$36.36	\$3.64	<b>\$40.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Individual Room Hire</b>														
11111010	C	Meeting Room / Foyer Area - Daily Rate	\$81.82	\$8.18	<b>\$90.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$20.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Meeting Room / Foyer Area - Hourly Rate	\$13.64	\$1.36	<b>\$15.00</b>	\$15.45	\$1.55	<b>\$17.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Function Room / Hall Only - Daily Rate (Not including Kitchen)	\$127.27	\$12.73	<b>\$140.00</b>	\$123.64	\$12.36	<b>\$136.00</b>		\$4.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Function Room / Hall Only - Hourly Rate (Not including Kitchen)	\$27.27	\$2.73	<b>\$30.00</b>	\$25.45	\$2.55	<b>\$28.00</b>		\$2.01	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Half Function Room / Hall Only - Daily Rate (Not including Kitchen) (REC & HCC Only)	\$90.91	\$9.09	<b>\$100.00</b>					\$100.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Half Function Room / Hall Only - Hourly Rate (Not including Kitchen) (REC & HCC Only)	\$16.36	\$1.64	<b>\$18.00</b>					\$18.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Kitchen Only - Daily Rate	\$145.45	\$14.55	<b>\$160.00</b>	\$140.91	\$14.09	<b>\$155.00</b>		\$5.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Kitchen Only - Hourly Rate	\$31.82	\$3.18	<b>\$35.00</b>	\$30.91	\$3.09	<b>\$34.00</b>		\$1.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Indoor Courts Only - Daily Rate	\$181.82	\$18.18	<b>\$200.00</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$85.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Indoor Courts Only - Hourly Rate	\$36.36	\$3.64	<b>\$40.00</b>	\$41.82	\$4.18	<b>\$46.00</b>		\$6.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Change Rooms Only - Daily Rate	\$72.73	\$7.27	<b>\$80.00</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Change Rooms Only - Hourly Rate	\$13.64	\$1.36	<b>\$15.00</b>	\$15.45	\$1.55	<b>\$17.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Liquor Permit Approval - Refer to Hire Conditions. Note: Police Approval may be required. A Permit will need to be obtained to serve liquor on premises	\$22.73	\$2.27	<b>\$25.00</b>	\$20.91	\$2.09	<b>\$23.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Late Booking Fee	\$22.73	\$2.27	<b>\$25.00</b>	\$20.91	\$2.09	<b>\$23.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Booking Cancellation Fee	\$22.73	\$2.27	<b>\$25.00</b>	\$20.91	\$2.09	<b>\$23.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Events</b>														
11111010	C	Administration Fee	\$45.45	\$4.55	<b>\$50.00</b>					\$50.00	Administraion Time to Process Application	Moderate		Cost of the local government of providing the service or goods
11111010	C	Concerts, performing arts events provided by the Shire as authorised by the CEO	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>	CEO to approve		<b>CEO to approve event fee</b>		N/A		Moderate		Cost of the local government of providing the service or goods
11111010	C	Physical activity programs provided by the Shire are charged as authorised by the CEO	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>	CEO to approve		<b>CEO to approve event fee</b>		N/A		Moderate		Cost of the local government of providing the service or goods
<b>Bonds (Refundable)</b>														
TRUST	C	Key, each	\$50.00	Nil	<b>\$50.00</b>	\$50.00	Nil	<b>\$50.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Meeting Room Only Hire Bond (inc Key)	\$50.00	Nil	<b>\$50.00</b>	\$150.00	Nil	<b>\$50.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Facility Hire Bond	\$100.00	Nil	<b>\$100.00</b>	\$200.00	Nil	<b>\$100.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Facility Hire Bond with alcohol at event - Authorisation must be obtained from CEO (refer below)	\$400.00	Nil	<b>\$400.00</b>	\$150.00	Nil	<b>\$400.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	The CEO may authorise and implement an annual standing bond for community groups for the regular use of facilities and/or equipment. 1. Deposits and hire charges are to be paid when keys are collected unless standing deposit held. 2. Claims for credit/refunds will not be considered unless notified by the end of the following month. 3. Deposits will be refunded once clearance is given by caretaker, or at close of season as appropriate.	\$500.00	Nil	<b>\$500.00</b>	\$500.00	Nil	<b>\$500.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
11111010	C	4. Should the facility be left in a state requiring cleaning, an hourly fee will apply and any Bond Held until payment for Cleaning is made. 5. The hirer of a public building is responsible for the first \$1,000.00 of damage or breakages incurred, including but not limited to replacement cost of any Lost Keys. 6. A License from the Clerk of Courts to sell liquor is required if liquor is to be sold or is included in the ticket price for a function. 7. Any consumption of liquor must be authorised by the CEO.	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee	
<b>RECREATION GROUND HIRE FEES</b>															
1113010	C	Oval/Park Hire - Casual Daily Rate	\$100.00	\$10.00	<b>\$110.00</b>	\$95.46	\$9.55	<b>\$105.00</b>		\$5.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
