



Agenda

Ordinary Meeting of Council
Tuesday, 17 September 2024
Commencing at 6.00pm

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NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council Meeting

Will be held on Tuesday,

17 September 2024

Commencing at 6.00pm

Located in the Council Chambers

Ravensthorpe Cultural Precinct

Matthew Bird
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

DISCLOSURE OF INTEREST FORM
(Elected Members/Committee
Members/Employees/Contractors)

Local Government Act 1995 (Section 5.65, 5.70, 5.71 & 5.71(B))

To: _____
Name _____

Elected Member Committee Member Employee Contractor

Ordinary Council Meeting held on _____
 Special Council Meeting held on _____
 Committee Meeting held on _____
 Other _____

Report No _____
Report Title _____

Type of Interest (*see overleaf for further information)

Proximity Financial Impartiality

Nature of Interest

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

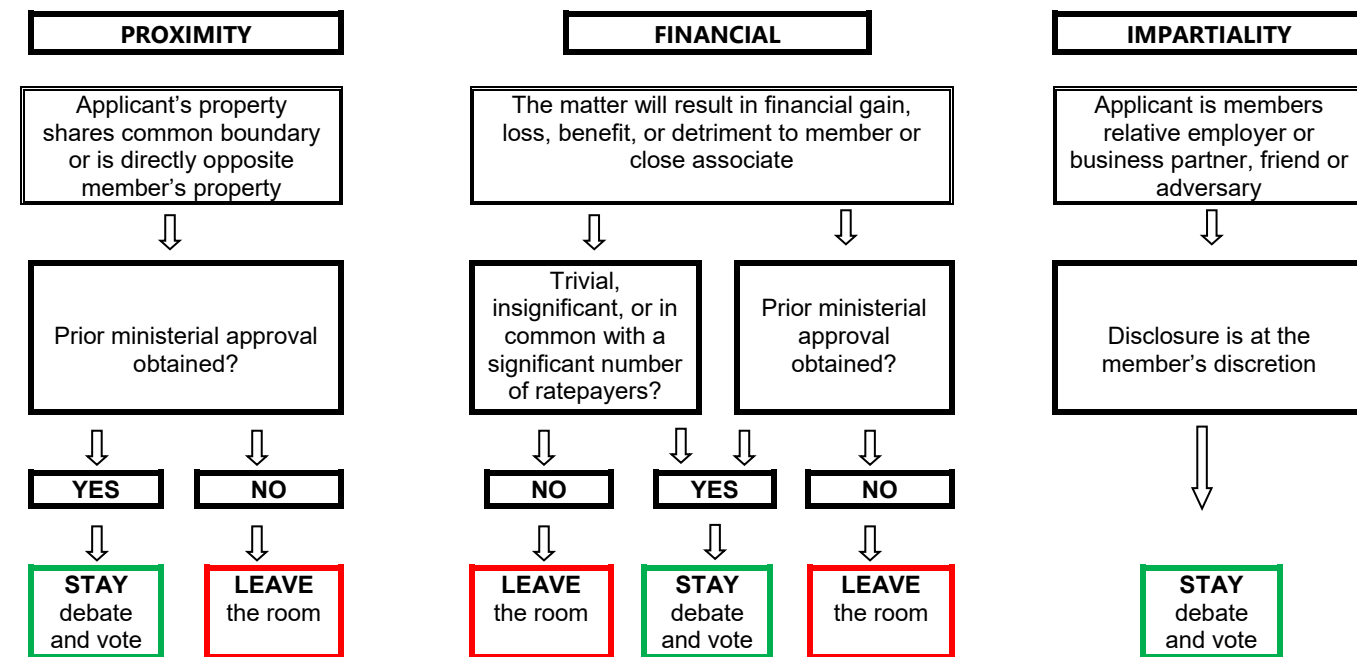
Signed: _____ Date: / /

- **Note 1** - Elected Members/ Committee Members/Employees refer to the Disclosure of Interest Declaration card when disclosure is being read out at Council or Committee Meeting.
- **Note 2:** For Ordinary meetings of the Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.
- **Note 3:** Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

Shire President: _____ Signed: _____ Date: _____

OFFICE USE ONLY	
<input type="checkbox"/> Particulars recorded in Minutes	<input type="checkbox"/> Particulars recorded in Register

* Declaring an Interest



Local Government Act 1995 – Extract

s.5.60A - Financial Interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

s.5.60B – Proximity Interest

A person has a proximity interest in a matter if the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
 - (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
 - (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

5.71A. - CEOs to disclose interests relating to gifts in connection with advice or reports

- (1) A CEO who has an interest relating to a gift in a matter in respect of which the CEO proposes to provide advice or a report, directly or indirectly, to the council or a committee must disclose the nature of the interest in a written notice given to the council.
- (2) A CEO who makes a disclosure under subsection (1) must not provide the advice or report unless the CEO is allowed to do so under section 5.71B(2) or (6).
- (3) A CEO who has an interest relating to a gift in a matter in respect of which another employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when the advice or report is provided.

