



# Minutes **Confirmed**

Ordinary Meeting of Council  
Tuesday, 20 June 2023



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# MINUTES

**Mission Statement**      *To grow our community through the provision of leadership, services and infrastructure.*

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## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6.00pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and paid respect to Elders past, present, and emerging.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

### **Elected Members:**

Cr Keith Dunlop                      (Shire President)  
Cr Sue Leighton                      (Deputy Shire President)  
Cr Julia Bell  
Cr Thomas Major  
Cr Mark Mudie                      (attended remotely via phone)  
Cr Graham Richardson

### **Officers:**

Matthew Bird                      (Chief Executive Officer)  
Les Mainwaring                      (Executive Manager Corporate Services)  
Paul Spencer                      (Executive Manager Infrastructure Services)  
Natalie Bell                      (Acting Executive Manager Development and Community Services)  
Meredith Lee-Curtis                      (Executive Assistant)

### **VISITORS**

### **APOLOGIES**

Nil.

### **LEAVE OF ABSENCE**

Cr Rachel Livingston

### 3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

At the May Ordinary Council Meeting held 16 May 2023 the following question was posed.

**Mr Kenneth Norman**  
**1090 Woodenup Road, Ravensthorpe**

#### **Question**

Mr Norman queried an entry in the April 2023 Creditors List of Accounts Paid, EFT 16439 Reimbursement made to Cr Keith Dunlop in the amount of \$2,826.43 as per Council Resolution Number 88/22.

#### **Answer**

At the meeting the Chief Executive Officer took the question on notice and provided the following response.

Thank you for your question Ken. The payment refers to a Confidential Item endorsed at the Ordinary Council Meeting held 18 October 2022. From your question we have identified that the Council Resolution Number quoted 88/22 was incorrectly referenced in the accounts for payment however the matter number and amounts are correct. The correct Resolution Number is 82/22 and this will be amended at today's meeting, Item 7.1 Confirmation of Minutes of Previous Meeting – Ordinary Council Meeting Minutes 16 May 2023.

Below is an extract of Resolution Number 82/22:-

#### ***COUNCIL DECISION***

***Moved by Cr Major, seconded by Cr Richardson***

***Resolution: 82/22***

***That Council, BY AN ABSOLUTE MAJORITY ADOPT the Confidential Item Recommendation as presented.***

***Motion put and CARRIED BY AN ABSOLUTE MAJORITY***

***(5/1)***

*Cr Keith Dunlop (SP) was absent for the vote*

### 4. **PUBLIC QUESTIONS TIME**

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

#### **Council Consideration Towards Public**

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President's discretion, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the Shire President, the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

The following questions were received from two (2) members of the public:

**Mr Kenneth Norman**  
**1090 Woodenup Road, Ravensthorpe**

**Question**

Mr Norman read aloud his questions, referring to two separate pending legislations:-

1. the State Government Aboriginal Cultural Heritage Act, proposed for introduction on July 1, 2023; and
2. the Federal Government's proposal to ban Live Sheep export from Australia.

Mr Norman requested clarification on Council's position on the above pieces of legislation and whether Council is for or against them, and if Council will urgently communicate to the relevant Governments that the Shire of Ravensthorpe condemns their implementation in the strongest possible terms?

**Answer**

The CEO thanked Mr Norman for his question and advised the short answer to the question is no, the Council does not have an endorsed position on the two pieces of legislation referenced.

1. With regard to the WA government's *Aboriginal Cultural Heritage Act 2021*, as a Shire, we are still trying to understand the implications of the new legislation. Shire officers attended a public information session by the Department of Planning Lands & Heritage held in Esperance last week. There has also been some significant media coverage on the issue but still not a lot of clarity yet on how the legislation will be implemented. It will have impacts on how shires operate and we are seeking clarity from our representative groups such as WALGA. This will be a work in progress and we will keep Council informed as more information becomes available.
2. With regard to the second question around the Federal Government's proposal to ban live sheep export this is not a matter Council has discussed and again there is no formal position. There are a number of ways for this issue to be considered by Council, the first is for Mr Norman to enlist the support from a Councillor and for that Councillor to then raise the issue under point 13 of the Council agenda "Elected members motion of which previous notice has been given". As per our meeting local laws a Councillor would need to give 7 clear working days' notice for an elected member motion to be considered.

A second pathway is for Mr Norman to present a petition for Council to consider. The petition is to be addressed to the Shire President, be made by electors of the district, state the request on each page of the petition, contain the name, address and signature of each elector making the request and the date each elector signed, contain a summary of the reasons for the request, and state the name of the person to whom notice to the petitioners can be given. Upon receiving the petition the CEO will then draft a report on the matter for Council to consider as an agenda item at the next Council meeting. Shire officers are happy to assist Mr Norman in drafting a petition on the matter if required.

Mr Norman thanked the CEO for the response and advised that he will consider the proposed options.

**Mr Andrew Chapman**  
**Moir Road, Ravensthorpe**

**Question**

Mr Chapman referred to a wildfire that occurred as a result of lightning strike on 21 February this year and to the fire mitigation works carried out between John Forrest Track and Road Eleven. Mr Chapman advised that although he supports fire mitigation work, the damage done to the area, particularly the felling of large Yates trees in the woodland area was excessive and also that a bee hive site may have also been impacted.

Mr Chapman advised that an historic mineshaft had been pushed in, that a creek line had been impacted by pushed up debris and that the scenic amenity value of the area had been compromised.

Mr Chapman asked who authorised the fire mitigation work, who paid for it and who set the specifications for the mitigation works to be carried out?

**Answer**

The CEO thanked Mr Chapman for his question and took it on notice.

**5. DECLARATIONS OF INTEREST**

**Item 12.1.1 Medallion Lease – Lot 311 Queen Street, Ravensthorpe**

Cr Graham Richardson – Financial

**Item 12.1.2 Community Development Fund Applications 2022/23**

Cr Sue Leighton – Impartiality

Cr Sue Leighton - Financial

Cr Graham Richardson – Impartiality

Cr Tom Major – Impartiality

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 ORDINARY COUNCIL MEETING MINUTES 16 MAY 2023**

The CEO advised that due to a correction made to the April Creditors List of Accounts in Item 12.1.1, that the resolution be amended.

**Moved by Cr Major, seconded by Cr Leighton**

**Resolution: 44/23**

**That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 16 May 2023 be confirmed as a true and correct record, pending correction of an entry in the April 2023 Creditors List of Accounts Paid, being EFT 16439 reimbursement made to Cr Keith Dunlop in the amount of \$2,826.43, and the Resolution Number referenced be corrected to read '82/22'.**

**Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote



## 8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

### Cr Sue Leighton (DSP)

- Attended a community member's property in Whale Bay Drive, Hopetoun, advising the survey pegs were burnt in the fires and the rebuild is a big process.
- Munglinup School – provision of housing for a teacher has been delayed, again, possibly for a further 4 to 5 years.
- Springdale Café – owner seeking Shire assistance to obtain a Food Licence to operate the café during the Wildflower Show season.

### Cr Graham Richardson

Attended:

- GEDC Board Meeting – attendees very complimentary on the new Cultural Precinct facility.
- Aboriginal Cultural Heritage Public Forum in Esperance – commented that over 600 people in attendance, mainly farmers, and the potential ramifications for landholders.
- Complimented the Hopetoun Parks and Gardens crew on the neat and tidy appearance of the town's streetscape.

### Cr Tom Major

Attended:

- Galaxy/Allkem Update on Tuesday, 6 June – 20 attendees – dust and noise issues, and a possible new merger. Donation of \$30,000 made to the school P&C to upgrade the PA system.
- GEDC Dinner at Wavecrest Tavern on Thursday, 15 June - also in attendance the Regional Development Authority with general discussion on tourism and infrastructure.