1113010	C	Oval/Park Hire - Casual Hourly Rate	\$27.27	\$2.73	<b>\$30.00</b>	\$23.63	\$2.36	<b>\$26.00</b>		\$4.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
1113010	C	Private hire of Oval / park / reserve as approved by CEO (Local community groups excluded from fee)	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>			<b>CEO to approve event fee</b>			Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I115	C	Ravensthorpe Tigers Football & Sporting Club (per season)	\$2045.45	\$204.55	<b>\$2,250.00</b>	\$2727.27	\$272.73	<b>\$3000.00</b>		\$750.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I115	C	Ravensthorpe Tennis Club (per season)	\$590.91	\$59.09	<b>\$650.00</b>	\$772.73	\$77.27	<b>\$850.00</b>		\$200.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I115	C	Ravensthorpe Basketball Association (per season)	\$590.91	\$59.09	<b>\$650.00</b>	\$772.73	\$77.27	<b>\$850.00</b>		\$200.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I115	C	Ravensthorpe District High School (per season)	\$886.36	\$88.64	<b>\$975.00</b>	\$1181.82	\$118.18	<b>\$1300.00</b>		\$325.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
		1. The use of the Recreation Ground Oval for training nights and home game fixtures; 2. The use of change rooms for training nights and home game fixtures; 3. The use of the Recreation Centre facilities for home game fixtures, and; 4. Three (2) free additional Recreation Centre function hires.													
		Note: Football, Hockey and Cricket Club fees include use of the Pavilion and courts for training purposes.													
		Note: Football, Hockey and Cricket Clubs are to book all home games and training nights prior to the commencement of their respective seasons.													
		Use of the Hardcourts tennis, netball and basketball fee													
<b>COMMUNITY GYM MEMBERSHIP FEES</b>															
I116	C	Annual Membership	\$236.36	\$23.64	<b>\$260.00</b>	\$234.09	\$23.41	<b>\$257.50</b>		\$2.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	6 Month Membership	\$145.45	\$14.55	<b>\$160.00</b>	\$140.45	\$14.05	<b>\$154.50</b>		\$5.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	3 Month Membership	\$81.82	\$8.18	<b>\$90.00</b>	\$79.59	\$7.96	<b>\$87.55</b>		\$2.45	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	1 Month Membership	\$40.91	\$4.09	<b>\$45.00</b>	\$37.45	\$3.75	<b>\$41.20</b>		\$3.80	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	Weekly Membership	\$22.73	\$2.27	<b>\$25.00</b>	\$23.41	\$2.34	<b>\$25.75</b>		\$0.75	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	Casual Daily Membership	\$9.09	\$0.91	<b>\$10.00</b>	\$10.00	\$1.00	<b>\$11.00</b>		\$1.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	Aged Pensioner Membership (on presentation of valid aged pension card)	25% Discount	Yes	<b>25% Discount</b>			<b>25% Discount</b>		N/A	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
I116	C	Commercial Hire per hour	\$22.73	\$2.27	<b>\$25.00</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
TRUST	C	Swipe Card Bond (Refundable)	\$20.00	Nil	<b>\$20.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods	
<b>SWIMMING POOL FEES</b>															
<b>Season Membership - October to April</b>															
1112050	C	Adult (18 years and over )	\$54.55	\$5.45	<b>\$60.00</b>	\$52.73	\$5.27	<b>\$58.00</b>		\$2.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	1/2 Season Adult Membership - January to April	\$27.27	\$2.73	<b>\$30.00</b>	\$26.37	\$2.64	<b>\$29.00</b>		\$1.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Family Membership	\$100.00	\$10.00	<b>\$110.00</b>	\$95.45	\$9.55	<b>\$105.00</b>		\$5.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	1/2 Season Family Membership - January to April	\$50.00	\$5.00	<b>\$55.00</b>	\$47.73	\$4.77	<b>\$52.50</b>		\$2.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Aged Pensioner Membership (on presentation of valid aged pension card)	25% Discount	Yes	<b>25% Discount</b>	\$1.45	\$0.15	<b>25% Discount</b>		N/A	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Monthly Family Guest Pass (non-resident under Key Holder Supervision only)	\$27.27	\$2.73	<b>\$30.00</b>	\$30.00	\$3.00	<b>\$33.00</b>		\$3.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Monthly Single Guest Pass (non-resident under Key Holder Supervision only)	\$22.73	\$2.27	<b>\$25.00</b>	\$25.00	\$2.50	<b>\$27.50</b>		\$2.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Swimming classes (Vacation Swim Lessons only)	\$22.73	\$2.27	<b>\$25.00</b>	\$25.45	\$2.55	<b>\$28.00</b>		\$3.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
1112050	C	Commercial Hire per hour (Non Exclusive and Bookings Essential)	\$22.73	\$2.27	<b>\$25.00</b>	\$21.36	\$2.14	<b>\$23.50</b>		\$1.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods	
TRUST	C	Swipe Card Bond (Refundable)	\$20.00	Nil	<b>\$20.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$0.00	Cost of Keys	Very High	Yes	Cost of the local government of providing the service or goods	
		To obtain a Pool Key one must have completed an eligible Pool Induction Course (Inductions are valid for 3 Pool Seasons inclusive) or hold a Bronze Medallion or higher swimming qualification													



