



Attachments

Ordinary
Meeting of
Council

Tuesday, 18 June 2024

Commencing at 6.00pm

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7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 21 MAY 2024
(Attachment 7.1)

Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 21 MAY 2024 be confirmed as a true and correct record.

Moved: _____

Seconded: _____

Carried: __/ __

ATTACHMENT 7.1



Unconfirmed Minutes

Ordinary Meeting
of Council

Tuesday, 21 May 2024

Commencing at 6.00pm

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NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council Meeting

Held on

Tuesday, 21 May 2024

Commenced at 6.00pm

Council Chambers

Ravensthorpe Cultural Precinct

Matthew Bird

Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

INDEX OF MINUTES

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS.....	9
2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE.....	9
3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE.....	10
4. PUBLIC QUESTIONS TIME	11
5. DECLARATIONS OF INTEREST	11
6. APPLICATIONS FOR LEAVE OF ABSENCE	11
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	12
8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS.....	12
9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	12
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	12
11. MATTERS ARISING FROM COMMITTEES OF COUNCIL	12
12. REPORTS OF OFFICERS	13
12.1 EXECUTIVE SERVICES	13
12.1.1 SHIRE OF RAVENSTHORPE RESPONSE TO WA STATE GOVERNMENT PROPOSED SOUTH COAST MARINE PARK.....	13
12.2 CORPORATE SERVICES.....	19
12.2.1 MONTHLY FINANCIAL REPORT – 30 APRIL 2024.....	19
12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – APRIL 2024.....	21
12.2.3 REVIEW OF POLICY F2 PURCHASING POLICY.....	24
12.2.4 REVIEW OF POLICY F5 TRANSACTION CARD POLICY.....	26
12.4 PROJECTS AND REGULATORY SERVICES.....	29
12.4.1 DEDICATION OF ROAD WIDENING – TRUCK PARKING BAY – SOUTH COAST HIGHWAY, FITZGERALD.....	29
12.4.2 AIRPORT MASTER PLAN.....	32
13. MEMBERS NOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	35
14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....	35
15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS	35
16. CLOSURE	35

AGENDA

Mission Statement *To grow our community through the provision of leadership, services and infrastructure.*

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 6pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

2. **RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

ELECTED MEMBERS:

Cr Thomas Major (Shire President)

Cr Rachel Gibson

Cr Robert Miloseski

Cr Graham Richardson

Cr Sue Leighton

OFFICERS:

Matthew Bird (Chief Executive Officer)

Paul Spencer (Executive Manager Infrastructure Services)

Natalie Bell (Executive Manager Projects and Regulatory Services)

Les Mainwaring (Executive Manager Corporate Services)

VISITORS

Karen Sinclair, Kristy Dobson, Geoff Vivian (Esperance Weekender), Roslyn Buktenica (Esperance Weekender), Rod McGrath (Manager Community, Sport & Recreation Shire of Ravensthorpe)

APOLOGIES

Cr Mark Mudie (Deputy Shire President)

LEAVE OF ABSENCE

Nil

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

The following questions were taken on notice from the April Ordinary Council Meeting.

Mr Larry Baker

Q1. Larry asked who was the land owner of a property that has dumped 44 gallon drums and IBC's (also provided a photo with location coordinates) and queried if this land holding could be cleaned up.

Shire response: Thank you for bringing this to our attention. The Shire has investigated this matter including undertaking site visits to the identified property. The site in question is part of the airport lot 196 Jerdacuttup Rd and owned by the Shire of Ravensthorpe. The disused drums and IBCs have now been included on the Shire's hazard register however the initial assessment did not identify any major risks to public health and safety. The site is not accessible by a public road but rather is located on a private laneway and some 400m back from the Jerdacuttup Road with "no unauthorised entry" signage clearly signposted. Remediation of the site is not considered a priority for the previous reasons however has now been included on the Shire's hazard register for possible future remediation.

Q2. Larry queried a payment made as part of the Report item 12.2.2 Schedule of Accounts for Payment in March, namely "EFT 18395 Scott Smalley Partnership" – "is the Shire paying contractors for providing quotes now?"

Shire response: No, this is not for the payment of provision of a quote. Payment was made to the nominated contractor for supply of services.

Q3. Larry queried why the potable water was not working at the Hopetoun groyne and suggested this could be relocated to the black water dump site located at the entry to the Hopetoun transfer station.

Shire response: The water supply at the boat ramp on the Hopetoun groyne was temporarily disconnected due to a leak which has now been rectified by the land owner Department of Transport. Thank you for your suggestion to relocate the water supply to the black water dump site however relocation is not considered a priority at this point in time.

4. PUBLIC QUESTIONS TIME

Ms Karen Sinclair

Q1. Karen stated she had been in contact with the Albany office of Department of Water and Environmental Regulation (DEWR) and are the Shire aware of the State Government's "Rural Water Planning" grant program? And if so is this something that could be used to establish a water tank on Springdale Road for public use?

Shire response:

The Executive Manager Infrastructure Services (EMIS) responded to the public question stating that the Shire was aware of the grant program and this is being assessed as a potential project for Council to consider for next year's budget. The EMIS also stated that the Shire was looking at water resources such as dams and tanks at a number of locations and confirmed that a portable 70,000 litre water tank was recently setup adjacent to Jerdacuttup Dam for use by emergency services.

The CEO also responded by stating that the Goldfields Esperance Development Commission are currently undertaking its Water Resilience Planning program and that Karen's suggestion would be included within this planning work.

Q2. Karen asked if the Shire was aware of a road being pushed through along the Heritage Trail just west of the Ravensthorpe townsite?

Shire response: The CEO thanked Karen for bringing this to the attention of the Shire and the Shire will now investigate this matter.

Mr Geoff Vivian

Q1. Geoff asked if the Shire were aware of the current truck rollover at the roundabout just west of Ravensthorpe townsite?

Shire response: The CEO confirmed the Shire were aware and have been assisting MRWA with this incident and thanked Geoff for raising the matter.

5. DECLARATIONS OF INTEREST

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 16 APRIL 2024

(Attachment 7.1)

Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

OFFICER AMENDED MOTION

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 16 APRIL 2024 be CONFIRMED as a true and correct record subject to the following amendment to the minutes; During Public Question Time at the 16 April OCM, Mr Larry Baker asked why the Shire had redacted some names in the schedule of payments for the month. The Shire response from the CEO provided at the meeting was that under the Local Government Act 1995 Shire employee names are removed to preserve confidentiality.

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Gibson

Resolution 39/24

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 16 APRIL 2024 be CONFIRMED as a true and correct record subject to the following amendment to the minutes;

During Public Question Time at the 16 April OCM, Mr Larry Baker asked why the Shire had redacted some names in the schedule of payments for the month. The Shire response from the CEO provided at the meeting was that under the Local Government Act 1995 Shire employee names are removed to preserve confidentiality.

Carried 5/0

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Miloseski

- Attended the Pink Ribbon Classic event in Hopetoun, this was a very good event and worthwhile to support.
- Attended the Shire Anzac Day commemoration event in Ravensthorpe
- Attended the Hopetoun Progress Association committee meeting
- Has been working on trying to secure a Dentist service for the community

Cr Gibson

- Attended various Anzac Day events including the Hopetoun Groyne gunfire breakfast, the Hopetoun dawn service, and the Shire Anzac Day commemoration event in Ravensthorpe, which was a great and well organized event.
- Attended the open mic event at Wavecrest
- Attended the Jerdacuttup Community Association monthly meeting, the JCA are planning a Christmas in July social event for 20 July, all welcome to attend.
- Attended the Hopetoun Community Chest quiz night event, this raised over \$3,000 so well done to the organisers
- Participated in the Pink Ribbon Classic event in Hopetoun which raised \$3,340
- Attended the Shire stand at the Hopetoun markets, and went on a tour with a local community member to view pathways and roads
- Attended the Hopetoun crochet club meeting
- Attended the WA State Budget event in Esperance
- Attended the Shire of Ravensthorpe Office of Auditor General entry interview with auditors

Cr Richardson

- Attended the shire stand at the Hopetoun markets, had conversation with two couples travelling around Australia who said that they would not have visited Hopetoun if the free 48 hour stop was not available.
- Attended the Fitzgerald River National Park Advisory Committee meeting along with shire officers and Cr Leighton. Agenda items discussed included fire mitigation plans, threat of Myrtle Rust, dieback certified gravel supplies, cat control, proposed South Coast Marine Park, Bremer to Hopetoun walk trail concept, Hamersley Road reseal.
- Attended the Hopetoun Senior Citizens AGM and opening of the new kitchen facility. The Senior Citizens committee thanked the Shire for its support in undertaking the kitchen refurbishment.
- Attended the Juniper Group discussion of aged care services to the Senior Citizens meeting. Believes this should be a benefit to the current service delivery levels.
- Attended the Fitzgerald Business Network meeting held at the Hopetoun Caravan Park.

Cr Leighton

- Attended the Ravensthorpe Historical Society meeting. Their recent tour was very popular. They have also just installed sensor lights at the museum precinct and looking into CCTV.
- Attended the shire stand at the Hopetoun markets. Also received very positive feedback regarding the Shire's provision of the 48 hour free stop facility.
- Attended the Hopetoun CRC committee meeting. Local mining company support in particular to the FBN was discussed.
- Attended the Anzac Day gunfire breakfast on the Hopetoun groyne.
- Attended the Fitzgerald River National Park Advisory Committee meeting along with shire officers and Cr Richardson. Was attending as a proxy for Dr Gillian Craig.

Cr Major

- Along with Shire CEO attended a meeting with Federal member Mr Rick Wilson.
- Attended a Leadership coaching session
- Attended the Shire Anzac Day commemoration event in Ravensthorpe. Thanked the Shire's Manager Community, Sport and Recreation for coordinating the event.
- Attended meeting with FQM on day they made announcement to go into care and maintenance phase of operations
- Was involved in a number of media interviews in regard to FQM 's announcement.
- Received a telephone call from Premier Roger Cook regarding the FQM announcement and discussed offers of assistance
- Attended the Ravensthorpe Hopetoun Future Fund board meeting to review the grant application process
- Attended a Leadership coaching session
- Attended meeting with Rio Tinto representatives regarding FQM closure opportunities
- Received a telephone call from Minister Don Punch regarding the FQM announcement and discussed offers of assistance
- Attended meeting with FQM management regarding status of care and maintenance plans
- Attended the FBN event at Hopetoun Caravan Park
- Attended a leadership coaching session

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Shire President Tom Major made the following announcement;

I would like to acknowledge the passing of former Shire President and Honorary Freeman of the Shire Ian Goldfinch, OAM.

Ian served on the Ravensthorpe Shire Council from 1987-2021 and was Shire President from 2009-2015. In 2023 Ian received the honorary title of Freeman of the Shire and in January 2024 he received a Medal of the Order of Australia for services to the Ravensthorpe community.

The Shire of Ravensthorpe is deeply saddened by his passing and offer our sincere condolences to his wife Chenda, their children, family and friends.

Ian was a generous, dedicated and hardworking man whose passion for the region was evident to all who worked alongside him during his 30 plus years as an elected member with the Shire of Ravensthorpe.

As we bid farewell, we should celebrate his life and the great contribution he made to our community over many years. He dedicated a large portion of his life to leadership and service and did so with great integrity and empathy.

It was a privilege to have served with Goldie on Council and on behalf of the community, Rest in Peace mate.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.1 SHIRE OF RAVENSTHORPE RESPONSE TO WA STATE GOVERNMENT PROPOSED SOUTH COAST MARINE PARK

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Date:	13 May 2024
Disclosure of Interest:	Nil
Attachments:	12.1.1 Confidential – Draft Shire response letter
Previous Reference:	N/A

PURPOSE

1. The WA State Government's proposed South Coast Marine Park (SCMP) is currently open for public comment.
2. The purpose of this report is to seek Council consideration for the Shire of Ravensthorpe draft response to the SCMP as proposed in the two draft management plans relevant to the Shire of Ravensthorpe region, namely;
 - a. *"Proposed Wudjari Marine Park indicative joint management plan 2024"*.
 - b. *"Proposed Mamang Maambakoort Marine Park indicative joint management plan 2024"*

BACKGROUND

3. The WA State Government is proposing the establishment of the South Coast Marine Park (SCMP) stretching from Bremer Bay to Eucla.
4. The SCMP forms part of the State Government's "Plan for Our Parks" initiative which aims to create 5 million hectares of new national and marine reserves across WA. The SCMP will add 801,350 hectares.
5. The SCMP is divided into 4 separate areas each with its own draft joint management plan. Joint management refers to the Department of Biodiversity Conservation & Attractions (DBCA) and the respective Traditional Owner groups.



Figure 1 - Proposed SCMP areas - source DBCA

6. The SCMP areas impacting the Shire of Ravensthorpe include;
 - a. Mamang Maambakoort Marine Park Area (west area of the Shire of Ravensthorpe)
 - b. Wudjari Marine Park Area (east area of Shire of Ravensthorpe)

7. DBCA have opened for public comment on these plans for a four month period with the current deadline being Sunday 16 June 2024. Link to full copies of these plans can be found at www.dbca.wa.gov.au/pscmp

8. Online submissions from community are invited and can be made online via the following survey link; <https://www.surveymonkey.com/r/GPZNPC7>

9. In addition to the above online survey, organisations such as the Shire of Ravensthorpe are able to make written submission via email to pscmp@dbca.wa.gov.au. The Shire officer recommendation is for Council to provide a written submission outlining its agreed position to the two plans via email.

10. The draft Shire response will remain confidential until submitted to the DBCA where upon receipt it will become a public document.

COMMENT

11. The two draft management plans that affect the Shire of Ravensthorpe are extensive documents and as stated in the plans, their purpose is to *"detail how the parks will be jointly managed to preserve, study, manage and promote culture and heritage, enhance nature conservation, and allow for ongoing sustainable recreational and commercial use."*

12. The proposed SCMP initiative has generated significant public debate with strong arguments presented from both those supporting the establishment of a marine park, and from those against the proposal.

13. Whilst the draft management plans are extensive and focus heavily on respective Traditional Owner matters and responsibilities, DBCA is seeking public comment largely around its proposed zoning schemes within the SCMP. In particular proposed "sanctuary zones" where no extractive activities will be permitted, and Special Purpose Zones for cultural protection or management. This is where greatest community focus and commentary has currently been drawn to date.

14. As a summary of the entire proposed SCMP area;
 - 31 Sanctuary Zones covering approximately 330k hectares or 25% of the entire SCMP,
 - 20 Special Purpose Zones (cultural protection/cultural management) covering approximately 172k hectares or 13% of the park,
 - 3 Special Purpose Zones (whale conservation) covering 76k hectares or 6% of the park,
 - 1 Special Purpose Zone (wildlife conservation) covering 3.3k hectares or less than 1% of the park, and
 - General Use in the remaining 724k hectares or 55% of the park

15. A summary of the Areas impacting the Shire of Ravensthorpe are as follows;
 - 7 Sanctuary Zones (SZ) totalling approximately 38,981 hectares (*see pages 92-93 of draft Mamang Maambakoort Marine Park Management Plan and page 95 of draft Wudjari Marine Park Management Plan for detailed descriptions and permitted uses*);
 1. Cheadanup SZ (Point Ann) 834 hectares
 2. Point Charles to Red Island SZ – 12,287 hectares
 3. Hamersley Inlet Offshore SZ – 2,930 hectares
 4. Hopetoun East SZ – 1,052 hectares
 5. Mason Bay and West Island Offshore SZ – 10,367 hectares
 6. Munglinup SZ – 5,489 hectares
 7. Investigator Island SZ – 6,022 hectares
 - 4 Special Purpose Zones (SPZ) (cultural protection/management)
 1. Hamersley Inlet SPZ - 444 hectares (protection)
 2. Coujinup Wardan SPZ (Starvation Bay/Lake Shaster) - 3,914 hectares (management)
 3. Munglinup Wardan SPZ (Mung/Oldfield Estuary) - 474 hectares (management)
 4. Coujinup Kubitj SPZ (Investigator Island) – 5,526 hectares (management)

16. The Management Plans impacting the Shire include references to the importance of tourism as well as identifying the risks to visitor safety that increased visitation and use of the marine based assets may trigger.

17. A clear objective in the proposed creation of the SCMP is to maintain the current natural and cultural values whilst also fostering the activation of economic return.

“Tourism has become one of the most significant economic sectors on the south coast with popular tourism destinations including the region’s forests, coastline, national parks...

and

“It is estimated that 40% of domestic tourists visiting the south coast engage in some form of marine activity as part of their tourism experience...” (p61 – People on Country -Wudjari MP doc, p64 MM MP doc)

“Marine based tourism has the potential to make an important contribution to protection of the region’s ecosystem by fostering a greater understanding of the environment.....

and

“Management actions for tourism in the proposed MP will focus on both the management of activities consistent with protecting MP values and maintenance of a viable tourism product” (p64-65 MM MP doc).

18. Ravensthorpe Council and Shire executive management team workshopped the draft Shire response as detailed in Confidential Attachment 1 to this report at the 7 May Corporate Discussion meeting and is now seeking Council endorsement prior to submission.

CONSULTATION

19. Councillors and Executive Team

STATUTORY ENVIRONMENT

20. Nil

POLICY IMPLICATIONS

21. Nil

FINANCIAL IMPLICATIONS

22. Nil

RISK MANAGEMENT

23. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) The opportunity to provide Shire feedback to the current proposed SCMP is not undertaken	Possible	Major	Medium	Council to consider and endorse Shire submission to the current DBCA public comment period

ALTERNATE OPTIONS

24. Council may revise the draft Shire response as presented or decide not to submit a formal response.

STRATEGIC ALIGNMENT

25. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

26. Simple Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Leighton

AMENDED MOTION

To add a third point to the Council Resolution already provided to read as follows,

3. That the Confidential Attachment 1 becomes a public document once endorsed by Council.

Moved by Cr Major and seconded by Cr Gibson

Resolution 40/24

That Council;

- 1. ENDORSE the Shire of Ravensthorpe draft response letter to the WA Government proposed South Coast Marine Park as presented in Confidential Attachment 1 to this report,**
- 2. APPROVE the Shire of Ravensthorpe CEO to submit this response before the public comment deadline of 16 June 2024, and**
- 3. That the Confidential Attachment 1 becomes a public document once endorsed by Council.**

Carried 5/0

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 30 APRIL 2024

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager
Corporate Services Date:	13 May 2024
Disclosure of Interest:	Nil
Attachment:	12.2.1 Monthly Financial Reports for 30 April 2024
Previous Reference:	N/A

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the April 2024 Monthly Financial Reports.

COMMENT

3. The April 2024 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2023/24 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT:

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

ALTERNATE OPTIONS

9. Nil

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Richardson

Resolution 41/24

That Council RECEIVE the April 2024 Monthly Financial Reports as presented.

Carried 5/0

12.2 CORPORATE SERVICES

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – APRIL 2024

File Reference:	GR.ME.8
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Finance Officer
Authorising Officer	Executive Manager of Corporate Services
Date:	10 May 2024
Disclosure of Interest:	Nil
Attachments:	Credit Card Transactions to 01 April 2024 Creditors List of Accounts Paid April 2024 BP Fuel Card Report March & April 2024
Previous Reference:	N/A

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/04/2024 – 30/04/2024

2023/2024

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	5,390	977,241	142,831	4,180	0	1,129,643	336,369
Aug	13,517	818,548	143,285	8,366	0	983,716	327,430
Sep	5,452	523,031	59,617	4,859	0	592,960	328,547
Oct	57,624	618,676	86,149	7,850	0	770,300	347,668
Nov	44,379	1,224,065	38,625	6,417	0	1,313,486	481,171
Dec	9,173	2,956,514	55,025	17,203	0	3,037,914	427,999
Jan	6,543	998,422	39,093	8,505	0	1,052,563	425,009
Feb	11,079	701,744	160,274	9,124	0	882,222	467,711
Mar	5,250	505,555	71,348	4,214	0	586,367	382,018
Apr	9,791	763,812	83,071	14,196	0	870,870	511,955
May	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0
Total	168,198	10,087,608	879,318	84,915	0	11,220,039	4,035,877
22/23	114,562	12,445,050	943,431	81,842	0	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	0	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

6. Nil

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Gibson

Resolution 42/24

That Council:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of April 2024 be NOTED.

Carried 5/0

12.2 **CORPORATE SERVICES**

12.2.3 REVIEW OF POLICY F2 PURCHASING POLICY

File Reference:	CM.PO.1
Location:	N/A
Applicant:	N/A
Author:	Executive Manager Corporate Services
Authorising Officer	Chief Executive Officer
Date:	11 May 2024
Disclosure of Interest:	Nil
Attachments:	12.2.3 Draft Policy F2 Purchasing Policy
Previous Reference:	N/A

PURPOSE

1. Shire has reviewed the appropriateness and completeness of the Purchasing Policy to reflect the current staff structure of the Shire.

BACKGROUND

2. It is good management practice to review policies at least once every 2 years and it was noted that the existing Purchasing Policy no longer reflected the appropriate position names of three officers in the current staff structure and operations of the Shire, namely the position of Asset Technical Officer has recently been renamed as the position called Facilities Technical Officer, Accountant to Accounting Manager, Senior Ranger / Airport Co-Ordinator to Senior Ranger / Airport Manager.

COMMENT

3. Specific changes to F2 Purchasing Policy are recommended as follows;

F2.7 Authorised Officer Approved Purchasing Limits

Asset Technical Officer Position name changed to Facilities Technical Officer

Accountant Position name changed to Accounting Manager

Senior Ranger/

Airport Coordinator Position name changed to Senior Ranger/Airport Manager

HR/Payroll Manager New Position Name to \$3,000

Manager Community,

Sport & Recreation Remove repeated reference entered twice

Purchasing authorities were reviewed to current requirements.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Local Government Act 1995, Section 2.7.Role of council
 - a. The council —
 - i. governs the local government's affairs; and

- ii. is responsible for the performance of the local government’s functions.
- b. Without limiting subsection (1), the council is to —
 - i. oversee the allocation of the local government’s finances and resources; and
 - ii. determine the local government’s policies.

POLICY IMPLICATIONS

6. Council Policy F2 Purchasing Policy amended to reflect current staff structure

FINANCIAL IMPLICATIONS

7. Nil

RISK MANAGEMENT

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial Risk of Procurement	Unlikely	Insignificant	Low	Procurement is controlled by delegated authority and value for money

ALTERNATE OPTIONS

9. Nil

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.6	Financial systems are effectively managed

VOTING REQUIREMENTS

11. Absolute Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Miloseski

Resolution 43/24

That Council ENDORSE adoption of the amended draft F2 Purchasing Policy.

Carried 5/0

12.2 CORPORATE SERVICES

12.2.4 REVIEW OF POLICY F5 TRANSACTION CARD POLICY

File Reference:	CM.PO.1
Location:	N/A
Applicant:	N/A
Author:	Executive Manager Corporate Services
Authorising Officer	Chief Executive Officer
Date:	13 May 2024
Disclosure of Interest:	Nil
Attachments:	12.2.4 Draft Policy F5 Transaction Card
Previous Reference:	Nil

PURPOSE

1. Shire has reviewed the appropriateness and completeness of the Transaction Card Policy to reflect the current staff structure of the Shire.

BACKGROUND

2. It is good management practice to review policies at least once every 2 years and it was noted that the existing Transaction Card Policy no longer reflected the appropriate position names of four officers in the current staff structure and operations of the Shire, namely the position of Executive Manager Development and Community was renamed as the Executive Manager Projects and Regulatory Services; Asset Technical Officer to Facilities Technical Officer; Senior Ranger / Airport Officer to Senior Ranger / Airport Manager and Community Emergency Services Officer to Community Emergency Services Manager.

COMMENT

3. Specific changes to F5 Transaction Card Policy are recommended as follows;

F5.4 Council Approved Authorised Users Matrix

Executive Manager Development and Community	Position name changed to Executive Manager Projects and Regulatory Services
Asset Technical Officer	Position name changed to Facilities Technical Officer
Senior Ranger/ Airport Officer	Position name changed to Senior Ranger /Airport Manager Community Emergency,
Services Officer Manager	Position name changed to Community Emergency Services

No other changes to Card Limits or Cards held have been made.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Local Government Act 1995, Section 2.7. Role of council
- a. The council —
 - i. governs the local government's affairs; and
 - ii. is responsible for the performance of the local government's functions.
 - b. Without limiting subsection (1), the council is to —
 - i. oversee the allocation of the local government's finances and resources; and
 - ii. determine the local government's policies.

POLICY IMPLICATIONS

6. Council Policy F5 Transaction Card Policy amended to reflect current staff structure.

FINANCIAL IMPLICATIONS

7. Nil

RISK MANAGEMENT

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial risk of misuse of council property	Unlikely	Insignificant	Low	Holders of transaction cards use restricted by policy

ALTERNATE OPTIONS

9. Nil

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.6	Financial systems are effectively managed

VOTING REQUIREMENTS

11. Absolute Majority

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Richardson

Resolution 44/24

That Council ENDORSE adoption of the amended draft F5 Transaction Card Policy.

Carried 5/0

12.4 PROJECTS AND REGULATORY SERVICES

12.4.1 DEDICATION OF ROAD WIDENING – TRUCK PARKING BAY – SOUTH COAST HIGHWAY, FITZGERALD

File Reference:	N/A
Location:	South Coast Highway, Fitzgerald
Applicant:	Main Roads WA
Author:	Peter Wilks
Authorising Officer	Chief Executive Officer
Date:	21 May 2024
Disclosure of Interest:	None
Attachments:	12.4.1
Previous Reference:	N/A

PURPOSE

1. To provide Main Roads Western Australia (MRWA) with a resolution to enable the processes associated with the widening of the South Coast Highway to enable construction of a truck parking bay.

BACKGROUND

2. MRWA is planning to construct a new truck parking bay along the South Coast Highway in the Fitzgerald Townsite. To accomplish this, MRWA needs to acquire the land shown on the Deposited Plan.
3. As part of the *Land Administration Act 1997*, to take this land for the truck parking bay, MRWA are required to obtain council endorsement. MRWA therefore seeks Council to consider the matter and provide a resolution in support.

COMMENT

4. Plans depicting the land required for the installation of the truck parking bay in the Fitzgerald townsite have been provided by MRWA. In order for the project to proceed, the land shown highlighted in green on the endorsed copy of the deposited plan is required for inclusion in the road reserve for the South Coast Highway.
5. The land required for acquisition is crown land, and MRWA has approached the relevant authorities to begin arrangements for acquisition. To enable the land to be dedicated as a road reserve, it is a requirement of the *Land Administration Act 1997* that Local Government resolve to dedicate the land as a road.

CONSULTATION

6. MRWA requesting endorsement

STATUTORY ENVIRONMENT

7. Land Administration Act 1997

POLICY IMPLICATIONS

8. None

FINANCIAL IMPLICATIONS

9. None

RISK MANAGEMENT

10. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Operational	Unlikely	Insignificant	Very Low	Additional truck bays increase road safety in the Shire
Financial	Unlikely	Insignificant	Very Low	Costs are to be borne by MRWA
Environmental	Unlikely	Insignificant	Very Low	Land purchased in crown land that is currently unused.
Reputational	Unlikely	Insignificant	Very Low	Increased safety for heavy vehicles

ALTERNATE OPTIONS

11. Nil

STRATEGIC ALIGNMENT

12. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020 - 2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations.
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage.

Outcome 3: Built Environment – The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors.

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district.
3.5	The Shire’s heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 4: Natural Environment – Our unique world class biosphere is valued and protected for the enjoyment of current and future generations.

Item	Objectives and Strategies
4.3	The Shire’s valued natural areas and systems are protected and enhanced.

Outcome 5: Governance and Leadership – The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward.

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered.
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies.

VOTING REQUIREMENTS

13. Simple Majority

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Gibson

Resolution 45/24

That Council RESOLVE to support the dedication of the land the subject of Deposited Plan 413339 as part of the Road Reserve for the South Coast Highway pursuant to Section 56 of the *Land Administration Act 1997*.

Carried 5/0

12.4 **PROJECTS AND REGULATORY SERVICES**

12.4.2 RAVENSTHORPE AIRPORT MASTER PLAN

File Reference:	Nil
Location:	Ravensthorpe Airport
Applicant:	Executive Manager Projects and Regulatory Services
Author:	Natalie Bell
Authorising Officer	Chief Executive Officer
Date:	09 May 2024
Disclosure of Interest:	Nil
Attachments:	12.4.2 Ravensthorpe Airport Master Plan
Previous Reference:	N/A

PURPOSE

1. For Council to endorse the Airport Master Plan.

BACKGROUND

2. In September 2023 Aviation Projects were engaged under combined funding from a Regional Airport Development grant, and Shire funds, to review the airport operations and provide options and recommendations for future planning.
3. Ravensthorpe Airport is a key community infrastructure asset providing critical access to capital city facilities in Perth. In the Shire's Tourism Strategy 23 adopted on 15 August 2023, the Shire of Ravensthorpe set out the following 10 year vision:

"Sustainable RPT air services that are not reliant on the mining industry"

The Master plan provides the basis for future planning and was guided by the following principles:

<i>Principle</i>	<i>Description</i>
Aviation safety, security & legislative compliance	Promoting a safe and secure environment for all users of the airport in compliance with applicable civil aviation safety regulations and standards.
Capacity & operational efficiency	Providing appropriate (fit for purpose) infrastructure and facilities future proofed to meet the forecast demand for future airport operations.
Customer experience & community & stakeholder relationships	Providing a high level of service / customer experience and establishing and maintaining strong partnerships with the local community and key stakeholders.
Environmental responsibility & compliance	Minimising the impact of airport development and operations on the local environment.
Financial viability & sustainability	Ensuring the viability and sustainability of the airport through the application of sound financial, asset and resource management principles.

COMMENT

4. The scope of the master plan studied the following requirements:
- Situation Analysis – assessing the current facilities, land use and operations including both aviation and non-aviation usage; social demographic and economic trends; and current regulatory requirements and their implications on future operations, land use and development.
 - Future direction – working with the Shire and key stakeholders
 - Strategy development – identifying critical airport planning parameters and providing clear direction on how the Shire will achieve its strategic vision and objectives
 - Implementation – providing a schedule, recommended actions and plans to best achieve the desired objectives, including short, medium, and long-term projects and cost estimates.

CONSULTATION

5. Councillors and Executive Team
6. Airport Staff
7. Key Stakeholders including DBCA, RFDS, SES, St Johns, FQM, Arcadium, GEDC, FBN, CRC, DFES.

STATUTORY ENVIRONMENT

8. CASA, MOS 139

POLICY IMPLICATIONS

9. Nil

FINANCIAL IMPLICATIONS

10. Nil

RISK MANAGEMENT

11. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Very Low	The masterplan is future looking and no actions are required to be implemented without further consideration
Reputational	Rare	Insignificant	Very Low	The masterplan provides a basis for future planning and as a strategic review document for funding opportunities

ALTERNATE OPTIONS

12. Nil

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained
5.6	Financial systems are effectively managed

VOTING REQUIREMENTS

14. Simple Majority

COUNCIL DECISION

Moved by Cr Miloseski and seconded by Cr Leighton

Resolution 46/24

That Council ENDORSE the Ravensthorpe Airport Master Plan as per attachment 12.4.2.

Carried 5/0

Cr Major thanked the Executive Manager Projects and Regulatory Services and her team for the good work done on the masterplan.

13. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil

16. CLOSURE

The Presiding Member to declare the meeting closed at 6.32pm.