### Cr Julia Bell

Attended:

- Ravensthorpe Historical Society Meeting held 10 June – commented on a presentation by Gabby Major on the HMAS Sydney II, the Uniting Church Bell has been repositioned and will be rung on special occasions and queried if the Shire will provide a response with regard to the Coleman Plough.
- Community Resource Committee Meeting on 13 June – discussed the budget, local youth program and the Visitors Centre.
- GEDC Meeting on strategic planning and infrastructure.

### Cr Mark Mudie

- Acknowledged a local resident, Mr Conrad Fairhead, who was recently awarded a King's Birthday Honours Award for his contribution to St John's Ambulance. The award is a credit to him.  
The Shire President advised that the Shire will write to congratulate Mr Fairhead.
- Attended a WALGA training course on 'Speaking Professionally'.

### Cr Keith Dunlop (SP)

Nil to report.

### Cr Rachel Livingston

Nil to report.

**9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

The Chief Executive Officer has approved deputations from the following:

Nil.

**11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**

Nil.

## 12. REPORTS OF OFFICERS

### 12.1 EXECUTIVE SERVICES

#### 12.1.1 MEDALLION LEASE - LOT 311 QUEEN ST

**File Reference:**

<b>Location:</b>	<b>Reserve 9029, Lot 311 Queen St, Ravensthorpe</b>
<b>Applicant:</b>	<b>Medallion Metals Limited</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>1 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Cr Graham Richardson – Financial Interest declared</b>
<b>Attachments:</b>	<b><u>Confidential Attachment 1</u> – Medallion Lease Renewal Request</b> <b><u>Confidential Attachment 2</u> – Draft Lease Agreement</b> <b><u>Confidential Attachment 3</u> – Independent Market Valuation</b>
<b>Previous Reference:</b>	<b>N/A</b>

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Cr Graham Richardson left the meeting at 6.31pm

#### **PURPOSE**

1. That Council approve the Shire to enter into a lease agreement with Medallion Metals (Medallion) for Lot 311 Queen St, Ravensthorpe for workers accommodation as per terms and conditions detailed in Confidential Attachment 2 – draft lease agreement.

#### **BACKGROUND**

2. The Shire received a request from Medallion Metals dated 23 March 2023 for renewal of the lease currently held for the workers accommodation camp located at Lot 311 Queen St (Confidential attachment 1).
3. Medallion also presented to Council on this request at the Corporate Discussion briefing held on 4 April 2023.
4. The lease for Lot 311 Queen St was originally entered into between the Shire and Silver Lake Resources in May 2014. The lease was then assigned to ACH Minerals in August 2016 and in September 2020 ACH Minerals changed its name to Medallion Metals when it became a public company limited by shares.
5. In July 2019 the Shire and ACH Minerals agreed to extend the term of the lease agreement to 30 June 2024. The current lease has no further options to extend.
6. Medallion's future operational plans as they relate to the Ravensthorpe district are detailed in Confidential Attachment 1.

#### **COMMENT**

7. Mining is the largest industry sector within the Shire of Ravensthorpe generating in excess of \$1.2b in gross revenue and the largest employer of people in the Shire for residents (source ABS data 2021/22).
8. The number of people working in the Shire district quadruples from an estimated 375 to 1,600 people when the transient (FIFO/DIDO) workforce is included (source ABS Census 2021).

9. Workforce accommodation facilities are considered critical to cater to these FIFO and DIDO workforce needs and to support economic growth of the region.
10. The subject lease area has been established and operational as a workers accommodation camp since 2014. The current lease agreement is due to expire 30 June 2024 with no further options to extend. Medallion and previous lessees have invested in all buildings and improvements to the site.
11. The workers camp location is on the outskirts of the Ravensthorpe town centre and adjacent to residential homes. The Shire has previously received noise and light pollution complaints from neighbouring properties. These include early morning and evening vehicle reverse noise, generator noise and spotlight light spill during evenings. These have largely been addressed by management of the workers accommodation facility within the constraints of the current camp design and layout.



Figure 1 - location of workers accommodation camp

12. The negotiation of a new lease agreement provides the opportunity to include additional conditions to reduce noise, dust and light spill issues in the future and address any other outstanding issues.

## CONSULTATION

13. Management of Medallion Metals.
14. In accordance with the *Local Government Act 1995* section 3.58 (3) (a) if approved by Council the Shire will advertise via public notice this lease proposal.

## STATUTORY ENVIRONMENT

15. The leasing of Shire property is governed by the *Local Government Act 1995*, Section 3.58. As Medallion Metals is the current lessee and undertaken all improvements, the Shire is dealing solely with Medallion for the new lease. This lease opportunity has not been offered to the market via a public tender process and so under s3.58(3) the conditions of the proposed lease including location, name of entity, rental payable, and lease term require public advertising and invitations for submission.

## POLICY IMPLICATIONS

16. Council approval is being sought to enter into licence agreements between the Shire and nominated community groups as per Policy LPP12 Leases and Licences.

## FINANCIAL IMPLICATIONS

17. If endorsed Council will receive agreed rental income for the lease. An independent market valuation has been undertaken that outlines the appropriate rental payable (Confidential Attachment 3).

## RISK MANAGEMENT

18. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) - The community groups do not deliver increased programming as agreed	Unlikely	Moderate	Medium	Licence terms and conditions include requirement to deliver minimum levels of youth programming activities.
Reputational - The Shire does not respond to the increased need for a dedicated youth space.	Possible	Moderate	Medium	The Shire enters into a lease for proposed space to provide a dedicated area for delivery of youth programs

## ALTERNATE OPTIONS

19. Alternate options include but not limited to;
- 19.1 Council not support the Shire entering into lease for the space and/or granting of a licence agreement to the nominated community groups, or
- 19.2 Council to change the terms and conditions of the lease and/or licence agreements.

## STRATEGIC ALIGNMENT

20. This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

**VOTING REQUIREMENT**

21. Absolute Majority

**COUNCIL DECISION**

**Moved by Cr Leighton, seconded by Cr Major**

**Resolution 45/23**

**That Council BY AN ABSOLUTE MAJORITY:**

1. **APPROVE** the new lease agreement between Shire of Ravensthorpe and Medallion Metals for Lot 311 Queen St, Ravensthorpe for workers accommodation as per terms and conditions detailed in Confidential Attachment 2 – draft lease agreement;
2. **ENDORSE** publicly advertising the above proposed lease in accordance with Council Policy, and
3. **AUTHORISE** the Chief Executive Officer to execute a lease document upon closure of advertising period subject to no adverse submission being received and licensing conditions being to the satisfaction of the Chief Executive Officer.

**Motion put and CARRIED BY AN ABSOLUTE MAJORITY**

**5/0**

Crs Graham Richardson and Rachel Livingston absent for the vote

## 12.1 **EXECUTIVE SERVICES**

### 12.1.2 COMMUNITY DEVELOPMENT FUND APPLICATIONS 2023/24

**File Reference:**

**Location:** N/A

**Applicant:** N/A

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Date:** 8 June 2023

**Disclosure of Interest:** Cr Sue Leighton – Impartiality  
Cr Sue Leighton - Financial  
Cr Graham Richardson – Impartiality  
Cr Tom Major – Impartiality

**Attachments:** **Confidential Item 1 – Officer Recommendation**

**Previous Reference:** Nil

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Cr Graham Richardson returned to the meeting at 6.32pm  
Cr Sue Leighton left the meeting at 6.32pm

#### **PURPOSE**

1. The report seeks Council consideration for the awarding of grants under the 2023/24 Community Development Fund.

#### **BACKGROUND**

2. Each year the Shire of Ravensthorpe makes available a local community grant scheme called the Community Development Fund (CDF) as per Council Policy G20.
3. At the February 2023 Ordinary Council Meeting, Council endorsed a revised Policy G20 as per Resolution number 02/23.
4. The revised policy included an increase in funds allocation equivalent to up to 1.5% of the rate revenue of the previous year. Other amendments included the creation of four categories for funding with each category having a specific community focus, maximum funding level, and application and acquittal requirements. The categories considered as part of this annual funding round include;
  - 4.1 **General Community Grants;** local community groups and not for profit organisations may apply for funding for projects and activities that benefit communities within the Shire up to a maximum of \$3,500.
  - 4.2 **Community Events;** local community groups may apply for up to a maximum of \$5,000 for events that are targeted primarily at a local audience. Community events may create increased vibrancy, activate local places, and/or target specific groups within the local community.
  - 4.3 **Major Events;** event organisers may apply for up to a maximum of \$10,000 for events that are delivered within the Shire and have significant economic benefit to the Ravensthorpe community during non-peak visitor periods to encourage additional economic visitor spend during shoulder and low seasons. Eligible events include, but not limited to sporting, recreational, music, cultural, food and wine,

special interest, and business meetings that have the potential to attract visitation from outside the region.