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

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<b>SCHEDULE 12 - TRANSPORT</b>														
<b>UNSEALED ROAD MAINTENANCE CONTRIBUTION</b>														
1122010	C	This fee will only be applicable when Council has approved conditional business access to an unsealed road. Maintenance agreement with Council is per tonne/per kilometre or part thereof.	\$0.20	\$0.02	<b>\$0.22</b>	\$0.20	\$0.02	<b>\$0.22</b>		\$0.00	estimate cost of road wearing out for each tonne of cartage	Low	No	estimate cost of road wearing out for each tonne of cartage
<b>Ravensthorpe Airport (YNRV) Landing Fees - per landing</b>														
1126010	C	Weight <2,000KG Aircraft owned or operated by Shire of Ravensthorpe residents	\$0.00	\$0.00	<b>\$0.00</b>	\$0.00	\$0.00	<b>\$0.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight <2,000KG per 1,000KG or part thereof (MTOW) for all other aircraft	\$13.64	\$1.36	<b>\$15.00</b>	\$12.73	\$1.27	<b>\$14.00</b>		\$1.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight 2,000KG - 15,000KG per 1,000KG or part thereof (MTOW)	\$18.18	\$1.82	<b>\$20.00</b>	\$17.73	\$1.77	<b>\$19.50</b>		\$0.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight >15,000KG per 1,000KG or part thereof (MTOW)	\$22.73	\$2.27	<b>\$25.00</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Landing Fees for Regular Passenger Transportation Operations	As per Negotiated Service Contract	Yes	<b>As per Negotiated Service Contract</b>			<b>As per Negotiated Service Contract</b>		N/A	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Passenger Handling Fee</b>														
1126010	C	Adult per passenger	\$40.91	\$4.09	<b>\$45.00</b>	\$37.72	\$3.77	<b>\$41.50</b>		\$3.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Child per passenger	\$13.64	\$1.36	<b>\$15.00</b>	\$9.54	\$0.95	<b>\$10.50</b>		\$4.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Other Airport Fees</b>														
1126010	C	Apron Overnight Fee - per 24 hour period or Part thereof	\$9.09	\$0.91	<b>\$10.00</b>	\$5.45	\$0.55	<b>\$6.00</b>		\$4.01	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
		Administration Fee for Unmanned Arrivals	\$45.45	\$4.55	<b>\$50.00</b>					\$50.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
1126010	C	Airport Reporting Officer Time per hour (for delays in flights)	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
1126010	C	Airport Assistant Time per hour (for delays in flights)	\$77.27	\$7.73	<b>\$85.00</b>	\$75.00	\$7.50	<b>\$82.50</b>		\$2.50	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
<b>STANDPIPE WATER CHARGE</b>														
1127010	C	1 kL (per 1,000 Litres)	\$2.60	Nil	<b>\$2.60</b>	\$2.50	Nil	<b>\$2.50</b>		\$0.10	cost recovery for water from water corp plus gst as per gst legislation	Moderate	Yes	cost recovery +gst
1127010	C	1 kL (per 1,000 Litres) during water restrictions	\$5.00	Nil	<b>\$5.00</b>	\$5.00	Nil	<b>\$5.00</b>		\$0.00	cost recovery for water from water corp plus gst as per gst legislation	Moderate	Yes	cost recovery +gst
1127010	C	Administration / Invoice Charge	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	officer time to process debtor and key bonds	Moderate	Yes	officer time to process debtor and key bonds
TRUST	C	Swipe Card Bond	\$50.00	Nil	<b>\$50.00</b>	\$50.00	Nil	<b>\$50.00</b>		\$0.00				