Local Government (Administration) Regulations 1996 – Extract - In this clause and in accordance with Regulation 19AA "Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an association.

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AGENDA

Mission Statement *To grow our community through the provision of leadership, services and infrastructure.*

- 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**
- 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

ELECTED MEMBERS

Cr Thomas Major (Shire President)
Cr Mark Mudie (Deputy President)
Cr Sue Leighton
Cr Robert Miloseski
Cr Graham Richardson
Cr Roger Mansell

OFFICERS

Matthew Bird (Chief Executive Officer)
Natalie Bell (Executive Manager Planning and Regulatory Services)
Paul Spencer (Executive Manager Infrastructure Services)
Les Mainwaring (Executive Manager Corporate Services)

VISITORS

APOLOGIES

LEAVE OF ABSENCE

Cr Rachel Gibson (Resolution number 65/24)

- 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
Nil.

4. PUBLIC QUESTIONS TIME

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President’s discretion, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

5. DECLARATIONS OF INTEREST

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Robert Miloseski requests leave of absences for the periods of;
29 October to 5 November and 11 November to 15 November.

OFFICER RECOMMENDATION:

- 1. That Council APPROVE Cr Miloseski leave of absence request from 29 October to 5 November inclusive.**
- 2. That Council APPROVE Cr Miloseski leave of absence request from 11 November to 15 November inclusive.**

Moved: _____

Seconded: _____

Carried: ___ / ___

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 20 AUGUST 2024

(Attachment: Yellow 7.1)

Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

OFFICER RECOMMENDATION:

That the minutes and associated attachments of the Ordinary Council Meeting held on 20 August 2024 be CONFIRMED as a true and correct record.

Moved: _____

Seconded: _____

Carried: ___ / ___

- 8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS**
- 9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**
- 10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**
Nil.
- 11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**
Nil.

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.1 ELECTION OF DELEGATES FOR COMMITTEES

File Reference:	GR.ME.8
Location:	Shire Ravensthorpe
Applicant:	Nil
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Date:	10 September 2024
Disclosure of Interest:	Nil
Attachments: Green	Confidential DRAFT List of Committees table
Previous Reference:	N/A

PURPOSE

1. Council to appoint and confirm delegates to local community groups and organisations as required.

BACKGROUND

2. Council appoints delegates to local community groups and organisations every two (2) years during election year.
3. The resignation and replacement of a Councillor position mid-term in 2024 requires Council to review and confirm delegations to the various nominated committees.
4. This review process also allows Councillors to propose changes to other committee delegations if desired.

COMMENT

5. Current appointments are as per the attached Committee List and were endorsed by Council via resolution number 99/23 at the Special Council Meeting held 31 October 2023.
6. Each Councillor is entitled to sit or represent Council on at least one committee.
7. Council is required to determine delegates and formally adopt the appointments with a Council resolution.
8. The potential delegations of Councillors to committees was discussed with Council at the 2 September 2024 Corporate Discussion meeting.
9. As part of Council's goal of continually improving communication between community and Shire, a number of additional local committees have been included in the Council delegation list and require formal endorsement of Council representatives, including;
 - a. Jerdacuttup Community Association,
 - b. Jerdacuttup Ravensthorpe Nickel Operations Working Group,
 - c. North Ravensthorpe Community Group,
 - d. Ravensthorpe Community Centre, and
 - e. WALGA Great Southern Country Zone.

CONSULTATION

10. Councillors.

STATUTORY ENVIRONMENT

11. Local Government Act 1995.

POLICY IMPLICATIONS

12. Nil.

FINANCIAL IMPLICATIONS

13. Nil.

RISK MANAGEMENT

14. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) Communication between community and Shire is poor and ineffective.	Possible	Minor	Low	Improved communication through delegates representing Council at community meetings.
Reputational; The Council and Shire is perceived as not in touch with local community and relevant issues.	Likely	Moderate	Medium	Look at ways to advance continual improvement. Promote community engagement through public involvement. Listen to community concerns.