12.1 EXECUTIVE SERVICES

12.1.1 WALGA ZONE MEMBERSHIP

File Reference:

Location: Shire of Ravensthorpe
Applicant: N/A
Author: Chief Executive Officer
Authorising Officer: Chief Executive Officer
Date: 10 June 2024
Disclosure of Interest: Nil
Attachments: 12.1.1 Minutes from Goldfields Esperance, Central Country, Great Southern Zone meetings held April 2024
WALGA letter
Previous Reference: N/A

PURPOSE

1. The purpose of this report is to seek Council consideration for the potential joining of a Western Australian Local Government Association (WALGA) Zone.

OFFICER RECOMMENDATION

That Council ENDORSE;

1. The Shire of Ravensthorpe applying for membership to the WALGA Great Southern Country Zone,
2. If approved above, then seek WALGA State Council approval to transfer from the Goldfields Esperance Country Zone to the Great Southern Country Zone, and
3. REPORT back to Council if and when State Council approval received.

Moved: _____

Seconded: _____

Carried: /

ATTACHMENT 12.1.1

25 March 2024

Mr Matthew Bird
Chief Executive Officer
Shire of Ravensthorpe

Via email: ceo@ravensthorpe.wa.gov.au

Dear Matthew

Process for transferal of Zone Membership

Thank you again for your time the other week during our Member Visit. We hope you found the meeting as beneficial as we did. We are currently in the process of following up all action items arising from that meeting, but if you have any questions or concerns in the meantime, please do not hesitate to contact us.

In relation to our discussion regarding the Zone membership of the Shire of Ravensthorpe, we provide the following information about the process of transferring membership between Zones.

The Shire of Ravensthorpe (the Shire) is currently an ordinary member of the Goldfields Esperance Country Zone. An ordinary member such as the Shire may apply to transfer from one Zone to another. Clause 14 of the [Association Constitution](#) pertains to Zones and outlines the transferral process.

Subclause 14(2) of the Constitution states:

(2) The membership of Ordinary Members to Zones shall be determined from time to time by State Council.

Subclauses 14(7) and (8) relate to an application for transferring from one Zone to another:

(7) An application for change in membership between Zones may only be made by the member seeking to change its membership and with the approval of the receiving Zone.

(8) Applications for changes in membership between Zones shall be determined by the State Council. In considering such applications, State Council shall give regard to the reasons provided in support of the application and any views expressed by the Zones directly affected by the application. State Council may approve or refuse any application, advising accordingly and including any reason therefore.

In accordance with subclause 14(7) above, the Shire would need to make an application for change in membership and seek approval of the receiving Zone. For the application to proceed, the receiving Zone would need to consider the application and resolve to support the transfer. As per subclause 14(8), State Council would then consider the application, and the reasons provided therein, in ultimately deciding whether or not to approve the application and transfer.

If you have any questions about any of the above or would like to proceed with a transfer of Zone membership, please contact me on 9213 2051 or via email at tbrown@walga.asn.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tony Brown', with a small flourish at the end.

Tony Brown
Executive Director, Member Services

Central Country Zone MINUTES

Friday, 12 April 2024

**Hosted by the Shire of Pingelly
Pingelly Recreation & Cultural Centre**

Commenced at 9.32am

Table of Contents

1.	OPENING AND WELCOME	4
1.1	Housekeeping – Zone Chair	4
1.2	Host Council Presentation	4
2.	ATTENDANCE AND APOLOGIES	5
	ATTACHMENTS TO MINUTES	7
3.	DECLARATIONS OF INTEREST	7
4.	ANNOUNCEMENTS	7
5.	GUEST SPEAKERS / DEPUTATIONS	7
6.	MEMBERS OF PARLIAMENT.....	7
7.	AGENCY REPORTS.....	7
7.1	Department of Local Government, Sport, and Cultural Industries (DLGSC)	7
7.2	Regional Development Australia Wheatbelt (RDAW).....	8
7.3	Wheatbelt Development Commission (WDC)	8
7.4	Main Roads Western Australia	8
8.	MINUTES	8
8.1	Confirmation of Minutes from the Central Country Zone meeting held on Friday, 22 February 2024.....	8
8.2	Business Arising from the Minutes from the Central Country Zone Meeting held on Friday, 22 February 2024	8
8.2.1	(Item 8.3.2) Challenges faced by Band 4 Local Governments after LGA amendments	8
8.2.2	Local Government Elections Reviews	9
8.3	Minutes of the Central Country Executive Committee Meeting held on Wednesday, 3 April 2024.....	9
8.3.1	(Item 5.2.1) Waste Management Funding	9
8.3.2	(Item 6.4.1) Guest Speakers – Minister for Local Government	9
8.3.2	(Item 6.5.1) Regional Telecommunications Independent Review Committee	10
8.4	Minutes of the Central Country Executive Committee Meeting held on Wednesday, 3 April 2024.....	10
9.	ZONE BUSINESS.....	11
9.1	Enhanced and Alternative Education Opportunities for Regional WA	11
9.2	Inquiry into Local Government Sustainability	12
9.3	Wind Energy Facilities	15
9.4	Importance of WALGA becoming a registered employer organisation	16
9.5	Adoption of Policy and Advocacy Prioritisation Framework	17
9.6	Band 4 Local Governments Proposed Forum.....	19
10.	ZONE REPORTS.....	20
10.1	Zone President Report.....	20

10.2	Great Southern District Emergency Management Committee (DEMC)	20
10.3	Wheatbelt Interagency Health and Wellbeing Plan Advisory Group	20
10.4	WALGA RoadWise	20
11.	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS	20
11.1	State Councillor Report	20
11.2	WALGA Status Report	22
11.3	WALGA President's Report	29
11.4	Review of WALGA State Council Agenda – Matters for Decision	29
11.4.1	State Council Agenda Items – 6 May 2024	29
12.	EMERGING ISSUES	31
13.	DATE, TIME, AND PLACE OF NEXT MEETINGS	31
14.	CLOSURE	31

1. Opening and Welcome

The Chair declared the meeting open at ____.

1.1 HOUSEKEEPING – ZONE CHAIR

1. Welcome:

The Zone Chair, President Cr Des Hickey, welcomed Zone members

2. Share your name and Local Government:

Delegates were reminded to ensure that they call their name and Local Government when taking the floor to allow for accurate Minutes to be recorded.

1.2 HOST COUNCIL PRESENTATION

President Cr Jackie McBurney, President from the Shire of Pingelly extended a welcome to delegates and guests. She along with Andrew Dover, Chief Executive Officer, provided a presentation on projects and issues facing the Shire of Pingelly. The Presentation is attached (Attachment 1)

A number of areas of interest were highlighted during the presentation;

- Gave an overview of the Pingelly Recreation & Cultural Centre building
- Since last hosting the Central Country Zone, Memorial Park, a focal point on the main street was opened in 2021
- Creation of a heritage festival which includes opening homes to the public to speak to the homeowner to learn about their building as well as 12 video stories of history on display.
- Events – Pingelly Christmas Village; Flowers Arts Music; Party in the oval; WA Day .
- Virtual Village – supports seniors to stay in their home, managed by a local concierge. In May, the Virtual Village are doing a presentation on how this can be done in other towns.
- Intergenerational project - *Age is Just a Number*.
- Gnalla Wangkiny Pocket Park revamp – a space of inclusion.
- Dual use green route connecting the town.
- Industry Attraction Business plan – \$50,000 per year on a 50/50 basis to attract business to town or expand existing businesses.
- Redeveloping a new childcare centre to facilitate more days of care for residents.
- Culture and the Arts Hub - 18 month framework to bring groups together to focus on a particular project. Two current target projects are;
 - art and craft hub
 - Constructing a display space for historical agricultural items in the museum.
- Youth precinct development with a pump track as well as a skate park in the future.
- Currently investigating if an independent secondary school would be feasible in Pingelly.
- Age appropriate accommodation
- New community garden opened 13 April 2024
- Pingelly were the winners of WA Tidy Town 2023.

2. Attendance and Apologies

Attendance

Shire of Beverley	President Cr David White Deputy President Cr Dee Ridgway Mr Stephen Gollan Chief Executive Officer, non-voting
Shire of Brookton	President Cr Katrina Crute Cr Tamara de Lange Mr Gary Sherry Chief Executive Officer, non-voting
Shire of Corrigin	President Cr Des Hickey (Chair) Deputy President Cr Sharon Jacobs Ms Natalie Manton Chief Executive Officer, non-voting
Shire of Cuballing	President Cr Eliza Dowling Deputy President Cr Rob Harris
Shire of Dumbleyung	President Cr Amy Knight Mr Gavin Treasure Chief Executive Officer, non-voting
Shire of Kulin	Cr Robbie Bowey Mr Alan Leeson Chief Executive Officer, non-voting
Shire of Lake Grace	President Cr Len Armstrong Deputy President Stephen Hunt Mr Alan George Chief Executive Officer, non-voting
Shire of Narrogin	President Leigh Ballard Deputy President Cr Graham Broad
Shire of Pingelly	President Cr Jackie McBurney Deputy President Cr Peter Wood Mr Andrew Dover Chief Executive Officer, non-voting
Shire of Quairading	President Cr Jo Haythornthwaite Deputy President Cr Trevor Stacey
Shire of Wagin	President Cr Phillip Blight (State Councillor) Deputy President Cr Bryan Kilpatrick Mr John Fathers, A/Chief Executive Officer, non-voting
Shire of Wandering	President Cr Ian Turton Deputy President Cr Sheryl Little Mr Alan Hart Chief Executive Officer, non-voting
Shire of West Arthur	President Cr Neil Morrell Deputy President Cr Karen Harrington Mr Vin Fordham Lamont, Chief Executive Officer

Shire of Wickepin	President Cr Julie Russell Kellie Barley, Chief Executive Officer, non-voting
Shire of Williams	Cr Tracey Price Mr Peter Stubbs, Chief Executive Officer, non-voting
Members of Parliament	Hon Steve Martin MLC, Member for the Agricultural Region Hon Shelley Payne MLC, Member for Agricultural Region
WALGA	Tony Brown, Executive Director Member Services WALGA President, Karen Chappel Rachel Horton, Executive Manager Advocacy Naoimh Donaghy, Governance and Organisational Officer
Apologies	
Shire of Brookton	Cr Charlene Hayden
Shire of Cuballing	Mr Stan Scott Chief Executive Officer, non-voting
Shire of Dumbleyung	Deputy President Cr Grant Lukins
Shire of Kulin	President Cr Grant Robins
Shire of Narrogin	Cr Clive Bartron
Shire of Narrogin	Mr Dale Stewart Chief Executive Officer
Shire of Quairading	Ms Natalie Ness, Chief Executive Officer, non-voting
Shire of Wickepin	Deputy President Cr Wes Astbury
Shire of Williams	Cr Jarrad Logie
Regional Development Australia WA	Josh Pomykala, Director Regional Development
Main Roads WA	Mohammad Siddiqui, Director Wheatbelt Region
WA Country Health Services Wheatbelt	Russell Colyer-Cockburn, A/Executive Director Sheldon Paice, Regional Manager Infrastructure and Support Services
Health WA	Nancy Bineham, Director Strategy, Change & Service Development – Wheatbelt
CBH	Kellie Todman, Manager Government and Industry Relations
Wheatbelt Development Commission	Rob Cossart, Chief Executive Officer
Water Corporation	Michael Roberts, Regional Manager Goldfields & Agricultural Region
Department of Local Government, Sport, & Cultural Industries	Samantha Cornthwaite, Regional Manager Wheatbelt
	Hon Peter Rundle MLA, Member for Roe Hon Colin de Grussa MLC, Member for Agricultural Region Hon Mia Davies MLA, Member for Central Wheatbelt Hon Sandra Carr MLC, Member for Agricultural Region Rick Wilson MP, Federal Member for O'Connor Hon Martin Aldridge MLC, Member for Agricultural Region Hon Darren West MLC, Member for Agricultural Region
WALGA	Rodney Thornton, Regional Road Safety Advisor

The Zone wished to acknowledge the passing of Ray Marshall, Shire of Pingelly,

Attachments to Minutes

The following are provided as attachments to the minutes:

1. Item 1.2 Host Council Presentation
2. Item 10.2 Great Southern District Emergency Management Committee Report

The full State Council Agenda can be found via link: [State Council Agenda - 1 May](#)

3. Declarations of Interest

NIL

4. Announcements

The Minister for Local Government, Hon Hannah Beazley MLA unfortunately had to withdraw from attending this meeting. We have invited the Minister to the June 2024 meeting.

5. Guest Speakers / Deputations

WA Country Health and Health WA were apologies for this meeting.

6. Members of Parliament

Members of Federal and State Government, representing the Zone Member Local Government Districts, are invited to provide a brief update on matters relevant to Zone Members.

Hon Shelley Payne MLC, Member for Agricultural Region

Hon Shelley Payne had a number of talking points, with emphasis on asking the Zone's consideration in inviting *Powering WA* to the next meeting of the Zone. Powering WA would be able to talk to current Zone issues in regard to safe Zone's for windmill turbines and how they'll be working toward the energy transition.

Ho Shelley Payne also took questions from the floor.

Hon Steve Martin MLC, Member for the Agricultural Region

Hon Steve Martin reminded Members to check in on their sheep farmers as restrictions are still in place.

Also advised on:

Changes coming to harness racing standards.

Firearms – legislations coming in about SIX weeks. The Opposition will be moving a suite of exemptions.

NOTED

7. Agency Reports

71 DEPARTMENT OF LOCAL GOVERNMENT, SPORT, AND CULTURAL INDUSTRIES
(DLGSC)

Samantha Cornthwaite, Regional Manager Wheatbelt was an apology. A report was provided.

NOTED

7.2 REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT (RDAW)

Josh Pomykala, Director Regional Development was an apology for this meeting. A report was provided.

NOTED

7.3 WHEATBELT DEVELOPMENT COMMISSION (WDC)

Rob Cossart, Chief Executive Officer, was an apology.

NOTED

7.4 MAIN ROADS WESTERN AUSTRALIA

Mohammad Siddiqui, Director Wheatbelt Region was an apology. A report was provided.

NOTED

8. Minutes

8.1 CONFIRMATION OF MINUTES FROM THE CENTRAL COUNTRY ZONE MEETING HELD ON FRIDAY, 22 FEBRUARY 2024

The Minutes of the Central Country Zone meeting held on Friday, 22 February 2024 had previously been circulated to Member Councils.

RESOLUTION

Moved: President Leigh Ballard

Seconded: Deputy President Karen Harrington

That the Minutes of the Central Country Zone meeting held on Friday, 22 February 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

8.2 BUSINESS ARISING FROM THE MINUTES FROM THE CENTRAL COUNTRY ZONE MEETING HELD ON FRIDAY, 22 FEBRUARY 2024

8.2.1 (Item 8.3.2) Challenges faced by Band 4 Local Governments after LGA amendments

BACKGROUND:

At the February meeting, it was resolved;

That the Central Country Zone:

1. Requests the Executive Officer to gather data via survey to all Central Country Zone Local Governments relating to:

- a. Examples of cost shifting where State and Commonwealth services are now being provided by Local Governments and the cost of providing these services.*
- b. Examples of current compliance requirements that are not required.*

Executive Officer Comment:

The Zone Executive Officer issued an e-mail survey to all Central Country Zone CEO's.

A revised more detailed survey will be distributed.

Zone CEO's are encouraged to reply in order for responses to be compiled in readiness for the potential attendance of the Minister of Local Government at the June meeting in Quairading.

Executive Officer comment at the meeting:

A new survey will be distributed following the meeting. Encourage all CEO's to complete the survey.

NOTED

8.2.2 Local Government Elections Reviews

BACKGROUND:

At the February meeting, the Zone was provided the below information;

WALGA's governance staff are conducting a review of Local Government elections for the period 2015- 2023. This includes examining the cost of conducting elections and the method of vote counting.

A number of Zones had raised concerns with the election process and the cost. A report, together with proposals for an alternative engagement strategy that provides for an independent assessment of WALGA's election advocacy is being prepared.

This report is anticipated to be submitted for the June/July round of Zone and State Council meetings.

Executive Officer comment at the meeting:

WALGA will be providing a comprehensive report for the June/July Zone meetings.

NOTED

8.3 MINUTES OF THE CENTRAL COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON WEDNESDAY, 3 APRIL 2024

The recommendations from the Executive Committee Meeting that require Zone consideration have been extracted for the Zones consideration.

8.3.1 (Item 5.2.1) Waste Management Funding

As per the February Minutes:

Action:

The Executive Officer will request WALGA CEO Nick Sloan, and WALGA President Karen Chappel to assist in obtaining a meeting with the Minister for the Zone.

Secretariat Comment:

In March 2024, WALGA President Karen Chappel, met with Minister Whitby while attending the opening of the WA hub in Canberra. President Chappel received verbal reassurance that the Minister was very eager to meet with the Central Country Zone delegates.

The Executive Officer wrote to Minister Whitby on 4 April 2024, referencing the verbal agreement President Chappel obtained. We are awaiting a reply.

NOTED

8.3.2 (Item 6.4.1) Guest Speakers – Minister for Local Government

The Minister contacted the Executive Officer and sent her apologies for the April meeting of the Zone.

Minister Beazley has been invited to the June Central Country Zone meeting in Quairading.

NOTED

8.3.2 (Item 6.5.1) Regional Telecommunications Independent Review Committee

All Regional Executive Officers have been approached by the *Regional Telecommunications Independent Review Committee*.

This committee is tasked with conducting a review of the adequacy of telecommunications services in regional, rural, and remote parts of Australia

Zone's have been asked to consider having a Member of this committee attend a Zone meeting in order to initiate consultation for this review, with a report completion date of 31 December 2024.

Further information can be found here; [Terms of Reference](#).

RESOLUTION

Moved: President Cr Katrina Crute

Seconded: Deputy President Cr Bryan Kilpatrick

That the Central Country Zone invite a Member of the Regional Telecommunications Independent Review Committee to the June meeting of the Zone.

CARRIED

8.4 MINUTES OF THE CENTRAL COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON WEDNESDAY, 3 APRIL 2024

The Minutes of the Central Country Zone Executive Committee meeting held on Wednesday, 3 April 2024 were attached.

The remainder of the items are for the Zones consideration.

RESOLUTION

Moved: President Leigh Ballard

Seconded: Deputy President Karen Harrington

That the Minutes of the Central Country Zone Executive Committee Meeting held on Wednesday 3 April 2024 be noted, and the items not considered above be endorsed.

CARRIED

9. Zone Business

9.1 ENHANCED AND ALTERNATIVE EDUCATION OPPORTUNITIES FOR REGIONAL WA

By the Great Southern Country Zone

BACKGROUND

The Great Southern Country Zone has written to the Minister for Education, Hon. Tony Buti MLA. The Great Southern Country Zone is seeking support to prioritise increased State Government investment to improve regional education, including:

- Increased access to alternative programs for students disaffected by main-stream education, those at risk or who have specific learning needs, who may be disruptive, falling behind and at risk of failing to learn; providing these students with intensive support, active, empathic, and practical instruction, combined with health and other services to enable their success.
- Increased secondary education distance ATAR, VET and other WACE subject courses, if necessary supplemented by private providers, with qualified teacher mentoring and support provided in schools closest to students, supplemented with online access to subject specialist teachers to enable student success.
- Implement strategies to attract and retain quality teachers and subject specialists in remote communities, including:
 - Subsidised high standard GROH housing.
 - Increased financial bonuses, for remote locations and to encourage longer term retention.
- Providing sufficient GROH housing for State Government employees to reduce pressure on regional private rental availability and improve housing security for teachers and all Government service staff when transferring to regional locations.

The Great Southern Country Zone's call to action from State Government, seeks to reduce disadvantage for students living in regional Western Australia, so they can access the same quality educational opportunities available in metropolitan and regional centres, without need to attend boarding schools. In addition, these strategies will also deliver substantial economic and social benefit for regional communities.

COMMENT

If your region also experiences disadvantage in educational opportunities, the Great Southern Country Zone now seeks your consideration of the below recommendations and if the Central Country Zone accepts the recommendations below, then your Zone may use the above content to assist in developing your submissions.

The Great Southern Country Zone have requested that the Central Country Zone consider the following request;

1. Supports the call to action to reduce regional disadvantage in educational opportunities,
2. Agrees to write to the Minister for Education requesting action; and
3. Requests the WALGA Secretariat to advocate to State Government on this matter.

Executive Committee comment:

The Committee had lengthy discussion, highlighting that the focus of the investigation is potentially too broad. The Committee suggested that the Zone consider supporting the Great Southern Country Zone's suggestion with a focus on

- The allocation of permanency to teachers who are then not based in the school for which they have been granted permanency.
- Requesting clarity about how schools are classified as "hard to staff"

- What is being done to adequately staff and house teachers in regional WA.

RESOLUTION

Moved: President Cr Phil Blight

Seconded: Deputy President Cr Bryan Kilpatrick

That the Central Country Zone:

- 1. Supports the call to action to reduce regional disadvantage in educational opportunities, with a focus on:**
 - I. The allocation of permanency to teachers who are then not based in the school for which they have been granted permanency.**
 - II. Requesting clarity about how schools are classified as “hard to staff”**
 - a. What is being done to adequately staff and house teachers in regional WA.**
- 2. Agrees to write to the Minister for Education requesting action; and**
- 3. Requests WALGA to advocate to State Government on this matter.**

LOST

Moved: President Cr Katrina Crute

Seconded: President Cr Jackie McBurney

That the Central Country Zone:

- 1. Supports the call to action to reduce regional disadvantage in educational opportunities, with a focus on:**
 - a. Disruption to schools arising from policies relating to permanency for teachers;**
 - b. Requesting clarity about how schools are classified as “hard to staff; and**
 - c. Improving housing for teachers in regional WA;**
- 2. Agrees to write to the Minister for Education requesting action; and**
- 3. Requests the WALGA Secretariat to advocate to State Government on this matter.**

CARRIED

The Chair called a five minute break at 11.05am

9.2 INQUIRY INTO LOCAL GOVERNMENT SUSTAINABILITY

By the Shire of Narrogin

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has commenced a new inquiry into local government sustainability.

As part of the inquiry the Committee will examine financial sustainability and funding frameworks of local governments, alongside changing infrastructure requirements and service delivery obligations. The Committee is seeking to understand the challenges faced by local governments in servicing infrastructure requirements across regional, rural, and remote locations.

Workforce shortages across Australia relating to infrastructure and other service areas more broadly, particularly in regional, rural, and remote areas, will also be a focus of the inquiry. The Committee will also inquire into issues relating to skills development and job security, along with labour hire and retention trends and practices to identify barriers and opportunities to support job security and local government service delivery obligations.

The Committee welcomes your views on any or all of the attached terms of reference, depending on your areas of interest and expertise. Further information about the inquiry is available at: www.aph.gov.au/rdit

If you have an interest in any of these issues, we encourage you to lodge a submission to the inquiry by close of business **Friday 3 May 2024**. It is preferred that submissions are uploaded electronically, through: www.aph.gov.au/Committee/Submissions

Further information is available from the inquiry website. Please contact the Committee Secretariat on 02 6277 2232 or rdit.reps@aph.gov.au if you have any questions.

Terms of reference

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on local government matters, with a particular focus on:

- The financial sustainability and funding of local government
- The changing infrastructure and service delivery obligations of local government
- Any structural impediments to security for local government workers and infrastructure and service delivery
- Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices
- The role of the Australian Government in addressing issues raised in relation to the above
- Other relevant issues.

Request for Thorough Submission on Local Government Sustainability Inquiry

Background:

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has initiated an inquiry into local government sustainability. This inquiry will delve into crucial aspects such as financial sustainability, funding frameworks, changing infrastructure requirements, service delivery obligations, and workforce shortages, especially in regional, rural, and remote areas. The Committee aims to understand the challenges faced by local governments in meeting infrastructure needs and ensuring job security and skill development for workers. This motion is proposed to ensure that the voices and concerns of local governments in Western Australia are effectively represented in the inquiry on local government sustainability.

Motion: The Shire of Narrogin moves that the WALGA Zone requests WALGA to prepare and submit a comprehensive submission on behalf of local governments in Western Australia to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport inquiry on local government sustainability as follows;

1. WALGA is requested to address the following areas in its submission: a. Financial sustainability and funding mechanisms for local governments. b. Changing infrastructure and service delivery requirements faced by local governments. c. Structural impediments to job security and infrastructure delivery in local government. d. Trends in attracting and retaining skilled workforce in the local government sector, including the impact of labour

- hire practices. e. The role of the Australian Government in addressing the above issues. f. Any other relevant matters related to local government sustainability.
2. The submission should be aligned with the Terms of Reference outlined by the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport.
 3. WALGA is encouraged to collaborate with local governments across Western Australia to gather diverse perspectives and insights for the submission.
 4. The deadline for WALGA to submit the comprehensive submission is set for close of business on Friday, 3 May 2024.
 5. Local governments within the WALGA Zone are urged to support and contribute to the development of the submission through active participation and sharing of relevant information and expertise.

Executive Officer Comment:

WALGA has carried out the following;

- LG Direct item on 26 March 2024, advising the Local Government sector on the enquiry.
- WALGA CEO has written to all Local Government CEO's advising of the enquiry and suggesting Local Government provide a submission to the Federal Government with a copy to WALGA.
- WALGA has written to the Committee Chair requesting an extension to 31 May 2024.
- WALGA has commenced preparing a submission for the WA Local Government sector and will be contributing the ALGA submission.

The Central Country Zone Committee discussed the Zone considering providing a submission.

RESOLUTION

Moved: President Leigh Ballard

Seconded: Deputy President Karen Harrington

That Central Country Zone requests WALGA to prepare and submit a comprehensive submission on behalf of local governments in Western Australia to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport inquiry on local government sustainability as follows;

1. **WALGA is requested to address the following areas in its submission: a. Financial sustainability and funding mechanisms for local governments. b. Changing infrastructure and service delivery requirements faced by local governments. c. Structural impediments to job security and infrastructure delivery in local government. d. Trends in attracting and retaining skilled workforce in the local government sector, including the impact of labour hire practices. e. The role of the Australian Government in addressing the above issues. f. Any other relevant matters related to local government sustainability.**
2. **The submission should be aligned with the Terms of Reference outlined by the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport.**
3. **WALGA is encouraged to collaborate with local governments across Western Australia to gather diverse perspectives and insights for the submission.**
4. **Local governments within the WALGA Zone are urged to support and contribute to the development of the submission through active participation and sharing of relevant information and expertise.**

CARRIED

9.3 WIND ENERGY FACILITIES

By the Shire of Narrogin

Request for Submission on Better Approach to Guide Wind Energy Facility Placement

Background:

The placement and management of wind energy facilities have become contentious issues in local communities across Western Australia. Concerns have been raised regarding the location of these facilities on viable agricultural land, their proximity to rural boundaries and residences, and their potential impact on right-to-farm practices such as aerial spraying activities. The existing State Government Position Statement on Renewable Energy Facilities is perceived as inadequate in addressing these concerns, leading to inconsistent application and approvals of wind energy projects across the State. This motion is proposed to advocate for a more inclusive and effective approach to the management and placement of wind energy facilities in Western Australia, addressing community concerns and ensuring sustainable development in the renewable energy sector.

The Shire requests the Zone considers the following motion;

1. The submission should highlight the following key areas of concern: a. The impact of wind energy facilities on viable agricultural land. b. The proximity of wind energy facilities to rural boundaries and residences, including potential visual, noise, and safety impacts. c. The potential negative effects on right-to-farm practices, such as aerial spraying activities, due to the presence of wind energy facilities. d. The inconsistencies in the application and approvals of wind energy projects across different regions of Western Australia. e. The inadequacies of the existing State Government Position Statement on Renewable Energy Facilities in addressing these concerns.
2. The submission should propose recommendations for a better approach to guide the placement and management of wind energy facilities, taking into account community concerns and ensuring a balanced approach that supports renewable energy while protecting agricultural interests and rural lifestyles.
3. WALGA is encouraged to collaborate with local governments, industry stakeholders, and community representatives to gather diverse perspectives and insights for the submission.
4. The submission should emphasize the importance of a transparent and consultative process in decision-making related to wind energy projects to address community concerns and achieve better outcomes for all stakeholders.

WALGA's Chris Hossen, Policy Manager, Planning and Building provided the following comment:

The State Government through the Western Australian Planning Commission's *Position Statement: Renewable energy facilities*, published in March 2020, provides general and specific guidance to planning decision makers when:

1. considering statutory proposals for renewable energy facilities, and
2. seeking to address renewable energy facilities through the strategic planning framework

The Position Statement should be read with other relevant planning documents, such as *State Planning Policy 2.5 Rural Planning*, when making planning decisions. However, Position Statements are afforded a lower level of regard in planning decision making, than other documents such as State Planning Policies and Local Planning Schemes.

Considering the expected growth in renewable energy facilities, both in size and number, and the potential for these to impact amenity, and existing land uses, there is merit in exploring if the current State Government policy settings are contemporary and fit-for-purpose.

WALGA, in response to a motion from the 2023 WALGA Annual General Meeting on the impact of non-agricultural land uses on prime agricultural land, recently finalised the *Research Paper: Protection of Agricultural Land Uses*. As part of this work, WALGA is investigating its current advocacy positions to determine whether they are fit-for-purpose to inform proactive discussions around this topic. Following further discussions with stakeholders, including Local Governments, WALGA will present options to the Environment Policy Team of State Council, before progressing further.

RESOLUTION:

Moved: President Leigh Ballard

Seconded: President Cr Katrina Crute

That the Central Country Zone requests WALGA to make a submission on behalf of local governments in Western Australia to the Western Australian Planning Commission (WAPC), urging the State Government, through its agency Department of Planning, Lands and Heritage (DPLH), to develop a more comprehensive and effective approach to guide the management and placement of renewable energy facilities; including but not limited to wind, solar, battery renewable diesel and any associated infrastructure.

CARRIED

9.4 IMPORTANCE OF WALGA BECOMING A REGISTERED EMPLOYER ORGANISATION

By Tony Brown, Executive Director, Member Services,

Background

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\) \(IR Act\)](#) which allows us to:

- appear as an agent for a WA Local Government or Regional Council (Local Government) in the Western Australian Industrial Relations Commission (WAIRC), Industrial Magistrate's Court or Industrial Appeal Court (State Courts); and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in s.7 of the IR Act.

Since the mandate for Local Governments to operate in the State industrial relations (IR) system from 1 January 2023, unions have commenced various Local Government State awards (**LG State Awards**) variation claims in the WAIRC to amend industry employment conditions including to:

- increase minimum wages for outside workers;
- introduce Fair Work standards in the State system (increase casual loading from 20 to 25%; insert casual conversion; and insert flexible working arrangements) and other conditions (insert employment equity for Aboriginal and Torres Strait Islander persons; insert cultural and ceremonial leave; and amend severance pay for regional redundancies); and
- increase industry allowance for compensation for disabilities on construction and maintenance work.

In addition the WASU, LGRCEU and other unions (such as the **Construction, Forestry, and Maritime Employees Union (CFMEU)**) as 'employee organisations' can make industrial agreements with Local Government employers under the IR Act.

A [recent decision of the WAIRC](#) has outlined although WALGA may intervene in award matters we are unable to represent named LG State Award employers and the broader Local Government sector in our own right.

Despite WALGA's advocacy since December 2022, the State Government has not agreed a pathway for WALGA to be provided with standing as an employer organisation under the IR Act.

For WALGA to represent Local Governments' views and have the same standing as the unions under the IR Act it has become vital for WALGA to seek to amend its constitution to apply to become an employer organisation.

If WALGA was to become an employer organisation it would provide more opportunity for WALGA to modernise the LG State Awards and intervene in industrial matters concerning the Local Government sector. In addition, the WAIRC is more likely to notify WALGA of award applications or variations and industrial agreement changes reducing the risk of unions being able to change the terms and conditions of the sector, with limited to no input from Local Governments or WALGA.