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 13 - ECONOMIC SERVICES</b>														
<b>BUILDING FEES</b>														
<b>Statutory - Building Services (Complaint Resolution and Administration) Act 2011 &amp; Regulations 2011</b>														
<b>APPLICATIONS FOR BUILDING / DEMOLITION</b>														
I130	S	Certified - Classes 1 and 10 (of declared value)	0.19% (min \$105.00)	Nil	<b>0.19% (min \$105.00)</b>	0.19%	Nil	<b>0.19% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A
I130	S	Certified - Classes 2 to 9 (of declared value)	0.09% (min \$105.00)	Nil	<b>0.09% (min \$105.00)</b>	0.09%	Nil	<b>0.09% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A
I130	S	Uncertified - Classes 1 and 10 (of declared value)	0.32% (min \$105.00)	Nil	<b>0.32% (min \$105.00)</b>	0.32%	Nil	<b>0.32% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A
I130	S	Minimum Fee any class	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Application for Demolition Permit - Class 1 and 10	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Application for Demolition Permit - Class 2 to 9	\$105.00 per storey	Nil	<b>\$105.00 per storey</b>	\$105.00 per storey	Nil	<b>\$105.00 per storey</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Application to extend time during which building or demolition permit has effect.	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
<b>Building Services Levy-Dept of Commerce</b>														
I130	S	Building Permit (Over \$45,000)	0.137% of work value	Nil	<b>0.137% of work value</b>	0.137% of work value	Nil	<b>0.137% of work value</b>		N/A	N/A	Low	N/A	N/A
I130	S	Building Permit (\$45,000 or less)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Demolition Permit (Over \$45,000)	0.137% of work value	Nil	<b>0.137% of work value</b>	0.137% of work value	Nil	<b>0.137% of work value</b>		N/A	N/A	Low	N/A	N/A
I130	S	Demolition Permit (\$45,000 or less)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Occupancy Permit or Building Approval Certificate (s.47,49, 50 or 52 of Building Act 2011)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (Over \$45,000 (s.51 of Building Act 2011))	0.274% of work value	Nil	<b>0.274% of work value</b>	0.274% of work value	Nil	<b>0.274% of work value</b>		N/A	N/A	Low	N/A	N/A
I130	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (\$45,000 or less (s.51 of Building Act 2011))	\$123.30	Nil	<b>\$123.30</b>	\$123.30	Nil	<b>\$123.30</b>		\$0.00	N/A	Low	N/A	N/A
<b>APPLICATION FOR OCCUPANCY PERMITS / BUILDING APPROVAL CERTIFICATES</b>														
<b>Statutory - Building Regulations 2012 Schedule 2 Application for:</b>														
I130	S	Occupancy Permit for a completed building (s.46)	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Temporary Occupancy Permit for incomplete building (s.47)	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Modification of an Occupancy Permit for additional use of a building on temporary basis (s. 48)	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Replacement Occupancy Permit for permanent change of the building's use, classification (s.49)	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan of re-subdivision	\$11.60 per strata unit (min. \$115.00)	Nil	<b>\$11.60 per strata unit (min. \$115.00)</b>	\$10.80 per strata unit (min. \$115.00)	Nil	<b>\$11.60 per strata unit (min. \$115.00)</b>		\$0.80	N/A	Low	N/A	N/A
I130	S	Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of work value (min. \$105.00)	Nil	<b>0.18% of work value (min. \$105.00)</b>	0.18% of work value (min. \$105.00)	Nil	<b>0.18% of work value (min. \$105.00)</b>		Nil	N/A	Low	N/A	N/A
I130	S	Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51(3))	0.38% of work value (min. \$105.00)	Nil	<b>0.38% of work value (min. \$105.00)</b>	0.38% of work value (min. \$105.00)	Nil	<b>0.38% of work value (min. \$105.00)</b>		Nil	N/A	Low	N/A	N/A
I130	S	Replacement Occupancy Permit for an existing building (s.52(1))	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Building Approval Certificate for an existing building where unauthorised work has not been done (s.52(2))	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	Extension of time during which an occupancy permit or building approval certificate has effect (s.65(3)(a))	\$105.00	Nil	<b>\$105.00</b>	\$97.70	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A
<b>OTHER APPLICATIONS</b>														
I130	S	Application as defined in regulation 31 (for each building standard in respect of which declaration is sought)	\$2,160.15	Nil	<b>\$2,160.15</b>	\$2,160.15	Nil	<b>\$2,160.15</b>		\$0.00	N/A	Low	N/A	N/A
I130	S	BCITF Levy (over \$20,000) (of declared value) (Statutory)	0.20%	Nil	<b>0.20%</b>	0.20%	Nil	<b>0.20%</b>		Nil	N/A	Low	N/A	N/A
I130	C	Relocated Second-hand Dwelling Bond	\$10,000.00	Nil	<b>\$10,000.00</b>	\$10,000.00	Nil	<b>\$10,000.00</b>		\$0.00	Bond refunded once works completed	Moderate amenity of area new dwelling	no	incentive to improve paint etc
I130	C	Building Verge and Drainage Bond	\$2,000.00	Nil	<b>\$2,000.00</b>		Nil			\$2,000.00	Bond refunded once works completed	Moderate	no	Incentive to restore verge to satisfactory state
I130	C	Shed on a Vacant Block Bond	\$2,500.00	Nil	<b>\$2,500.00</b>		Nil			\$2,500.00	Bond refunded once works completed	Moderate	no	Incentive to build a dwelling on a vacant block
I130	S	Local Government approval of battery powered smoke alarms -Building Regulations 2012 Reg 61(3)\$170 max	\$170.00	Nil	<b>\$170.00</b>	\$170.00	Nil	<b>\$170.00</b>		\$0.00	N/A	Moderate	N/A	N/A
<b>TOWN PLANNING FEES</b>														
1106010	C	Rural Address Fee - Application and supply (Rural Road Number)	\$59.09	\$5.91	<b>\$65.00</b>	\$59.09	\$5.91	<b>\$65.00</b>		\$0.00	Administration time to process application and cost of sign	High - emergency services locate	Yes	cost of sign and star picket and install costs
1106010	C	Rural Road Number Installation (on request) per hour	\$63.64	\$6.36	<b>\$70.00</b>					\$70.00	Cost of star picket and labour install costs plus plant costs	High - emergency services locate	Yes	cost of sign and star picket and install costs
1106010	C	White/Blue Directional Sign - Application Fee	\$45.45	\$4.55	<b>\$50.00</b>					\$50.00	Administration time to process application	Moderate	Yes	cost of sign and star picket and install costs
1106010	C	White/Blue Directional Sign - Supply and Installation	POA	Yes	<b>POA</b>					POA	Cost of directional sign and labour install costs plus plant costs	Moderate	Yes	cost of sign and star picket and install costs
<b>Camping Site Charges</b>														
<b>Per night/bay/site</b>														
R325	C	Starvation Bay Camping Sites	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
R323	C	Masons Bay Camping Site	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
R321	C	Hammersley Inlet Camping Site	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
R343	C	Overflow Camping Sites - Unpowered	\$13.64	\$1.36	<b>\$15.00</b>					\$15.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
R343	C	Overflow Camping Sites - Powered	\$19.09	\$1.91	<b>\$21.00</b>					\$21.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
	C	48 Hour Fully Self Contained RV & Caravan site Ravensthorpe & Hopetoun (Must comply with conditions listed at sites)	Free	Nil	<b>Free</b>			<b>Free</b>		N/A	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2020/2021**