5. In addition, under the Shire President Donations category local community groups may apply for up to \$750 at any time of the year and to cover any applications that may not qualify for the other states CDF categories.
  - 5.1 Shire President Donations up to a maximum of \$750.
6. Applicants are limited to only apply for one of the above categories in any one year.
7. The CDF program was open to receive applications in March 2023. The new CDF program was promoted via Shire communication channels and included information workshops held in both Ravensthorpe and Hopetoun.

**COMMENT**

8. A total of 14 applications were received from eligible local community groups as per the below Table 1 with eight (8) General Community, five (5) Community Event and one Major Event category application.

**TABLE 1 – 2023/24 CDF GRANT APPLICATIONS SUMMARY**

<b>CDF Category</b>	<b>Applicant Organisation</b>	<b>Project Description</b>	<b>\$ requested</b>
General Community	Fitzgerald Biosphere Community Collective	Fitzgerald Biosphere road signage	\$1,941.20
General Community	Hopetoun Community Resource Centre	Hopetoun Youth Space fitout	\$3,500.00
General Community	Hopetoun Everett Country Golf Club	Replace carpet and laminate flooring in clubroom	\$3,500.00
General Community	Hopetoun Senior Citizens & Associates	Hire of Hopetoun Community kitchen while Mary Ann Haven kitchen is being renovated	\$2,960.00
General Community	Munglinup Munchkins (auspiced by Munglinup Community Group)	Upgrades to Munglinup playground equipment	\$2,682.20
General Community	RAVE About Arts	Purchase second set of staging curtains	\$3,500.00
General Community	Ravensthorpe District High School P&C Association	Upgrade to audio visual equipment	\$3,500.00
General Community	Windspray Arts	Assistance with payment shire rates and prize donation	\$2,955.00
Community Event	Hopetoun Progress Association	Community launch event for foreshore upgrade project	\$5,000.00
Community Event	Munglinup Community Group	Munglinup Football Exhibition match event	\$5,000.00
Community Event	Ravensthorpe Community Resource Centre	Qigong teacher training to deliver regular community based events	\$5,000.00
Community Event	Ravensthorpe District Art Group	2023 Dunnart Annual Art Exhibition – opening night event and Memory Lan exhibition	\$5,000.00



CDF Category	Applicant Organisation	Project Description	\$ requested
Community Event	Ravensthorpe Wildflower Show Inc.	2023 Ravensthorpe Wildflower Show event	\$3,000.00
Major Events	Southerners Sporting Club	Southerners 30 <sup>th</sup> Annual Fishing Classic event	\$10,000.00

9. Council reviewed and assessed the CDF applications at the Corporate Discussion Meeting held on 6 June 2023, which formed the basis of the Officer Recommendation contained as Confidential Attachment 1 within this report.
10. Council is requested to review and endorse the Officer Recommendation as presented.
11. Once approved by Council, Shire officers will publish details of the applications received, inform applicants on the outcome of their applications, and budget for the 2023/24 period accordingly.

### CONSULTATION

12. Councillors, Executive team and applicants where further information was requested by Council.

### STATUTORY ENVIRONMENT

13. Nil

### POLICY IMPLICATIONS

14. The Community Development Fund is administered as per Council Policy G20 – Community Development Fund.

### FINANCIAL IMPLICATIONS

15. As per Council Policy G20 up to 1.5% of the rate revenue of the previous year is to be made available under the Community Development Fund. For the 2023/24 period this equates to up \$72,000 ex GST. Council may award more or less than this amount as part of the adoption of the annual budget process.
16. A total of \$57,538.40 in funds were requested under the 23023/24 CDF grant application process. Any remaining funds may be used via the Shire President Donations grant source in the 2023/24 period.

### RISK MANAGEMENT

17. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational & Financial; The awarding of the CDF program and budget allocation is not formally endorsed by Council.	Unlikely	Moderate	Medium	The CDF is an annual funding program expected from the local community groups. Council to consider application and endorse awarding.

### ALTERNATE OPTIONS

18. Council may endorse the officer recommendation or elect to support or not support its own selections.

### STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

## VOTING REQUIREMENT

20. Absolute Majority

## COUNCIL DECISION

Moved by Cr Bell, seconded by Cr Mudie

**Resolution 46/23**

**That Council ENDORSE BY AN ABSOLUTE MAJORITY:**

- 1. the CDF Officer Recommendation for support as per Confidential Attachment 1; and**
- 2. the Chief Executive Officer to advise each group of the status of their application.**

**Motion put and CARRIED BY AN ABSOLUTE MAJORITY**

**5/0**

Crs Sue Leighton and Rachel Livingston absent for the vote

## **12.1 EXECUTIVE SERVICES**

### **12.1.3 SHIRE OF RAVENSTHORPE DRAFTS - ECONOMIC GROWTH STRATEGY, TOURISM PLAN, MAINSTREET IMPROVEMENT PLANS**

**File Reference:**

**Location:** N/A

**Applicant:** N/A

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Date:** 12 June 2023

**Disclosure of Interest:** Nil

**Attachments:** Attachment 1 – Draft Economic Growth Strategy

Attachment 2 – Draft Tourism Strategy

Attachment 3 – Draft Mainstreet Improvement Strategy

**Previous Reference:** Nil

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Cr Sue Leighton returned to the meeting at 6.33pm

Cr Tom Major commented that the work undertaken on this project has been well done and he would anticipate further community consultation be carried out on the Main Streets Plan.

#### **PURPOSE**

1. That Council approve the Shire of Ravensthorpe draft Economic Growth Strategy (EGS), Tourism Strategy, and Mainstreet Improvement Strategy to go out for public comment.

#### **BACKGROUND**

2. As part of the 2022/23 budget adoption, Council approved the research and preparation of a suite of reports to guide the direction for economic development for the Shire of Ravensthorpe.
3. The key focus areas and required outcomes of the work included;
  - 3.1 Economic Growth Strategy; deliver a highly actionable strategy written for implementation by the Shire of Ravensthorpe,
  - 3.2 Tourism Strategy; develop a tourism action plan that focuses scarce resources on the levers and pathways to optimize economic and social benefits to the region,
  - 3.3 Mainstreet Improvement Strategy; identify identities and recommend improvements for the main streets in Ravensthorpe (Morgan Street) and Hopetoun (Veal Street).
4. Other project sub objectives included;
  - 4.1 Integrate the Mainstreet and foreshore development plans for Ravensthorpe and Hopetoun with the Economic Growth Strategy;
  - 4.2 Specify the housing, health, infrastructure and partnership opportunities;
  - 4.3 Engage and consult with key stakeholders and influencers of the economic and social prosperity of the region.

5. In late 2022 the Shire contracted Lenon consultants to undertake the preparation of the Economic Growth Strategy, and at the same time engaged Land Insights to find ways of improving the main streets of Ravensthorpe and Hopetoun.
6. The draft reports have now been received and shire officers are seeking Council approval to seek public comment on the reports.