Comment;

WALGA will be looking to amend its constitution to enable WALGA to become a registered employer organisation at the AGM in October 2024.

An agenda item will be prepared for the June/July round of Zone/State Council meetings detailing the proposed amendments.

This item is for the Zones awareness of the need for WALGA to become an employer organisation and to note that constitutional amendments will be required.

For any questions about the constitutional amendment process, please contact Tony Brown, Executive Director Member Services, tbrown@walga.asn.au or (08) 9213 2051.

NOTED

9.5 ADOPTION OF POLICY AND ADVOCACY PRIORITISATION FRAMEWORK

By Kathy Robertson, Manager Association and Corporate Governance

Background

State Council uses a Policy and Advocacy Prioritisation Framework to guide discussion and decision-making on policy and advocacy issues. The Framework was developed in 2020 on the request of State Council to assist State Councillors in determining the priority of a particular issue relative to existing (and competing) policy and advocacy priorities.

The Framework (included below) utilises 11 criteria to sharpen thinking (e.g. the impact on the Local Government sector, the number of Member Local Governments affected, the level of support amongst the public or other stakeholders, etc.), and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

The Great Southern Country Zone also adopted the Prioritisation Framework not long after it was developed in 2020.

The Central Country Zone received a presentation on the WALGA Zone and State Council processes at the February Zone meeting that included the Prioritization Framework.

Comment

It is proposed that all Zones consider adopting the Policy and Advocacy Prioritisation Framework as included below.

If the Zone were to adopt the Prioritisation Framework, Zone Delegates could use it to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).

The Prioritisation Framework could also be used by Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the criteria as prompts for what kind of information to include.

The Prioritisation Framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

Potential Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low

Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

RESOLUTION

Moved: President Cr Katrina Crute

Seconded: President Cr Julie Russell

That the Central Country Zone adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

CARRIED

9.6 BAND 4 LOCAL GOVERNMENTS PROPOSED FORUM

By Shire of Pingelly

Further to the discussion on the Challenges faced by Band 4 Local Governments at the previous Zone meeting. A further concern has begun to emerge over recent months in respect to the problems or issues that relate specifically to Band 4 local governments. These issues can be, and often are, significantly different to those of Bands 1,2,3 local governments, and is even more pertinent to the smaller band fours.

The Shire of Pingelly would like to gauge the level of interest and support for the development of a network group of Band 4 LGAs across the state.

The formation of which, would be akin to forming a Voluntary Regional Council (VROC), with the ultimate goal of garnering like-minded concerns from across the state, which could then be presented back through our own zones.

If it was thought that the number of statewide Band fours would be too unwieldy, we could possibly look at a cut-off point with smaller Local Governments.

Band 4 LGs in general and more specifically the smaller Band 4s are highly efficient and effective, as they are as close to their community as any level of government is likely to be. They don't have the luxury of having large administrative staff to share the workload and compliances, and therefore have to find efficiencies to get the work carried out. Often one staff member is dealing with many different portfolios.

The Zone could consider whether it is best to form a VROC or a network group.

RESOLUTION

Moved: President Cr Jackie McBurney

Seconded: President Cr Ian Turton

That the Central Country Zone recommend to WALGA to form a Band 4 Local Governments Network Group to consider matters bespoke to smaller Local Governments.

LOST

Zone Members encouraged the Shire of Pingelly and the Shire of Wandering to consider establishing a VROC.

10. Zone Reports

10.1 ZONE PRESIDENT REPORT

Zone Chair, Cr Des Hickey provided a report.

For Noting

10.2 GREAT SOUTHERN DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

President Jackie McBurney tabled the attached report (**Attachment 2**)

NOTED

10.3 WHEATBELT INTERAGENCY HEALTH AND WELLBEING PLAN ADVISORY GROUP

Nancy Bineham was an apology for this meeting.

NOTED

10.4 WALGA ROADWISE

Rodney Thornton, Regional Road Safety Advisor was an apology for this meeting

NOTED

11. Western Australian Local Government Association (WALGA) Business

11.1 STATE COUNCILLOR REPORT

Cr Phillip Blight

State Councillor Phillip Blight provides the following report;

State Council Meeting 6 March 2024

Strategic Forum items;

- A presentation from Minister Hannah Beasley in which highlighted the reform agenda and timeline to complete.

- Then Commissioner Darren Klemm gave a summary of the Dfes year and plans for the future.

Meeting

- President Karen Chappel was re-elected Chair of Walga in a ballot with Mayor Patrick Hall.
- Cr Paul Kelly was then elected unopposed as Deputy Chair.
- An emerging item of the Polyphagous Shothole Borer was brought to State Council attention. This is a real and looming problem because it is a difficult pest to control. All West Australians should be aware of the threat of this infestation.
- Item - Line Marking
The CC Zone amendment to review vehicle counts thresholds was accepted.

Little else to report of the meeting however the following day we undertook a strategic workshop for the upcoming state election.

Three priorities of the State are:

1. Cost of Living
2. Health Services
3. Housing.

We focused on these as low hanging fruit that both State and Local Governments can benefit from.

RESOLUTION:

Moved: President Cr Phil Blight

Seconded: President Cr Katrina Crute

That the State Councillor Report be received.

CARRIED

11.2 WALGA STATUS REPORT

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for April 2024 which contains WALGA's responses to the resolutions of previous Zone Meetings.

COMPLETE ZONE STATUS REPORT April 2024

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Central C	23 June 2023 Zone Agenda Item 9.4 - Line Marking and Road Safety	That WALGA be requested to engage with Main Roads WA with a view to providing Local Government with greater flexibility and autonomy in relation to line marking thresholds and approval guidelines for rural and regional roads, consistent with the body of the report presented to the Central Country Zone meeting on 23 June 2023.	<p>State Council accepted the Zones proposed amendments and resolved as follows: That WALGA advocate:</p> <ol style="list-style-type: none">1. That Main Roads Western Australia policy allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume set out in the Australian Standard.2. Main Roads Western Australia to consider reducing the traffic volume threshold in the Main Roads warrant for installing separation (centre) lines to recognise the proven safety benefits.3. For this exemption, Local Governments must adhere to the following conditions:<ol style="list-style-type: none">a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.b) The Local Government obtain a Council resolution, committing to fund all installation	July 2024	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

			<p>and maintenance costs.</p> <p>c) Local Government undertake spotting/surveying.</p> <p>d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.</p> <p>e) Main Roads approve the final layout prior to line marking occurring.</p> <p>f) Local Government undertake the works.</p> <p>g) Local Government maintain the works in accordance with Main Roads WA standards.</p> <p>h) Local Government remove the lines if maintenance works are not performed to the standard.</p>		
Central C	26 August 2023 Zone Agenda Item 9.3 Heavy Vehicles – Accredited Mass Management Scheme	That the Central Country Zone request WALGA to investigate the establishment of an Industry Working Group associated with Main Roads WA Accredited Mass Management Scheme across the Restricted Access Vehicle Network, with a view to reducing accelerated degradation and damage to rural and regional road networks as well as improving road safety for all users. Working Group membership shall be representative of relevant industry stakeholders but not necessarily be limited to (WALGA, Local Government, Main Roads WA, Department of Transport, CBH, relevant Heavy Vehicle Operators Association).	<p>The Infrastructure Policy Team resolved that:</p> <p>WALGA formally write to Main Roads WA setting out the observations made by Local Governments and requesting provision of evidence through the compliance audits that vehicles operating in rural areas are not operating off the approved AMMS network and can demonstrate loading within allowable axle mass.</p>	July 2024	<p>Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031</p>
Central C	6 December 2023 State Council Agenda Item 7.6 Waste Education Policy Statement and Advocacy Position	That the Central Country Zone supports WALGA's Waste Education Policy Statement and Advocacy Position recommendation 1-2d inclusive as listed above in the December 2023 State Council Agenda with the addition of 2e, Hypothecation of the waste levy for waste management purposes only and not to go to consolidated revenue.	<p>The Zone's recommendation is consistent with WALGA's existing position, under the <u>Waste Levy Policy Statement</u>, and therefore does not need to be included in the Waste Education Advocacy Position.</p> <p>The Waste Levy Policy Statement has been reviewed and is on the State Council May Agenda for discussion.</p>	April 2024	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039</p>

<p>Central C</p>	<p>26 August 2023 Zone Agenda Item 9.2 Water Corporation – Non-Standard Water Services</p>	<p>That the Central Country Zone:</p> <ol style="list-style-type: none"> 1. Rejects Water Corporation attempts to classify regional sites as a 'Non-Standard Water Service' (unless specific agreement is reached with a Local Government Authority); 2. Formally writes to Water Corporation and the Minister for Water confirming this position; 3. Requests that WALGA supports the position of the Central Country Zone and rejects the Water Corporation's attempts to classify regional sites as a 'Non-Standard Water Service'; and 4. Requests WALGA to engage with the Minister for Water to retain the current services, unless specific agreement is reached with a Local Government Authority. 	<p>WALGA is continuing to advocate on this matter including raising the issues as part of the consultation on the Review of the National Water Initiatives to inform the next National Water Agreement. WALGA has also requested that ALGA raise this matter as part of the Meeting of Water Minister. WALGA is reviewing the Water Advocacy Position and will include the need for equitable access to drinking water, as a key pillar.</p> <p>The Shire of Dumbleyung provided the following information, as per the Minutes of the Rural Water Council of WA meeting, 5 April 2024:</p> <p>In relation to the Moulyinning Non-Standard Water Service declaration by Water Corporation -</p> <ul style="list-style-type: none"> - Water Corporation has never provided a standard water service to Moulyinning residents since the scheme was established, circa early 1970's. - Is has therefore taken Water Corporation approximately 50 years to identify this standard water service shortcoming (lucky no-one has been impacted by consuming poor quality water). - The first that the Shire (and residents) became aware of this situation was when Water Corporation contacted the Shire mid-2023. - To comply with health requirements, Water Corporation either have to resolve the matter ie install chlorinated water treatment system or withdraw from standard water servicing. Water Corporation has chosen the latter option (for economic reasons). - The withdrawal position mitigates risk to Water Corporation but transfers this risk to others ie Shire & local residents. - Water Corporation has offered to fund the once-off installation of localised water 	<p>April 2024</p>	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.a sn.au 9213 2039</p>
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			<p>treatment solutions to offset some of this risk ie rainwater tanks, water filtration systems, etc (30 June 2024 deadline set for Shire and local residents to respond).</p> <ul style="list-style-type: none"> - Water Corporation will not contribute to ongoing maintenance or eventual replacement costs of these local water treatment systems. - Footnote: Decision by Water Corporation has potential major ramifications for communities with low population ie doesn't appear to matter whether you are scheme supplied, if Water Corporation determine that it is cost prohibitive to provide standard water servicing, they may not opt to supply. 		
Central C	26 August 2023 Zone Agenda Item 12.2 Contaminated Sites	That the Central Country Zone request WALGA to: 1. investigate the extent that this issue is impacting regional Local Governments with registered landfill sites; and 2. engage with the Department of Water and Environmental Regulation, on behalf of the sector, to ensure that the Department's requirements are proportionate to the risk associated with a particular site.	<p>That the Environment and Waste Policy Team:</p> <ol style="list-style-type: none"> 1. Support the Central Country Zone recommendation; and 2. Agree that WALGA: <ol style="list-style-type: none"> a. Investigate the extent that this issue is impacting regional Local Governments with registered landfill sites; and b. Engage with the Department of Water and Environmental Regulation, on behalf of the sector, to ensure that the Departments requirements are proportionate to the risk associated with a particular site. <p>WALGA has requested a list of impacted Local Governments from DWER but has yet to receive a response.</p> <p>WALGA held a webinar with the sector in March on this matter, and useful clarification was provided by the DWER on the process they are using to assess risk. Subsequent to the webinar, WALGA met with DWER and an impacted Local Government to discuss their specific situation and</p>	April 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.a sn.au 9213 2039

			were able to gain agreement regarding a risk appropriate response.		
Central C	23 June 2023 Zone Agenda Item 9.1 - Aboriginal Cultural Heritage	That the Central Country Zone request: 1. the Department of Planning Lands and Heritage to provide information on the cost to Local Governments of implementing the regulations; 2. WALGA to collate the information from the Local Governments feedback on the Aboriginal Heritage Act and the implementation of the Regulations; and 3. the State Government to underwrite any potential costs of Local Government complying with the requirements of the Aboriginal Heritage Act.	<ul style="list-style-type: none"> WALGA continues to advocate for Local Government support and guidance to implement the requirements under the legislation, with particular reference to Regulation 10 processes. In February 2024, WALGA facilitated a roundtable discussion between the Gascoyne Zone and DPLH which all parties found useful. Contact details for the Regional Heritage Directors across the State are available on the WALGA website, should the Central Zone wish to invite a DPLH representative to present to a Zone meeting. <p>COMPLETED</p>	April 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
Central C	17 November 2023 Zone Agenda Item 11.4 2023 Resolution for changes to Electoral Process	That the Central Country Zone request WALGA to advocate for a change to the current electoral system for Local Government to: 1. remove the compulsion of those Local Government entities within the Band 3 and 4 categories to opt out of the Optional Preferential Voting System to return to the First Past the Post voting system; and 2. remove the compulsion for internal elections to be carried out by optional preferential voting and return to First Past the Post method of voting.	<p>WALGA's governance staff are conducting a review of Local Government elections for the period 2015-2023. This will include the issue of vote counting system for Local Government elections and for internal elections.</p> <p>A report, together with proposals for an alternative engagement strategy that provides for an independent assessment of WALGA's election advocacy is being prepared.</p> <p>WALGA has surveyed staff and Elected Members and Officers and is currently collating the feedback.</p> <p>This report is anticipated to be submitted for the June July round of Zone and State Council meetings.</p>	April 2024	Tony Brown Executive Director, Member Services 9213 2051 tbrown@walga.asn.au
Central C	14 April 2023 Zone Agenda Item 9.1 Financial Burden	That WALGA forms a policy position and advocates that:	WALGA's Governance Policy Team has considered this matter and has requested WALGA staff to	April 2024	Tony Brown

	to Local Governments of Optional Preferential Voting	<ol style="list-style-type: none"> 1. any Western Australian Electoral Commission fee increases for the 2023 Local Government elections are capped at 10% when compared with the 2021 rates; and 2. the CountWA software from Western Australian Electoral Commission is provided to Local Governments free of charge for the 2023 and subsequent Local Government elections. 	<p>conduct a review of Local Government elections 2015 – 2023 and provide a summary of findings in a future report, together with proposals for an alternative engagement strategy that provides for an independent assessment of WALGA’s election advocacy.</p> <p>This work will inform advocacy to the State Government on the cost and processes involved in the WAEC conducting the elections including cost.</p> <p>Report expected to be prepared in time for the May 2024 Governance Policy Team meeting and referred to Zones in June 2024.</p>		Executive Director, Member Services 9213 2051 tbrown@walga.asn.au
Central C	2021 19 November Zone Agenda Item 12.1 Sector ICT solution	That the Zone request WALGA to research providers and the viability of an in-house IT system.	<p>The idea of an all-of-sector model ICT solution is not viable for the following reasons:</p> <ul style="list-style-type: none"> • Different size Local Governments – no one size fits all; • Local Government’s being at different levels of need and maturity in the ICT requirements; • We are unlikely to get the requisite LG buy-in to warrant the investment; and • The inherent complexity of a custom-built system is time and cost-prohibitive. <p>A more workable suggestion is for a group of similar size/maturity level Local Governments to engage a consultant to define a model set that meets their needs. Any recommendations could be reviewed by a representative of the LG ICT Managers Network to ensure it is appropriate.</p> <p>It would be expected that the following range of recommendations are achievable:</p> <ul style="list-style-type: none"> • Suitable hardware requirements (including remote options where appropriate) • Suggested lightweight accounting software • Baseline model directory structure • Security options • Backup software and procedures 	April 2023	Tony Brown Executive Director, Member Services 9213 2051 tbrown@walga.asn.au

			<ul style="list-style-type: none"> Suitable internet options <p>WALGA is looking to assist in facilitating discussions on a shared service model to research this with a group of Local Governments further. Work is scheduled this year.</p>		
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Zone Comment

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RECOMMENDATION

Moved: President Cr Jackie McBurney

Seconded: President Cr Phil Blight

That the Central Country Zone, WALGA Status Report for April 2024 be noted.

CARRIED

11.3 WALGA PRESIDENT'S REPORT

The WALGA President's Report was attached

RESOLVED:

That the Central Country Zone notes the WALGA President's Report.

11.4 REVIEW OF WALGA STATE COUNCIL AGENDA – MATTERS FOR DECISION

11.4.1 State Council Agenda Items – 6 May 2024

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

The full State Council Agenda can be found via link: [State Council Agenda - 1 May](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

MATTERS FOR DECISION

7.1 Waste Levy Advocacy Position

EXECUTIVE SUMMARY

- The Waste Levy and Strategic Waste Funding Policy Statement was first endorsed in 2008 and was amended in 2018.
- The Statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.
- In 2023, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) website.
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.
- The new Waste Levy Advocacy Position uses contemporary language emphasises:
 - Full hypothecation of the Levy;
 - The key areas of expenditure for the Levy;
 - Opposition to the expansion of the Levy's geographic application;
 - Opposition to the application of the Levy to resource recovery activities; and
 - The need for a clear evidence-based rationale for setting and expending the Levy.

- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

WALGA RECOMMENDATION

That State Council:

1. **Rescind the existing WALGA *Waste Levy Policy Statement* and *Advocacy Position 7.4 Waste Management Funding*.**

Local Government considers that:

1. **Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and**
2. **The Levy should not be applied to licensed landfills outside the metropolitan area.**

2. **Endorse a new Waste Levy Advocacy Position as follows:**

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

1. **The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.**
2. **Strategic waste management activities funded by the State Government should:**
 - a. **Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;**
 - b. **Reflect the targets and priorities within the Waste Strategy;**
 - c. **Fully fund and acknowledge the life cycle costs of infrastructure and services; and**
 - d. **Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.**
3. **The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change.**
4. **The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.**
5. **The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.**

POLICY TEAM AND COMMITTEE REPORTS

- 8.1 Environment Policy Team Report
- 8.2 Governance Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

MATTERS FOR NOTING / INFORMATION

- 9.1 WALGA 2023 Emergency Management Survey
- 9.2 Tree Retention Model Local Planning Policy
- 9.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation
- 9.4 Planning and Building Performance Monitoring Project
- 9.5 2024 WALGA Aboriginal Engagement Forum

RESOLUTION

Moved: President Leigh Ballard

Seconded: Deputy President Karen Harrington

That the Central Country Zone:

1. **Supports all Matters for Decision as listed above in the May 2024 State Council Agenda; and**
2. **Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the May 2024 State Council Agenda.**

CARRIED

12. Emerging Issues

POWER WA

The Zone discussed the relevance of inviting Power WA to a Central Country Zone meeting.

RESOLUTION

Moved: President Leigh Ballard

Seconded: President Katrina Crute

That the Central Country Zone extend an invite to Power WA to present at the June meeting in Quairading.

13. Date, Time, and Place of Next Meetings

The next Central Country Zone meeting will be held on Friday 14 June 2024 commencing at 9.30am. This meeting will be hosted by the Shire of Quairading.

14. Closure

There being no further business the Chair declared the meeting closed at 12.30pm

Great Southern Country Zone Minutes

Friday 19 April 2024

Hosted by the Shire of Denmark
Held at Riverside Club,
3 Morgan Road, Denmark

Contact WALGA Zone Secretariat:

Lyn Fogg

Zone Executive Officer

WALGA Governance Specialist

lfogg@walga.asn.au

08 9213 2042

Chantelle O'Brien

Governance Support Officer

cobrien@walga.asn.au

08 9213 2013

TABLE OF CONTENTS

1	OPENING, ATTENDANCE AND APOLOGIES	4
1.1	Opening	4
1.2	Attendance	4
1.3	Apologies	5
2	ACKNOWLEDGEMENT OF COUNTRY	5
3	DECLARATIONS OF INTEREST	6
4	DEPUTATIONS / GUEST SPEAKERS	6
4.1	Members of Parliament	6
5	AGENCY REPORTS	6
5.1	Great Southern Development Commission (gsdc).....	6
5.2	Regional Development Australia Great Southern WA Inc (RDA-GS).....	6
5.3	South Coast Natural Resource Management (SCNRM).....	6
5.4	Great Southern Human Services Forum.....	6
5.5	Great Southern Regional Roads Group	6
5.6	Department of Local Government, Sport and Cultural Industries (DLGSC).....	7
5.7	WALGA Roadwise	7
6	CONFIRMATION OF MINUTES	7
6.1	Business Arising From the Minutes.....	7
6.1.1	Great Southern Country Zone: Appeal for Remedial Action on Education Policy and Procedures in Country Schools	7
6.2	Zone Resolution and Action Items Status Report	8
6.2.1	Zone Status Report	8
6.2.2	Zone Action Items Report	8
7	ZONE BUSINESS	9
7.1	Zone Reports	9
7.1.1	Zone Financial Report.....	9
7.1.2	Zone Chairperson's Report	10
7.2	Zone Strategic Priorities.....	10
7.2.1	Designated Area Migration Agreement (DAMA) – Working Group Update	10
7.2.2	Zone Strategic Priorities Workshop Outcomes.....	11
7.3	Matters for Zone Noting and Decision	13
7.3.1	Importance of WALGA Becoming a Registered Employer Organisation	13
7.3.2	Adoption of Policy and Advocacy Prioritisation Framework	14
7.3.3	Modifications to the Caravan Ground and Camping Regulations to Facilitate Living in a Tiny House on Wheels	16
8	WALGA STATE COUNCIL BUSINESS	18
8.1	Zone State Council Member Report.....	18
8.2	State Council Meeting Agenda – Matters for Decision.....	18
8.2.1	Matters for Decision.....	19
8.2.2	WALGA State President's Report	21
9	EMERGING ISSUES/COLLABORATION	21
10	OTHER BUSINESS	22
11	EXECUTIVE REPORTS	22
12	NEXT ZONE MEETING	22
13	CLOSURE	22
	Attachment 1: Department of Local Government Sport and Cultural Industries Report - April 2024	23
	Attachment 2: WALGA Regional Road Safety Advisory Report - April 2024	28

Attachment 3: Zone Status Report - April 2024..... 30
Attachment 4: Zone Action Items - April 2024..... 33
Attachment 5: WALGA President’s Report - May 2024 35
Attachment 6: Zone Strategic Priorities 39
Attachment 7: WALGA Advocacy Positions relevant to Housing41

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The Chair, Cr Scott Crosby opened the meeting at 10.01am.

Cr Jacquie Ormsby, welcomed Zone members to the Shire of Denmark.

1.2 ATTENDANCE

MEMBERS

Two (2) Voting Delegates from each Member LG

City of Albany

Deputy Delegate/s

Deputy Mayor Cr Paul Terry

Cr Lynn MacLaren

Shire of Broomehill-Tambellup

Deputy President Cr Doug Barritt

Kay Squibb, Manager Finance & Administration

Shire of Cranbrook

Deputy Delegate/s

President Cr George Pollard

Cr Jennifer Quick

CEO Linda Gray (non-voting)

Shire of Denmark

Cr Dominic Youel

Cr Jackie Ormsby

CEO David King (non-voting)

Shire of Gnowangerup

Cr Peter Callaghan (Deputy)

CEO David Nicholson (non-voting)

Shire of Jerramungup

President Cr Joanne Iffla

Deputy President Cr Julie Leenhouders

CEO Martin Cuthbert (non-voting)

Shire of Katanning

President Cr Kristy D'Aprile

Cr John Goodheart

CEO Peter Klein (non-voting)

Shire of Kent

President Cr Kate Johnston

Cr Scott Crosby, **Zone Chair**

CEO Christie Smith (non-voting)

Shire of Kojonup

President Cr Roger Bilney

Deputy President Cr Cynthia Wieringa

Shire of Plantagenet

President, Cr Len Handasyde

Cr Ken Clements

CEO Julian Murphy (non-voting)

Shire of Woodanilling

President Cr Dale Douglas

GUESTS

Agencies

Great Southern Development Commission A/DCEO Eden Shepherd

Members of Parliament

Nil.

WALGA

Lyn Fogg, Zone Executive Officer
Hannah Godsave, Acting Policy Manager, Community
Vivienne Gardiner, Regional Road Safety Adviser

Guest Speaker/s

Nil

1.3 APOLOGIES

City of Albany	Mayor Greg Stocks Zone Deputy Chair CEO Andrew Sharpe (non-voting)
Shire of Broomehill-Tambellup	President Cr Michael White CEO Karen Callaghan (non-voting)
Shire of Cranbrook	Deputy President Cr Daisy Egerton-Warburton
Shire of Gnowangerup	President Cr Kate O'Keeffe Deputy President Cr Rebecca O'Meehan
Shire of Kojonup	CEO Grant Thompson (non-voting)
Shire of Plantagenet	Deputy President, Cr Andrew Fraser Cr Rosie Brown
Shire of Woodanilling	Deputy President Cr Russel Thomson A/CEO Phil Burgess

GUESTS

Great Southern Development Commission Jarrad Garner, Acting Chief Executive Officer

Regional Development Australia – Great Southern WA Inc Simon Lyas, Director, Regional Development

Members of Parliament

Mr Peter Rundle, MLA, Member for Roe
Ms Jane Kelsbie, MLA Member for Warren-Blackwood
Mr Rick Wilson MP, Federal Member for O'Connor
Hon Shelley Payne MLC, Member for Agricultural Region

2 ACKNOWLEDGEMENT OF COUNTRY

We, the Great Southern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture, and community. We embrace the vast cultural diversity throughout Western Australia, including the Noongar People as the Traditional Custodians of this land, and pay our respects to Elders past and present. WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

3 DECLARATIONS OF INTEREST

Nil.

4 DEPUTATIONS / GUEST SPEAKERS

4.1 MEMBERS OF PARLIAMENT

Members of Federal and State Government, representing the Zone Member Local Government Districts, are invited to provide a brief update on matters relevant to Zone Members.

Nil.

5 AGENCY REPORTS

5.1 GREAT SOUTHERN DEVELOPMENT COMMISSION (GSDC)

Eden Shepherd, Deputy CEO, Great Southern Development Commission provided an update to the Zone on the following:

- Great Southern Worker Accommodation Study – in consultation with Zone LGs.
- Drought Resilience Plan Workshop – next week.
- Regional Economic Development Grant Scheme – opening soon.
- Albany Waterfront Masterplan – connecting Frenchman Bay with the CBD.
- Albany Airport Masterplan – in development with City of Albany.
- State Budget Briefing – 10 May 2024

Noted.

5.2 REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA INC (RDA-GS)

Nil.

5.3 SOUTH COAST NATURAL RESOURCE MANAGEMENT (SCNRM)

Nil.

5.4 GREAT SOUTHERN HUMAN SERVICES FORUM

Nil

5.5 GREAT SOUTHERN REGIONAL ROADS GROUP

President Cr Handasyde advised the GS Regional Roads Group is scheduled to meet next week.

Noted.

5.6 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES (DLGSC)

Report by Mel Eastough, Regional Manager

Attachment No 1 [DLGSC Update](#) – April 2024

Noted.

5.7 WALGA ROADWISE

Report by Vivienne Gardner, RoadWise Road Safety Advisor

Attachment No. 2 [Regional Road Safety Advisor Report – April 2024](#)

Vivienne Garner spoke to the attached report, specifically highlighting:

- Local Government Road Safety Vanguard's Workshop (free road safety workshop) at Bunbury Regional Entertainment Centre, 30 April – 2 May.
- Road Safety Audit Training – funding available to LGs.
- Road Safety Auditor or trainee auditor – required to assist in the Secondary Freight Route project.
- Blackspot submissions close 12 July 2024.

Noted.

6 CONFIRMATION OF MINUTES

RESOLUTION

Moved: **President Cr Kate Johnson**
Seconded: **President Cr Len Handasyde**

That the Minutes of the meeting of the Great Southern Country Zone held on 23 February 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

6.1 BUSINESS ARISING FROM THE MINUTES

6.1.1 Great Southern Country Zone: Appeal for Remedial Action on Education Policy and Procedures in Country Schools

By Lyn Fogg, Zone Executive Officer,

At its meeting held on 23 February 2024, the Zone resolved as follows:

That the Great Southern Country Zone requests the Zone Executive Officer prepare correspondence advocating for action to address inequality of educational opportunity in rural and regional areas consistent with the Zone's 24 November 2024 resolution, addressed to the following:

1. *Minister for Education, Minister for Early Childhood Education and Community Services and Minister for Training and Workforce Development; and*
2. *All WALGA regional Zones.*

Letters were sent on behalf of the Zone to the Ministers on 21 March 2024 ¹(Education) and 16 April 2024 (Early Childhood Education and Training).

On 21 March 2024, Zone executive officers for the below listed Zones were emailed a request to include an item in their Zone agenda, seeking their Zone's support for advocacy on this matter:

- Avon-Midland Country Zone
- Kimberly Country Zone
- Murchison Country Zone
- Goldfields-Esperance Country Zone
- Northern Country Zone

WALGA secretariat has included an item, seeking support for advocacy, in the following Zone's agenda:

- Central Country Zone
- Gascoyne Country Zone
- Peel Country Zone
- Great Eastern Country Zone
- Pilbara Country Zone
- South West Country Zone.

The Great Southern Country Zone Executive Officer will monitor Zone minutes and provide an update to the June Zone Meeting detailing the outcomes of other Country Zone's consideration.

Noted.

6.2 ZONE RESOLUTION AND ACTION ITEMS STATUS REPORT

6.2.1 **Zone Status Report**

By Lyn Fogg, Zone Executive Officer

Attachment No. 3 [Zone Status Report April 2024](#)

The Status Report provides an update on Zone resolutions referred to WALGA State Council. Status Items identified as 'Completed' will be removed following this meeting. Zone Members are asked to review responses.

6.2.2 **Zone Action Items Report**

By Lyn Fogg, Zone Executive Officer

Attachment No. 4 [Zone Action Items Report April 2024](#)

The Action Items Report provides an update on Zone resolution for action by Zone members or the Zone Executive Officer. Action Items identified as 'Completed' in this Report will be removed following this meeting. Zone members are asked to review responses.

¹ Inserted additional information at the meeting: “(Education) and 16 April 2024 (Early Childhood Education and Training)”

RESOLUTION

Moved: Deputy Mayor Cr Paul Terry
Seconded: President Cr Dale Douglas

That the Great Southern Country Zone NOTES:

1. the Status Report for April 2024, as detailed in Attachment No.3; and
2. the Action Items Report for April 2024, as detailed in Attachment No.4.

CARRIED

7 ZONE BUSINESS

7.1 ZONE REPORTS

7.1.1 Zone Financial Report

By Ms Nilpa Shah-Smith, WALGA Finance Officer

Zone Financial Report for March 2024

(All amounts are excluding GST unless otherwise specified)

Financial statements for the zone have been prepared on an accrual basis and show the financial performance and financial position for the period ended 31 March 2024.

Income includes all member subscriptions invoiced and collected.

Meeting costs of \$2,085 related to payment for catering expenses for zone meeting held in August in Albany, November in Tambellup and Cranbrook in February.

The overall result for the year to date consists of a surplus of \$4,425 compared to the budgeted surplus of \$1,450.

A payment of \$17,510 was processed to Ernst & Young for consulting advice on the DAMA project. This leaves a balance of \$11,290 in the unused project funds in the balance sheet.