Account Code	Statutory/ Council	Particulars	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	2019/20	GST	2019/20 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee	
<b>SCHEDULE 14 - OTHER PROPERTY AND SERVICES</b>															
<b>ENGINEERING SERVICES</b>															
<b>Engineering Private Works and wet hire of plant as approved by CEO</b>															
I140	C	Private Works Charge - Includes Administration Fee	\$141.81	\$14.18	<b>\$156.00</b>	\$141.81	\$14.18	<b>\$156.00</b>		\$0.00	officer time to process private works quote and raise sdry debtor	Low	Yes	officer time to process private works quote and raise sdry debtor	
I140	C	Development Supervision Fee % of Total Value of all Road and Drainage Works	5% of Capital Works Cost	Nil	<b>5% of Capital Works Cost</b>			<b>1.5% of Capital Works Cost</b>		3.5%	officer time to organise and supervise capital works projects	Low	Yes	officer time to organise and supervise capital works projects	
<b>Wet plant hire (per hour, minimum of one hour)</b>															
I140	C	- Front end loader	\$163.64	\$16.36	<b>\$180.00</b>	\$160.00	\$16.00	<b>\$176.00</b>		\$0.00 \$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tip truck - 10m3	\$168.18	\$16.82	<b>\$185.00</b>	\$165.00	\$16.50	<b>\$181.50</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tip truck - 6m3	\$154.55	\$15.45	<b>\$170.00</b>	\$155.00	\$15.50	<b>\$170.50</b>		<b>\$0.50</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tip truck - 3m3	\$136.36	\$13.64	<b>\$150.00</b>	\$130.00	\$13.00	<b>\$143.00</b>		\$7.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Rollers	\$154.55	\$15.45	<b>\$170.00</b>	\$155.00	\$15.50	<b>\$170.50</b>		<b>\$0.50</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tractor/Broom	\$163.64	\$16.36	<b>\$180.00</b>	\$160.00	\$16.00	<b>\$176.00</b>		\$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Road patching maintenance truck (plus materials)	\$168.18	\$16.82	<b>\$185.00</b>	\$165.00	\$16.50	<b>\$181.50</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Sign truck (plus materials)	\$136.36	\$13.64	<b>\$150.00</b>	\$130.00	\$13.00	<b>\$143.00</b>		\$7.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Water truck (large) (plus water)	\$168.18	\$16.82	<b>\$185.00</b>	\$165.00	\$16.50	<b>\$181.50</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Water truck (small) (plus water)	\$154.55	\$15.45	<b>\$170.00</b>	\$155.00	\$15.50	<b>\$170.50</b>		<b>\$0.50</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tractor and slasher	\$181.82	\$18.18	<b>\$200.00</b>	\$175.00	\$17.50	<b>\$192.50</b>		\$7.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Tractor and mower	\$181.82	\$18.18	<b>\$200.00</b>	\$175.00	\$17.50	<b>\$192.50</b>		\$7.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Grader/Loader	\$181.82	\$18.18	<b>\$200.00</b>	\$170.00	\$17.00	<b>\$187.00</b>		\$13.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Backhoe	\$181.82	\$18.18	<b>\$200.00</b>	\$210.00	\$21.00	<b>\$231.00</b>		<b>\$31.00</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Bobcat (includes attachments)	\$181.82	\$18.18	<b>\$200.00</b>	\$210.00	\$21.00	<b>\$231.00</b>		<b>\$31.00</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Mowers with catchers	\$113.64	\$11.36	<b>\$125.00</b>	\$110.00	\$11.00	<b>\$121.00</b>		\$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Out front ride on mower	\$113.64	\$11.36	<b>\$125.00</b>	\$110.00	\$11.00	<b>\$121.00</b>		\$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Small ride on mower	\$113.64	\$11.36	<b>\$125.00</b>	\$110.00	\$11.00	<b>\$121.00</b>		\$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- SAM sign / Mobile Traffic Lights (per 8.5 hour day)	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$0.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Trailer box	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator	
I140	C	- Trailer large car	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- Trailer heavy plant	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- 14kva Generator	\$45.45	\$4.55	<b>\$50.00</b>	\$45.00	\$4.50	<b>\$49.50</b>		\$0.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- Spray unit and vehicle (excluding chemicals)	\$113.64	\$11.36	<b>\$125.00</b>	\$110.00	\$11.00	<b>\$121.00</b>		\$4.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- 4 x 4 ute (per 8.5 hour day)	\$750.00	\$75.00	<b>\$825.00</b>	\$748.00	\$74.80	<b>\$822.80</b>		\$2.20	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- 4 x 4 ute (per hour)	\$104.55	\$10.45	<b>\$115.00</b>	\$105.00	\$10.50	<b>\$115.50</b>		<b>\$0.50</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- 4 x 2 ute (per 8.5 hour day)	\$713.64	\$71.36	<b>\$785.00</b>	\$714.00	\$71.40	<b>\$785.40</b>		<b>\$0.40</b>	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- 4 x 2 ute (per hour)	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$0.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- Small sedan (per hour)	\$90.91	\$9.09	<b>\$100.00</b>	\$90.00	\$9.00	<b>\$99.00</b>		\$1.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
I140	C	- Large sedan (per hour)	\$100.00	\$10.00	<b>\$110.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$0.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods	
<i>Note: all plant hire rates include operator labour costs as plant will not be dry hired unless approved by CEO for other local government use at agreed rates.</i>															
1. All Plant hired to be operated by Shire of Ravensthorpe Staff.															
2. Minor Plant is not to be hired out unless specifically authorised by CEO.															
3. Professional or skilled personal services only when not using plant refer to Schedule 4 for fees.															
C		<b>SALE OF Materials</b>													
	C	Mulch m3	\$18.18	\$1.82	<b>\$20.00</b>	\$17.00	\$1.70	<b>\$18.70</b>		\$1.30	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Sand (yellow) m3	\$22.73	\$2.27	<b>\$25.00</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Gravel m3	\$31.82	\$3.18	<b>\$35.00</b>	\$28.64	\$2.86	<b>\$31.50</b>		\$3.50	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Blue Metal m3	\$100.00	\$10.00	<b>\$110.00</b>	\$94.55	\$9.45	<b>\$104.00</b>		\$6.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Mixed Stone m3	\$36.36	\$3.64	<b>\$40.00</b>	\$34.09	\$3.41	<b>\$37.50</b>		\$2.50	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	<b>Delivery Charge in town</b>	\$0.00	\$0.00		\$0.00	\$0.00			\$0.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Large Truck (6m3 and above)	\$77.27	\$7.73	<b>\$85.00</b>	\$73.64	\$7.36	<b>\$81.00</b>		\$4.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Small Truck (any truck smaller than 6m3)	\$63.64	\$6.36	<b>\$70.00</b>	\$62.73	\$6.27	<b>\$69.00</b>		\$1.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	<b>Delivery charge out of town</b>	Refer to Plant Hire Charges - hourly	At Cost	<b>Refer to Plant Hire Charges - hourly</b>			<b>Refer to Plant Hire Charges - hourly</b>		Refer to Plant Hire Charges -	cost of plant and labour	Moderate	Yes	Cost of the local government of providing the service or goods	
	C	Concrete Slabs 600 x 600 x 50mm (each)	\$3.64	\$0.36	<b>\$4.00</b>	\$3.49	\$0.35	<b>\$3.84</b>		\$0.16	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods	