#### **COMMENT**

7. Economic development plays a crucial role in the growth and well-being of the Shire of Ravensthorpe community. It encompasses various processes and strategies aimed at improving the overall economic performance of an area, creating job opportunities, wealth creation, enhancing the standard of living, and promoting community stability and social progress. As stated in the draft EGS, "Economic prosperity underpins a community. Without economic success, the benefits back to community and Shire will be negligible".
8. The draft reports are designed to provide direction to Shire and Council on how to drive and achieve outcomes in these spaces and work as part of the larger Shire of Ravensthorpe integrated planning framework.
9. A key finding of these reports is to quantify and articulate the contributions of the current major industry sectors.
10. The reports also identifies key community priorities, the perceived strengths and weaknesses, challenges and opportunities, strategic recommendations and actions, and sets measures for success.
11. The draft Shire of Ravensthorpe vision for economic growth is recommended as follows;  
*"Our vision is for a resilient and thriving economy that contributes directly and fairly to the local community; underpinning the long term vibrancy and liveability of the region."*
12. As a summary, the strategic growth drivers of the EGS include;
  - 12.1 Fit for future infrastructure; ensure that the infrastructure within the region unlocks economic potential including improved housing and transport;
  - 12.2 Growing with industry and partners; increase the economic wealth of the community through achieving sustainable returns to and from the resources and agribusiness sectors;
  - 12.3 A more vibrant and liveable region; grow the attractiveness of the shire as a place to live, work, visit and run a business through better health, education, care, entertainment and recreation;
  - 12.4 A diversified economy; increase the percentage contribution of GRP from tourism and new industries by developing tourism and supporting emerging industry growth.
13. The Ravensthorpe Mainstreet Improvement Strategy also presents a range of recommendations to revitalise the main streets of both Ravensthorpe and Hopetoun. The report identified two distinctly different social and economic dynamics at work at each location, with opportunities for reinforcing and developing Mainstreet identities clearly articulated.

14. The reports are now presented for public review and feedback. Following community and stakeholder feedback, Council will be asked to adopt reports and consider allocating required funding to implement report recommendations.

**CONSULTATION**

15. Consultation with key stakeholders and community was carried out between December 2022 and May 2023 with full engagement details included in each report. This report is now seeking Council approval to seek further public comment on report content and findings.

**STATUTORY ENVIRONMENT**

16. *Local Government Act 1995 - s. 5.56 19.*  
Local Government (Administration) Regulations 1996 - s. 19C, 19D

**POLICY IMPLICATIONS**

17. G16 Community Engagement Policy and Strategy. As per this policy deliberative engagement practices were implemented for the development of this work including this request for public comment on the draft reports.

**FINANCIAL IMPLICATIONS**

18. Resource requirements for implementation for report recommendations will need to be considered as part of future budgetary processes.

**RISK MANAGEMENT**

19. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) The Shire does not realise the full benefits of its economic growth potential	Possible	Moderate	Medium	Preparation of a dedicated EGS and other supporting plans to complement the Shire’s SCP.
Reputational; Negative public and community perception towards Council and Shire on economic vision	Possible	Moderate	Medium	Implement communications plan on EGS, tourism and Mainstreet plans, seek public comment on draft plans.

**ALTERNATE OPTIONS**

20. Council may decide not to endorse one or more draft plans, and/or not seek public comment on draft plans.

**STRATEGIC ALIGNMENT**

21. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Item	Objectives and Strategies
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

## VOTING REQUIREMENT

22. Simple Majority

## COUNCIL DECISION

Moved by Cr Bell, seconded by Cr Richardson

**Resolution 47/23**

**That Council:**

1. **APPROVE** the draft versions of the Shire of Ravensthorpe's Economic Growth Strategy, Tourism Strategy, and draft Ravensthorpe Mainstreet Improvement Plan for public comment; and
2. **Once community feedback is received and reviewed, re-present above draft Reports for final consideration and endorsement by Council.**

**Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

## 12.1 EXECUTIVE SERVICES

### 12.1.4 LEASE – AGED PERSONS HOUSING – UNITS 1 TO 4, 26 BARNETT STREET, HOPETOUN

<b>File Reference:</b>	<b>CM.JT.5</b>
<b>Location:</b>	<b>Reserve 7661</b>
<b>Applicant:</b>	<b>Hopetoun Progress Association</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft lease document</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### PURPOSE

1. That Council consider approval for granting a lease to the Hopetoun Progress Association (HPA) for the four Aged Person accommodation units at 26 (Lot 641) Barnett Street, Hopetoun on Crown Reserve No. 7661.

#### BACKGROUND

2. Crown Reserve No. 7661 is vested in the Shire of Ravensthorpe for the designated purposes of Community Centre, Aged Persons Housing and Police Station.
3. On 6 July 1999 the HPA entered into a Housing Joint Venture Agreement with the Housing Authority (HA) and the Shire for a period of 21 Years, with an equity interest of HPA 25.1% and HA 74.9%. Whilst HPA had a Joint Venture arrangement with HA, it does not appear that a supporting land lease was made between the Shire and HPA.
4. The original Joint Venture agreement has expired 6 July 2020, therefore a new agreement is required or the Joint Venture would be terminated. A new Joint Venture agreement between HPA and HA, requires a supporting land lease between HPA and the Shire.



Figure 2 - location map Units 1 to 4, 26 Barnett St, Hopetoun

## COMMENT

5. The progression of the lease has been in abeyance whilst HPA have been sourcing a new President. The Shire has been advised that a new President was appointed 6 December 2021. Lease negotiations have been progressing and a draft lease is now presented for Council consideration.
6. Given the age of the buildings, the Department of Communities has advised that any new leases would be limited to a term of 10 years.
7. Under Section 3.58 of the *Local Government Act 1995*, for the Disposal of Property by way of lease, there requires a 14 day notice period of public advertising seeking submissions, and there is a requirement to include in the advertising a Valuation of the market value of the disposition.
8. However under Local Government (Functions and General) Regulations 1996, Regulation 30, certain dispositions are exempt from Section 3.58, if the disposal is to a body whose objects are of charitable, benevolent, recreational nature and the members are not entitled or permitted to receive any pecuniary profit from the bodies' transactions.
9. HPA currently operates 10 Aged Persons Units (4 at Barnett Street) and made audited gross losses of \$22,087 in 2020, and \$42,734 in 2021. If Barnett Street is attributed to 40% of these operations then it would be proportionate losses of \$8,834 in 2020 and \$17,093 in 2021. It must be noted that a backlog of maintenance was carried out during 2020 and 2021 which will have effected these results.
10. The Gross rental income from the Barnett Street Units for 2021 was \$20,559. Council also has provided an annual administrative fee of \$15,000 to operate the aged person's homes service. In 2022/23 the amount paid to the HPA was increased to \$20,000 at the request of the HPA to assist with the administration support for the unit management.
11. It is proposed that a lease be drafted on a peppercorn basis for 10 years where the gross rental income is applied to all outgoings and the asset management requirements of the buildings.
12. If a new term under the Joint Venture is not successful, then the Joint Venture would be terminated. The improvements on the Crown Reserve may not be sold and would revert to the Crown.
13. The provision and management of aged person accommodation to the Hopetoun community is a valued service to ensure this sector of the community is catered to.

## CONSULTATION

14. Hopetoun Progress Association

## STATUTORY ENVIRONMENT

*Local Government Act 1995* - Section 3.58

Local Government (Function and General Regulations) 1996 – Regulation 30

## POLICY IMPLICATIONS

15. Council approval is being sought to enter into this lease agreement between the Shire and the HPA as per Policy LPP12 Leases and Licences.