ALTERNATE OPTIONS

15. Council may allocate delegates by consensus, and where consensus is not achievable then via formal resolution.

STRATEGIC ALIGNMENT

16. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENT

17. Simple majority.

OFFICER RECOMMENDATION

That Council **ADOPT** the new schedule for delegates to Committees, Community Groups and Organisations as listed in below table.

Moved: _____

Seconded: _____

Carried: ____ / ____

Table 1: Council Delegates to local Committees	
Committee name	September 2024 Councillor delegate
Audit Committee	Full Council
Bushfire Advisory Committee	Member – Cr Major
	Deputy – Cr Mudie
CEO Performance Review	Member – President Cr Major
	Member - Deputy President Cr Mudie
	Member – (insert Cr name)
Council Delegates appointed	To the following external Committees
Committee name	
Great Southern Road Group	Delegate – Cr Mudie
	Proxy – Cr Gibson
Local Emergency Management Committee	Delegate – President Cr Major
	Proxy - Deputy President Cr Mudie
Development Assessment Panel	Delegate – Cr Miloseski
	Delegate – Cr Richardson
	Proxy – Cr Mudie
	Proxy – Cr Leighton
Hopetoun Progress Association	Delegate – Cr Miloseski
	Proxy – (insert Cr name)
Munglinup Community Group	Delegate – Cr Leighton

	Proxy – Cr Richardson
Hopetoun Community Resource Centre	Delegate – Cr Leighton
	Proxy – (insert Cr name)
Ravensthorpe Community Resource Centre	Delegate – (insert Cr name)
	Proxy – Cr Major
Fitzgerald River National Park Advisory Group	Delegate – Cr Richardson
	Proxy – Cr Mudie
Ravensthorpe Agricultural Initiative Network	Delegate – Cr Major
	Proxy – Cr Mudie
Fitzgerald Biosphere Community Collective	Delegate – Cr Leighton
	Proxy – Cr Richardson
Hopetoun District Recreation Association	Delegate – Cr Miloseski
	Proxy – Cr Leighton
Ravensthorpe Historical Society	Delegate – Cr Leighton
	Proxy – Cr Major
Ravensthorpe Town Team	Delegate – Cr Major
	Proxy – Cr Mudie
Hopetoun Town Team	Delegate – Cr Miloseski
	Proxy – Cr Gibson
GEDC Regional Coordination Group	Delegate – Cr Leighton
	Proxy – Cr Richardson
Jerdacuttup Community Association (new)	Delegate – (insert Cr name)
	Proxy – (insert Cr name)
Jerdacuttup Ravensthorpe Nickel Operations Working Group (new)	Delegate – (insert Cr name)
	Proxy – (insert Cr name)
North Ravensthorpe Community Group (new)	Delegate – (insert Cr name)
	Proxy – (insert Cr name)
Ravensthorpe Community Centre (new)	Delegate – (insert Cr name)
	Proxy – (insert Cr name)
WALGA Great Southern Country Zone (new)	Delegate – (insert Cr name)
	Delegate – (insert Cr name)
	Proxy – (insert Cr name)

12.1.2 GENESTREAMS SCULPTURE PROJECT

File Reference:	N/A
Location:	Morgans Street, Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Manager Community, Sport and Recreation
Authorising Officer:	Chief Executive Officer
Date:	10 September 2024
Disclosure of Interest:	Nil
Attachments:	Blue CONFIDENTIAL – Genestreaming Artwork Commission Agreement
Previous Reference:	Nil

PURPOSE

1. To seek support and approval from Council for the execution of the Genestreaming Artwork Commission Agreement and the specific location for the Genestreams Sculpture.

BACKGROUND

2. In March 2022, Noongar Elder Carol Petterson presented at the Wellness Weekender in Ravensthorpe, where 40 community members were introduced to the Genestreams Sculpture concept.
3. The "Genestreams of Gondwana Link" is a sculpture trail that has been predominantly funded by a \$573,000 grant to Gondwana Link from Lotterywest plus sponsorship from BlueScope Steel, Vulcan and Hartway Galvanisers, community and local government contributions, and comprises a mix of physical and augmented reality sculptures.
4. Gondwana Link Ltd is an Albany-based limited liability company *established for the public charitable purposes of protecting and restoring the natural environment across south-western Australia from the wet forests to the edge of the Nullarbor by, without limitation (source: from its website).*
5. The Gondwana Link trail is the creative concept of Carol Petterson and artist Ben Beeton. The sculptures bring together traditional indigenous knowledge and western science to tell the story of the ecology of south-western Australia and its evolution over time. Each Genestreams sculpture will be a unique and innovative collaborative effort with lead artists Ben Beeton and Mali Moir (both of whom came to Ravensthorpe in 2022 as artists-in-residences) working closely with several members of the Ravensthorpe Herbarium Group for specimens to illustrate while other community members contributed pieces of their own artwork to be placed on the sculpture.
6. The sculpture trail will consist of physical and augmented reality sculptures in four locations – Northcliffe, Denmark, Bremer Bay and Ravensthorpe, augmented reality sculptures in – Kings Park, Capel, Kondinin, and Kellerberrin, and existing physical sculpture at Twin Creeks, north of Porongurup.