# SHIRE OF RAVENSTHORPE



2020 - 2021

DRAFT FEES AND CHARGES

# ATTACHMENT

# FIREBREAK NOTICE 2020/21



65 Morgans Street, Ravensthorpe  
Western Australia 6346

PO Box 43, Ravensthorpe  
Western Australia 6346

[www.ravensthorpe.wa.gov.au](http://www.ravensthorpe.wa.gov.au)

ABN: 52 674 538 418

For updated information on alerts and warning about fires, floods, storms, earthquakes cyclones, hazardous material incidents and more visit [www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)  
**DFES 13 33 37**  
[www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)

**Western Australian Bureau of Meteorology**  
**1300 659 210**  
[www.bom.gov.au](http://www.bom.gov.au)

## NOTICE TO ALL OWNERS AND OCCUPIERS OF LAND WITHIN THE SHIRE OF RAVENSTHORPE

**IN ALL EMERGENCIES CALL 000**  
**FIRE – AMBULANCE – POLICE**

## FIRST AND FINAL NOTICE

### BUSHFIRES ACT 1954

Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are hereby required on or before the 12<sup>th</sup> day of October 2020 or within fourteen (14) days of becoming the owner or occupier of land should this be after the 12<sup>th</sup> day of October 2020 to clear firebreaks and remove flammable materials from the land owned or occupied by you as specified hereunder and to maintain the specified land and firebreaks clear of all flammable materials up to and including the 27<sup>th</sup> day of April 2021.