Table 1: Statement of Income and Expenditure – period ended 31 March 2024

Great Southern Country Zone Statement of Income and Expenditure as at 31 March 2024			
	Note	Actual	Budget
		\$	\$
Income			
Subscriptions	1	6,600	6,600
Other		-	
Total Income		6,600	6,600
Expenses			
Bank Fees		90	150
Meeting Costs (Catering)	2	2,085	5,000
Total Expenses		2,175	5,150
Surplus/(Deficit)		\$4,425	\$1,450
Notes			
1. Subscriptions excl GST 11@ \$600 each - Invoiced by WALGA on behalf of GSCZ - All fully paid.			
2. Catering expense for zone meeting held in Albany 31/8/23 at the Fat Scone, Tambellup on 24/11/23 & Cranbrook on 23/02/24			

Table 2: Balance Sheet presenting the Zone's financial position as at 31 March 2024
Great Southern Country Zone
Balance Sheet as at 31 March 2024

Assets	\$
Bank	16,452
Total Assets	16,452
Liabilities	
Creditors	-
GST Payable	-
Unused Project Funds	11,290
Total Liabilities	11,290
Net Assets	\$ 5,162
Equity	
Members Funds B/F	737
Current year earnings	4,425
Total Equity	\$ 5,162

RESOLUTION

Moved: President Cr Kate Johnson
Seconded: Deputy President Cr Doug Barritt

That the Great Southern Country Zone receives the Zone Financial Report for March 2024.
CARRIED

7.1.2 Zone Chairperson's Report

Cr Scott Crosby, Zone Chairperson

Cr Crosby provided an update and encouraged Zone Member Local Governments to bring forward items to the Zone.

Noted.

7.2 ZONE STRATEGIC PRIORITIES

7.2.1 Designated Area Migration Agreement (DAMA) – Working Group Update

It was noted that the Zone's Great Southern DAMA application is still within the Federal Minister for Home Affairs office awaiting approval.

Reminder:

- Mayor / Presidents to write to the Minister for Home Affairs in support of the GS DAMA being approved; and
- Actively encourage local business to write to the Regional Development Australia Great Southern (RDA-GS) expressing support for the GS DAMA. RDA-GS will forward these to the Minister for Home Affairs.

Noted.

7.2.2 Zone Strategic Priorities Workshop Outcomes

By Lyn Fogg, Zone Executive Officer

[Attachment No: 6 Zone Strategic Priorities Workshop Outcomes](#)

[Attachment No: 7 WALGA Advocacy relevant to Housing](#)

BACKGROUND

Zone Members participated in a workshop at the February 2024 Zone meeting (Cranbrook). The workshop outcomes were distributed to members with the February Zone Minutes and are attached again for information.

This report presents the top priority identified by Zone member voting in the February Workshop: **Housing (20 Votes)**.

The next 3 priorities will be presented at subsequent Zone meetings:

- June 2024: Skilled Worker Attraction and Retention (14 Votes).
- August 2024: Road Funding Network Safety (9 Votes).
- November 2024: Renewable Energy Land Use Planning (9 Votes).

For each priority WALGA Secretariat comment will be provided, as follows:

- [WALGA Advocacy Positions](#) already adopted by WALGA State Council.
- [Zone Direct Advocacy Opportunities](#) – suggestions that the Zone may wish to pursue it its own right e.g. writing on behalf of the Zone to the relevant Minister.
- [Potential WALGA Advocacy](#) – Zone may wish to consider requesting WALGA advocacy where the matter has statewide implications.

COMMENT

Priority Issue: Housing (20 Votes)	
Ideas for Zone / Regional Actions	WALGA Secretariat Comment
<ul style="list-style-type: none"> • LG Housing Stock • Banking houses just in case, what about current need • Win payment of rates for not-for-profit organisations • Lobby for reduced headworks / reduced time for approval • Tenancy laws not conducive to investment – BAL rating rules and cost • Short stay accommodation – taking housing stock away from long term rental market. • Lobby State Government to invest in housing / not give it to Local Government to do. Particularly GROH. 	<p>WALGA Advocacy Positions related to Housing:</p> <ul style="list-style-type: none"> • 2.1.2 Rating Exemptions – Charitable Purposes • 2.1.3 Rating Exemptions – Department of Housing: Leasing to Charitable Organisations • 2.4.6 Cost of Regional Development • 6.13 Short Stay Accommodation <p>Zone Direct Advocacy Opportunities:</p> <ul style="list-style-type: none"> • Reduced or subsidised headworks (grant program?) for greenfield residential subdivision in regional WA. • State Government responsibility to provide GROH housing for its regional employees, to mitigate impact on private rental stock availability. <p>Potential WALGA Advocacy:</p> <ul style="list-style-type: none"> • State Government responsibility to provide GROH housing for its regional employees, to mitigate impact on private rental stock availability.
Ideas for Member LG Action: (for each LGs consideration)	

- Make potential Developers aware planning and building process
- Needs analysis – working with communities, housing bodies
- Partnerships at State Government level
- Business Investments plans
- Cost of Soil/Septic testing – BAL ratings
- Not good use of ratepayer's funds to be in building game

RESOLUTION

Moved: President Cr Len Handasyde
Seconded: Deputy President Cr Julie Leenhouwers

The Great Southern Country Zone requests the Zone Secretariat write to relevant Ministers seeking State Government prioritised investment and action to:

1. **Reactivate State owned lazy residential assets as an opportunity to expedite the State's delivery of much need regional housing; and**
2. **Support regional Local Government development of residential land by:**
 - a. **State Government implementing options to reduce prohibitive upfront headworks costs; and**
 - b. **Address unreasonable extended time delays for State owned utility providers to complete residential land development headworks which are exacerbating regional housing shortages.**

CARRIED

RESOLUTION

Moved: Deputy President Cr Julie Leenhouwers
Seconded: President Kate Johnson

The Great Southern Country Zone requests:

1. **WALGA advocacy to State Government for the Government Regional Officer Housing Program to:**
 - a. **Increase State Government capital investment in the GROH program and review and address the impact of current policy settings on the wider regional housing shortage, including:**
 - i. **GROH Leasing and purchasing from the established residential private market (Spot Purchase program).**
 - ii. **Prioritise the State's development of land to service GROH demand and reduce pressure on already constrained availability of regional residential land supplies.**
 - b. **Review the GROH program policy settings, so that proposals for GROH development in partnership with Local Government align to regional commercial viability and financial capacity of the Local Government, including:**
 - i. **Enabling State Agency leasing agreement periods of 20 years or greater.**
 - ii. **State Agency contribution to capital costs, with commensurate lower rental returns.**

- c. Release the GROH Program Review, undertaken by the Department of Communities in 2023, to facilitate further discussion of the viability and future of GROH program policy settings as it relates to the Local Government sector and regional housing availability.

2. The Zone Secretariat write to the responsible Minister/s advocating for the matters outlined in Part 1 above.

CARRIED

7.3 MATTERS FOR ZONE NOTING AND DECISION

7.3.1 Importance of WALGA Becoming a Registered Employer Organisation

By Tony Brown, Executive Director, Member Services,

BACKGROUND

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\) \(IR Act\)](#) which allows us to:

- appear as an agent for a WA Local Government or Regional Council (**Local Government**) in the Western Australian Industrial Relations Commission (**WAIRC**), Industrial Magistrate's Court or Industrial Appeal Court (**State Courts**); and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in s.7 of the IR Act.

Since the mandate for Local Governments² to operate in the State industrial relations (**IR**) system from 1 January 2023, unions³ have commenced various Local Government State awards⁴ (**LG State Awards**) variation claims in the WAIRC to amend industry employment conditions including to:

- increase minimum wages for outside workers;
- introduce Fair Work standards in the State system (increase casual loading from 20 to 25%; insert casual conversion; and insert flexible working arrangements) and other conditions (insert employment equity for Aboriginal and Torres Strait Islander persons; insert cultural and ceremonial leave; and amend severance pay for regional redundancies); and
- increase industry allowance for compensation for disabilities on construction and maintenance work.

In addition, the WASU, LGRCEU and other unions (such as the **Construction, Forestry, and Maritime Employees Union (CFMEU)**) as 'employee organisations' can make industrial agreements with Local Government employers under the IR Act.

² with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

³ The Western Australian Municipal, Administrative, Clerical and Services Union of Employees (**WASU**) and the Local Government, Racing and Cemeteries Employees Union (WA) (**LGRCEU**)

⁴ The [Local Government Officers' \(Western Australia\) Award 2021](#) and the [Municipal Employees \(Western Australia\) Award 2021](#). These awards have not been updated significantly since prior to the introduction of the *Fair Work Act 2009* (Cth). They were old 1999 Federal awards which were registered without amendment as interim awards in 2011 in the State system. They then became State awards in 2021. No significant amendments have been made to these awards over 23 years.

A [recent decision of the WAIRC](#) has outlined although WALGA may intervene in award matters we are unable to represent named LG State Award employers and the broader Local Government sector in our own right.

Despite WALGA's advocacy since December 2022, the State Government has not agreed a pathway for WALGA to be provided withstanding as an employer organisation under the IR Act.

For WALGA to represent Local Governments' views and have the same standing as the unions under the IR Act it has become vital for WALGA to seek to amend its constitution to apply to become an employer organisation.

If WALGA was to become an employer organisation it would provide more opportunity for WALGA to modernise the LG State Awards and intervene in industrial matters concerning the Local Government sector. In addition, the WAIRC is more likely to notify WALGA of award applications or variations and industrial agreement changes reducing the risk of unions being able to change the terms and conditions of the sector, with limited to no input from Local Governments or WALGA.

COMMENT

WALGA will be looking to amend its constitution to enable WALGA to become a registered employer organisation at the 2024 AGM in October 2024.

An agenda item will be prepared for the June/July round of Zone/State Council meetings detailing the proposed amendments.

This item is for the Zones awareness of the need for WALGA to become an employer organisation and to note that constitutional amendments will be required.

For any questions about the constitutional amendment process, please contact Tony Brown, Executive Director Member Services, tbrown@walga.asn.au or (08) 9213 2051.

Noted.

7.3.2 Adoption of Policy and Advocacy Prioritisation Framework

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

State Council uses a Policy and Advocacy Prioritisation Framework to guide discussion and decision-making on policy and advocacy issues. The Framework was developed in 2020 on the request of State Council to assist State Councillors in determining the priority of a particular issue relative to existing (and competing) policy and advocacy priorities.

The Framework (included below) utilises 11 criteria to sharpen thinking (e.g. the impact on the Local Government sector, the number of Member Local Governments affected, the level of support amongst the public or other stakeholders, etc.), and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

The Great Southern Country Zone also adopted the Prioritisation Framework not long after it was developed in 2020.

COMMENT

It is proposed that all Zones consider adopting the Policy and Advocacy Prioritisation Framework as included below.

If the Zone were to adopt the Prioritisation Framework, Zone Delegates could use it to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).

The Prioritisation Framework could also be used by Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the criteria as prompts for what kind of information to include.

The Prioritisation Framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low

<p>Positive consequences for WALGA</p> <p>Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.</p>	High	Medium	Low
<p>Negative consequences for WALGA</p> <p>Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.</p>	High	Medium	Low
<p>Partnerships</p> <p>Potential for partnerships with other stakeholders</p>	Yes (3+)	Possibly (1-2)	No (0)

RESOLUTION

Moved: Cr Lynn McLaren
Seconded: President Cr Joanne Iffla

That the Great Southern Country Zone adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

CARRIED

7.3.3 Modifications to the Caravan Ground and Camping Regulations to Facilitate Living in a Tiny House on Wheels

By the Shire of Denmark

BACKGROUND

There is substantial interest in Tiny Homes on Wheels (THOW) as an emerging form of housing. However, they do not fit neatly into existing regulations, meaning there are high levels of uncertainty in pursuing this accommodation for long-term occupation.

The Shire of Denmark's draft Local Planning Strategy promotes establishing approval pathways for this form of accommodation to add to the mix of housing options available within the Shire. Shire staff have been investigating this for several years, including participating in a working group established in 2023 with the Australian Tiny Homes Association and the Shire's of Augusta Margaret River, Esperance, and Bridgetown - Greenbushes.

Tiny Homes on Wheels are capable of approval under the planning framework in place across the state, the current barriers are compliance with either the National Construction Code or the Caravan Grounds and Camping Regulations, both of which are not Local Government controlled legislation.

Construction standards specific to this type of accommodation are yet to be developed and are likely to take a considerable time to prepare.

It is difficult for Tiny Homes on Wheels to meet the National Construction Code due to headroom clearance requirements, stair gradients and wind rating/tethering standards.

This will be complicated further by the increased requirements for circulation space with the implementation of the 2022 National Construction Code in 2025.

If a Tiny House on Wheels does not meet the National Construction Code, it is treated as a caravan which is regulated under the *Caravan Parks and Camping Grounds Act 1995* and Regulations 1997. Occupation of a caravan, or sleeping in a vehicle on private property, is restricted to 3 days in any consecutive period of 28 days. Local Government has the capacity to approve this for up to a 3-month period, and the Minister has the capacity to approve up to a 12-month period.

While these shorter (3 month) approval timeframes may suit some limited circumstances, they do not address the current unavailability of long-term rentals across the region.

The option of delegating the capacity to issue 12-month approvals to Local Government has been investigated but is not possible under the current legislation.

COMMENT

There is a current review being undertaken on the *Caravan Parks and Camping Grounds Act 1995* and Regulations 1997 lead by the State Government.

It is proposed that the standards contained in Part 2(b) of the Regulations should be changed to enable Local Government to approve occupation for a period of up to 12-months, with the capacity for this to be renewed for additional periods. This would only involve minor changes to the regulations.

A suggested modification to Part 2(b) the Regulations is provided below in red:

Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights –

- (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months; or*
- (b) by the Minister if such approval will result in the land being camped on for longer than 3 months in any period of 12 months;*
- (c) by the local government of the district where the land is situated, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months, if the local government has an adopted policy to determine the circumstances where land can be camped on for longer than 3 months.*

This would give Local Government the ability to approve terms of occupation longer than 3 months, as well as the capacity to establish policy settings to ensure that the location, placement and type of camping are appropriate for the amenity of the locality.

The primary purpose of the proposed change is to facilitate an improved approval pathway for Tiny Homes on Wheels and open this up as a legitimate option for small format housing. However, it would also allow Local Governments to use the provisions to allow longer stay camping on private land where appropriately governed by Council Policy.

Additionally, the requirement for a Local Government policy would allow a Local Government to 'opt in' via preparation of a policy if they sought to enable camping beyond three months but would not impact those Local Governments not interested in pursuing this type of approach.

Meeting Note:

The Shire of Denmark tabled an amended recommendation as shown below.

RESOLUTION

Moved: Cr Jacqui Ormsby

Seconded: Cr Dominic Youel

That the Great Southern County Zone:

1. Supports changes to Part 2(b) of the Caravan Parks and Camping Grounds Regulations 1997 that allow Local Governments to consider camping on private property for a period of ~~up to 12 months~~ greater than 3-months.
2. Allows Local Governments to establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where tiny houses can be occupied on a more permanent basis.
3. Calls on WALGA to adopt a sector wide advocacy position in relation to 1 and 2, above.

CARRIED

8 WALGA STATE COUNCIL BUSINESS

8.1 ZONE STATE COUNCIL MEMBER REPORT

Cr Scott Crosby, Zone State Councillor

Cr Crosby provided an update.

Noted.

8.2 STATE COUNCIL MEETING AGENDA – MATTERS FOR DECISION

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full State Council Agenda can be found via link: [State Council Agenda - 1 May 2024](#)

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

8.2.1 Matters for Decision

State Council Item 7.1 Waste Levy Advocacy Position

By Rebecca Brown, Manager Waste and Environment

WALGA RECOMMENDATION

That State Council:

- 1. Replace the existing WALGA *Waste Levy Policy Statement and Advocacy Position 7.4 Waste Management Funding*:**

Local Government considers that:

- 1. Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and**
- 2. The Levy should not be applied to licensed landfills outside the metropolitan area.**

- 2. Endorse a new Waste Levy Advocacy Position as follows:**

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

- 1. The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.**
- 2. Strategic waste management activities funded by the State Government should:**
 - a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;**
 - b. Reflect the targets and priorities within the Waste Strategy;**
 - c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and**
 - d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.**
- 3. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change.**
- 4. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.**
- 5. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.**

EXECUTIVE SUMMARY

- The Waste Levy and Strategic Waste Funding Policy Statement was first endorsed in 2008 and was amended in 2018.
- The Statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.
- In 2023, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) [website](#).
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.
- The new Waste Levy Advocacy Position uses contemporary language emphasises:
 - Full hypothecation of the Levy;
 - The key areas of expenditure for the Levy;
 - Opposition to the expansion of the Levy's geographic application;
 - Opposition to the application of the Levy to resource recovery activities; and
 - The need for a clear evidence-based rationale for setting and expending the Levy.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

State Council Item 8 POLICY TEAM AND COMMITTEE REPORTS

- 8.1 Environment Policy Team Report
- 8.2 Governance Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

State Council Item 9 MATTERS FOR NOTING/INFORMATION

- 9.1 WALGA 2023 Emergency Management Survey
- 9.2 Tree Retention Model Local Planning Policy
- 9.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation
- 9.4 Planning and Building Performance Monitoring Project
- 9.5 2024 WALGA Aboriginal Engagement Forum

RESOLUTION

Moved: Deputy Mayor Paul Terry
Seconded: President Cr Joanne Iffla

That the Great Southern Country Zone Zone:

- 1. Supports all Matters for Decision as listed above in the May 2024 State Council Agenda, and**
- 2. Notes all other Policy Team Reports and Committee Reports and Organisational Reports as listed in the May 2024 State Council Agenda.**

CARRIED

8.2.2 WALGA State President's Report

Attachment No. 5 [WALGA State President's Report](#)

Noted.

9 EMERGING ISSUES/COLLABORATION

Shire of Katanning

- Successful in CRSSF grant funding for football oval.
- University Hub announced.
- Awaiting Growing Regions funding announcements – early childhood hub.

Shire of Plantagenet

- Swimming Pool redevelopment project continuing.
- Roadworks program progressing
 - Reminder for LGs to ensure timely funding acquittals.
- Participating in the GSDC Worker Accommodation Study.

Shire of Woodanilling

- Department of Primary Industries and Regional Development investigating artesian aquifer resources
 - Future requirement for management scheme to regulate access and use of water resources
- VROC 4WD undertaking worker housing and tourism research – now seeking funding.

Shire of Kojonup

- WAPC meeting in Katanning to review renewable energy developments (Kojonup / Broomehill-Tambellup)
 - Important for LGs to implement Local Planning Policies to manage windfarm / renewable energy development, as the LGs LPP guides WAPC decision making.

Shire of Jerramungup

- 140 residential lots in Bremmer Bay being held up by power supply access.
- Department of Biodiversity, Conservation and Attraction briefed Shire on Marine Park proposals, including provision of 4 houses for DBCA staff.
 - DBCA will not supply / purchase land, but if land is provided by the Shire DBCA will build the 4 houses.
- Power supply interruption is an issue throughout the Shire.
- South Coast Highway maintenance / upgrades a priority issue.

City of Albany

- Lack of rain / drying landscape resulting in increased complaints about gravel roads.
- Roundabout (North Road?) closed to allow Western Power works.
- Albany Airport Masterplan will be considered by Council next week.
- Awaiting Growing Regions funding announcements.
- City currently in the Industrial Relations Commission regarding the City's new Enterprise Bargaining Agreement – Unions claiming substantial wage increases.

- Albany Ports briefed the City advising that Berths 1 and 2 are nearing the end of their asset life. State has not yet allocated funding to refurbish or renew. berth 1 and 2 are primarily used for fertiliser delivery and if they are removed from service, there will be substantial impact on access remaining port space and cost increases.
- City of Albany selected to launch State's Reconciliation Week.
- City is working closely with Aboriginal groups to progress healing following the Referendum results.

Shire of Cranbrook

- CBH fast loading facility redevelopment progressing.
- Renewable energy Local Planning Policy in progress.
- Live export ban – Shire has written to Minister Saffioti

Shire of Broomehill-Tambellup

- CBH rapid rail project awarded.

Shire of Gnowangerup

- GP retiring after 13 years – Shire is negotiating with several providers.
 - 7% of gross rates expended on current GP contract and new contract expected to cost more.
- Vestas pursuing development of 75 -150 new wind turbines.

Shire of Kent

- Developing Renewable Energy Local Planning Policy.
- Shire building 2 new residential properties.
- Sports pavilion condition survey completed – requires decision on renewal or redevelopment.

Shire of Denmark

- Potential for drought declaration if no rain in the next few months.
 - Farmers already selling off stock – feed/water availability.
- Some local anti-tourism activism – potential for community divide as local businesses / economy relies on tourism.

10 OTHER BUSINESS

Nil.

11 EXECUTIVE REPORTS

Nil.

12 NEXT ZONE MEETING

The next meeting of the Great Southern Country Zone will be held Friday, 21 June 2024 at the Shire of Gnowangerup commencing at 10am.

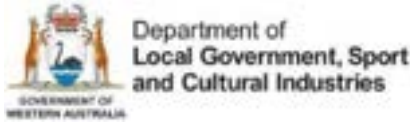
13 CLOSURE

There being no further business the Chair declared the meeting closed at 11.50am.



Attachment 1: Department of Local Government Sport and Cultural Industries Report - April 2024

[Back to Item 5.6](#)



Department of Local Government, Sport and Cultural Industries Report

April 2024

Local Government Act Reform

- In May 2023, the Local Government Amendment Bill 2023 was passed and the *Local Government Amendment Act 2023* was assented.
- The *Local Government Amendment Act 2023* introduced key reforms related to elections and other priority matters based on 6 key themes:
 - Earlier intervention, effective regulation and stronger penalties
 - Reducing red tape, increasing consistency and simplicity
 - Greater transparency and accountability
 - Stronger local democracy and community engagement
 - Clearer roles and responsibilities
 - Improved financial management and reporting.
- The local government reforms were divided into two tranches to ensure that the election related reforms were in place in time for the October 2023 elections.
- Regulations have been made relating to the broadcasting and recording of council meetings, owners and occupiers' enrolment eligibility, and payments for the training and professional development of elected members.
- Regulations to support the implementation of other tranche one reforms continue to be developed by the Regulatory Reform team.
- On 3 November 2023, the Salaries and Allowances Tribunal (SAT) made a variation to the *Local Government Chief Executive Officers and Elected Members Determination*, issued on 6 April 2023.
- As a result, the reform to enable the payment of fees to independent committee members commenced on 1 January 2024.
- The variation by the SAT sets the thresholds for the payment of meeting fees to independent committee members.
- The enrolment changes to the owner occupiers roll took effect on 1 January 2024 and a training workshop was conducted by the DLGSC to explain these changes on Friday, 15 December 2023.
- The DLGSC continues to provide ongoing updates to the sector on the reforms as part of LG Alerts and monthly reform webinars.
- The DLGSC conducted Reform Webinar 8 on 29 February 2024, topics covered included –
 - changes to long service leave regulations
 - payments to independent committee members



- owners and occupiers' enrolment changes
- consultation for standardised meetings procedures
- tranche 2 reforms – superannuation for elected members
- A consultation paper and online survey for standardised meetings procedures are available on the DLGSC's website.
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/standardised-meeting-procedures-consultation>
- Feedback received through the process for consultation will inform the drafting of regulations for standardised meetings procedures.
- The consultation period ends Wednesday 29 May 2024, feedback is encouraged.
- Other regulations reforms are continuing to be progressed in 2024, including integrated planning and reporting, online registers and local government CEO KPIs and reporting.
- Further information in relation to the reforms are on the DLGSC website:
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform>
- The DLGSC monthly webinars take a deep dive into specific topics regarding the reforms – look out for LG Alerts for more details. If you would like a link to recordings of previous webinars, this is available on the DLGSC website:
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/local-government-reform-webinars>
- The DLGSC has also teamed up with LG Pro to deliver a series of monthly capacity-building webinars.

Model Financial Statements (MFS) and Financial

- Model Financial Statements (MFS) guidelines and templates for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) were published on the DLGSC website on 16 May 2023 and applied to 2022-23 annual financial statements.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS commenced on 1 July 2023.
- The 1 September 2023 version of the Local Government (Financial Management) Regulations 1996 includes the new credit card regulation 13A.
- On 19 October 2023, an LG Alert was issued, which also provided guidance on reporting credit card and purchasing card transactions.
- An LG Alert was issued on 9 January 2024 seeking feedback on the MFS used for 2022-23 annual financial statements report.
- Feedback closed on 9 February 2024. Feedback is currently being reviewed and the guidelines and templates are being revised to take into account some of the considerations and also the amendments made to the Local Government (Financial Management) Regulations 1996 since publishing.
- The updated MFS for 2023-24 annual financial statements report will be published at the end of April 2024.
- Non-financial asset valuation guidelines are currently being prepared and a draft has been issued to sector bodies for feedback by 20 March 2024.
- A sector body workshop is being held on 22 March 2024, to identify relevant changes and confirm support for finalisation of the guidelines, which is to be published at the end of April 2024.

Contact LG Accounting for queries – Lg.accounting@dlgsc.wa.gov.au



Local Government (Functions and General) Amendment Regulations 1996

- The *Local Government (Functions and General) Amendment Regulations 1996* were gazetted on Friday 19 May 2023. These amendments do the following:

Rural GP and Dentists tender exemption

- Recognising the importance of maintaining medical and dental services in our regions, a tender exemption for renewing or extending a contract with a medical or dental service is being provided to regional local governments.
- This exemption means those local governments will be able to maintain the services of an existing doctor or dentist without needing to call for public tenders.
- This exemption is only available to local governments outside the Perth Metropolitan Area and City of Mandurah.

Novation of Contracts

- An additional tender exemption is provided for where a local government novates a contract.
- As an example in the context of a dental service, this means where the dental practice is sold to another dentist, the local government can novate the existing contract with the old dentist to the new dentist.
- This improves local government contract management, allowing novation of contracts to occur, local governments should however make sure it is in their interest to novate the contract.
- This exemption is available to all local government.

Dental leasing exemption

- An exemption from the property disposal requirements has been provided for the leasing of land for dental services.
- This is to align with the new exemption provided for regional medical and dental services.
- This exemption is however available to all local governments, like the existing medical services exemption is.

Further queries can be directed – actreview@dlgsc.wa.gov.au

Local Government Grants Commission

- The WA Local Government Grants Commission (the Commission) has a full composition of members; however, as five member and deputy positions have terms that end on 31 August 2024, work has commenced for nominations. Only the deputy position of Deputy to the Deputy Chairperson remains vacant and will be filled in 2024.
- The total amount of 2023-24 Financial Assistance Grants (FA Grants) was \$393,675,581 (\$366,684,564 paid in advance). This was made up of two components:
 - \$241,099,199 for General Purpose Grants (\$230,921,687 paid in advance), and
 - \$152,576,382 for Local Roads Grants (\$135,762,877 paid in advance).
- An advance payment of the 2023-24 FFA Grants, based on a funding pool equivalent to approximately 100% of the total 2023-24 funding pool, was made to local governments on the 30 June 2023.



- Local Governments were advised that the advance payment meant remaining payments during 2023-24 would be limited and that they needed to ensure they have sufficient funds for 2023-24 to complete their planned programs.
- Due to the 100% advance, all WA local governments were either over or under paid, with the difference to be recouped from their future 2024-25 funding. All local governments with a variance of \$50,000, or greater than 2% of rates revenue, have been advised of the implications to next year's allocations.
- The Commission completed a visiting program to the Pilbara in order to conduct public hearings in October 2023, and is finalising plans to visit; the Upper Great Southern, the Eastern Goldfields-South and the Kimberley regions in April and May 2024.

Stop Puppy Farming

- The State Government is delivering on its commitment to stop and prevent puppy farming. These reforms have overwhelming community support.
- The Dog Amendment (Stop Puppy Farming) Act 2021 requires the design and development of a centralised registration system (CRS) for dogs.
- The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations, in consultation with stakeholders.
- A Request for Tender for the implementation of the CRS was released to the market on 24 January 2023 and closed on 8 March 2023. Responses to the Request for Tender have been evaluated and the evaluation report was endorsed by the State Tender Review Committee on 13 July 2023.
- The Discovery and Design phase for the CRS is currently underway and was completed on 18 March 2024.
- DLGSC is continuing to engage local governments and other key stakeholders across the State to prepare for CRS implementation.
- A consultation paper sought further feedback from stakeholders and interested members of the community to assist in developing workable regulations. A second consultation paper on new and existing fees and charges was released to targeted stakeholders on 1 February 2024 and closed 15 March 2024. Responses are currently being analysed.
- DLGSC is working to progress the implementation stage of the CRS and associated regulations in the second half of 2024.

Off Road Vehicles

- The ORV Committee is currently exploring opportunities to identify potential new ORV areas.
- On 13 December 2023, the Cook Government announced the end of harvesting Pine in the Gngangara State Forest due to roosting of the threatened Black Cockatoo.
- Therefore, DLGSC are in discussions with DBCA about potential investment opportunities, in Pinjar as an ORV area.
- A private proponent is currently investigating the potential of an ORV area in the south of Perth.

Local Government Election Commitments

- The Riverside Gardens Urban Forest development is expected to meet tree planting milestones by Winter 2024.
- The Contract Award for the Greenwood Scout and Guide Hall Refurbishment is expected in March 2024.



ATTACHMENT 1

- Construction of the Sutherlands Park Youth Plaza development, planned for April 2024.
- The Ellenbrook Community Hub Development is at Request for Tender stage.
- The commitment to the Yellowwood Park – Skate and Parkour Facilities is on track and will provide a family friendly recreational space for the local community.
- The City of Stirling is overseeing the project for the upgrades to the Mirrabooka Village Neighbourhood Centre.
- The Birdwood Square Public Toilets and Changing Facilities project is on track, a commitment towards new facilities at Birdwood Square.
- The WA Loves Nature (Group) is managing the commitment towards the improvement of the West Perth Local Hay Street Native Bee-Scene Trail project.

DLGSC Contacts

LG Support and Engagement	lghotline@dlgsc.wa.gov.au
LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au
Grants Commission – Financial Assistance Grants	Grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	LG.accounting@dlgsc.wa.gov.au
LG Act Reform	actreview@dlgsc.wa.gov.au
LG Advisory Board	advisoryboard@dlgsc.wa.gov.au



Attachment 2: WALGA Regional Road Safety Advisory Report - April 2024

[Back to Item 5.7](#)

RoadWise Councils Update

The Great Southern Regional Road Group Region has 9 Local Governments registered as RoadWise Councils with one remaining place available to this region.

Also available to registered RoadWise Councils is 'RoadWise Recognised'. This initiative is designed to assist RoadWise Councils to recognise their influence on road safety, benchmark and monitor road safety action, and provide formal recognition for their efforts and outcomes through the allocation and accumulation of ribbons and points. The Ribbon rating indicates effort in the application of a holistic approach to road safety across governance, management and operations. Points signify the effort and expected effectiveness of the road safety actions and interventions delivered.

It is part of the Road Safety Advisor (Vivienne Gardiner, Great Southern) role to report quarterly on the achievements of the registered Councils. The third quarterly reporting period has just been completed.

Blackspot Programs – call for submissions

The Australian Blackspot Program and the State Blackspot Program both opened for submissions in April 2024 and will **close 12 July 2024**. [Road safety Programs | Main Roads Western Australia](#)

The Australian Black Spot Program is 100% funded. The State Black Spot program is complimentary to the existing Australian Government Black Spot Program. However, it is intended that the State Programs will enable application of funds to a wider range of projects. The program funds up to 50% of the project.