## FINANCIAL IMPLICATIONS

16. The lease is based on a peppercorn rent basis. Based on the financial data available the rental revenue received from the 4 units does not appear sufficient to sustain the units in



outgoings and asset management requirements. In 2022/23 the Shire supported the HPA via direct funding of \$20,000 for the purpose of subsidising aged care service provision. This allocation is considered at each annual budget review and support of the HPA avoids the Shire self-managing these services.

## RISK MANAGEMENT

17. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) The HPA is unable to gain a lease for the units and the joint venture with Housing Authority is terminated	Unlikely	Moderate	Medium	Council endorses granting a lease to the HPA for the purpose of aged person accommodation
Financial; The Shire becomes responsible for ongoing building maintenance and replacement costs	Possible	Moderate	Medium	The draft lease clause 7 clearly allocates responsibility for building maintenance to the Lessee and includes annual allocation by Lessee for asset management

## ALTERNATE OPTIONS

18. Alternate options include but not limited to;

- Council not support the Shire entering into lease with the HPA, or
- Council to change the terms and conditions of the lease agreements.

## STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

## **VOTING REQUIREMENT**

20. Absolute Majority

## **AMENDMENT**

### **ORIGINAL OFFICER RECOMMENDATION**

**That Council BY AN ABSOLUTE MAJORITY:**

- 1. ENDORSE the disposal of the Aged Persons Units at 26 (Lot 641) Bennett Street, Hopetoun by way of peppercorn lease to the Hopetoun Progress Association for a period not exceeding 10 years;**
- 2. AUTHORISE the Chief Executive Officer to finalise lease documentation in consultation with the Hopetoun Progress Association; and**
- 3. AUTHORISE the Chief Executive Officer and the Shire President to execute the lease under common seal.**

The CEO advised that a minor amendment was required to be made to Number 1 of the Officer's Recommendation to correct the spelling of the street from Bennett Street to Barnett Street.

## **COUNCIL DECISION**

**Moved by Cr Richardson, seconded by Cr Major**

**Resolution 49/23**

**That Council BY AN ABSOLUTE MAJORITY:**

- 1. ENDORSE the disposal of the Aged Persons Units at 26 (Lot 641) Barnett Street, Hopetoun by way of peppercorn lease to the Hopetoun Progress Association for a period not exceeding 10 years;**
- 2. AUTHORISE the Chief Executive Officer to finalise lease documentation in consultation with the Hopetoun Progress Association; and**
- 3. AUTHORISE the Chief Executive Officer and the Shire President to execute the lease under common seal.**

**Amended Motion put and CARRIED BY AN ABSOLUTE MAJORITY**

**6/0**

Cr Rachel Livingston absent for the vote

## 12.1 **EXECUTIVE SERVICES**

### 12.1.5 **DOG ON LEASH, OFF-LEASH AND PROHIBITED AREAS – REQUEST FOR PUBLIC CONSULTATION**

**File Reference:**

**Location:** Shire of Ravensthorpe

**Applicant:** N/A

**Author:** Acting Executive Manager Development and Community

**Authorising Officer:** Chief Executive Officer

**Date:** 09 June 2023

**Disclosure of Interest:** Nil

**Attachments:** Dog Leashing, Off-Leash and Prohibited Areas Proposed for Public Comment

**Previous Reference:** N/A

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#### **PURPOSE**

1. For Council to endorse the dog exercise and prohibited areas, and rural leashing areas proposals to go out for public comment, in response to community comments in an on-line survey, carried out from 14 March to 14 April 2023. The amendments to areas are based on community requests to alleviate confusion and to update to contemporary expectations.

#### **BACKGROUND**

2. The Shire of Ravensthorpe acknowledge the importance of local government in building strong and trusting relationships with the community by operating in a transparent and accountable way, to make fair and equitable decisions that reflect the needs of the community. The survey received 279 online responses and 3 written responses which highlights the community's investment and readiness to have input into this issue.
3. In accordance with *Dog Act 1976* and in relevance to the District of the Shire of Ravensthorpe. S31 Control of dogs in certain public places, a dog shall not be in a public place unless it is held by a person who is capable of controlling the dog; or securely tethered for a temporary purpose. A dog shall not be in a public place if it's a place where dogs are prohibited. A dog (not dangerous dogs) are exempt if the dog is in a specified dog exercise area, in a public place that is in an area outside a townsite and that is not a rural leashing area; or it is in or on a vehicle.
4. S31 (2B) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited — (a) at all times; or (b) at specified times.
5. S31 (3A) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area. (5) A local government must specify under subsection (3A) such dog exercise areas as are, in the

opinion of the local government, sufficient in number, and suitable, for the exercising of dogs in the district.

6. (3B) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place that is under the care, control or management of the local government to be a rural leashing area.
7. The Dogs Amendment Local Law 2022 deletes Part 5 of the previous Dog Local Law 2010, allowing the Council to review areas within the townsites that may prohibit dogs, or specify places that are suitable for off-leash (exercise) dogs. Council can also determine leashing areas in other rural locations in places under the care, control or management of the local government.

## COMMENT

### Terms

8. **Public Place** means any place to which the public may lawfully have access;
9. **Townsite** means — (a) land constituted, defined, or reserved as the site of a town or village under the *Land Administration Act 1997*; and (b) land subdivided or laid out as the site for a townsite, township, or village, in accordance with the subdivisional plan, lodged with the Western Australian Land Information Authority established by the *Land Information Authority Act 2006* section 5 or with the department principally assisting in the administration of the *Land Administration Act 1997*;

### Considerations

10. To minimise conflict in dogs versus people/ children, dogs versus vehicles, dogs versus activities, dogs versus dogs and dogs versus wildlife
11. In the Shire of Ravensthorpe Dog Local Law 2010, dogs were also prohibited subject to the *Equal Opportunity Act 1984* - a public building unless permitted by a sign; all food premises and food transport vehicles. Recommend amending: With the exception of indoor areas of cafes, bars and restaurants, dogs are permitted in private businesses when granted permission by the business owner.
12. In the Shire of Ravensthorpe Dog Local Law 2010 dog exercise areas did not apply to land which has been set apart as a children's playground; an area being used for sporting or other activities, as permitted by the Local Government, during the times of such use; and any public street or road reserve. Recommend to retain.
13. Recommend to change Area 9 in the survey to align with Vehicles on beaches – east of the Caravan track – on lead. West of the caravan track – dog exercise area.
14. Management of dog excrement is the owner's responsibility. The Shire will encourage and assist with the provision of bins and dog bags where reasonable to do so.

## CONSULTATION

15. Councillors  
Executive Team

Ranger Team

Community survey undertaken on Survey Monkey, Shire website and Facebook.

### STATUTORY ENVIRONMENT

16. *Dog Act 1976*  
Dogs Amendment Local Law 2022

### POLICY IMPLICATIONS

17. Nil

### FINANCIAL IMPLICATIONS

18. Nil

### RISK MANAGEMENT

19. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Possible	Minor	Low	Information on Shire Website and Facebook Public consultation through written responses to encourage only local participation
Financial	Rare	Insignificant	Very Low	Public consultation notice to request written submissions
Environmental	Rare	Insignificant	Very Low	Areas selected have taken into account nesting areas
Reputational	Unlikely	Minor	Very Low	Public consultation will enable the community to be the ultimate decision makers

### ALTERNATE OPTIONS

20. Nil. Public consultation only.

### STRATEGIC ALIGNMENT

21. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.1	Maximised resource recovery from waste and safe disposal of residual waste
4.2	Water conservation and water harvesting opportunities are maximised
4.3	The Shire's valued natural areas and systems are protected and enhanced
4.4	Energy is used efficiently and there is an increased use of renewable energy in the Shire

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

## VOTING REQUIREMENTS

22. Simple Majority

## COUNCIL DECISION

Moved by Cr Bell, seconded by Cr Richardson

**Resolution 50/23**

**That Council ENDORSE the dog exercise and prohibited areas, and rural leashing areas proposals, with amendments, to go out for public comment.**

**Amended Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

## **12.1 EXECUTIVE SERVICES**

### **12.1.6 VEHICLES ON BEACHES ACCESSIBLE AND PROHIBITED AREAS – REQUEST FOR PUBLIC CONSULTATION**

**File Reference:**

<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Natalie Bell, AEMDCS</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Vehicles on Beaches Proposed Areas for Public Comment</b>
<b>Previous Reference:</b>	<b>N/A</b>

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Cr Tom Major thanked the AEMDCS, Natalie Bell and the Shire team on a well put-together public survey on quite an emotive subject, which evoked a lot of responses.