### DEFINITIONS

**Asset Protection Zone:** A low fuel area immediately surrounding a building, with a minimum width of 20m.

**Mineral Earth Fire Breaks:** A strip of land that has been cleared of all trees, bushes, grasses and any other object or thing or flammable vegetation material leaving clear mineral earth – Achievable by ploughing, grading or early spraying.

**Flammable Material:** Any material that is easily ignited, capable of burning and of carrying a fire.

**Fire Fuel:** Any combustible material, dead or alive, in isolation or clusters with other combustible materials that will be likely to fuel a bushfire; heavy leaf litter, dead leaves in gutters, fallen branches, all dry grass exceeding a height of 100mm, any tree or branch of a tree that may fall onto a building.

**Bushfire Management Plan (BMP):** A document that sets out short, medium and long term-risk management strategies for the life of a development. To be prepared by an accredited Bushfire Planning Practitioner in accordance with the requirements of State Planning Policy 3.7, Planning in Bushfire Prone Areas (SPP3.7) and associated Guidelines.

**Bushfire Planning Practitioner:** A person who holds Level Two (2) or Level Three (3) accreditation under the Western Australia Bushfire Accreditation Framework.

**Fire Fuel Tonnes per Hectare:** 2 tonnes per hectare = 200 grams or 2 handfuls per square metre and 8 tonnes per hectare = 800grams or 8 handfuls per square metre.

### TOWN SITE: RESIDENTIAL, INDUSTRIAL & COMMERCIAL AREAS

Applies to all land zoned within the town sites of Fitzgerald, Hopetoun, Jerdacuttup, Munglinup & Ravensthorpe

- a. All areas of land 3000m<sup>2</sup> or less,
- Reduce **fire fuel** from the whole of land such that fuel loads are maintained to a **maximum of 2 tonnes per hectare**. Isolated trees and managed shrubs may generally be retained.

b. All area of land exceeding 3000m<sup>2</sup>

- Establish and Maintain an **Asset Protection Zone** around all habitable buildings;
  - Grassed areas (dry or reticulated) to be maintained to a maximum height of 100mm; and
  - A 3 metre wide **mineral earth fire break** constructed and maintained inside ALL external boundaries where practicable. Located around fuel storage tanks, sheds, gas cylinders and within 6 metres of haystacks. Haystacks cannot be situated on the external boundary.
- c. **Bushfire Management plan** – if a BMP relating to the property has been adopted by Council, that shall be applicable as an alternative to the standard requirements listed in this Notice.

### RURAL AREAS – Applies to all land zoned as Rural

- a. Any rural land abutting land zoned as Rural Residential, Urban, Industrial or Commercial **must** have a **3 metre wide mineral earth firebreak** constructed and maintained inside ALL external boundaries. Breaks should also have a 5 metre vertical clearance to provide unrestricted vehicular access.
- b. Any Rural Land, Rural Conservation, Rural Small Holdings less than 100ha;
- Areas of unmanaged pasture or grassland **must** have a **3 metre wide mineral earth fire break** constructed and maintained inside ALL external boundaries.
  - Breaks should also have a 5 metre vertical clearance to provide unrestricted vehicular access
  - Driveways must be cleared to a minimum of 4 metres wide and 5 metres in height, to provide unrestricted access to emergency service vehicles.
- c. A **3 metre wide mineral earth fire break** shall be located around fuel storage tanks, shed, gas cylinders and within 6 metres of haystacks. Haystacks cannot be situated on the external boundary.

## **RURAL RESIDENTIAL – Including areas known as Blue-Vista, Dunn Swamp, Krystal Park, Seaview Estate, Steeredale Estate and Whale Bay Estate**

- a. A 3 metre wide **mineral earth fire break** or a 3 metre wide mulched/slashed fire break immediately inside ALL external boundaries. Breaks should also have a 5 metre vertical clearance for unrestricted vehicular access.
- b. Parkland clearing must be carried out in all open paddocks and along the boundary of the property. Clearing means all dead vegetation and **flammable material** are removed.
- c. Unmanaged pasture and grasslands must be maintained to a height **no greater than 100 millimetres**.
- d. A 3 metre wide **mineral earth firebreak** shall be located around fuel storage tanks, sheds, gas cylinders and within 6 metres of haystacks. Haystacks cannot be situated on the external boundary.
- e. Establish and maintain a Low Fuel Zone 1 metre wide around Power Infrastructure e.g. Metre Box, Poles and Underground Power Domes.
- f. Driveways must be cleared to a minimum of 4 metres wide and 5 metres in height to provide unrestricted access to emergency service vehicles.
- g. Establish and Maintain an **Asset Protection Zone** around all habitable buildings
- h. **Bushfire Management plan** – if a BMP relating to the property has been adopted by Council, that shall be applicable.