Blackspot applications have not been received from the Great Southern Region for the past two (2) funding rounds. In regional areas it is often difficult to meet the minimum Benefit Cost Ratio requirement. This is in part due to a lack of crashes at the 'spot' or site being considered. The alternative is to have a formal Road Safety Inspection which requires a qualified road safety audit team. Up until recently the availability of auditors and cost of a formal audit has been a disincentive to Local Governments. Main Roads WA recently created a position dedicated to supporting Local Government with Road Safety, this position has been filled by a qualified Senior Road Safety Auditor, Paul Starling. Paul has been conducting road safety audits and inspections throughout the Great Southern with the support of a very limited number of qualified Local Government staff.

Road Safety Audit Training

In order for Paul Starling (Senior Auditor) to conduct a formal Road Safety Inspection/audit he requires an audit team, in most cases in the Great Southern Local Governments can apply for a regional exemption which allows the minimum sized team. The region however has very few qualified auditors with which to support Paul to fill a team.

Road Safety Audit Training is available to Local Government staff through IPWEA [Training and Development \(road-safety-audit-wa.org\)](#). There are many benefits to Local Government to have staff trained in Road Safety Auditing: including helping road agencies such as local government demonstrate that they are fulfilling their duty of care to road



ATTACHMENT 2

users, promoting safe system thinking, which is one of three new principles in the new *State Road Funds to Local Government Agreement 23/23-27/28* and improves the capacity of Local Government staff to design and deliver projects that incorporate safety outcomes.

Streets Alive

Streets Alive Funding is a collaboration between WALGA, Town Teams, Main Roads WA and Road Safety Commission to support eligible community organisations and local government projects designed to calm traffic on local roads in townsites areas across WA. [Welcome to Streets Alive! - Streets Alive](#)

Stream 1 offers 'seed' grants of **\$5,000 inc GST** in all towns and neighbourhoods across WA for eligible community groups; expressions of interest will be received from 1 April and

Stream 2 offers grants of **\$50,000 inc GST** and **\$100,000 inc GST** in all towns and neighbourhoods across WA for eligible community groups and LGAs. Details for this stream will be available in May.

Town Team Movement have developed a 'Safer Speeds and Better Places' toolkit available for free download here which provides ideas through case studies.



ATTACHMENT 3

Attachment 3: Zone Status Report - April 2024

[Back to Item 6.3.1](#)

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
<p>Great Southern C</p>	<p>24 November 2023 Zone Agenda Item 8.3.2. Appeal for Remedial Action on Education Policy and Procedures in Country Schools</p>	<p>That the Western Australian Local Government Association Great Southern Zone (WALGA) request that WALGA strongly advocates to the Department of Education (Department) on behalf of rural and remote districts that greater efforts be made to reduce the inequality of educational opportunity with particular reference to the following:</p> <ol style="list-style-type: none"> 1. That the Department makes available resources for intervention in the experience of students specifically disaffected by the current model of schooling who are disruptive, falling behind and at risk of failing to learn to read, write and work in basic arithmetic; including intensive attention combined with health and like issues and more active, empathic, and practical instruction. 2. That the Department makes available the current resources of Distant Education and/or enables families to access similar private providers for secondary education in order that students can study for an ATAR (Australian Tertiary Admission Rank), or other subjects of their own choosing, using internet resources and mentors provided in the schools closest to them; and 3. That the Department subsidises housing suitable for teachers or enables local governments to build and manage such housing. 	<ul style="list-style-type: none"> • This matter was referred to the People and Place Policy Team for consideration at its February 2024 meeting. • The People and Place Policy Team resolved: <ol style="list-style-type: none"> 1. Note the request of the Great Southern Country Zone and the issues raised regarding education policy and procedures, 2. Recommends that State Council consider the issue as a key policy priority in the 2024 Policy Priorities. 3. Recommends that the Great Southern Country Zone continue to advocate directly to the relevant State agencies on this issue, including further representations to the Minister for Education and Department of Education and Department of Communities. 4. Recommends that the Great Southern Zone inform other country zones of this advocacy position with a view to possible cooperation. <p>COMPLETED</p>	<p>April 2024</p>	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.a sn.au 9213 2039</p>
<p>Grt Southern C</p>	<p>25 November 2022 Zone Agenda Item 6</p>	<p>That the Great Southern Zone requests WALGA to advocate for the upgrade of existing infrastructure [telecommunication] (towers).</p>	<p>The Association continues to advocate for Federal and State Governments to work with</p>	<p>July 2024</p>	<p>Ian Duncan Executive Manager Infrastructure</p>



ATTACHMENT 3

	<p>Confirmation of Previous Minutes</p>		<p>telecommunications carriers to provide appropriate telecommunications services.</p> <p>The three yearly Regional Telecommunications Review has commenced WALGA is working to ensure that the Review Committee engage directly with Local Governments that are interested in regional telecommunications. Additionally, the State Parliament Legislative Council Standing Committee on Public Administration has resolved to undertake an Inquiry into regional telecommunications in Western Australia. WALGA intends to make a submission and has highlighted this opportunity to regional Local Governments as submissions close on 26 April.</p>		<p>iduncan@walga.asn.au 9213 2031</p>
<p>Grt Southern C</p>	<p>25 November 2022 Zone Agenda Item 6.2 Zone Status Report</p>	<p>That the Great Southern Zone request WALGA to advocate for a review of the Disaster Recovery Funding Arrangements (DRFA, WA) to reduce the extensive delays in the reporting system.</p>	<p>In response to requests from WALGA, DFES staff undertook a series of consultation meetings with Regional Road Groups and on-line webinars to hear issues being experienced by Local Governments dealing with the Disaster Recovery Funding Arrangements.</p> <p>WALGA has continued to highlight that there are more than 30 claims in process, some dating back to 2021 that need to be resolved and progressed. During February DFES officers met with officers from many of the impacted Local Governments to progress the claims. Finding acceptable evidence of previous condition, maintenance and impact of the event is challenging.</p> <p>There is a commitment from DFES to finalise the legacy claims by the end of the current financial year. Further discussions with DFES are scheduled for April to monitor progress against this commitment.</p>	<p>July 2024</p>	<p>Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031</p>



ATTACHMENT 3

Grt Southern C	25 August 2023 Zone Agenda Item 7.3.1 Western Power Headworks – Lead time for quotes	That the Great Southern Country Zone request WALGA advocacy to State Government to reduce the time taken for Western Power to provide quotes to a maximum of three months.	<p>The Infrastructure Policy Team considered this matter in December and resolved that WALGA:</p> <ol style="list-style-type: none">1. seeks information from Local Governments on current timeframes for quotations from Western Power and the impacts of the extended times to obtain quotations; and2. writes to the Western Power Chief Executive Officer based on the information provided, highlighting the impacts and seeking a commitment to provide quotes for a range of standard services within three months. <p>Data has been sourced from Metropolitan Local Governments. Further information is still to be sought from rural and regional Local Governments serviced by Western Power.</p>	Ongoing	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
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Attachment 4: Zone Action Items - April 2024

[Back to Item 6.3.2](#)

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
<p>2022, 26 Aug Item 7.2.1 Designated Area Migration Agreement (DAMA)</p>	<p>That a working group consisting of three Great Southern Local Government Authority CEOs from the Shires of Kojonup, Katanning and Plantagenet, and the Great Southern Country Zone President, be established to progress the DAMA on behalf of all committed Great Southern Local Governments.</p> <p><u>DAMA Working Group Charter:</u> 1. Recommending the committed Local Government’s consult with their respective industries on skill shortages and gather supporting evidence by Friday, 23 Sept 2022. 2. (a) Review the other WA DAMA business cases and their learnings to determine our process and next steps; and (b) Prepare a draft budget and scope of works for the business case and prepare a shortlist of suitable contractors to quote on the business case by 17 Oct 2022. 3. Prepare the final report with recommendations for the next Great Southern Country Zone meeting on Friday, 28 October 2022.</p> <p>The meeting AGREED that the DAMA Working Group meetings should include representation from the Great Southern Development Commission (GSDC) and Regional Development Australia Great Southern (RDA-GS)</p>	<p>Working Group Terms of Reference conclude as at 28 October 2022.</p> <p>GSCZ 28/10/2022 - refer item 7.2.4 -Resolution to extend Charter: 10. Endorse the Great Southern Country Zone DAMA Working Group Charter being extended to include review and recommendation to the Zone of the Draft Business Case.</p> <p>23 Jun 2023 – Phase 3 of the EY consultancy has been completed (business case submitted to Dpt of Home Affairs). Working Group will be wound up subject to any additional work required following feedback from the Dept / Minister – expected late June 2023.</p> <p>23 Feb 2024 – Refer item 7.2.1 – update on DAMA application with DoHA</p>	ONGOING	DAMA Working Group (Zone)
<p>2022, 28 Oct Item 7.2.4 Designated Area Migration Agreement (DAMA) Project</p>	<p>7. Endorse the Shire of Kojonup CEO and the Regional Development Authority Great Southern Inc CEO to act jointly as the Zone representatives for communication between the consultant and the Zone and member Local Governments to facilitate preparation of the Business Plan.</p>	<p>21 Apr 2023: Phase 1 and 2 of the EY consultancy have been completed – refer DAMA Working Group and RDAGS reports at the April 2023 meeting.</p> <p>23 Jun 2023 – Phase 3 of the EY consultancy has been completed (business case submitted to Dpt of Home Affairs). Item completion will be subject to any additional work required following feedback from the Dept / Minister – expected late June 2023.</p> <p>24 Nov 2023 – Updated Business Case submitted to DoHA.</p>	ONGOING	Kojonup CEO RDAGS CEO



Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
		23 Feb 2024 – Refer item 7.2.1 – update on DAMA application with DoHA.		
2024, 24 Feb Item 6.1.2 GSCZ Appeal for Remedial Action on Education Policy and Procedures in Country Schools	That the Great Southern Country Zone requests the Zone Executive Officer prepare correspondence advocating for action to address inequality of educational opportunity in rural and regional areas consistent with the Zone’s 24 November 2024 resolution, addressed to the following: <ol style="list-style-type: none"> 1. Minister for Education, Minister for Early Childhood Education and Community Services and Minister for Training and Workforce Development; and 2. All WALGA regional Zones. 	19 Apr 2024 – Refer item 6.2: Letters were sent on behalf of the Zone to the Ministers on 21 March 2024. On 21 March 2024, Zone executive officers for the below listed Zones were emailed a request to include an item in their Zone agenda, seeking their Zone’s support for advocacy on this matter: <ul style="list-style-type: none"> • Avon-Midland Country Zone • Kimberly Country Zone • Murchison Country Zone • Goldfields-Esperance Country Zone • Northern Country Zone WALGA secretariat has included an item, seeking support for advocacy, in the following Zone’s agenda: <ul style="list-style-type: none"> • Central Country Zone • Gascoyne Country Zone • Peel Country Zone • Great Eastern Country Zone • Pilbara Country Zone • South West Country Zone. Zone Executive Officer to provide update report to June Zone meeting.	ONGOING GSCZ-19 Apr 2024	Zone Chair and Zone Executive Officer



President's Report

May 2024

Introduction

It has been another busy couple of months in Local Government since the last round of Zone and State Council meetings. There has been the Aboriginal Engagement Forum, the launch of the WA Tree Festival (Tree Fest) for 2024, lots of discussion on planning matters, the State Government has opened a WA Hub in Canberra and much more. I will outline some of this activity in this report.

WA Canberra Hub

On 26 March, I was invited by the State Government to attend the official opening of the WA Canberra Hub.

The hub aims to facilitate collaboration with Commonwealth and other State and Territory Governments. Providing a space for in-person meetings, the hub is available for Member Councils, peak bodies, WA industry, Not-for-profits and advocacy organisations.

The hub will support a new way of working with the Federal Government, help to champion WALGA and the State's priorities, enhance relationships and improve outcomes for Local Governments and all Western Australians.

The opening was attended by WA Premier Roger Cook, Hon Hannah Beazley BA MLA, Hon David Michael MLA and Hon Reece Whitby MLA, and was an opportunity to celebrate the launch and new home for WA. I also took the opportunity to discuss Local Government issues with the State's leaders.

Planning

There has been a great deal of activity on trees in recent weeks. In early March, WALGA's model Local Planning Policy (LPP) was released, which enables Local Governments to regulate the removal of significant trees on private land. While planting trees is important, we know it is not enough to stem the loss in canopy cover. The model LPP will enable greater protection for our most significant of our canopy trees without the need for State Government approval.

Round One of the Urban Greening Grants has also been announced, with 12 Local Governments sharing in almost \$600,000 to plant 9,400 trees and 29,000 understorey species this winter. And amongst all of this there continues to be a growing awareness and concern about the impact of the Polyphagous Shot Hole Borer on our tree canopy across the metropolitan area.

I was very pleased that that the Minister for Planning; Lands; Housing; Homelessness has listened to our request for a comprehensive review of Local Government planning fees and charges. These fees have not changed in over a decade, despite State planning charges



rising significantly over this time. The review is a significant first step to ensuring fees are set at cost recovery and appropriately indexed going forward.

National Inquiry into Local Government Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on Local Government sustainability. Local Governments are encouraged to make a submission by the due date of Friday, 3 May 2024 and provide recommendations relating to any or all of the inquiry's terms of reference.

The Committee has prioritised a deeper understanding of Local Government financial sustainability and funding frameworks, alongside the changing infrastructure requirements and service delivery obligations for Local Governments. The Committee are seeking to understand the challenges faced by Local Governments in servicing infrastructure requirements across Australia's regional, rural, and remote locations.

They will also examine labour hire and retention trends, including the impacts of labour hire practices, to identify barriers and opportunities to support our local workforce and Local Government sustainability and service delivery obligations.

WALGA is seeking an extension for this deadline for Local Governments until Friday, 31 May 2024. Further communications will be provided if this deadline extension is approved.

I would encourage Local Governments to provide a submission where possible.

Standardise Meeting Procedures

Meeting Procedures (Standing Orders) Local Laws have been the foundation for facilitating efficient and effective Council and Committee meetings. The State Government's Local Government Reform includes the proposal for replacing local laws with Standard Meeting Procedures Regulation. The Department of Local Government, Sport and Cultural Industries is consulting on proposals, with feedback required to the Department by 29 May 2024.

WALGA has prepared a Discussion Paper that combines the Department's Consultation Paper with comment and is seeking feedback from Local Governments. This feedback will be utilised to develop a sector-wide advocacy position for submission to the Department. Responses to WALGA are requested by Monday, 29 April 2024.

Again, I would encourage all Councils to provide a submission to the Department and to WALGA.

2024 Aboriginal Engagement Forum

I was delighted to provide an opening address at the seventh WALGA Aboriginal Engagement Forum at the State Reception Centre in King's Park. It was important for me professionally and personally to acknowledge how difficult the last 12 months have been for First Nations people in my speech to the 160 plus delegates.

I'm proud that WALGA and Local Government continues to learn and progress in this space.

WA 2024 Tree Festival launch

On Wednesday 27 March, WALGA collaborated with the Kings Park and Botanic Garden to launch the WA Tree Festival (Tree Fest) for 2024. The launch featured celebrity



horticultural experts Trevor Cochrane and Sue McDougall in the beautiful Botanical Pavilion and Terraces in King's Park (Kaarta Gar-up).

In Western Australia, we are losing trees at a rate faster than we can replace them with the overall tree canopy in Perth at 16%; the lowest of any Australian City. Tree Fest aligns with [WALGA's State Budget Submission](#) ask for cooler cities and shadier suburbs through the creation of a State-Wide Urban Forest Strategy (\$1million) and the expansion of the Urban Greening Grant program (\$20m over 4 years).

Starting Saturday, 6 April and hosted during nature's natural planting window, the WA Tree Festival brings around 50 Local Governments and community groups together to help share the value of trees through events, activities and initiatives.

Media Activity

WALGA's Policy and Communications teams briefed me on a range of proactive and reactive media activity throughout February and March. As President, I held multiple interviews, including discussing planning reforms to R-codes, our request on more State budget money for Local Government libraries, the urban greening grants, the ARENA electric vehicle funding and emergency management funding.

Planning reforms around granny flats was the issue that sparked the most media interest.

President Cr Karen Chappel AM JP
WALGA President

President's Contacts

The President's contacts since 6 March 2024 and scheduled before 1 May 2024 are as follows:

State and Commonwealth Government Relations

- Department of Energy, Mines, Industry Regulation and Safety – PoweringWA
- Western Australia Canberra Hub Opening
- National Emergency Management Ministers Meeting

Zone Meetings

- Central Country Zone Meeting
- Murchison Country Zone Meeting

Local Government Relations

- State Council Meetings:
 - State Council Meeting – March 6, 2024
 - WALGA Election Priorities Workshop
 - Local Government House Trust – Special Meeting x 2
 - Information Forum
 - Finance & Services Committee Meeting
 - Zone Chair Induction
- LGIS
 - JLT Management Committee
 - Offsite Board Workshop



- ALGA
 - Board Meeting
- Lord Mayors Distress Relief Fund
 - Board meeting, 11 April
- State Road Funds to Local Government Advisory Committee
- State Road Funds to Local Government Advisory Committee – Delegates Briefing and Workshop
- WALGA Aboriginal Engagement Forum
- CEO Performance Review Committee Meeting
- Inner City Group Meeting of the Mayors and CEOs
- Pre-SAC Meeting

Conferences, Workshops, Public Relations

- Streets Alive Program Launch
- Regional Telecommunications Review Breakfast
- Pathway to Politics for Women Advisory Committee



Attachment 6: Zone Strategic Priorities

[Return to Item 7.2.2](#)

HOUSING Votes = 20	
Zone / Regional Actions	Local Government Actions
LG Housing Stock	Make potential Developers aware planning and building process
Banking houses just in case, what about current need	Needs analysis – working with communities, housing bodies
Win payment of rates for not-for-profit organisations	Partnerships at State Government level
Lobby for reduced headworks / reduced time for approval	Business Investments plans
Tenancy laws not conducive to investment – BAL rating rules and cost	Cost of Soil/Septic testing – BAL ratings
Short stay accommodation – taking housing stock away from long term rental market.	Not good use of ratepayer's funds to be in building game
Lobby State Government to invest in housing / not give it to Local Government to do. Particularly GROH.	
SKILLED WORKER ATTRACTION AND RETENTION Votes = 14	
Zone / Regional Actions	Local Government Actions
Regional Allowances	Visa's – Alignment of skills and qualifications
Nurses Rotations	Share IT Systems i.e. payroll and HR
Government Worker Rotations	Collaborate on skills review, role sharing, sharing capacity
Housing Initiatives – GSDC	
DAMA – Holds up process	
Housing	
More Housing	
Promote competitive advantage of Regions	
ROAD FUNDING NETWORK SAFETY Votes = 9	
Zone / Regional Actions	Local Government Actions
Flexible accountability	Coordination
Posts	Collaborate
Cats Eyes	Resource to Acquittal
Audible Edge Strips	
Advocacy for South West Hwy – rest areas, passing lanes, 10 year plan with continuity	
RENEWABLE ENERGY – LAND USE PLANNING Votes = 9	
Zone / Regional Actions	Local Government Actions
Unity/Work collaboratively	Local Planning Policies – have them ready
Learn from regions further into the journey	Royalties
Royalties – have a plan	Differential rating
JDAP – review to ensure more local voice	Removal plans/End of Projects
(Synergy) Dollars to homeowners for standalone solar energy on private properties	Benefit from Power generated



Advocating to Ministers for State Planning Policy (rules)	
Good neighbour policy	
Using Royalties for Regions funding for renewables	
COMMUNITY SERVICES / FUNDING – YOUTH, FAMILY, AGED, HEALTH CARE	
Votes = 4	
Zone / Regional Actions	Local Government Actions
GROH – Stop cost shifting to Local Government for State Government employees	GROH – Support housing for State Government staff
Transitional housing for elderly	Limited availability to support childcare services
Support for GP services	Fund planning for youth and aged services
Incentives for GP's to locate regionally	
Make GP Immigration easier	
Support for local provision - aged care and childcare services	
DIGITAL CONNECTIVITY - BLACKSPOTS, DISASTER RESILIENCE	
Votes = 2	
Zone / Regional Actions	Local Government Actions
Advocate for Multiple providers and redundancy in the system – Low orbit satellites	Stay aware of emerging tech
Maintenance of existing functionality during upgrade – Change to new systems	Advocate for blackspots
Continuous power to mobile towers	
EDUCATION – REGIONAL EQUITY, ALTERNATIVE PATHWAYS, QUALITY TEACHERS	
Votes = 2	
Zone / Regional Actions	Local Government Actions
Housing	Lobby to State Government
Assistance in attracting teaching staff	Build relationships with educators
Incentives do teachers to locate regionally	
Offering opportunity to complete education in Regional towns	
Keep families in town	
EMERGENCY MANAGEMENT & BUSHFIRE MITIGATION	
Votes = 0	
Zone / Regional Actions	Local Government Actions
Greater share in ESL Funding	Education
Cost shifting of PPE	Planning Conditions
More Trucks	Compliance – Fines
Independent Funding – LGGS	
Bushfire Mitigation – Funding Sustainability	
Education	
ALBANY 2026 BICENTENNIAL REGIONAL TOURISM	
Votes = 0	
Zone / Regional Actions	Local Government Actions
Participate in planning events where possible	Local Events
	Grants for Local Events



Attachment 7: WALGA Advocacy Positions relevant to Housing

[Back to Item 7.2.2](#)**2.1.2 Rating Exemptions – Charitable Purposes**

Position Statement	<ol style="list-style-type: none">1. Amend the <i>Local Government Act 1995</i> to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth <i>Aged Care Act 1997</i>;2. Either:<ol style="list-style-type: none">a) amend the charitable organisations section of the <i>Local Government Act 1995</i> to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; orb) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.3. Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the <i>Local Government Act 1995</i>.
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Background	Exemptions under this section of the Act have extended beyond the original intention and now provide rating exemptions for non-charitable purposes, which increase the rate burden to other ratepayers. There may be an argument for exemptions to be granted by State or Federal legislation. Examples include exemptions granted by the Commonwealth <i>Aged Care Act 1997</i> and group housing for the physically and intellectually disabled which is supported under a government scheme such as a Commonwealth-State Housing Agreement or Commonwealth-State Disability Agreement.
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State Council Resolution	July 2022 – 363.5/2022 March 2019 – 06.3/2019 December 2017 – 122.6/2017 December 2015 – 118.7/2015 January 2012 – 5.1/2012
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Supporting Documents	Metropolitan Local Government Reform Submission 2012
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2.1.3 Rating Exemptions – Department of Housing: Leasing to Charitable Organisations

Position Statement	That WALGA advocate to the Minister for Housing to include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.
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Background

An example of the detrimental and perhaps unintended consequences of rate exemptions for charitable purposes is the Department of Housing has historically made, and continues to make, rate payments to Local Government for public housing administered by the Department. This practice recognises that public housing tenants consume and benefit from Local Government services and facilities.

Over recent years, the Department of Housing has undertaken an expanding program of devolving public housing to contracted management by charitable providers. In doing this, the Department has perhaps not contemplated the implications of the entitlement for charitable organisations to claim rate exemptions under section 6.26(2) of the *Local Government Act 1995*.

The communities in which there is higher public housing representation, are also often the communities that can least afford to underwrite the cost the consequential rate exemption claims; contributing to a systemic and increasing divide in the level of services and facilities provided to communities with most need.

WALGA advocates for intervention to ensure that the Department of Housing includes in future new, and renewal of, contracts for management or provision of public housing include a specified contractual obligation for payment of Local Government rates regardless of the provider's charitable status.

This intervention does not create an increased cost for the provision of public housing, it only ensures that the former status quo for public housing rate payments is reinstated and then maintained, ensuring that Local Governments do not unreasonably lose the capacity to provide services and facilities to support and enable our communities that are most in need to flourish.

State Council Resolution

March 2020 – 29.1/2020

2.4.6 Cost of Regional Development

Position Statement

The Local Government sector supports the State Government addressing the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.

Background

This was a member motion supported by members at the 2021 AGM, and later endorsed for action by State Council in December 2021.



The Association has worked with senior officers from Development WA to understand the effectiveness of and changes required to the Regional Development Assistance Program that was designed to address the market failure in towns where the cost of land development exceeds the value of the land made available to market.

State Council Resolution December 2021 – 294.7/2021

Supporting Documents [WALGA AGM Minutes 2021](#)

6.13 Short-Stay Accommodation

Position Statement

1. That the WAPC not endorse the draft Position Statement: Planning for Tourism and the associated Guidelines prior to:
 - a. Additional engagement occurring with the Local Government sector, and specifically those Local Governments with significant tourism industries and knowledge and experience in the regulation of tourism land-uses,
 - b. The provision of further justification for the need to exempt un-hosted short-term accommodation from development approval, and specifically clarification on,
 - i. Zones in which the exemption would apply,
 - ii. Whether the exemption would apply in bushfire prone areas, flood prone areas, and other areas covered by special control areas,
 - c. Consideration of the recommendations outlined in Appendix 1 of this submission, and
 - d. Clarification being provided on the extent and ability of any state-wide registration scheme to address planning, amenity and management issues associated with both hosted and un-hosted short-term accommodation, that satisfies the WAPC that these issues can be suitably managed outside the planning system, particularly:
 - i. How the Scheme will allow for capturing and reporting of the number of days unhosted short-term accommodation is let in a calendar year, and
 - ii. How the Scheme's design will reduce the ability of hosts to 'game' the system to avoid the need for a development approval while letting their property for more than 60 days.
2. The interdepartmental working group be re-formed to guide the establishment of a state-wide registration scheme, and to include Local Government as a key stakeholder to ensure that the experience and knowledge of the sector informs the Scheme's formulation,



3. That the establishment and operation of the state-wide registration scheme should be managed by the Department of Mines, Industry Regulation and Safety,
4. That the State allocate necessary financial resources to the lead agency to support the establishment of a 'fit-for-purpose' state-wide registration scheme, and
5. That the state-wide registration scheme be developed for both short-term accommodation and peer-to-peer platforms with the inclusion of the following features:
 - a. All hosted and un-hosted short-term accommodation must be required to be registered with the scheme before being able to advertise the property, and platforms must publish the registration number as part of the marketing and booking services,
 - b. All peer-to-peer platforms that seek to let short-term accommodation must be regulated through the scheme as a host platform,
 - c. Obligations of registration for both hosts and platforms must be clear and appropriate infringements and compliance tools should be embedded in the regulatory framework,
 - d. Local Governments must be able to maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances, including both town planning and Local Government Act (Local Law) regulation,
 - e. Local Government's must be able to set fees commensurate with the cost of providing the service for any role undertaken as part of the scheme, and
 - f. Local Governments must have access to all necessary data collected by the scheme to adequately manage the potential impacts of short-term accommodation providers and to ensure local requirements are being met by hosts.

State Council Resolution

March 2022 – 314.2/2022
May 2019 – 11.3/2019
December 2017 – 128.6/2017

Supporting Documents

Short-Term Accommodation Submission
Submission to the Economics and Industry Standing Committee:
Inquiry into Short-Stay Accommodation



GVROC Council Meeting to consider WALGA State Council Agenda Items

Unconfirmed Minutes

Friday 19 April 2024
Zoom Videoconference, commencing at 9.00am

CONTENTS

1.	OPENING AND ANNOUNCEMENTS.....	3
2.	DECLARATION OF INTEREST.....	3
3.	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	3
	3.1 Attendance	3
	3.2 Apologies.....	3
	3.3 Guests	4
	3.4 WALGA Representatives	4
	3.5 DLGSC Representatives	4
4.	MINUTES OF MEETINGS.....	5
	4.1 Minutes of a Meeting of GVROC to consider WALGA State Council Agenda Items held 23 February 2024	5
5.	DLGSC REPORT	5
6.	EMERGING ITEMS	6
7.	Review of WALGA State Council Agenda - Matters for Decision	7
	7.1 Waste Levy Advocacy Position	7
	7.2 Adoption of Policy and Advocacy Prioritisation Framework.....	10
	7.3 Enhanced and Alternative Education Opportunities for Regional WA	12
8.	Review of WALGA State Council Agenda - Matters for Noting/Information.....	13
	8.1 WALGA 2023 Emergency Management Survey.....	13
	8.2 Tree Retention Model Local Planning Policy	15
	8.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation 17	17
	8.4 Planning and Building Performance Monitoring Project.....	19
	8.5 2024 WALGA Aboriginal Engagement Forum	21
	8.6 Importance of WALGA becoming a registered employer organisation	23
9.	Review of WALGA State Council Agenda - Policy Team Reports	25
	9.1 Environment Policy Team Report.....	25
	9.2 Governance Policy Team Report	26
	9.3 Infrastructure Policy Team Report.....	26
	9.4 People and Place Policy Team Report.....	27
	9.5 Municipal Waste Advisory Council (MWAC) Report	29
10.	Review of WALGA State Council Agenda - Organisational Key Activity Reports	30
	10.1 Report on Key Activities, Advocacy Portfolio	30
	10.2 Report on Key Activities, Infrastructure Portfolio.....	30
	10.3 Report on Key Activities, Member Services Portfolio.....	30
	10.4 Report on Key Activities, Policy Portfolio	30
11.	Review of WALGA State Council Agenda - Policy Forums and Other Reports	30
	11.1 President's Report.....	30
	11.2 CEO's Report	30
	11.3 Ex Officio Reports.....	30
12.	Review of WALGA State Council Agenda – State Council Status Report	31
	12.1 Complete Status Report on State Council Resolutions - To the May 2024 State Council Meeting.....	31
13.	LATE ITEMS as notified, introduced by decision of the Meeting	32
14.	FUTURE MEETINGS	32
15.	CLOSURE OF MEETING	32

GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

**Videoconference meeting of the GVROC Council to consider WALGA State
Council Agenda Items held Friday 19 April 2024 9.00am**

AGENDA

1. OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to provide advice to the GVROC WALGA State Council Representative, on the Agenda for the WALGA State Council Meetings to be held on 1 May 2024.

2. DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil.

3. RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

3.1 Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie
Cr Sherryl Botting	Councillor, Shire of Coolgardie (Proxy for Cr T.Rathbone)
Cr Glenn Wilson	Mayor, City of Kalgoorlie-Boulder
Cr Laurene Bonza	President, Shire of Dundas
Mr Peter Fitchat	CEO, Shire of Dundas
Cr Sharon Warner	Councillor, Shire of Dundas
Cr Wes Graham	Councillor, Shire of Esperance
Cr Patrick Hill	President, Shire of Laverton
Mr Ty Matson	CEO, Shire of Leonora
Cr Peter Grundy	President, Shire of Wiluna
Mr Andrew Mann	Executive Officer, GVROC

3.2 Apologies

Cr Tracey Rathbone	Councillor, Shire of Coolgardie
Mr James Trail	CEO, Shire of Coolgardie
Cr Wayne Johnson	Councillor, City of Kalgoorlie Boulder
Mr Andrew Brien	CEO, City of Kalgoorlie Boulder
Cr Ron Chambers	President Shire of Esperance
Mr Shane Burge	CEO, Shire of Esperance
Cr Shaneane Weldon	Councillor, Shire of Laverton
Mr Phil Marshall	CEO, Shire of Laverton
Cr Peter Craig	President, Shire of Leonora
Cr Paul Warner	President, Shire of Menzies
Cr Sudhir Sudhir	Councillor, Shire of Menzies
Ms Glenda Teede	CEO, Shire of Menzies
Cr Ane Koroicure	Councillor, Shire of Wiluna
Mr Rob Stewart	A/CEO, Shire of Wiluna
Mr David Mosel	CEO, Shire of Ngaanyatjarraku
Cr Damian McLean	President, Shire of Ngaanyatjarraku

3.3 Guests

Nil

3.4 WALGA Representatives

Ian Duncan Executive Manager, Infrastructure
Conor Macgill Senior Policy Advisor, Waste Management

3.5 DLGSC Representatives

Nil – see DLGSC report (**Attachment 2**)

4. MINUTES OF MEETINGS

4.1 Minutes of a Meeting of GVROC to consider WALGA State Council Agenda Items held 23 February 2024

Minutes of the GVROC Council Meeting to consider WALGA State Council held Friday 23 February 2024 are presented for adoption (**Attachment 1**).