Cr Graham Richardson supported Cr Major's comments.

#### **PURPOSE**

1. For Council to endorse the vehicle on beaches areas proposals to go out for public comment, in response to community comments in an on-line survey, carried out from 14 March to 14 April 2023. The amendments to areas are based on community requests to alleviate confusion and to update to contemporary expectations, considering issues around environmental impact, speed, safety and public recreation.

#### **BACKGROUND**

2. Feedback through the Shire Ranger team and community members identified that there was potential conflict around the Shire of Ravensthorpe Property Amendment Local Law 2010 and community expectations and practices in regards to vehicle use on Shire managed reserves and within the townsite.
3. The Shire of Ravensthorpe acknowledge the importance of local government in building strong and trusting relationships with the community by operating in a transparent and accountable way, to make fair and equitable decisions that reflect the needs of the community. An online survey was carried out to understand the community expectations in relation to use of vehicles on beaches and the subsequent need to review and amend the Property Local Law 2010 to align with contemporary expectations and land-use.
4. The survey was undertaken over a month and received over 1200 responses. The survey was shared with numerous fishing and four-wheel driving groups outside the Shire which may have skewed the results given the majority of respondents wanted vehicles permitted in all areas nominated. Emails were also received from community members expressing concerns for the areas natural environment and the impacts to flora and fauna on the beaches and dune systems.

## COMMENT

5. The terms under which the local government can make laws pertaining to vehicle use in non-road areas are contained in the Shire of Ravensthorpe Property Amendment Local Law 2010. This states;
  - **“local government property”** means anything except a thoroughfare— which belongs to the local government;
  - of which the local government is the management body under the *Land Administration Act 1997*, including beaches; or
  - which is an “otherwise unvested facility” within section 3.53 of the Act
  - **“vehicle”** includes— (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; “vehicle” does not include an animal being ridden or driven.
6. Considerations when reviewing the survey results took into account the responses to the ‘vehicles prohibited’ and also the following is recommended to be considered in any further decisions;
  - Erosion management
  - Access points
  - Danger to other beach users
  - Public education
  - Impacts to flora and fauna – vegetation, marine life and seabirds
7. Changes to the online survey areas recommended to go for public consultation include;
  - Area 5 (West of the groyne) – move existing bollards further to the west, retaining a launch area for small boats and increasing the prohibited area to the east of the bollards for beach users.
  - Area 6 – amend area to prohibit vehicles east of the vehicle entrance at the Hopetoun Caravan Park, and extend a ‘speed limited’ area to the Keplar St carpark to the west of the Hopetoun Caravan Park vehicle access point.
  - Area 9, 10 and 11 (Masons Bay) – Vehicles to be prohibited within the bollarded area. Vehicles to be speed limited in for the length of the campsite.
  - Area 12 (Starvation Bay) Vehicles to be speed limited.

## CONSULTATION

8. Councillors  
Executive Team  
On-line public survey through Survey Monkey on Shire website and Facebook

## STATUTORY ENVIRONMENT

9. Shire of Ravensthorpe Property Amendments Local Law 2010

## POLICY IMPLICATIONS

10. Nil

## FINANCIAL IMPLICATIONS

11. Nil.



## RISK MANAGEMENT

12. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Very Low	Public comment will assist the Shire to develop appropriate measures for users based on their responses
Financial	Rare	Insignificant	Very Low	Public consultation will be via request for submissions and comments based on the defined areas. Submissions by the public will be in writing to the Shire directly
Environmental	Rare	Insignificant	Very Low	Public consultation will allow the community to consider all impacts including environmental
Reputational	Rare	Minor	Low	Public consultation is part of the Shires community engagement strategy. Decision making will be in line with community priorities.

## ALTERNATE OPTIONS

13. Nil. Public comment and consultation requested.

## STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

## **VOTING REQUIREMENTS**

15. Simple Majority

## **AMENDMENT**

### **ORIGINAL OFFICER RECOMMENDATION**

**That Council ENDORSE the dog exercise and prohibited areas, and rural leashing areas proposals, with amendments, to go out for public comment.**

The CEO advised that a minor amendment was required to be made to the Officer's Recommendation to delete the words 'survey, with amendments' and insert the words 'proposed areas'.

## **COUNCIL DECISION**

**Moved by Cr Major, seconded by Cr Richardson**

**Resolution 51/23**

**That Council ENDORSE the Vehicle on Beaches proposed areas to go out for public consultation.**

**Amended Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

## 12. REPORTS OF OFFICERS

### 12.2 CORPORATE SERVICES

#### 12.2.1 MONTHLY FINANCIAL REPORT – 31 MAY 2023

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Accountant</b>
<b>Authorising Officer</b>	<b>Executive Manager Corporate Services</b>
<b>Date:</b>	<b>14 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment: RED</b>	<b>Monthly Financial Reports for 31 May 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

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#### PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

#### BACKGROUND

2. Council is requested to review the May 2023 Monthly Financial Reports.

#### COMMENT

3. The May 2023 Monthly Financial Reports are presented for review.

#### CONSULTATION

4. Executive Team

#### STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

#### POLICY IMPLICATIONS

6. Nil.

#### FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2022/23 Annual Budget, or resulting from a Council Motion for a budget amendment.

#### RISK MANAGEMENT:

8. The following risks have been identified as part of this report;

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Analysis</b>	<b>Mitigation</b>
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

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## ALTERNATE OPTIONS

9. Nil.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

## VOTING REQUIREMENTS

11. Simple Majority

## COUNCIL DECISION

Moved by Cr Leighton, seconded by Cr Richardson

**Resolution 52/23**

**That Council RECEIVE the May 2023 Monthly Financial Reports as presented.**

**Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

## 12.2 CORPORATE SERVICES

### 12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – MAY 2023

<b>File Reference:</b>	<b>GR.ME.8</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Authorising Officer</b>	<b>Executive Manager of Corporate Services</b>
<b>Date:</b>	<b>12 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Schedule of Payments 31 May 2023 Credit Card Transactions to 01 May 2023 Creditors List of Accounts Paid May 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### PURPOSE

- This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

#### BACKGROUND

- Period 01/05/2023 – 31/05/2023

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,412	1,344,302	67,653	5,967	0	1,427,333	309,447
Aug	13,186	1,135,858	130,685	3,466	0	1,283,195	302,671
Sep	7,250	996,136	43,399	7,971	0	1,054,756	302,386
Oct	9,643	769,594	76,558	7,747	0	863,543	337,295
Nov	6,218	870,407	59,909	6,864	0	943,397	455,624
Dec	10,270	1,866,819	71,121	6,537	0	1,954,748	314,391
Jan	8,802	287,567	43,935	6,337		346,641	304,371
Feb	10,798	822,870	123,746	12,870	0	970,284	345,470
Mar	6,299	982,560	133,501	3,670	0	1,126,031	306,943
Apr	10,134	771,671	59,820	6,726	0	848,351	332,900
May	7,250	948,469	60,495	5,487	0	1,021,701	366,175
Jun					0	0	
<b>Total</b>	<b>92,012</b>	<b>9,847,784</b>	<b>810,329</b>	<b>68,154</b>	<b>0</b>	<b>10,818,279</b>	<b>3,311,497</b>
<b>21/22</b>	<b>109,610</b>	<b>11,455,728</b>	<b>1,217,128</b>	<b>101,107</b>	<b>0</b>	<b>12,883,572</b>	<b>4,057,812</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

#### COMMENT

- This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

#### CONSULTATION

- Senior Finance Officer

## STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

## POLICY IMPLICATIONS

6. Nil.

## FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

## RISK MANAGEMENT

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very low	That Council receives the schedule of account payments.