7. Each sculpture comprises multiple artworks brought together in a cross-cultural approach that tells the 'deep time' story of why south-western Australia is such a globally significant place – both for the age of its Noongar cultures and its ecological richness.



Photographs (above) showing the physical Genestreams sculpture at Twin Creeks, north of Porongurup.

8. The Ravensthorpe Range Project can best be seen at the following weblink of the artist, Ben Beeton, with reference to what this project specifically involves and whom from the Ravensthorpe Shire has been involved with this project.
<https://sciart.com.au/ravensthorpe-genestreams-sculpture/>
9. Additional artwork undertaken recently for this project has involved students from Years 1 to 10 of the Ravensthorpe District High School working with the Gondwana Link Project Team to design artwork for the petals on the physical sculpture.
10. Shire of Ravensthorpe Councillors and Executive Staff have recently met with Gondwana Link to discuss the background and status of this project as well as the possible location for the placement of the Genestreams physical sculpture within the Shire.

COMMENT

11. The Shire of Ravensthorpe Councillors have previously supported the community's involvement with this project by placing monies in the Shire's 2024-2025 budget for this project.
12. In the recent meeting that Councillors held with the Gondwana Link's project co-ordinator for this project, a site within the township of Ravensthorpe was considered and recommended for the placement of the Genestreams physical sculpture.
13. The recommended site for the placement of the Genestreams sculpture includes consideration of it being a physical feature when driving along Morgans Street in the Ravensthorpe township with the sculpture placed as an entry statement in an area between Jubilee Park and the Ravensthorpe Cultural Precinct (as indicated in the round yellow circle in the photo below).
14. Plans for the installation of this project include earthworks being undertaken in October of this year followed by the opening in November.

15. Gondwana Link Ltd has provided for Shire of Ravensthorpe’s execution a Genestreaming Artwork Commission Agreement (Confidential attachment).



CONSULTATION

16. Shire Councillors.
17. Shire Staff.
18. Gondwana Link Ltd.
19. Ravensthorpe District High School.
20. Community members.

STATUTORY ENVIRONMENT

21. Nil.

POLICY IMPLICATIONS

22. Nil.

FINANCIAL IMPLICATIONS

23. Lotterywest’s grant of \$573,000 which went to Gondwana Link Ltd for the whole of the Genestreams Trail project in southern Western Australia included Gondwana Link utilising up to \$100,000 of the grant for costs involving the Ravensthorpe project. Committed in the Shire of Ravensthorpe’s 2024-2025 budget is \$10,000 (ex GST) towards the Genestreaming Artwork Commission Agreement and \$4,000 (ex GST) has been set aside for ground works for costs regarding the sculpture’s installation in Ravensthorpe.

RISK MANAGEMENT

24. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Low	Planning for this project, including engineered plans, have assisted to provide confidence in the outcome.
Financial	Rare	Insignificant	Low	Shire funding allocated for the earthworks for this project is considered sufficient.

Reputational	Possible	Minor	Medium	The Shire has supported the community's interest and involvement with this project.
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ALTERNATE OPTIONS

25. Nil.

STRATEGIC ALIGNMENT

26. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

27. Simple majority.

OFFICER RECOMMENDATION:

That Council delegates to the Chief Executive Officer the authority to execute Genestreams Artwork Commission Agreement with Gondwana Link Ltd for the Genestreams physical sculpture and supports the sculpture being installed in the Ravensthorpe township in an area between Jubilee Park and the Ravensthorpe Cultural Precinct nearby Morgans Street.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL STATEMENT – AUGUST 2024

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	6 September 2024
Disclosure of Interest:	Nil
Attachment: Purple	Monthly Financial Reports for 31 August 2024
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the August 2024 Monthly Financial Reports.

COMMENT

3. The August 2024 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2024/2025 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple majority.