RECOMMENDATION:

That the Unconfirmed Minutes of the GVROC Council Meeting to consider WALGA State Council held Friday 23 February 2024 be confirmed as a true and correct record of proceedings.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Sherryl Botting, Shire of Coolgardie

Carried

5. DLGSC REPORT

From: Department Local Government, Sport and Cultural Industries (DLGSC)

Attachment: DLGSC report – April 2024 – WALGA Zone meetings (**Attachment 2**)

Background:

DLGSC have provided its April 2024 report for consideration at all WALGA Zone meetings as per the **Attachment 2**.

Comment:

DLGSC have requested that if WALGA zones have any questions on the report, WALGA will note these at the meetings and send them to the DLGSC for a response. The DLGSC will then provide answers to these questions and circulate them back to WALGA for advice back to the WALGA zones. For individual queries from zone members, a list of DLGSC contacts is contained in the report.

RECOMMENDATION

The GVROC notes the DLGSC report April 2024 as presented.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Sharon Warner, Shire of Dundas

Carried

6. EMERGING ITEMS

From: Chair GVROC

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure. The Zone can provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

A full copy of the State Council Agenda for the meeting on 1 May 2024 can be found at **Attachment 3**.

Notification of emerging items must be provided to the Chair no later than 24 hours prior to the meeting.

7. Review of WALGA State Council Agenda - Matters for Decision

7.1 Waste Levy Advocacy Position

WALGA Recommendation

That State Council:

- 1. Replace the existing WALGA *Waste Levy Policy Statement and Advocacy Position 7.4 Waste Management Funding*:**

Local Government considers that:

- 1. Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and**
- 2. The Levy should not be applied to licensed landfills outside the metropolitan area.**

- 2. Endorse a new Waste Levy Advocacy Position as follows:**

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

- 1. The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.**
- 2. Strategic waste management activities funded by the State Government should:**
 - a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;**
 - b. Reflect the targets and priorities within the Waste Strategy;**
 - c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and**
 - d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.**
- 3. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change.**
- 4. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.**
- 5. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.**

IN BRIEF:

- The Waste Levy and Strategic Waste Funding Policy Statement was first endorsed in 2008 and was amended in 2018.**
- The Statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.**

- In 2023, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) [website](#).
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.
- The new Waste Levy Advocacy Position uses contemporary language emphasises:
 - Full hypothecation of the Levy;
 - The key areas of expenditure for the Levy;
 - Opposition to the expansion of the Levy's geographic application;
 - Opposition to the application of the Levy to resource recovery activities; and
 - The need for a clear evidence-based rationale for setting and expending the Levy.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

ATTACHMENT

- Waste Levy Policy Statement

POLICY IMPLICATIONS:

This item rescinds the existing [Policy Statement](#) and [Advocacy Position](#):

7.4 Waste Management Funding

Local Government considers that:

1. *Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and*
2. *The Levy should not be applied to licensed landfills outside the metropolitan area.*

A new Advocacy Position for the Waste Avoidance and Resource Recovery Levy is proposed:

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

1. The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.
2. Strategic waste management activities funded by the State Government should:
 - a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;
 - b. Reflect the targets and priorities within the Waste Strategy;
 - c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and
 - d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.
3. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change.
4. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.
5. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.

BACKGROUND:

WALGA's [Waste Levy Policy Statement](#) and Advocacy Position 7.4 Waste Management Funding were first endorsed in 2008, and amended in 2018 following a review and to reflect the implementation of the Waste Avoidance and Resource Recovery Strategy 2030 (State Waste Strategy).

The updated Advocacy Position has been updated to make the language more contemporary and outlines the Local Government position on levies charged on the weight or volume of waste received while undertaking licensed activities, and the application of those funds to waste management activities.

The key elements of the Advocacy Position remain, there is no support for the non-metropolitan application of the Levy and all funds raised through the Levy should be hypothecated to Strategic waste management activities.

The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

COMMENT:

Currently, 75% of Levy funds go to consolidated revenue with the remaining 25% hypothecated to the Waste Avoidance and Resource Recovery (WARR) Account. A significant proportion of funds allocated to the WARR Account goes into funding ongoing operations of the Department. MWAC has identified the continued importance of full hypothecation of the Levy to strategic waste management activities. [WALGA's Budget Submission](#) identifies the need for the full Levy amount to be expended on strategic waste management initiatives.

WALGA's 2020 [Submission](#) to the Levy Review reiterated key points of WALGA's position, in particular Local Governments' concern regarding a potential expansion of the levy to non-metropolitan areas. Following the Levy Review, DWER has advised it is preparing a consultation regulatory impact statement (CRIS) on options to expand the area where the WARR Levy applies. This is expected to be released for comment in 2024. The CRIS will examine the benefits, costs and financial impacts of expanding the area.

When the two Waste to Energy facilities begin operation, the amount of waste to landfill and consequently Levy generation will decrease. The State Government's long-standing position is that only residual waste is to be used for energy recovery following better practice source separation and does not propose to apply a levy on this material. The ongoing implementation and promotion of State Waste Strategy target initiatives such as Food Organics Garden Organics (FOGO) systems, community education and behaviour change programs and the Container Deposit Scheme are also expected to be reduce landfill volumes.

The State Budget projections for the Levy show a decreased income, but greater hypothecation of the Levy to the WARR Account to compensate for the reduced income. This will maintain the annual funding amount to the WARR account, which provides assurance for Local Government of ongoing support for waste initiatives. However, as a significant proportion of funds within the account are directed to the ongoing operations of DWER, WALGA will continue to argue strongly for full hypothecation of levy funds to strategic waste management activities.

RECOMMENDATION

The GVROC note and support the WALGA Recommendation as provided.

RESOLUTION:

Moved: Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Wes Graham, Shire of Esperance

Carried

7.2 Adoption of Policy and Advocacy Prioritisation Framework

WALGA Recommendation

That WALGA Zone's note and adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

BACKGROUND

State Council uses a Policy and Advocacy Prioritisation Framework to guide discussion and decision-making on policy and advocacy issues. The Framework was developed in 2020 on the request of State Council to assist State Councillors in determining the priority of a particular issue relative to existing (and competing) policy and advocacy priorities.

The Framework (included below) utilises 11 criteria to sharpen thinking (e.g. the impact on the Local Government sector, the number of Member Local Governments affected, the level of support amongst the public or other stakeholders, etc.), and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

The Great Southern Country Zone also adopted the Prioritisation Framework not long after it was developed in 2020.

COMMENT

It is proposed that all Zones consider adopting the Policy and Advocacy Prioritisation Framework as included below.

If the Zone were to adopt the Prioritisation Framework, Zone Delegates could use it to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).

The Prioritisation Framework could also be used by Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the criteria as prompts for what kind of information to include.

The Prioritisation Framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

<p>Impact on Local Government Sector Impact on Local Government sector without intervention</p>	High	Medium	Low
<p>Reach Number of member Local Governments affected</p>	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
<p>Influence Capacity to influence decision makers</p>	High	Medium	Low
<p>Principles Alignment to core principles such as autonomy, funding, general competence</p>	Strong	Partial	Peripheral
<p>Clarity Policy change needed is clear and well-defined</p>	Clear	Partial	Unclear
<p>Decision-maker support Level of support among decision-makers (political and administrative)</p>	High	Medium	Low
<p>Public support Level of support among the public or other stakeholders</p>	High	Medium	Low
<p>Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.</p>	High	Medium	Low
<p>Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.</p>	High	Medium	Low
<p>Partnerships Potential for partnerships with other stakeholders</p>	Yes (3+)	Possibly (1-2)	No (0)

RECOMMENDATION

That the GVROC as representative of the Goldfields Esperance Region Zone, adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Wes Graham, Shire of Esperance

Carried

7.3 **Enhanced and Alternative Education Opportunities for Regional WA**

WALGA Recommendation

That WALGA Regional Zones note and consider the item as presented by the Great Southern Country Zone regarding enhancement and alternative education opportunities for Regional students in WA.

ATTACHMENT

- Great Southern Country Zone letter to Minister for Education, Hon. Tony Buti MLA on 21 March 2024 (**Attachment 4**)

BACKGROUND

The Great Southern Country Zone has written to the Minister for Education, Hon. Tony Buti MLA Zone seeking support to prioritise increased State Government investment to improve regional education, including:

- Increased access to alternative programs for students disaffected by main-stream education, those at risk or who have specific learning needs, who may be disruptive, falling behind and at risk of failing to learn; providing these students with intensive support, active, empathic, and practical instruction, combined with health and other services to enable their success.
- Increased secondary education distance ATAR, VET and other WACE subject courses, if necessary supplemented by private providers, with qualified teacher mentoring and support provided in schools closest to students, supplemented with online access to subject specialist teachers to enable student success.
- Implement strategies to attract and retain quality teachers and subject specialists in remote communities, including:
 - Subsidised high standard GROH housing.
 - Increased financial bonuses, for remote locations and to encourage longer term retention.
- Providing sufficient GROH housing for State Government employees to reduce pressure on regional private rental availability and improve housing security for teachers and all Government service staff when transferring to regional locations.

The Great Southern Country Zone's call to action from State Government, seeks to reduce disadvantage for students living in regional Western Australia, so they can access the same quality educational opportunities available in metropolitan and regional centres, without need to attend boarding schools. In addition, these strategies will also deliver substantial economic and social benefit for regional communities.

COMMENT

If your region also experiences disadvantage in educational opportunities, the Great Southern Country Zone now seeks your consideration of the below recommendations and if the GVROC, as representative of the Goldfields Esperance Region Zone, accepts the recommendations below, then it use the above content to assist in developing our submissions.

RECOMMENDATION

That the GVROC as representative of the Goldfields Esperance Region Zone:

- 1. Supports the call to action to reduce regional disadvantage in educational opportunities,**
- 2. Agrees to write to the Minister for Education requesting action; and**
- 3. Requests the WALGA Secretariat to advocate to State Government on this matter.**

RESOLUTION:

Moved: Cr Patrick Hill, Shire of Laverton

Seconded: Cr Sherryl Botting, Shire of Coolgardie

Carried

8. Review of WALGA State Council Agenda - Matters for Noting/Information

8.1 WALGA 2023 Emergency Management Survey

WALGA Recommendation

That State Council note the results of the 2023 Local Government Emergency Management Survey.

IN BRIEF:

- 102 (75%) of the 137 mainland WA Local Governments responded to WALGA's 2023 Emergency Management Survey.
- Key issues raised by Local Governments included: community preparedness and resilience; capacity to respond to and manage recovery; management of Bush Fire Brigades; inadequate LGGS funding; lack of emergency management resources; and challenges accessing grant funding.
- The survey demonstrates the importance of Community Emergency Services Managers (CESMs) to Local Governments that have one and that many regional Local Governments without a CESM would like one.
- The survey identified several issues with the *Bush Fires Act 1954* that Local Governments would like to see resolved in the proposed Consolidated Emergency Services Legislation.
- The survey results will inform WALGA's policy development and advocacy on behalf of the sector, including the WALGA 2024-25 State Budget Submission, and in the lead up to the next State and Federal elections.
- A summary of the survey results was presented at the State Council Information Forum on 3 April, and in a Sector webinar was held on 11 April 2024.

ATTACHMENT:

- [Executive Summary – WALGA 2023 Emergency Management Survey](#)

BACKGROUND:

WALGA undertakes a Local Government Emergency Management Survey every two years, with previous surveys undertaken in 2019 and 2021.

In 2019, WALGA undertook the 'Before, During, After' Local Government Emergency Management Survey. Actions undertaken as a result of the survey feedback included the establishment of a Local Government Emergency Management Network, and development of a new 'Emergency Management for Local Government Leaders' training course.

The 2021 survey built on the feedback received in the 2019 Survey with a specific focus on managing volunteer Bush Fire Brigades. The results provided the basis for a review of [WALGA's Emergency Management Advocacy Positions](#) and have enabled WALGA to effectively represent the Local Government sector's interests, including through:

- The State Emergency Management Committee, State Bushfire Advisory Committee, Inter-Agency Bushfire Operations Committee; and
- Representations to Government and policy submissions, including the 2023-24 and 2024-25 WALGA State Budget Submissions.

102 (75%) of the 137 mainland WA Local Governments responded to WALGA's 2023 Emergency Management Survey, which was conducted from 6 November and 8 December 2023.

COMMENT:

Key issues raised by Local Governments in responding to the 2023 Survey included: community preparedness and resilience; capacity to respond to and manage recovery; management of Bush Fire Brigades; inadequate LGGS funding; lack of emergency management resources; and challenges accessing grant funding.

The survey demonstrates the importance of Community Emergency Services Managers (CESMs) to Local Governments that have one and that many regional Local Governments without a CESM would like one. The survey also identified several issues with the *Bush Fires Act 1954* that Local Governments would like to see resolved in the proposed Consolidated Emergency Services Legislation.

The 2023 Survey results provide critical information to underpin WALGA's Emergency Management policy and advocacy work. The results will inform WALGA's policy development and advocacy on behalf of the sector, supporting the [WALGA 2024-25 State Budget Submission](#), and in the lead up to the 2025 State and Federal elections. Key focus areas include the need for adequate resourcing for Local Government Emergency Management, increased support for volunteer Bush Fire Brigades (BFB) and State Emergency Service (SES) through the Local Government Grants Scheme (LGGs) and ensuring matters important to Local Government are considered in the development of the Consolidated Emergency Services Act.

Supporting material will be prepared to summarise and communicate key information to Local Governments, State and Federal Government and other stakeholders.

RECOMMENDATION:

GVROC note the results of the WALGA 2023 Local Government Emergency Management Survey.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Patrick Hill, Shire of Laverton

Carried

8.2 Tree Retention Model Local Planning Policy

WALGA Recommendation

That State Council note the Tree Retention Model Local Planning Policy.

IN BRIEF:

- WALGA's model Tree Retention Local Planning Policy (LPP) was released in March 2024.
- The LPP aims to create a consistent regulatory framework for tree protection across WA.
- The LPP stipulates the circumstances in which a development approval is required to remove a tree and guides the assessment of these applications and other planning proposals.

ATTACHMENT

- [Model Local Planning Policy: Tree Retention](#)
- [Letter from the WALGA President to the Minister for Minister for Planning; Lands; Housing; Homelessness](#)

POLICY IMPLICATIONS

WALGA Advocacy Position **4.6 Urban Forest:**

To promote the growth of Western Australia's urban forest the State Government should:

1. *Identify a lead agency with responsibility for setting the strategic direction and oversight of urban forest initiatives.*
2. *Provide recurrent funding for a comprehensive and accessible Urban Greening Grant program to support Local Government investment in public realm planting, focusing on high urban heat areas and enhancing biodiversity outcomes.*
3. *In consultation with Local Government:*
 - a. *Develop a state-wide Urban Forest Strategy, based on the overarching principles of a resilient, connected, expanded and equitable urban forest including:*
 - i. *a minimum tree canopy target of 30% by 2040 for the Perth and Peel regions,*
 - ii. *robust and contemporary data to inform decision making,*
 - iii. *funding mechanisms to support growth in urban canopy.*
 - b. *Develop contemporary legislative and policy mechanisms to enable the protection and growth of urban forest, including:*
 - i. *an effective and efficient regulatory mechanism that allows Local Government to consider the removal or alteration of a significant tree as a form of development,*
 - ii. *incentivising the provision and retention of trees on private property within the state planning framework,*
 - iii. *prioritisation of trees and vegetation as a key structural element in the design of new neighbourhoods to facilitate climate resilient and liveable communities,*
 - iv. *consideration of public realm design to maximise opportunities for tree retention and new planting consistent with any tree canopy targets.*
4. *Work with Local Government and other stakeholders to increase community awareness and promote behaviour change in relation to urban forest growth and retention to support State and Local Government targets and action.*

BACKGROUND:

The current State planning framework is largely silent on regulatory and policy mechanisms that can be used to retain trees on private land. Local Governments have sought to address this void through different statutory mechanisms, namely local planning policy or local planning scheme provisions. Proposed changes to local planning schemes by Local Governments to include tree protection provisions on private land within have been rejected by the Minister for Planning.

In 2023, WALGA prepared an *Issues Paper: Local Government Approaches to Tree Retention* (Issues Paper) which outlined the key challenges for Local Government in retaining trees on private land and street trees. Legal advice on the questions posed in the Issues Paper was procured from McLeods

Barristers and Solicitors, who produced the *Legal Response to the Local Government Approaches to Tree Retention* (2023). The legal advice was purchased by approximately 50 Local Governments.

Key findings from the legal advice include:

- The removal of a tree is an activity that falls within the concept of ‘works’;
- Whether or not the works involved in removing a tree amount to a development that requires approval is a matter of fact and degree and is therefore inherently uncertain; and
- To remove uncertainty, it would be preferable for the planning framework to stipulate the circumstances in which approval is required to remove a tree. This can be done via scheme or policy provisions.

The development of a model LPP in response to the legal advice was identified by the Urban Forest Working Group (UFWG) as a high priority. The model LPP has been developed by WALGA, in consultation with the UFWG, and reviewed by McLeods.

The model LPP:

- Clarifies that the tree removal (or other tree damaging activity) is works that requires development approval;
- Introduces and defines the term ‘regulated tree’ being a living tree that:
 - Is 8 metres or more high, and/or
 - Has an average canopy diameter of at least 6 metres,
 - Has a trunk circumference of at least 1.5 metres, measured 1.4 metres above the ground, and
 - is of a species that is not included on State or local area weed register;
- Lists the circumstances where tree damaging activity would be exempt from requiring a development approval (i.e. tree does not meet the definition of regulated tree); and
- Promotes and facilitates tree preservation at all stages of the planning and development process, including strategic planning proposals and subdivision applications, as well as development applications.

The model LPP was [released](#) in March 2024.

COMMENT:

Local Governments can adopt the LPP in accordance with the procedures set out in the *Planning and Development (Local Planning Scheme) Regulations 2015*, which requires community consultation and consideration by Council.

The provisions of the model LPP can be modified to respond specific Local Government context or community feedback. WALGA is recommending that Local Governments seek to minimise changes, particularly in relation to the definition of regulated tree and when a development application is required for tree damaging activity, to promote consistency in approach and reduce uncertainty for decision makers, proponents, and communities.

The model LPP has been well received by the sector with a number of Local Governments investigating the use of, or preparing to implement, the policy.

WALGA briefed the Minister for Planning on the model LPP prior to its release and provided him with a copy on its release. The WALGA President has also promoted the LPP during media interviews with ABC Radio and 6PR.

RECOMMENDATION:

GVROC note WALGA’s Tree Retention Model Local Planning Policy.

RESOLUTION:

Moved: Cr Patrick Hill, Shire of Laverton

Seconded: Mayor Glenn Wilson, City of Kalgoorlie Boulder

Carried

8.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation

WALGA Recommendation

That State Council note the Local Emergency Management Arrangement Improvement Project update.

IN BRIEF:

- In December 2023, the State Emergency Management Committee (SEMC) endorsed a Local Emergency Management Arrangements (LEMA) Improvement Plan, including funding to deliver the first phase of the Plan.
- The LEMA Improvement Plan aims to progress the local emergency management reforms recommended by Local Governments in the LEMA Review and will be delivered as a partnership between WALGA and the Department of Fire and Emergency Services (DFES).
- WALGA has been allocated \$356,000 to employ a LEMA Project Lead to work directly with Local Governments to develop and pilot new LEMA approaches over an 18-month period.

POLICY IMPLICATIONS

Advocacy Position 8.11 Local Emergency Management Arrangements (LEMA):

1. *The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC).*
2. *A reformed LEMA system should:*
 - a. *Clearly articulate the roles and responsibilities of Local Governments in emergency management;*
 - b. *Simplify the reporting processes and reduce the administrative burden of maintaining compliance;*
 - c. *Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub;*
 - d. *Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support, human resources and sustainable funding;*
 - e. *Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event;*
 - f. *Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and*
 - g. *Enable resource sharing and collaboration across the Local Government sector.*

BACKGROUND:

Under the *Emergency Management Act 2005* WA Local Governments are required to establish one or more Local Emergency Management Committees (LEMCs) and maintain Local Emergency Management Arrangements (LEMA) for their district. LEMA refers to the suite of emergency management documentation, systems, processes, agreements, and memorandums of understanding (MOU) that support a coordinated approach to EM at the local level.

Recognising the need for a more contemporary and fit-for-purpose local emergency management system, in 2019 the State Emergency Management Committee (SEMC) approved a review of the current LEMA model to identify the key issues and opportunities for improvement. In 2021, WALGA was allocated [AWARE Funding](#) to lead a Local Government consultation for the LEMA Review to ensure a sector-informed approach.

From April to December 2022, WALGA consulted with 100 Western Australian Local Governments to inform the LEMA Review. The resulting [LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report](#) laid the groundwork for a comprehensive [LEMA Improvement Plan and a five-year implementation approach](#). The Plan aims to reduce administrative burden and build the knowledge and capability of Local Governments in developing and maintaining fit-for-purpose LEMA. The SEMC approved the Plan and funding from the State Level Project Fund to deliver Phase 1 of the LEMA Improvement Plan in December 2023.

Phase 1 will be delivered as a partnership project between WALGA and the Department of Fire and Emergency Services (DFES) on behalf of the SEMC. WALGA has been allocated \$356,000 to employ a LEMA Project Lead to work directly with Local Governments to co-develop and pilot new LEMA approaches and supporting resources over an 18-month period.

COMMENT:

The initiation of the LEMA Improvement Program demonstrates the commitment of the State Government to progress LEMA reforms. However, as outlined in WALGA's [2024-2025 Budget Submission](#), funding of \$1 million per year over 5 years is needed to implement the full LEMA Improvement Plan. WALGA's submission also requests \$9 million per annum for a Local Government Emergency Management Program to build the capacity of Local Governments to maintain effective LEMA and sustain improvements over the longer term.

RECOMMENDATION:

GVROC note the WALGA Local Emergency Management Arrangement Improvement Project update.

RESOLUTION:

Moved: Cr Patrick Hill, Shire of Laverton

Seconded: Cr Laurene Bonza, Shire of Dundas

Carried

8.4 Planning and Building Performance Monitoring Project

WALGA Recommendation

That State Council note the results of the 2022-23 Local Government Performance Monitoring Project.

IN BRIEF:

- WALGA's Local Government Performance Monitoring Project has been undertaken annually since 2017.
- WALGA uses the findings of the project to support advocacy and policy development, particularly around planning and building regulation reform.
- 42 Local Governments participated in the 2022-23 Project, representing approximately 90% of Western Australia's population and 94% of the State's total population growth between 2021 and 2022.
- The 2022-23 data shows that Local Governments have maintained high levels of performance in undertaking their strategic and statutory planning and building functions.
- The findings of the Project are incorporated into an online interactive dashboard publicly available through the WALGA website.

ATTACHMENT

- [Key Indicator Snapshot](#)
- [Performance Monitoring Dashboard](#)

BACKGROUND:

The *Local Government Performance Monitoring Project* (the Project) and associated *Local Government Performance Monitoring Report* (the Report) was initiated by the Growth Alliance Perth and Peel (GAPP) group and WALGA in 2017, in response to inaccurate and misleading reporting of the planning performance metropolitan Local Governments by Property Council WA.

The Project and accompanying Report have been undertaken annually since that time, with the number of participating Local Governments increasing from 11 to 43 in 2022-23. The process of collecting and reporting data has also been refined and improved. The Performance Monitoring Dashboard, now in its third year, provides a collated view of all participating Local Governments across the seven years of Project reporting, and allows Local Governments to analyse and compare performance by year, region or against individual Local Governments. The use of the dashboard reduces project costs and reporting times and allows for a faster expansion of the project.

The dashboard is not intended to be a comparison of individual Local Government performance; however it allows individual Local Governments to draw comparisons between themselves and other Local Governments, which may be useful for those who may have similar development pressures and resourcing.

COMMENT:

42 Local Governments now participate in the project:

Albany	Armadale	Augusta-Margaret River
Bassendean	Bayswater	Belmont
Broome	Bunbury	Busselton
Cambridge	Canning	Cockburn
Denmark	East Fremantle	Fremantle
Gosnells	Greater Geraldton	Harvey
Joondalup	Kalamunda	Karratha
Kwinana	Mandurah	Manjimup
Melville	Mosman Park	Mundaring
Nannup	Nedlands	Northam
Perth	Port Hedland	Rockingham
Serpentine Jarrahdale	South Perth	Stirling

Subiaco
Victoria Park

Swan
Vincent

Toodyay
Wanneroo

These Local Governments represent approximately 90% of Western Australia's population and 94% of the state's total population growth between 2021 and 2022. Collectively they provide a strong indication of how the Local Government sector in Western Australia is performing in the areas of strategic and statutory planning and building regulation. There is low standard deviation within most specific measures, and average sector performance year on year is consistent, this indicated a high degree of confidence that the reported performance is reflective of the sector as a whole, and that high levels of performance by some larger Local Governments are not impacting sector averages.

Key findings from the 2022-23 data:

- Participating Local Governments determined 55,598 applications (development applications, subdivision referrals and building permits), a 16% decrease on the previous year;
- 92% of these applications were determined or responded to within statutory timeframes;
- 99% of all development applications were approved;
- 97% of all development applications were determined under delegated authority;
- 22 Local Governments are currently reviewing their Local Planning Scheme (LPS);
- Local Governments continue to be concerned at the length of time taken to receive consent to advertise and final endorsement for LPSs; and
- For scheme amendments:
 - Local Governments finalised 64 scheme amendments in 2022-2023,
 - 60% of the time taken to complete scheme amendments could be attributed to State Government processes, significantly higher than the 49.5% average over the 7 years of reporting.

WALGA uses the findings of the project to support advocacy and policy development, particularly around planning and building regulation reform and to reinforce the critical role of Local Government in the planning system. WALGA will continue to utilise this information to inform policy development, advice and advocacy in relation to any legislation, policy or regulations prepared by the State which affect the planning and building functions of Local Government.

WALGA is encouraging additional Local Governments to participate in the 2023-24 financial year reporting period, with a focus on the remaining metropolitan and peri-urban Local Governments.

RECOMMENDATION:

GVROC note the results of the 2022-23 Local Government Performance Monitoring Project.

RESOLUTION:

Moved: Cr Patrick Hill, Shire of Laverton
Seconded: Cr Laurene Bonza, Shire of Dundas

Carried

8.5 2024 WALGA Aboriginal Engagement Forum

WALGA Recommendation

That State Council note the report on the 2024 Aboriginal Engagement Forum.

IN BRIEF:

The WALGA Aboriginal Engagement Forum was held on 20 March 2024 at the State Reception Centre in Kaarta Gar-up (Kings Park).

The Forum provides an opportunity for the WA Local Government sector and partners to embrace the principles of reconciliation, through respectful Aboriginal and community engagement.

Feedback from speakers, attendees, WALGA Executive and State Councillors has been overwhelmingly positive, with 93 per cent of survey respondents saying they would attend future Forums.

BACKGROUND:

WALGA has delivered Aboriginal Engagement Forums (the Forum) since 2017. The Forums provide an opportunity for the WA Local Government sector and partners to embrace the principles of reconciliation - to listen, learn and share with a collective goal of creating positive outcomes for Aboriginal Peoples and the wider community. The Forums aim to build capacity to achieve better practice policy, programs, and service delivery in Local Government.

The 2024 theme 'Djinaning Koora Djinaning Boorda' (Looking Back to Move Forward) acknowledged that our shared path to reconciliation is not straight forward but through reflection, sharing experiences, innovation, and collaboration we can inspire each other and move forward. The morning session, Djinaning Koora (Looking Back) centered around the understanding that without acknowledging our past and its impact, we are unable to move forward to achieve true reconciliation. The afternoon session, Djinaning Boorda (Moving Forward) celebrated the role Local Government plays in driving local level reconciliation. The [news article](#) on the Forum provides further reflections on the program.

187 delegates that attended the Forum, including:

- 34% identifying as Aboriginal;
- 108 from Local Government, including 17 Elected Members, representing 43 Local Governments across 13 WALGA Zones; and
- representatives from the not-for-profit sector, Aboriginal Organisations, State Government agencies and other businesses.

The Forum was facilitated by Ballardong Noongar woman Roanna Edwards as Master of Ceremonies. The program included presentations from Cr Yvonne Weldon from the City of Sydney, Carol Innes, Co-Director of Danjoo Koorliny, and representatives from Local Governments and Aboriginal organisations. The afternoon panels showcased a diverse mix of projects by Local Governments from across the State. Increased Aboriginal representation was evident, with First Nation presenters in all sessions.

The production of the event was elevated to align with the WALGA rebranding and create an event 'look and feel' consistent with the Forum's aim of providing space to share and learn. The planning of the event was supported by a Reference Group for cultural guidance that included State Councillors, Cr Barry Winmar and Cr Helen Sadler as well as Deborah Wilkes, Deputy CEO at the Shire of Shark Bay and Local Government officers.

COMMENT:

Ticket sales for the 2024 Forum were lower than expected, despite a managed and targeted marketing campaign. While it is difficult to precisely identify the reasons for the lower attendance, this has also been the recent experience of other organisations holding events in this space and has been attributed to an unease and uncertainty about engaging in the Aboriginal policy space post the Voice Referendum.

Feedback on the Forum from attendees has been overwhelmingly positive, with 93 per cent of survey respondents saying they would attend future Forums. Frequent comments along the lines of "best Forum to date" reflect the concerted effort to elevate both the production and programming of the event and the collaboration between the WALGA Policy and Advocacy teams, Elected Member representatives and Local Government officials via the Reference Group and other channels.

RECOMMENDATION:

GVROC note the WALGA report on the 2024 Aboriginal Engagement Forum.

RESOLUTION: **Moved: *Mayor Glenn Wilson, City of Kalgoorlie Boulder***
 Seconded: *Cr Laurene Bonza, Shire of Dundas*

Carried

8.6 Importance of WALGA becoming a registered employer organisation

WALGA Recommendation

Item for noting – Importance of WALGA becoming a registered employer organisation.

BACKGROUND:

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\) \(IR Act\)](#) which allows us to:

- appear as an agent for a WA Local Government or Regional Council (**Local Government**) in the Western Australian Industrial Relations Commission (**WAIRC**), Industrial Magistrate's Court or Industrial Appeal Court (**State Courts**); and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in s.7 of the IR Act.

Since the mandate for Local Governments¹ to operate in the State industrial relations (**IR**) system from 1 January 2023, unions² have commenced various Local Government State awards³ (**LG State Awards**) variation claims in the WAIRC to amend industry employment conditions including to:

- increase minimum wages for outside workers;
- introduce Fair Work standards in the State system (increase casual loading from 20 to 25%; insert casual conversion; and insert flexible working arrangements) and other conditions (insert employment equity for Aboriginal and Torres Strait Islander persons; insert cultural and ceremonial leave; and amend severance pay for regional redundancies); and
- increase industry allowance for compensation for disabilities on construction and maintenance work.

In addition, the WASU, LGRCEU and other unions (such as the **Construction, Forestry, and Maritime Employees Union (CFMEU)**) as 'employee organisations' can make industrial agreements with Local Government employers under the IR Act.

A [recent decision of the WAIRC](#) has outlined although WALGA may intervene in award matters we are unable to represent named LG State Award employers and the broader Local Government sector in our own right.

Despite WALGA's advocacy since December 2022, the State Government has not agreed a pathway for WALGA to be provided with standing as an employer organisation under the IR Act.

For WALGA to represent Local Governments' views and have the same standing as the unions under the IR Act it has become vital for WALGA to seek to amend its constitution to apply to become an employer organisation.