## ALTERNATE OPTIONS

9. Nil.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

## VOTING REQUIREMENTS

11. Simple Majority

## COUNCIL DECISION

Moved by Cr Richardson, seconded by Cr Leighton

**Resolution 53/23**

**That Council:**

- Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of May 2023 be noted.

**Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

**12.2 CORPORATE SERVICES**

**12.2.3 DIFFERENTIAL RATES SUBMISSIONS 2023-2024**

<b>File Reference:</b>	<b>RV.RC.001</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Not Applicable</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>5 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments: <u>RED</u></b>	<b>McMahon Mining Titles Services Submission</b>
<b>Previous Reference:</b>	<b>Nil</b>

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**PURPOSE**

1. This report recommends that Council endorse the submission received after the 21 days of advertising of proposed 2023/2024 differential rates which closed 18 June 2023.

**BACKGROUND**

2. At the Ordinary Council Meeting 16 May 2023 Council resolved to:

*Endorse the following differential rates across all categories to form the basis of the proposed rate setting for the 2023/2024 budget.*

	<i>Cost in \$</i>	<i>Minimum</i>
<i>GRV Residential</i>	<i>0.117967</i>	<i>\$982.00</i>
<i>GRV Commercial</i>	<i>0.144823</i>	<i>\$982.00</i>
<i>GRV Industrial</i>	<i>0.144823</i>	<i>\$982.00</i>
<i>GRV – Transient Workforce Camps / Short Stay Accommodation</i>	<i>0.302765</i>	<i>\$982.00</i>
<i>UV - Rural</i>	<i>0.006441</i>	<i>\$958.00</i>
<i>UV – Mining</i>	<i>0.270000</i>	<i>\$479.00</i>

*Adopt the Objectives and Reasons for the Proposed Differential rates for 2023/2024*

*Authorise the Chief Executive Officer to advertise the differential rates and call for public submissions in accordance with Section 6.36 of the Local Government Act 1995 for a minimum of 21 days*

*Authorise the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate being imposed.*

*Adopt the revised Long Term Financial Plan 2023-2033 as the current rating strategy*

3. As part of the process of Ministerial approval for Differential Rates, Council is required to give full consideration to submissions received before proceeding with the application.

#### **COMMENT**

4. Section 6.36 of the *Local Government Act (1995)* ('the Act') allows Council to implement a system of differential rating subject to public advertising, adoption by Council, and approval from the Minister for Local Government, Sport and Cultural Industries, before being applied.
5. The Act allows for differential rates to be applied to help overcome an issue where the land use within the rating category has a differing contributory cost to Council infrastructure or services and therefore rates in the dollar applied are varied. The use of differential rating helps to ensure equality of contribution within the rating system.
6. In May 2023 Council endorsed a minor review of the Long Term Financial Plan that sets an agreed rates strategy that has set the increase in general rates for 2023/2024 of 4.75%.
7. The notice of intention to impose differential rates was advertised in the "West Australian" Newspaper on 27 May 2023 and submissions closed at 4pm 18 June 2023.
8. The Shire has also individually notified the owners of the two transient workforce camps differentially rated under GRV which has a proposed 4.75% increase in line with the general increase.
9. It has been reported that in the calendar year of 2022 the Ravensthorpe area, mining activity has produced \$160,000,000 in mining revenues which places it in the top 10 mining wealth areas of the state.
10. In considering the rating strategy it was recognised that with a marked increase in mining activity during the past two financial years the Shire was seeing an all year around pressure on road infrastructure as opposed to other seasonal pursuits such as agricultural grain cartage.
11. Noting that the Shire, after a state imposed rates freeze of 0% in 2020-2021, has increased general rates modestly by 4% in 2021-22 and 3.5% in 2022-23.
12. In line with the increase in mining activity it should be noted that during the past two years we have experienced increases in;
  - Road Maintenance of \$237,000 (+17%) 2022 actual and \$321,000 (+20%) 2023 forecast.
  - Fuel costs of \$174,000 (+68%) 2022 actual and \$108,000 (+25%) 2023 forecast.
13. Employment costs are also under pressure from union claims for 2023-24 with initial estimates for cost of living adjustments, wage and super increases of \$667,000 (+13.7%)
14. Previously in 2022-23 the differential UV mining rate used by the Shire was ranked 30th highest in the state out of 35 local governments differentially rating for UV Mining. On the basis of the increased mining activity and backed by the ranking in the state, the Shire has revised the differential UV mining rate which would have shifted its ranking to 15 out of 35



local governments based on rates set in 2022-23. Ravensthorpe have seen this as necessary in the face of increasing cost pressures brought upon by the constant effect of mining activity on shire assets.

15. The one submission received from McMahon Mining Title Services Pty Ltd raised the same point as previous years that the state government was increasing rents on prospecting licenses, exploration licenses and mining leases, therefore this would flow through to valuations and a local government increase would be placed against the increased valuations creating a compounding effect.
16. Our response to the submission was to make the point that whilst mention of the WA Government rental increases have had the effect of increasing mining valuations this does not cause an automatic increase in rates. We were pleased to advise that this is not the approach of the Shire of Ravensthorpe as we have determined a set yield in rates according to our rating strategy and adopted Long Term Financial Plan and if valuations subsequently increase then rates in the dollar will be adjusted downwards to maintain the set yield, meaning there is not a straight line issue of setting a rate and letting rate income ride upwards through valuation increases. Alternatively if valuations fall, we would also adjust our rates in the dollar to maintain the desired yield.
17. We also emphasise that the Shire of Ravensthorpe welcomes mining activity to the region and to assist mining families that want to relocate to the area, the Shire is heavily invested directly into such areas as medical services and early learning childcare for the support of families which are not functions generally attributed to local government core business. These functions alone add at least of further \$500,000 to the shire's bottom line.
18. In recent times we had also engaged promotional activities, in close collaboration with our mining partners, through the Channel 7 TV program 'Our Town' in order to promote the liveability of the area in support of mining operations to attract and retain staff by encouraging families to relocate and live in the area. We have a good working relationship with our mining partners and do all we can to assist in facilitating social initiatives for the benefit of the mining community.
19. In May 2023 Council endorsed a minor review of the Long Term Financial Plan that sets an agreed rates strategy that has set the increase in general rates for 2023/2024 of 4.75%.
20. Subsequent to advertising our rates in the dollar, and in keeping with the issue raised in the submission, we have received and uploaded our Mining Unimproved Valuations (UV) revaluation roll which has required a decrease in the rate in the dollar for the UV - Mining rating category in order to maintain the yield as outlined in our Rating Strategy report in May 2023 and the adopted Long Term Financial Plan.
21. From the UV Mining Valuation roll there has been an average overall change of +9.0% indicating the effects of State Government increases to rents, leases and licenses tenements, which has necessitated a significant drop in the UV Mining rate.