## **PLANTATIONS**

All Plantations MUST;

- a. Maintain a 15 metre wide **mineral earth fire break** inside all external boundaries with a 5 metre vertical clearance to provide unrestricted vehicular access;
- b. Have an approved **Bushfire Management Plan** with the Shire of Ravensthorpe; or
- c. Plantations are to abide by the Guidelines for Plantation Fire Protection developed by the Department of Fire & Emergency Services.

## **APPLICATION TO VARY REQUEST**

### **a. Variations**

If it is impracticable for any reason to clear firebreaks or take measures in accordance with this Notice, you may apply to the Shire in writing **before the 1<sup>st</sup> of October** each year for permission to provide firebreaks in alternative locations or take alternative measures to prevent the outbreak or spread of a bushfire. If permission is not granted in writing by the Shire, you shall comply with this requirement of this Notice. The requirement for an **Asset Protection Zone** may be varied by Council on application. Where it is not practical for an existing dwelling to provide a 20 metre **Asset Protection Zone** a landowner may apply for a variation to the Firebreak Notice. In considering any such request regard will be given to;

- i. The topography of the site or privacy issues;
- ii. Potential Environmental impacts; and
- iii. Provision of alternative low or managed fuel zones.

The Shire may approve variations to the Asset Protection Zone for a period no more than 5 years.

### **b. Bushfire Management Plan**

As an alternative to lodging a request for a variation, a landowner may have a site specific **Bushfire Management Plan** prepared by a **Bushfire Planning Practitioner** that fully complies with the requirements of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP3.7) and associated Guidelines. **This Bushfire Management Plan** is to be approved by the Shire of Ravensthorpe.

Proposals for a **Bushfire Management Plan (BMP)** must be provided to the Shire no later than **1<sup>st</sup> of September** for permission to provide alternative fire mitigation measures on the land;

- i. If a BMP has been approved by the Shire, it will thereafter replace and totally extinguish the landowner's obligations to otherwise implement the standard regulations as described in the Fire Regulation Notice, appropriate to the zoning of the property; or
- ii. If a BMP has not been approved then the standard Regulations must be implemented by the due dates.

## **NON COMPLIANCE**

Pursuant to Section 33(3)(4)(5) of the Bushfires Act 1954, failure to comply to the requirements mentioned within this Notice, by the required compliance dates will result in the following:

- a. A Category 1 Notice (Warning Notice), providing an additional 14 calendar days for the property to comply to this notice. Failure to comply to this Notice will result in;
- b. A Category 2 Notice (Infringement Notice), a \$250 infringement will be issued to the landowner, with an additional 7 calendar days for the property to comply with this Notice. Failure to comply with this Notice will result in;
- c. A Category 3 Notice (Works Order), the Shire will engage an available contractor on your behalf and authorize the contractor to enter the property to carry out the required works in accordance with this Fire Breaks Notice.

Note: A Category 2 Notice can be issued instead of a Category 1 if the authorised officer of the Shire of Ravensthorpe deems it appropriate.

Landowners/occupiers issued with a Category 2 Notice (Infringement Notice) have 28 days to arrange payment with the Shire of Ravensthorpe otherwise infringement notices may be referred to Department of Justice Fines Enforcement Registry for follow up payment, which can lead to the suspension of your Driver's Licence.

A Category 3 Notice (Works Order) can be issued at any time throughout the compliance period for properties not maintained to the requirements within the Fire Break Notice. As such the Shire of Ravensthorpe will recover ALL cost incurred against the landowner as permissible under the Bush Fires Act 1954.

**ATTACHMENT**



**BUSH FIRES ACT 1954**  
*Shire of Ravensthorpe*  
**APPOINTMENTS**

The following have been appointed as Bush Fire Control Officers for the Shire of Ravensthorpe in accordance with *Section 38 Bush Fires Act 1954*. The following positions came into effect at 1 August 2020.

<b>Chief Bush Fire Control Officer</b>	Rodney DAW
<b>Deputy Chief Bush Fire Control Officers</b>	Gavin GIBSON Bernard FETHERSTON-HAUGH

<b>Chief Fire Weather Officer</b>	Rodney DAW
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<b>Fire Weather Officers</b>	
Gavin GIBSON	Bernard FETHERSTON-HAUGH
Andrew CHAMBERS	Peter KUIPER

<b>Fire Control Officers</b>	
Andy DAW	Devon BURTON
Luke WEBSTER	Gary WEBSTER
Keith ROWE	Stott REDMAN
Courtney FOULDS	Paul BELL
Douglas BRAY	James MOLLET
Bradley CLARKE	Peter BELLI
(Francis) Richard NORRISH	Andrew BOTT
Andrew CHAMBERS	Malcolm TILBROOK
Reece LAYCOCK	Kye CHAMBERS
Chad TUCKETT	Peter KUIPER
Brett KERSHAW	Mark MUDIE
Rian DUNCAN	Ashley PECZKA
Michaela PRITCHARD	Beau SHEPHERD

<b>Permit Issuing Officers</b>	
Andrew Vening	

All previous appointments are hereby cancelled

GAVIN POLLOCK, Chief Executive Officer.