If WALGA was to become an employer organisation it would provide more opportunity for WALGA to modernise the LG State Awards and intervene in industrial matters concerning the Local Government sector. In addition, the WAIRC is more likely to notify WALGA of award applications or variations and industrial agreement changes reducing the risk of unions being able to change the terms and conditions of the sector, with limited to no input from Local Governments or WALGA.

COMMENT:

WALGA will be looking to amend its constitution to enable WALGA to become a registered employer organisation at the 2024 AGM in October 2024.

An agenda item will be prepared for the June/July round of Zone/State Council meetings detailing the proposed amendments.

¹ with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

² The Western Australian Municipal, Administrative, Clerical and Services Union of Employees (**WASU**) and the Local Government, Racing and Cemeteries Employees Union (WA) (**LGRCEU**)

³ The [Local Government Officers' \(Western Australia\) Award 2021](#) and the [Municipal Employees \(Western Australia\) Award 2021](#). These awards have not been updated significantly since prior to the introduction of the *Fair Work Act 2009* (Cth). They were old 1999 Federal awards which were registered without amendment as interim awards in 2011 in the State system. They then became State awards in 2021. No significant amendments have been made to these awards over 23 years.

This item is for the Zones awareness of the need for WALGA to become an employer organisation and to note that constitutional amendments will be required.

For any questions about the constitutional amendment process, please contact Tony Brown, Executive Director Member Services, tbrown@walga.asn.au or (08) 9213 2051.

RECOMMENDATION:

GVROC note the item as presented regarding the importance of WALGA becoming a registered employer organisation.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
Seconded: Cr Patrick Hill, Shire of Laverton

Carried

9. Review of WALGA State Council Agenda - Policy Team Reports

The following provides an outline of the key activities of the Policy Teams since the last State Council meeting.

Policy Teams

9.1 Environment Policy Team Report

WALGA RECOMMENDATION

That State Council note the matters considered by the Environment Policy Team at its meeting on 6 March 2024.

The Environment Policy Team includes the following subject areas:

- *Environment*
- *Planning*
- *Climate change*
- *Building Regulation*
- *Natural resource management*
- *Urban Forests*

This Report provides an update on matters considered by the Environment Policy Team at its meeting on 6 March 2024.

1. MATTERS FOR STATE COUNCIL DECISION

Nil

2. MATTERS FOR STATE COUNCIL NOTING

Nil

3. PORTFOLIO UPDATES

The Policy Team was provided with updates on:

- Urban Forests
 - The release of WALGA's model Tree Retention Local Planning Policy (LPP);
 - Round One of the Local Government Urban Greening Grant Program; and
 - The State Government's announcement of the development of a Perth and Peel Urban Forest Strategy.
- Polyphagous Shot Hole Borer;
- The State Government's consideration of the Report of the Independent Panel's Review of the *Biosecurity and Agriculture Management Act 2007* ;
- Local Government planning fees and charges – the Minister for Planning; Lands; Housing; Homelessness has agreed to a comprehensive review; and
- Native vegetation clearing permit assessment timeframes.

RECOMMENDATION:

GVROC notes the matters considered by the Environment Policy Team as presented.

RESOLUTION:

**Moved: Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Patrick Hill, Shire of Laverton**

Carried

9.2 Governance Policy Team Report

WALGA RECOMMENDATION

That State Council note the report on the Governance Policy Team.

The Governance Policy Team includes the following subject areas:

- Governance (Local Government legislation)
- Local Government Reform/Regional Service Delivery
- Local Government Revenue
- Local Government Elections
- Employee Relations/Industrial Relations
- Training

The Governance Policy Team have not held a meeting since the last State Council meeting in March.

A meeting of the Governance Policy Team will be scheduled to occur in May, where the following key items of business will be presented:

- Standardised Meeting Procedures Submission
- Elections Review Report

RECOMMENDATION

GVROC notes the Governance Policy Team report as presented.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Sheryl Botting, Shire of Coolgardie

Carried

9.3 Infrastructure Policy Team Report

WALGA RECOMMENDATION

That State Council note the matters considered by the Infrastructure Policy Team at its meeting on 6 March 2024.

The Infrastructure Policy Team includes the following subject areas:

- *Transport*
- *Infrastructure*
- *Road Safety*
- *Underground power*
- *Street lighting*

This Report provides an update on matters considered by the Infrastructure Policy Team at its meeting on 6 March 2024.

1. MATTERS FOR STATE COUNCIL DECISION

Nil

2. MATTERS FOR STATE COUNCIL NOTING

The Policy Team noted the Zone Resolutions and Composite resolution for the item on the 6 March 2024 State Council agenda for decision – Separation and Edge Line Markings by Local Government on Low Volume Rural Roads.

The Policy Team progressed actions and advocacy in relation to:

- Regulating heavy vehicle road access conditions; Extended lead time for quotes from Western Power for headworks and changes to infrastructure;
- Royalty payments for mine site materials used in road construction and maintenance;
- Regional Telecommunication Independent Review;
- Review of Main Road Cross over Policy;
- Required changes to the Disaster Recovery Funding Arrangements; and
- Local Government Active Transport Working Group

The team noted that ALGA has accepted the invitation to hold the National Local Roads, Transport and Infrastructure Congress in Western Australia in December 2024.

3. PORTFOLIO UPDATES

The Policy Team was provided with a presentation on the areas of focus for the Infrastructure portfolio.

RECOMMENDATION:

GVROC notes the report by the Infrastructure Policy Team as presented.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
Secinded: Cr Patrick Hill, Shire of Laverton

Carried

9.4 People and Place Policy Team Report

WALGA RECOMMENDATION

That State Council note the matters considered by the People and Place Policy Team at its meeting on 6 March 2024.

The People and Place Policy Team includes the following subject areas:

- *Community*
- *Emergency Management*

This Report provides an update on matters considered by the People and Place Policy Team at its meeting on 6 March 2024.

1. MATTERS FOR STATE COUNCIL DECISION

Nil

2. MATTERS FOR STATE COUNCIL NOTING

The Policy Team discussed the following items for noting on the 6 March 2024 State Council agenda:

- 2024-25 Federal Budget Submission; and
- Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project.

3. MATTERS REFERRED BY ZONES

Murchison Country Zone: Improving the Patient Assisted Travel Scheme (PATS)

At the People and Place Policy Team Meeting on 7 February 2024, the Policy Team considered the following resolution of the Murchison Country Zone:

That WALGA advocate for improvements to the Patient Assisted Travel Scheme (PATS) for regional Western Australia particularly around fuel and accommodation subsidies.

The People and Place Policy Team resolved to:

1. Note the request from the Murchison Country Zone.
2. Request that WALGA write to the Minister for Health to seek a review of the Patient Assisted Travel Scheme.

At the People and Place Policy Team Meeting on 6 March 2024, the Policy Team amended the recommendation to:

1. Note the request from the Murchison Country Zone.
2. Request that WALGA write to the Minister for Health to seek a review of the current level of the Patient Assisted Travel Scheme *with the intention to increase it to reflect current costs, including an annual CPI increase.*

South East Metropolitan Zone: Mitigating public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy.

East Metropolitan Zone: Public health planning for climate change (heat) risks

The People and Place Policy team considered the following resolutions of the East and South East Metropolitan Zones:

The South East Metropolitan Zone is seeking WALGA:

- *Develop Model Text Provisions for the sector to address increasing risks to community public health generated by escalating heat wave conditions and Urban Heat Island effects coupled with accelerated loss of tree canopy; and*
- *As a matter of urgency, advocates to the state government to establish additional funding to enable local governments to implement intensive, widespread measures to mitigate the major public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy, particularly in urban areas.*

The East Metropolitan Zone is seeking WALGA:

- *Develop draft model actions to guide Public Health Plans to address increasing risks to community public health generated by escalating heat wave conditions and Urban Heat Island effects coupled with accelerated loss of tree canopy; and*
- *As a matter of urgency, advocates to the state government to establish additional funding to enable local governments to implement intensive, widespread measures to mitigate the major public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy, particularly in urban areas.*

The People and Place Policy Team resolved:

1. To note the resolutions of the South East and the East Metropolitan Zones.
2. The ongoing WALGA advocacy regarding the implementation of Stage 5 of the Public Health Act 2016, as stated in Advocacy Position 3.2.1.
3. That WALGA will continue to advocate for sector support, advice and funding for Public Health Plan drafting and implementation.

Gascoyne Zone: Challenges with Aboriginal Heritage Matters

The People and Place Policy Team was provided with an update on action arising from the resolution of the Gascoyne Country Zone:

That the Gascoyne Country Zone requests that WALGA schedules a Teams meeting between the Gascoyne Zone delegates and the relevant Policy Team to discuss the issues the Zone faces in complying with Aboriginal Heritage Legislation and establishing indigenous Land Use Agreements.

On 22 February 2024, WALGA convened an Aboriginal Cultural Heritage Roundtable for the Gascoyne Zone in Carnarvon. The aim of the roundtable was to gain a shared understanding of the requirements under the amended *Aboriginal Heritage Act 1972* and its interaction with heritage surveys, Standard Heritage Agreements, and Indigenous Land Use Agreements; and to share Local Government feedback and progress implementation solutions applicable across the Local Government Sector in partnership with the Department of Planning, Lands and Heritage (DPLH). The discussion provided some practical solutions and proposals which WALGA is seeking to progress with DPLH, aligned to the State Government's commitment to guidance and support for the sector.

President Eddie Smith hosted the Roundtable in Carnarvon and informed the Policy Team that it was very informative and worthwhile. The People and Place Policy Team resolved to encourage zones that are inclined to host a roundtable on the Aboriginal Heritage Act with involvement from DWER and DPLH.

4. PORTFOLIO UPDATE

The Policy Team was provided with updates on the:

- WALGA Emergency Management Survey;
- Power and Telecommunications Roundtable held on 20 February; and
- LEMA Improvement Project.

RECOMMENDATION:

GVROC notes the report by the People and Place Policy Team as presented.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Patrick Hill, Shire of Laverton

Carried

9.5 Municipal Waste Advisory Council (MWAC) Report

WALGA Recommendation

That State Council note the resolutions of the 21 February 2024 Municipal Waste Advisory Council Meeting.

This Report provides an update on matters considered by the Municipal Waste Advisory Council (MWAC) at its meeting held on 21 February 2024.

1. **MATTERS FOR DECISION**

Waste Levy Advocacy Position

MWAC resolved to rescind the existing Waste Levy Policy Statement and Advocacy Position 7.4 Waste Management Funding and endorse a new Waste Levy Advocacy Position (State Council [Item 7.1](#) for Decision refers).

Waste Levy Advocacy Position

MWAC, through WALGA, resolved to write to the Minister for Energy; Environment and Climate Action:

- Expressing Local Governments' concern about the impacts of the e-waste to landfill ban regarding the e-waste to Landfill Band the need for further funding and effective product stewardship in line with WALGA's advocacy position on [Landfill Bans](#); and
- Seeking an update on the outcomes of the consultation on the Container Deposit Scheme expansion, timeframe for the expansion and reiterating Local Governments' strong support for the expansion of the Scheme to include wine and spirit bottles as a minimum.

2. **MATTERS FOR DISCUSSION**

MWAC considered *Waste Advocacy Priorities for 2024*:

- Increase the proportion of the Waste Levy being provided to Local Government to assist the sector in meeting the State Waste Strategy targets and provide investment certainty;
- Achieve regulatory certainty through provision of the Waste Derived Materials Framework, new DWER Regulatory Framework in place providing a risk-based approach to regulation, and the completion of the WARR Strategy Review and revised State Waste Strategy;
- Ensure the State Waste Infrastructure Plan is fit for purpose across WA, with a specific focus on ensuring sufficient regional infrastructure;
- The implementation of effective product stewardship schemes for electrical and electronic waste, packaging, tyres and mattresses which address WALGA's 10 Principles for Product Stewardship.
- Development of a WALGA Circular Economy Policy Position; and
- Research and engagement with Local Government on key issues with asbestos, including illegal dumping, Local Government infrastructure, emergency management and community need to identify priority action areas and funding required.

MWAC also discussed the importance of ensuring high quality services were in place and ensuring different community needs were met, particularly for CALD communities and different types of development (e.g. multi-residential vs single unit dwellings).

RECOMMENDATION:

That GVROC note the resolutions of the 21 February 2024 Municipal Waste Advisory Council Meetings.

RESOLUTION:

Moved: Cr Laurene Bonza, Shire of Dundas

Seconded: Cr Wes Graham, Shire of Esperance

Carried

10. Review of WALGA State Council Agenda - Organisational Key Activity Reports

- 10.1 Report on Key Activities, Advocacy Portfolio
- 10.2 Report on Key Activities, Infrastructure Portfolio
- 10.3 Report on Key Activities, Member Services Portfolio
- 10.4 Report on Key Activities, Policy Portfolio

GVROC COMMENT:

GVROC note the Organisation Key Activity Reports as provided in State Council May Agenda Items.

RESOLUTION: **Moved: Cr Patrick Hill, Shire of Laverton**
 Seconded: Cr Laurene Bonza, Shire of Dundas

Carried

11. Review of WALGA State Council Agenda - Policy Forums and Other Reports

The following provides an outline of the key activities of the Association's Policy Forums that have met since the last State Council meeting.

11.1 President's Report

WALGA Recommendation

That the President's Report for May 2024 be received. (refer to Attachment 5)

11.2 CEO's Report

WALGA Recommendation

That the CEO's Report for May 2024 be received.

11.3 Ex Officio Reports

- The Rt. Hon. Lord Mayor Basil Zempilas will provide the City of Perth Report to the meeting.
- LG Professionals WA State President, Mr Anthony Vuleta, will provide the LG Professionals report to the meeting.

RECOMMENDATION:

GVROC notes the President's and CEO's Reports for May 2024 and the Ex Officio reports to be presented at the meeting as received.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Sheryl Botting, Shire of Coolgardie

Carried

Cr Patrick Hill left the meeting at 9:40am.

12. Review of WALGA State Council Agenda – State Council Status Report

12.1 Complete Status Report on State Council Resolutions - To the May 2024 State Council Meeting

GVROC COMMENT:

Additional to the Complete Status Report on State Council Resolutions, **Attachment 6** provides the relevant Goldfields Esperance Country Zone Status Report.

RECOMMENDATION:

GVROC notes the Complete State Council Status Report to the May 2024 State Council meeting and the Goldfields Esperance Country Zone Status Report.

RESOLUTION:

Moved: Cr Laurene Bonza, Shire of Dundas

Seconded: Mayor Glenn Wilson, City of Kalgoorlie Boulder

Carried

13. LATE ITEMS as notified, introduced by decision of the Meeting

14. FUTURE MEETINGS

The following suggested dates in 2024 have been set for the remaining GVROC meetings.

- 31 May 2024 in Norseman (to be hosted by Shire of Dundas)
- 26 July 2024 in Kambalda (to be hosted by Shire of Coolgardie)
- 8 October 2024 (Date and Dinner to be confirmed aligned with WALGA AGM at Perth Convention Centre)
- 29 November 2024 in Laverton (to be hosted by Shire of Laverton)

The following are the WALGA State Council meeting dates in 2024 with suggested GVROC Zoom video conference meeting dates prior to these to inform the GVROC's representatives attending the meetings with relevant input for State Council Agenda Items:

- 10 July 2024 WALGA State Council Meeting - GVROC meeting on **21 June 2024**
- 5-6 September 2024 WALGA State Council Meeting - GVROC meeting on **23 August 2024**
- 4 December 2024 WALGA State Council Meeting - GVROC meeting on **15 November 2024**

15. CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 9:50am.

12.2 **CORPORATE SERVICES**

12.2.1 MONTHLY FINANCIAL REPORT – 31 MAY 2024

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	10 June 2024
Disclosure of Interest:	Nil
Attachment:	12.2.1 Monthly Financial Reports for 31 May 2024
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

OFFICER RECOMMENDATION

That Council RECEIVE the May 2024 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: /

ATTACHMENT 12.2.1

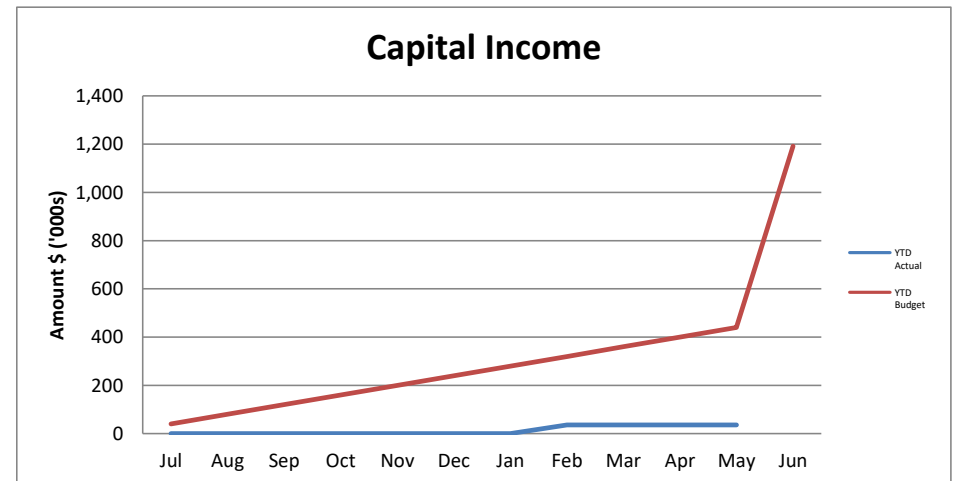
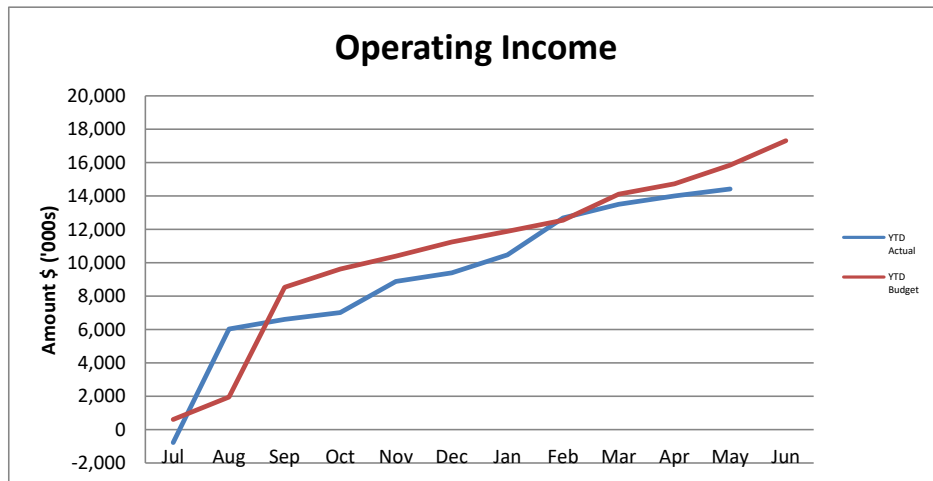
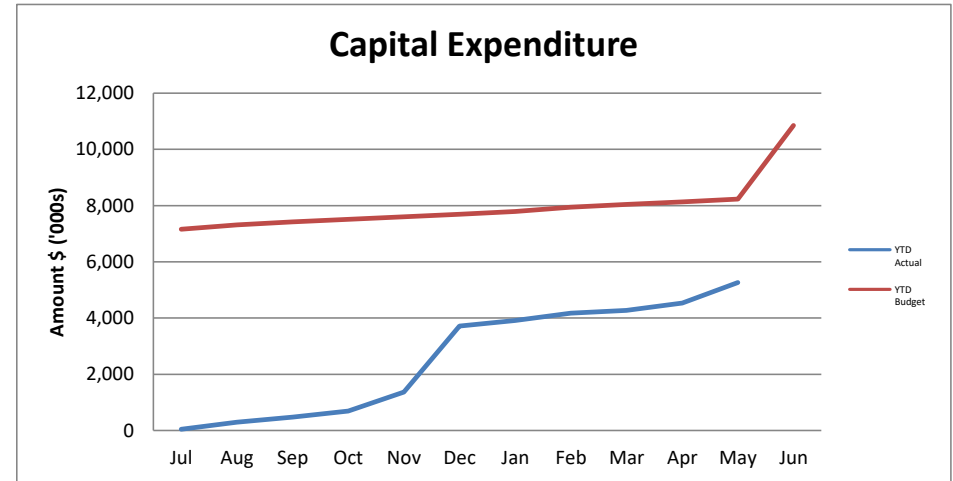
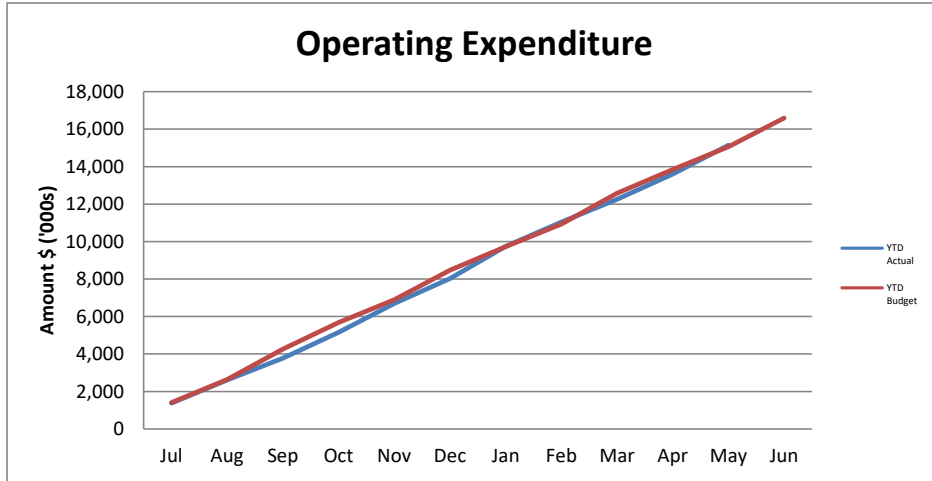


SHIRE OF RAVENSTHORPE
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

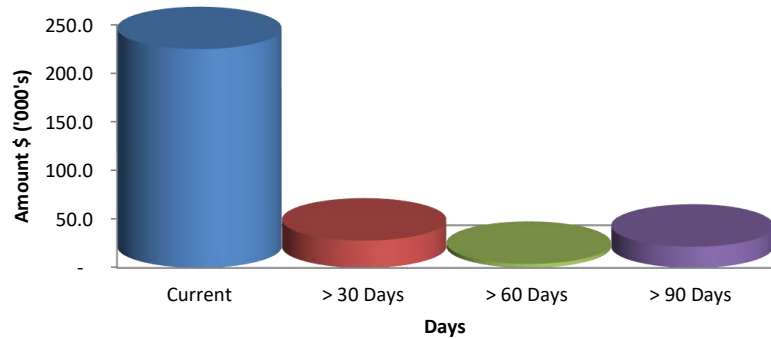
TABLE OF CONTENTS

	Page
Graphical Analysis	2-3
Statement of Financial Activity by Nature	4
Statement of Financial Activity by Program	5
Report on Significant Variances	6
Budget Amendments as per Mid Year Review	7-8
2 Acquisition of Assets	9-11
3 Disposal of Assets	12
4 Information on Borrowings	13
5 Reserves	14-16
6 Net Current Assets	17
7 Rating Information	18
8 Trust Funds	19
9 Operating Statement	20-21
10 Statement of Financial Position	22
11 Financial Ratios	23

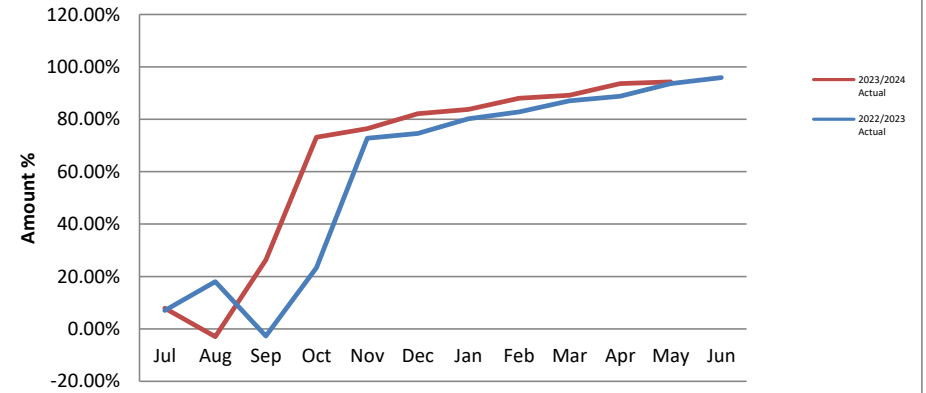
Income and Expenditure Graphs to 31 May 2024



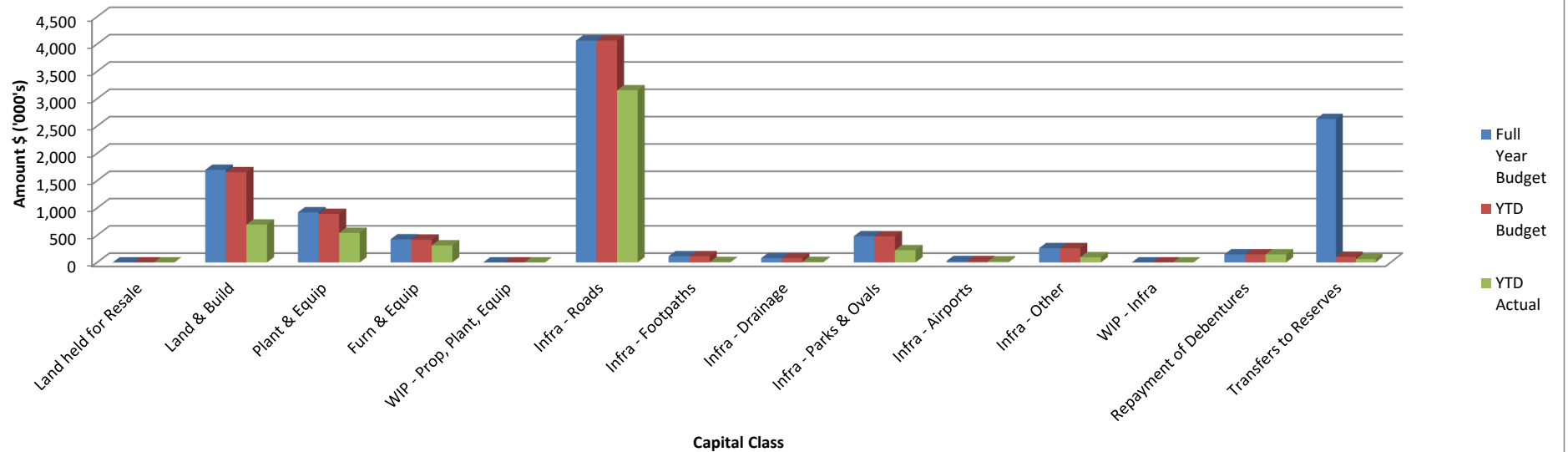
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD ENDED 31 MAY 2024

	NOTE	2023/2024 Adopted Budget \$	MAY 2024 Y-T-D Budget \$	MAY 2024 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		5,790,238	5,789,493	5,793,014	3,521	100%	
Grants, Subsidies and Contributions		1,235,982	1,125,371	1,003,302	(122,069)	89%	▲
Fees and Charges		3,446,578	3,695,752	3,716,871	21,119	101%	
Service Charges		0	0	0	0	0%	
Interest Revenue		198,500	229,989	235,768	5,779	103%	
Other Revenue		594,055	586,376	599,453	13,077	102%	
Profit on Disposal of Assets		25,500	25,500	35,740	10,240	140%	
FV Adjust (Revenue)		0	0	0	0	0%	
		<u>11,290,853</u>	<u>11,452,481</u>	<u>11,384,147</u>	<u>(68,334)</u>	<u>99%</u>	
Expenditure from operating activities							
Employee Costs		(6,000,489)	(4,990,387)	(5,161,947)	(171,560)	(103%)	▲
Materials and Contracts		(4,328,071)	(4,074,235)	(3,396,877)	677,358	(83%)	▲
Utility Charges		(288,540)	(302,644)	(273,122)	29,522	(90%)	
Depreciation		(5,531,509)	(5,078,196)	(5,677,639)	(599,443)	(112%)	▲
Finance Costs		(42,746)	(38,688)	(16,050)	22,638	(41%)	
Insurance Expenses		(262,265)	(262,223)	(277,211)	(14,988)	(106%)	
Other Expenditure		(376,198)	(287,504)	(336,771)	(49,267)	(117%)	
Loss on Disposal of Assets		(27,700)	(27,700)	0	27,700	0%	
FV Adjust (Expenditure)		0	0	0	0	0%	
		<u>(16,857,518)</u>	<u>(15,061,577)</u>	<u>(15,139,617)</u>	<u>(78,040)</u>	<u>(101%)</u>	
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	2	2,200	2,200	(35,740)	(37,940)	1625%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		5,531,509	5,078,196	5,677,639	599,443	(112%)	▲
		<u>5,533,709</u>	<u>5,080,396</u>	<u>5,641,899</u>	<u>561,503</u>	<u>(111%)</u>	▲
Amount attributable to operating activities		(32,956)	1,471,300	1,886,429	415,129	(128%)	▲
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital Grants, Subsidies and Contributions		5,312,244	4,401,095	3,036,831	(1,364,264)	(69%)	▼
Proceeds from Disposal of Assets	2	126,000	0	35,740	35,740	0%	
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		<u>5,438,244</u>	<u>4,401,095</u>	<u>3,072,571</u>	<u>(1,328,524)</u>	<u>(70%)</u>	▲
Outflows from investing activities							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,538,723)	(1,653,679)	(694,389)	959,290	(42%)	▲
Purchase of Furniture & Equipment	1	(369,000)	(416,913)	(313,025)	103,888	(75%)	▲
Purchase of Plant & Equipment	1	(977,020)	(889,248)	(541,943)	347,305	(61%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(4,048,615)	(4,060,512)	(3,152,067)	908,445	(78%)	▲
Purchase of Infrastructure Assets - Footpaths	1	(112,500)	(112,500)	(7,336)	105,164	(7%)	
Purchase of Infrastructure Assets - Drainage	1	(79,264)	(79,264)	(8,387)	70,877	(11%)	
Purchase of Infrastructure Assets - Parks & Ovals	1	(470,000)	(479,163)	(223,671)	255,492	(47%)	▲
Purchase of Infrastructure Assets - Airports	1	(24,583)	(24,583)	(17,866)	6,717	(73%)	
Purchase of Infrastructure Assets - Other	1	(407,380)	(262,380)	(96,178)	166,202	(37%)	▲
Purchase of WIP - INFRA	1	0	0	0	0	0%	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		<u>(8,027,085)</u>	<u>(7,978,242)</u>	<u>(5,054,862)</u>	<u>2,923,380</u>	<u>(63%)</u>	▲
Amount attributable to investing activities		(2,588,841)	(3,577,147)	(1,982,291)	1,594,856	(55%)	▲
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from New Borrowings	3	0	0	0	0	0%	
Transfers from Restricted Asset (Reserves)	4	1,034,490	439,626	0	(439,626)	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
		<u>1,034,490</u>	<u>439,626</u>	<u>0</u>	<u>(439,626)</u>	<u>0%</u>	
Outflows from financing activities							
Repayment of borrowings	3	(147,923)	(147,918)	(147,923)	(5)	(100%)	
Payments for principal portion of lease liabilities	2	(128,223)	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(2,627,000)	(102,663)	(60,042)	42,621	(58%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
		<u>(2,903,146)</u>	<u>(250,581)</u>	<u>(207,965)</u>	<u>42,621</u>	<u>(83%)</u>	
Amount attributable to financing activities		(1,868,656)	189,045	(207,965)	(397,005)	110%	▼
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	4,570,453	4,564,071	4,564,071	0	(100%)	
Amount attributable to operating activities		(32,956)	1,471,300	1,886,429	415,129	(128%)	▲
Amount attributable to investing activities		(2,588,841)	(3,577,147)	(1,982,291)	1,594,856	(55%)	▲
Amount attributable to financing activities		(1,868,656)	189,045	(207,965)	(397,005)	110%	▼
Surplus or deficit at the end of the financial year	5	80,001	2,647,269	4,260,244	1,612,980	(161%)	▲