22. UV Rural Other rates have also been adjusted downwards to counterbalance a revaluation increase of 34.2% in unimproved land values.
23. The advertised rates in the dollar for 2023/2024 are outlined below with the reduced rates shown for UV categories:

RATING CATEGORY	2023/24 RATE Advertised Cent in \$	2023/24 RATE Adjusted for UV Valuation Cent in \$
GRV Residential	0.117967	
GRV Commercial	0.144823	
GRV Industrial	0.144823	
GRV Transient Workforce / Short Stay	0.302765	
UV Rural Other	0.006441	0.004800
UV Mining Tenements	0.270000	0.247811
Minimum Rates		
GRV Residential/Commercial/Industrial	\$982	
GRV Transient Workforce / Short Stay	\$982	
UV Rural Other	\$958	
UV Mining Tenements	\$479	

### CONSULTATION

24. Elected Members and Executive Team

### STATUTORY ENVIRONMENT

25. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

### POLICY IMPLICATIONS

26. Nil.

### FINANCIAL IMPLICATIONS

27. Rates are a significant source of funding and provided 49% of the Shire's operating income in 2022/23.

### RISK MANAGEMENT

28. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) – Council is required to prepare and adopt a budget by 31 August, in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 <sup>th</sup> June next, following that 31 August.	Unlikely	Moderate	Medium	Council to adopt the budget before 31 August

### ALTERNATE OPTIONS

29. Nil.

**STRATEGIC ALIGNMENT**

30. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

**VOTING REQUIREMENTS**

31. Simple Majority

**COUNCIL DECISION**

Moved by Cr Major, seconded by Cr Mudie

**Resolution 54/23**

**That Council**

1. **RECEIVE** the submission for the proposed UV differential rates for 2023/2024 from McMahon Mining Titles Services Pty Ltd.
2. **ENDORSE** the change to UV differential rates as a result of revaluation to form the basis of the proposed rate setting for the 2023/2024 budget.

	Cost in \$	Minimum
UV – Rural Other	0.004800	\$958.00
UV – Mining	0.247811	\$479.00

3. **AUTHORISE** the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the *Local Government Act 1995* to impose differential rates that are more than twice the lowest differential rate being imposed.

**Motion put and CARRIED**

**6/0**

Cr Rachel Livingston absent for the vote

## 12.2 **CORPORATE SERVICES**

### 12.2.4 SCHEDULE OF FEES AND CHARGES 2023/2024

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>07 June 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft Schedule of Fees and Charges 2023/2024</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **PURPOSE**

- As part of the budget preparation process council needs to review the fees and charges which it wishes to set for the coming financial year.

#### **BACKGROUND**

- A review of the fees and charges to be imposed is carried out annually as part of the budget process

#### **COMMENT**

- The 2023/2024 schedule of fees and charges have been formulated using the 2022/2023 year as a basis. In reference to current economic conditions, it is proposed that all council fees and charges are increased by at least 5% and rounded to the nearest \$0.10 or dollar as necessary. There has also been a comprehensive review of all programmes with the addition of new fees and charges and an update of some existing fees and charges to cover all areas of business more thoroughly.
- The following new fees and charges have been added to the 2023/2024 Schedule of Fees and Charges:

<b>Fee Description</b>	<b>Fee (incl. GST)</b>
<b>Search Requests for Building/Sewerage Plans</b>	
Administration Search Fee – Set fee with or without plans, including emailing.	\$58.00
Full set of Residential Plans (single Dwelling) minimum charge per building	\$50.00
Commercial/Industrial minimum charge per building permit	\$96.00
<b>Stock Impoundment Fees</b>	
All stock impounded after 6:00am and before 6:00pm (per head)	\$47.35
All stock impounded before 6:00am and after 6:00pm (per head)	\$132.85
All stock impounded – weekend (After 6:00pm Friday and before 6:00am Monday) (per head)	\$204.45
All stock impounded – Max. fee animals under 6 months (per head)	\$15.00
Stock Poundage (per head)	\$15.00
Sustenance Charges (per head)	\$6.95
Transport of Stock	\$At cost + 15%

Fee Description	Fee (incl. GST)
Stock trespassing on enclosed land under crop of any kind (per head) – Large animal	\$10.00
Stock trespassing on enclosed land under crop of any kind (per head) – Small animal	\$5.00
<b>Childcare Fees</b>	
Extended care prior to 7:30am and after 5:30pm per day - subject to staffing availability	\$20.00
<b>Itinerant Trader Site Usage</b>	
Provision of powered site and waste (per day)	\$28.00
Provision of unpowered site and waste (per day)	\$16.00

5. The following fees and charges have been updated for the 2023/2024 Schedule of Fees and Charges:

Fee Description	Fee (incl. GST)
<b>Residential Booking Fees – Short Term hire 28 days or less</b>	
Daily Rate – Unit – 2 bedroom, 1 bathroom	\$93.00
Daily Rate – Unit – 3 bedroom, 1 bathroom	\$103.00
Daily Rate – House – 3 bedroom, 2 bathroom	\$117.00
Daily Rate – House – 4 bedroom, 1 bathroom	\$120.00
Daily Rate – House – 4 bedroom, 2 bathroom	\$133.00
Cleaning Fee	\$77.70
Cleaning Fee – where additional cleaning required (per hour)	\$77.70
Residential Booking Bond	\$200.00
<b>Community Gym Membership Fees</b>	
Annual Membership	\$315.00
6 Monthly Membership	\$194.00
3 Monthly Membership	\$109.00
1 Month Membership	\$55.00
Weekly Membership	\$30.00
Casual Daily Membership	\$13.00
Commercial Hire per hour	\$30.40
<b>Ravensthorpe Airport (YNRV)</b>	
<b>Landing Fees – Per landing</b>	
Weight >15,000kg per 1,000kg or part thereof (MTOW)	\$33.00
<b>Passenger Handling Fees</b>	
Adult per passenger	\$57.75

6. Daily residential rates have been increased to better reflect the costs of short term bookings.
7. Gym fees are designed to cover an increase in regular equipment servicing and a regular program of equipment replacement.
8. Airport fees have been increased to cover the cost of two additional airport staff and make provision for infrastructure replacement contribution.
9. The schedules have been reviewed by the relevant officers for their input into any alterations or additions to the individual business units.

**CONSULTATION**

10. Internal Managers and Staff

**STATUTORY ENVIRONMENT**

11. Sections 6.16 and 6.17 of the Local Government Act 1995 (Imposition of fees and charges and Setting the level of fees and charges) Clauses 24 & 25 of the Local Government (Financial Management) Regulations 1996 (Service charges & fees and charges).

**POLICY IMPLICATIONS**

12. Nil

**FINANCIAL IMPLICATIONS**

13. Setting of fees and charges is an integral part of the budget preparation and will assist in predicting other revenue forecasts, other than rates.

**RISK MANAGEMENT**

14. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial	Unlikely	Minor	Low	Fees allow for services to be provided on a user pays principle and reduces subsidy

**ALTERNATE OPTIONS**

15. Nil proposed.

**STRATEGIC ALIGNMENT**

16. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.6	Financial systems are effectively managed

**VOTING REQUIREMENT**

17. Absolute Majority

**COUNCIL DECISION**

Moved by Cr Bell, seconded by Cr Richardson

**Resolution 55/23**

**That Council BY AN ABSOLUTE MAJORITY:**

1. **ADOPT the 2023/2024 Schedule of Fees and Charges as presented; and**
2. **ENDORSE the adopted 2023/2024 Schedule of Fees and Charges to be implemented and effective from the 1 July 2023.**

**Motion put and CARRIED BY AN ABSOLUTE MAJORITY**

**6/0**

Cr Rachel Livingston absent for the vote

**12. REPORTS OF OFFICERS**

**12.3 INFRASTRUCTURE SERVICES**

Nil.

**12. REPORTS OF OFFICERS**

**12.4 DEVELOPMENT AND COMMUNITY SERVICES**

Nil.



**13 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**14 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**15 MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**

Nil.

**16 CLOSURE**

There being no further business to discuss the Presiding Member declared the meeting closed at 6.40pm.

These minutes to be confirmed at the meeting of 18 July 2023.



**Signed by the Shire President:**

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 18 July 2023