OFFICER RECOMMENDATION

That Council RECEIVE the August 2024 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – AUGUST 2024

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Executive Manager of Corporate Services
Date: 06 September 2024
Disclosure of Interest: Nil
Attachments: Green Creditors List of Accounts Paid August 2024
Credit Card Transactions to 01 August 2024
Fuel Card Transactions August 2024
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/08/2024 – 31/08/2024

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Total Creditors	Payroll
Jul	17,790	1,293,044	105,982	12,502	1,429,318	377,723
Aug	11,617	584,755	137,072	4,563	738,007	365,425
Sep	0	0	0	0	0	0
Oct	0	0	0	0	0	0
Nov	0	0	0	0	0	0
Dec	0	0	0	0	0	0
Jan	0	0	0	0	0	0
Feb	0	0	0	0	0	0
Mar	0	0	0	0	0	0
Apr	0	0	0	0	0	0
May	0	0	0	0	0	0
Jun	0	0	0	0	0	0
Total	29,406	1,877,799	243,054	17,065	2,167,324	743,148
23/24	186,555	12,324,178	1,020,367	106,440	13,637,540	4,948,850
22/23	114,562	12,445,050	943,431	81,842	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods , the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple majority.

OFFICER RECOMMENDATION:

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of August 2024 be NOTED.

Moved:_____

Seconded:_____

Carried:___ / ___

12.3 PLANNING AND REGULATORY SERVICES

12.3.1 APPLICATION TO KEEP MORE THAN THE PRESCRIBED NUMBER OF DOGS – 59 SPENCE STREET, RAVENSTHORPE

File Reference:	LE.LL.11
Location:	Shire of Ravensthorpe
Applicant:	Louise Michelle Ford
Author:	Executive Manager Projects and Regulatory Services
Authorising Officer	Chief Executive Officer
Date:	6 September 2024
Disclosure of Interest:	Nil
Attachments: Orange	Application for Exemption – 59 Spence Street
Previous Reference:	N/A

PURPOSE

1. An application to keep more than the prescribed number of dogs has been received from Louise Michelle Ford of 59 Spence Street, Ravensthorpe. Ms Ford has in their control three (3) dogs, a seven (7) year old Chihuahua, a six (6) year old American Staffy and a ten (10) month old American Staffy. The property has 1.8m fencing and the confined areas is 900m². The Shire has no previous reports of breaches of the Dog Act by the applicant.

BACKGROUND

2. The applicant approached the Shire directly to apply for three dogs at the property.
3. The Shire of Ravensthorpe Dog Local Law 2010, section 3.2 provides that only two (2) dogs over the age of 3 months can be kept at a premise situated within a Townsite.
4. The *Dog Act 1976*, section 26(3), allows the Shire to grant an exemption to a placed limit on the keeping of dogs in a specified area if the local government is satisfied the provisions in the Act are met.

COMMENT

5. At the close of the request for comment period there was two neighbour submissions received with no objections.

CONSULTATION

6. Request for Comment was sent to three parties, made up of one (1) property owner and two (2) occupiers, on 9 July 2024. It was requested submissions were returned to the Shire by 9 August 2024. It was noted on these submissions if no comment was received that the Shire would consider no objection to the application.

STATUTORY ENVIRONMENT

7. The *Dog Act 1976*.
8. *Dog Local Law 2010 (Shire of Ravensthorpe)*.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Rare	Insignificant	Very Low	Consistency with decision making.
Environmental	Rare	Minor	Low	Consistency with decision making will reduce impact
Reputational	Rare	Insignificant	Very Low	Consistency with decision making.

ALTERNATE OPTIONS

12. The council does not approve the application.

STRATEGIC ALIGNMENT

13. Nil.

VOTING REQUIREMENTS

14. Simple majority.

OFFICER RECOMMENDATION:

That Council GRANT the exemption for the keeping of three dogs at 59 Spence street, Ravensthorpe, subject to the following conditions:

- 1. The exemption be reviewed in twelve (12) months to ensure no adverse issues have been experienced as a result of the exemption.**
- 2. Council reserve the right to withdraw the exemption at any time if requirements under the *Dog Act 1976* are not met.**
- 3. The exemption only applies to those dogs which are submitted on the application form currently being reviewed.**
- 4. Upon the death or permanent removal of any of the nominated dogs, a maximum of two (2) dogs only will be permitted to be kept on the property.**

Moved: _____

Seconded: _____

Carried: ____ / ____

13. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

15.1 Application for Rates Exemption and Other Requests – Hopetoun Progress Association

16. CLOSURE

The Presiding Member to declare the meeting closed.