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations ▲
Below Budget Expectations ▼

SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM

FOR THE PERIOD ENDED 31 MAY 2024

	NOTE	2023/2024 Adopted Budget \$	MAY 2024 Y-T-D Budget \$	MAY 2024 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance		25,570	23,430	75,919	52,489	324%	
General Purpose Funding		6,163,460	6,189,650	6,197,730	8,080	100%	
Law, Order, Public Safety		663,294	592,242	643,592	51,350	109%	
Health		6,300	4,725	9,525	4,800	202%	
Education and Welfare		748,239	634,124	593,404	(40,720)	94%	
Housing		28,400	71,548	74,271	2,723	104%	
Community Amenities		889,522	911,387	873,894	(37,493)	96%	
Recreation and Culture		177,150	173,627	99,535	(74,092)	57%	
Transport		1,940,707	2,243,533	2,254,920	11,387	101%	
Economic Services		459,178	445,577	432,932	(12,645)	97%	
Other Property and Services		189,033	162,638	128,425	(34,213)	79%	
		<u>11,290,853</u>	<u>11,452,481</u>	<u>11,384,147</u>	<u>(68,334)</u>	<u>99%</u>	
Expenditure from operating activities							
Governance		(1,281,347)	(1,085,188)	(891,929)	193,259	(82%)	▲
General Purpose Funding		(317,452)	(287,735)	(244,135)	43,600	(85%)	
Law, Order, Public Safety		(1,461,690)	(1,358,886)	(1,492,423)	(133,537)	(110%)	▲
Health		(472,423)	(390,189)	(309,305)	80,884	(79%)	
Education and Welfare		(1,611,298)	(1,332,383)	(1,296,799)	35,584	(97%)	
Housing		(281,488)	(259,538)	(232,360)	27,178	(90%)	
Community Amenities		(1,774,454)	(1,606,679)	(1,671,652)	(64,973)	(104%)	
Recreation & Culture		(2,885,695)	(2,488,378)	(2,764,403)	(276,025)	(111%)	▲
Transport		(5,960,218)	(5,507,193)	(5,381,054)	126,139	(98%)	▲
Economic Services		(597,995)	(537,963)	(416,906)	121,057	(77%)	▲
Other Property and Services		(213,457)	(207,445)	(438,651)	(231,206)	(211%)	▲
		<u>(16,857,517)</u>	<u>(15,061,577)</u>	<u>(15,139,617)</u>	<u>(78,040)</u>	<u>(101%)</u>	
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	2	2,200	2,200	(35,740)	(37,940)	1625%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
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Rounding		0	0	0	0	0%	
Depreciation on Assets		5,531,509	5,078,196	5,677,639	599,443	(112%)	▲
		<u>5,533,709</u>	<u>5,080,396</u>	<u>5,641,899</u>	<u>561,503</u>	<u>(111%)</u>	▲
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Purchase of Plant & Equipment	1	(977,020)	(889,248)	(541,943)	347,305	(61%)	▲
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Purchase of Infrastructure Assets - Airports	1	(24,583)	(24,583)	(17,866)	6,717	(73%)	
Purchase of Infrastructure Assets - Other	1	(407,380)	(262,380)	(96,178)	166,202	(37%)	▲
Purchase of WIP - INFRA	1	0	0	0	0	0%	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		<u>(8,027,085)</u>	<u>(7,978,242)</u>	<u>(5,054,862)</u>	<u>2,923,380</u>	<u>(63%)</u>	▲
Amount attributable to investing activities		(2,588,841)	(3,577,147)	(1,982,291)	1,594,856	(55%)	▲
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from New Borrowings	3	0	0	0	0	0%	
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Transfers from Restricted Asset (Other)		0	0	0	0	0%	
		<u>1,034,490</u>	<u>439,626</u>	<u>0</u>	<u>(439,626)</u>	<u>0%</u>	
Outflows from financing activities							
Repayment of borrowings	3	(147,923)	(147,918)	(147,923)	(5)	(100%)	
Payments for principal portion of lease liabilities	2	(128,223)	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(2,627,000)	(102,663)	(60,042)	42,621	(58%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
		<u>(2,903,146)</u>	<u>(250,581)</u>	<u>(207,965)</u>	<u>42,621</u>	<u>(83%)</u>	
Amount attributable to financing activities		(1,868,656)	189,045	(207,965)	(397,005)	110%	▼
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	4,570,453	4,564,071	4,564,071	0	(100%)	
Amount attributable to operating activities		(32,955)	1,471,300	1,886,429	415,129	(128%)	▲
Amount attributable to investing activities		(2,588,841)	(3,577,147)	(1,982,291)	1,594,856	(55%)	▲
Amount attributable to financing activities		(1,868,656)	189,045	(207,965)	(397,005)	110%	▼
Surplus or deficit at the end of the financial year	5	80,002	2,647,269	4,260,244	1,612,980	(161%)	▲

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$100,000 ▲
Below Budget Expectations Less than 10% and \$100,000 ▼

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget and \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

REPORTABLE OPERATING EXPENSE VARIATIONS

04 - Governance

Favourable variance with lower YTD Admin allocations and lower YTD legal. Community Strategic Development plan expenses yet to be received but budget spread across the year, expenses begun in April.

05 - Law, Order and Public Safety

Unfavourable Bushfire Plant expenditure with some major maintenance required on ageing vehicles and tyres. Bushfire mitigation forecasted higher than budgeted due to more approved DFES mitigation works which will be offset by increased grants. Favourable weather has allowed the mitigation program to move faster than YTD budget. Ranger salaries and wages and Rangers operating costs higher than YTD budget due to increased staffing numbers.

11 - Recreation & Culture

Asset depreciation higher than budgeted (non cash expenditure). Operating costs for campgrounds higher than budgeted due to additional signage and high volumes of campers requiring more maintenance and staff costs.

12 - Transport

Overall road depreciation expenditure YTD is lower than budgeted, however this has no effect on the cash position. Standpipe operating expenses in Munglinup, Hopetoun and Blue Vista higher YTD than the budget due to unforeseen required upgrades and maintenance.

13 - Economic Services

Fitzgerald Emergency Farm Water Supply maintenance and Control of Declared Weeds program yet to begin. Tourism administration and Historical Society Tourism Services YTD spend significantly under YTD budget.

14 - Other Property & Services

Higher depreciation than budgeted (non-cash). Admin building operation cost and maintenance higher than YTD budget due to including precinct expenses as it is first year of operation, separated in 2024/2025 budget.

REPORTABLE NON-CASH VARIATIONS

Depreciation expenditure YTD is higher than budgeted YTD, however this has no effect on the cash position.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Progress on Land and buildings 42%; Furniture & Equipment 75%; Parks & Ovals infrastructure 47% and airport infrastructure programs 73%, Plant and Equipment 61% and Roads Programs 78% have progressed with works in favourable weather. Many capital jobs to be completed in June 2024

REPORTABLE CAPITAL INCOME VARIATIONS

Grant funding under YTD budget due to most acquittals due 30 June 2024

REPORTABLE N&T INCOME VARIATIONS

Grant, Subsidies and Contributions - Department of Education to be invoiced for 60% of oval maintenance to be invoiced, CHRMAP grant money to be received on completion of project AC398 Coastal Management Plan

REPORTABLE N&T EXPENSE VARIATIONS

Employee Costs - Overall higher than YTD budget in Ranger Services and Road maintenance due to the higher work load and increase in staffing. Overall higher YTD leave expenses than YTD budget.

Materials & Contracts - Favourable timing variances on Integrated Planning, Fire Mitigation, Medical Services, Childcare, Refuse services, Works administration and Work Health and Safety.

Depreciation - Non-favourable YTD non-cash expenditure.

**SHIRE OF RAVENSTHORPE
FOR THE PERIOD ENDED 31 MAY 2024
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account#	Job#	Job/GL Description	Reason for Amendment	Council Res	Net Change	New Budget	Amended Budget Running Balance
							\$80,001
	AB503	Hopetoun Rural Bushfire Shed	\$8K over Plus \$12K locks & fencing; Nat 8/2	24/24	20,000	372,110	\$60,001
	AB529	88 Martin St, Ravensthorpe	\$26K Overrun? Bldg Reserve Funded	24/24	26,000	31,112	\$34,001
	AB225	West Beach Ablutions Updgrade	\$43K Overrun? Bldg Reserve Funded	24/24	43,000	55,042	(\$8,999)
	AB605B	Hanger	Purchase Hanger as per valuation	24/24	70,000	70,000	(\$78,999)
	AF653	Campground Data Connectivity	Starlink Estimate \$85K; Muni	24/24	55,000	85,000	(\$133,999)
	AP759	DEFS Style Vehicle Trackers (15 Key Vehicles)	DFES type vehicle trackers for fire grounds	24/24	18,000	18,000	(\$151,999)
	AP760	Aro Ranger Vehicle	3rd Ranger vehicle/Water ARO works	24/24	60,000	60,000	(\$211,999)
	AP366	Airport Tug	Completed \$20K under; Muni	24/24	(20,000)	45,000	(\$191,999)
	AP752	Airport Tractor And Slasher	Completed \$23K under; Muni	24/24	(23,000)	107,000	(\$168,999)
	AP749	22/23 Dual Cab Utility - Cleaners	Completed \$19K under; Plant Reserve funded	24/24	(19,000)	31,000	(\$149,999)
	AP750	22/23 Single Cab Utility - Cleaners	Completed \$19K under; Plant Reserve funded	24/24	(19,000)	31,000	(\$130,999)
	AP754	Fleet Vehicle 23/24	Completed \$10K under; Muni	24/24	(10,000)	65,000	(\$120,999)
	AP757	Mcsr Vehicle 23/24	Staff opted for vehicle alloc; Muni	24/24	(45,000)	-	(\$75,999)
	RG009	Springdale Road Slk 19.0 - 40.0	Completed \$13K over; RRG 66% Funded	24/24	13,000	13,236	(\$88,999)
	AI520	Playground Renewal - Ravensthorpe Recreation Grounds	Tigerland Softfall (trfr frm AI557 TCH)	24/24	10,000	10,000	(\$98,999)
	AI557	Little Barrens - Soft Fall Area	Trfr to AI520 Tigerland Softfall priority	24/24	(10,000)	-	(\$88,999)
	AE346	Campground Fire Pits	Paul - Zahra defered to 24/25	24/24	(25,000)	-	(\$63,999)
	AE347	Genstreme Projects	Zahra - Project supplier ceased trading	24/24	(110,000)	-	\$46,001
3220		Transfer Reserve Interest to Reserve Funds	Est \$112K, increase \$15K, Interest 03206 offset by transfer to Reserves	24/24	15,000	112,000	\$31,001
9161		Transfer from Building Reserve	Inc Trfr From \$43K AB225; \$26K AB529	24/24	(69,000)	(188,870)	\$100,001
12321		Transfer from Plant & Vehicle Reserve	Reduced Trfr From	24/24	38,000	(290,730)	\$62,001
5102		Bushfire Mitigation Activity Fund (MAF) Grant	Est \$280K, increase by \$35K, offset by MAF funding less \$11K overspend not claimable	24/24	(24,000)	(269,736)	\$86,001
	CC003	Other Income/Grants Relating to Child Care Centres	FQM Leased Housing Contribution; Reduced \$24K Birdwood no longer subsidised	24/24	24,000	(23,840)	\$62,001
5107		Bushfire/Compliance Fines and Infringements	Est \$1300, Reduce Income \$15K, Enforcement approach changed to education and warnings	24/24	15,000	(1,300)	\$47,001
8108		The Cub House Income (GST Free)	Est \$243K, Increase \$19K on first 6 mths	24/24	(19,000)	(128,000)	\$66,001
8110		Little Barrens Income (GST Free)	Est \$392K, Reduce \$52K	24/24	52,000	(167,000)	\$14,001
9127		Income from Staff House 41 Kingsmill St	Est \$10K, Increase \$10K	24/24	(10,000)	(10,000)	\$24,001
9131		Other Income Relating to Staff Housing	Est \$20K, Increase \$20K	24/24	(20,000)	(20,000)	\$44,001
9207		Income from Other Housing	Est \$25K, Increase \$20K	24/24	(20,000)	(25,000)	\$64,001
	1104	Tipsite And Transfer Station Fees	Est \$190K, Increase \$10K	24/24	(10,000)	(190,000)	\$74,001
10601		Income Relating to Town Planning & Regional Development	Est \$50K, CBH \$31K, Increase \$35K	24/24	(35,000)	(50,000)	\$109,001
11205		Income Relating to Swimming Pools	Est \$35500, increase \$10K	24/24	(10,000)	(17,000)	\$119,001
12601		Income Relating to Aerodromes	Est \$2,140K, backend reduced 1/3 for downturn, but overall Increased \$402K	24/24	(458,000)	(2,140,000)	\$577,001
12701		Income Relating to Water Transport Facilities	Est \$60K, low rainfall effect, increased \$28K	24/24	(28,000)	(58,000)	\$605,001
14701		Income Relating to Unclassified	Est \$25K, reduced \$15K, lower than expected volume	24/24	15,000	(25,000)	\$590,001
3204		Interest Received Municipal Funds	Est \$101K, increase \$41K, higher interest rates	24/24	(41,000)	(101,000)	\$631,001
3206		Interest Received Reserve Funds	Est \$112K, increase \$15K, increase offset by transfer to Reserves	24/24	(15,000)	(112,000)	\$646,001
5119		Other Income Relating to Fire Prevention	DBCA Fire recovery 01.12.23	24/24	(12,000)	(12,000)	\$658,001
14404		Diesel Fuel Rebate	Est \$71K, increase \$13K in fuel prices	24/24	(13,000)	(71,000)	\$671,001
3203		Grants Commission Grants Received - Special	Additional \$200K for Springdale Bridge	24/24	(200,000)	(1,000,000)	\$871,001
13201		Income Relating to Tourism & Area Promotion	Zahra - Genestreams Project supplier ceased trading	24/24	100,000	(80,000)	\$771,001

**SHIRE OF RAVENSTHORPE
FOR THE PERIOD ENDED 31 MAY 2024**

7400	R522	Brmc - Operating Expenses	Est \$69K, reduced \$27K late start	24/24	(27,000)	69,193	\$798,001
		Expenses Relating to Preventative Services - Administration & Inspection	Changed to contract Health Inspection services	24/24	(40,000)	50,449	\$838,001
	B812	Little Barrens Employee Costs	Lower childcare numbers; Est \$540K, reduced \$125K	24/24	(125,000)	540,722	\$963,001
	CH001	Cub House Employee Costs	Lower childcare numbers; Est \$283K, reduced \$30K	24/24	(30,000)	283,707	\$993,001
	B190	Recreation Services Employment Costs	Est \$86K, late start for MRCS	24/24	(27,000)	(27,000)	\$1,020,001
	R205	Airport Operating Costs	Est \$68K, reduced \$21K	24/24	(21,000)	66,539	\$1,041,001
	R250	Airport Passenger Services Operations	Est \$155K, reduced \$20K	24/24	(20,000)	155,078	\$1,061,001
	R251	Airport Administration And Compliance Expenses	Est \$86K, reduced \$24K	24/24	(24,000)	86,604	\$1,085,001
	O116	Works Workcare Insurance Premiums	Est \$83K, increase \$26K, increased 23/24 premium \$15K & wage adjustment 22/23 \$11K	24/24	26,000	83,338	\$1,059,001
	O117	Works Superannuation Expenses	Est \$209K, reduced \$15K	24/24	(15,000)	210,215	\$1,074,001
4214	O126	Administration Salaries, Superannuation & Other Employee Costs	Est \$1317K, reduced \$100K from staff absences	24/24	(100,000)	1,317,683	\$1,174,001
		GOV - Grant Co-contribution Expenditure	Reduced \$20K Genestreams project supplier ceased trading	24/24	(20,000)	25,000	\$1,194,001
	E111	Brigade Management & Support Expenses - Esl Funded	E111 Est \$88K, increase \$30K, (Plus 8K H/H Radios, 3K F/F Foam, 4K Thermal Camera, 3K 4G Trackers,)	24/24	18,000	18,000	\$1,176,001
	E126	Dba Frmp Fire 01.12.23	\$12K fire expense recovery from DBCA	24/24	12,000	12,000	\$1,164,001
	R523	Oem - Bushfire Mitigation Activity	Est \$280K, increase by \$35K on budget, offset by MAF funding less \$11K overspend 22/23R2	24/24	35,000	280,736	\$1,129,001
	E116	Council Administration Expenses	Est \$48K, reduced \$10K, lesser use of Non-Esl admin exps.	24/24	(10,000)	48,000	\$1,139,001
	R503	Ranger Salaries, Other Employee Costs	Contract Rangers services not planned Sept '23	24/24	15,000	15,000	\$1,124,001
	B816	Childcare Leased Accomodation Birdwood & Maitland St, Hopetoun	Reduced by 3 Birdwood rent, allocated to Airport	24/24	(24,000)	23,840	\$1,148,001
	BM802	Hopetoun Senior Citizens Centre	+\$10K lights/painting &+\$12K Wet area/plumbing/painting/electrical	24/24	22,000	23,000	\$1,126,001
	R107	Starvation Bay	Est \$16K, Addtl signs, rubbish collection and Vacc Swim exps	24/24	10,000	16,041	\$1,116,001
	R180	Ravensthorpe Swimming Pool	Est \$27K, increase \$15K, Addtnl chemicals, Chemigen servicing, freight, maint. Matls, \$3K Vacc Swim defensive driving	24/24	15,000	24,000	\$1,101,001
	M999	Road Maintenance (Budget Purposes)	Est \$75K, increase \$22K, road slashing, tree lopping, haulage	24/24	22,000	25,272	\$1,079,001
	R205	Airport Operating Costs	Est \$30K; increase \$17K, includes \$9K AFRU PAL System replacement and \$10K treeline maintenance	24/24	17,000	29,728	\$1,062,001
	R251	Airport Administration And Compliance Expenses	Est \$84K; increase \$25K, includes \$24K apron movt assess for DH8D	24/24	25,000	84,100	\$1,037,001
	R253	Airport Master Planning	Est \$116K; increase \$36K for Airport feature and contour survey	24/24	36,000	116,000	\$1,001,001
	R346	Caravan Dump Point Muglinup	Est \$12K; increase \$12K for unplanned pump outs	24/24	12,000	12,000	\$989,001
	R339	Online Camping Grounds Booking System	Est \$28K; decrease \$10K, lower in first 4 months	24/24	(10,000)	28,600	\$999,001
	PW05	Private Works - Firebreak Compliance	Est \$10K; decrease \$20K, lower compliance work	24/24	(20,000)	10,000	\$1,019,001
	O111	Works Administration And Support	Est \$30K; increase \$10K, includes \$10K contract cleaning of depot	24/24	10,000	29,275	\$1,009,001
	O422	Cleaning Expendable Stores	Est \$50K; increase \$20K increased materials for public toilets	24/24	20,000	50,000	\$989,001
	O113	Works Staff Training And Seminars	Est \$35K; decrease \$10K, forecast lower	24/24	(10,000)	35,446	\$999,001
	O115	Building Maintenance Administration Expenses	Est \$3K, decrease \$10K not required	24/24	(10,000)	3,184	\$1,009,001
14303		Fuel & Oils	Est \$510; Act \$284K +allow \$45K/mth Feb-Jun, decrease \$20K	24/24	(20,000)	510,000	\$1,029,001
14304		Tyres and Tubes	Act Feb \$47K; Est \$70K, increase \$30K	24/24	30,000	70,000	\$999,001
14305		Parts & Repairs	Act Feb \$240K; Est \$360K, increase \$60K	24/24	60,000	360,000	\$939,001
	BM401	Admin Building	Est \$30K, increase \$30K, first year commissioning of RCP	24/24	30,000	28,312	\$909,001
14504		Telecommunications Costs	Est \$0; New phone system charged to IT Asset account AF481A	24/24	(12,000)	320	\$921,001
	O159	Temporary Contract Staff	Est \$50K; decrease \$20K lesser use of Temp Agency staff.	24/24	(20,000)	50,000	\$941,001
	R331	Hopetoun Standpipe	Est \$50K; increase \$20K dryer than expected period over summer	24/24	20,000	50,000	\$921,001
	B401	Admin Building Operating Costs	Est \$33K; increase \$13K first full year of RCP use	24/24	13,000	33,000	\$908,001
							\$908,001
					(828,000)	972,406	\$908,001

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

1. ACQUISITION OF ASSETS	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	MAY 2024 Actual \$
The following assets have been acquired during the period under review:			
By Program			
Law, Order & Public Safety			
<u>Fire Prevention & Control</u>			
Hopetoun Rural Bushfire Shed	352,110	341,099	402,650
Water Tank Installation - Jerdacuttup Bfb	7,929	7,929	176
Water Tank Installation - Ravensthorpe North Bfb	14,199	14,199	0
Variable Message Boards	40,000	40,000	48,935
Defs Style Vehicle Trackers (15 Key Vehicles)	0	16,500	0
<u>Animal Control</u>			
Construction Of New Dog Pound	50,000	50,000	0
<u>Law & Order</u>			
Ravensthorpe Ses Building Upgrades 21/22	9,700	9,700	0
22/23 Senior Ranger Vehicle	60,000	60,000	4,699
Aro New Vehicle	0	55,000	0
Dog And Vehicle Signage	12,000	12,000	4,424
Education & Welfare			
<u>Child Care Centres</u>			
Little Barrens Building Upgrades	10,000	10,000	6,161
Little Barrens - Painting	21,120	21,120	0
Little Barrens - Shade	24,840	24,840	24,840
Little Barrens - Soft Fall Area	10,000	0	0
Cub House Building Upgrades	33,400	33,400	122
Cub House - Structural Repairs	15,000	15,000	2,466
Cub House - Shade	31,540	31,540	31,540
The Cub House - Playground Drainage Upgrade	5,000	5,000	0
Housing			
<u>Staff Housing</u>			
30 Kingsmill Street, Ravensthorpe	16,800	16,800	0
4 Daw Street	18,500	18,500	3,326
88 Martin St, Ravensthorpe	12,100	35,500	37,806
27C Carslile Street - Internal Painting	6,500	6,500	0
27A Carlisle Street - Internal Painting	6,500	6,500	0
<u>Other Housing</u>			
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Ravensthorpe Transfer Shed Improvements	25,650	25,650	4,020
Munglinup Waste Site Improvements (Design)	57,000	57,000	2,105
Ravensthorpe Regional Landfill	8,000	8,000	1,509
<u>Sewerage</u>			
Skip Bin Trailer	20,000	20,000	14,875
2019/20 Purchase Plant - Sewerage Fencing	23,790	23,790	751
Ravensthorpe Effluent Ponds - Restore Banks	49,264	49,264	0
<u>Other Community Amenities</u>			
West Beach Ablutions Updgrade	17,030	55,434	58,590
Hopetoun Foreshore Ablutions - Upgrades	27,440	27,440	0
Munglinup Public Conveniences	25,000	25,000	19,115
Cemetery - Backhoe Bucket	3,500	3,500	3,070
Hopetoun Cemetery Upgrades	60,000	60,000	5,422
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Ravensthorpe Town Hall - Security Lighting	12,000	12,000	0
Hopetoun Office - Rainwater Switchboard	20,000	20,000	13,175
<u>Swimming Areas & Beaches</u>			
Hopetoun Foreshore Upgrade	100,000	100,000	70,431
<u>Other Recreation & Sport</u>			
Hopetoun Sports Pavilion, Repair Doors, Ceilings,	14,000	14,000	0
Ravensthorpe Rec Centre - Generator Switch	8,000	8,000	0
New Gym Equipment	10,000	10,000	0
Hopetoun Hockey Field - Switchboard Upgrade	20,000	20,000	0
Playground Renewal - Ravensthorpe Rec Grounds	0	9,163	4,788
<u>Libraries</u>			
Ravensthorpe Crc - Improvements	25,000	25,000	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	MAY 2024 Actual \$
1. ACQUISITION OF ASSETS (Continued)			
The following assets have been acquired during the period under review:			
By Program (Continued)			
Recreation and Culture (Continued)			
<i>Other Culture</i>			
Rcp Furniture Fit Out	50,000	50,000	13,684
Rcp Architect Services	4,000	4,000	7,500
Rcp Consultants Services	6,520	6,520	13,200
Rcp Project Management	0	0	0
Rcp Building Construction (& Builders)	0	0	0
Rcp Project Fees And Charges (Non-Grant)	0	0	0
Rcp Demolition	30,000	30,000	12,440
Rcp Contingency	0	0	0
Rcp Utility Services (External Services)	30,000	30,000	42,925
Rcp Landscaping And Playground	0	0	0
Rcp Public Art	0	0	0
Rcp Carpark	0	0	22,396
Rcp (Shire) Admin Building Construction	50,000	50,000	25,123
Rcp (Shire) Dunnart Building Construction	70,000	70,000	1,496
Rcp (Shire) Earthworks Building Construction	0	0	0
Rcp (Shire) Project Management	0	0	157
Rcp (Shire) Building Construction	0	0	0
Rcp (Shire) Demolition	0	0	0
Rcp (Shire) Fitout - Contingency	0	0	2,000
Precinct Solar	450,000	450,000	0
Rcp (Shire) Landscaping	220,000	220,000	126,055
Rcp (Shire) Public Art	0	0	0
Rcp (Shire) Carpark	130,000	130,000	0
Transport			
<i>Construction - Roads, Bridges, Depots</i>			
Roads Construction Council			
Bedford Harbour Road Construction	118,699	118,699	132,344
Springdale Road - Seal Missing Sealed Section	35,000	35,000	19,675
Jerdacuttup Road Re-Construction Works (Lrci)	809,099	809,099	0
Gravel Pit Development	55,000	55,000	0
Roads Mrwa V Of G Constr			
Springdale Road Slk 19.0 - 40.0	45,326	57,223	59,005
Southern Ocean Road Slk 0.00 - 2.00	100,000	100,000	102,009
Jerdacuttup Road - Stabilise Pavement & Reseal	0	0	3,264
Jerdacuttup Road Slk 9.74 - 14.74	215,000	215,000	221,586
Roads To Recovery Construction			
Springdale Road Slk 50.0-59.6 Resheet R2R	250,892	250,892	243,293
Mt Short Slk 0.0-1.6 Resheet R2R	40,000	40,000	29,980
Koomong Road Slk 27.8-30.0 Resheet R2R	55,000	55,000	45,086
Woodenup Road 0.000-3.100 Resheet R2R	95,000	95,000	41,198
Laurina Road Slk 3.0-5.0	50,000	50,000	78,607
Commodity Route Road Construction			
Tamarine Road Reseal Slk 0.0 To 7.4	240,100	240,100	236,522
Drainage Construction			
Elverdton Road Culverts Slk 2.03, 3.02 & 4.19	30,000	30,000	8,387
Footpath Construction			
Concrete Footpath Construction Programme	75,000	75,000	0
Cambewarra Drive Footpath	7,500	7,500	7,336
Bike Paths Upgrades From Master Plan	30,000	30,000	0
Bridges Construction			
Jerdacuttup River Bridge - Springdale Road	1,939,499	1,939,499	1,939,499
Purchase Land - Roadworks And Depots			
Purchase Land & Buildings - Roadworks And			
Ravensthorpe Depot Grounds Upgrades	110,225	110,225	33,844
Purchase Other Infrastructure - Roads & Depots			
Diesel Tank Hopetoun	36,000	36,000	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

1. ACQUISITION OF ASSETS (Continued)	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	MAY 2024 Actual \$
The following assets have been acquired during the period under review:			
By Program (Continued)			
<u>Road Plant Purchases</u>			
20/21 Purchase Side Tipper	114,730	114,730	105,500
Patching Trailer 23/24	45,000	45,000	0
Grader Draw Bars 23/24	50,000	50,000	0
<u>Traffic Control</u>			
New Portable Traffic Lights	20,000	20,000	19,089
<u>Aerodromes</u>			
Ravensthorpe Airport - It Upgrades	18,000	18,000	0
Airport Furniture	8,000	8,000	6,379
Airport Tug	65,000	41,250	44,441
Ravenshtorpe Airport Baggage Trolleys	25,000	25,000	23,889
Airport Tractor And Slasher	130,000	98,076	106,967
Terminal Improvements	30,000	30,000	0
Hanger	0	64,163	0
Ravensthorpe Airport Fencing - Boundary Height	17,583	17,583	11,666
Airport Lighting Upgrade	7,000	7,000	6,200
Economic Services			
<u>Tourism</u>			
Campground Data Connectivity	30,000	77,913	88,001
Ravensthorpe Interpretive Centre - Fit Out	180,000	180,000	136,942
Campground Fire Pits	25,000	0	0
Genstreme Projects	110,000	0	0
Ravensthorpe Tennis Club - Dump Point	25,000	25,000	30,052
Campground Signage	15,000	15,000	710
Other Property & Services			
<u>Works</u>			
22/23 Dual Cab Utility - Eto	60,000	60,000	62,242
22/23 Dual Cab Utility - Works Supervisor	60,000	60,000	0
22/23 Dual Cab Utility - Ato	60,000	60,000	0
22/23 Dual Cab Utility - Cleaners	50,000	28,413	31,049
22/23 Single Cab Utility - Cleaners	50,000	28,413	30,762
<u>Administration</u>			
Fleet Vehicle 23/24	75,000	59,576	64,964
Mcsr Vehicle 23/24	45,000	0	0
Computer Upgrades	20,000	20,000	30,955
Office Furniture And Painting	10,000	10,000	8,738
Wide Format Printer	11,000	11,000	4,815
Cleaners Room - Ravensthorpe Office	10,000	10,000	8,095
	0	0	0
	0	0	0
	0	0	0
	<u>8,027,085</u>	<u>7,978,242</u>	<u>5,054,862</u>
By Class			
Land	0	0	0
Buildings	1,538,723	1,653,679	694,389
Furniture & Equipment	369,000	416,913	313,025
Plant & Equipment	977,020	889,248	541,943
Infrastructure - Roads	4,048,615	4,060,512	3,152,067
Infrastructure - Footpaths	112,500	112,500	7,336
Infrastructure - Drainage	79,264	79,264	8,387
Infrastructure - Parks & Ovals	470,000	479,163	223,671
Infrastructure - Airports	24,583	24,583	17,866
Infrastructure - Other	407,380	262,380	96,178
	<u>8,027,085</u>	<u>7,978,242</u>	<u>5,054,862</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Transport								
Duraquip Side Tipper No 1	P611	P577	24,900		14,000		0	0
Hino Dual Cab (Road Crew)	P578A	P578				35,739.76	(10,900)	0
							0	35,740
Public Works Overheads								0
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400		17,000		(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600		35,000		(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800		30,000		(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500		15,000		10,500	0
Mitsubishi Triton	P705	P705	0		15,000		15,000	0
							0	0
			128,200.00	0.00	126,000.00	35,739.76	(2,200.00)	35,739.76

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Plant & Equipment								
Duraquip Side Tipper No 1	P611		24,900	0	14,000	0	(10,900)	0
Hino Dual Cab (Road Crew)	P578A	P578	0	0	0	35,740	0	35,740
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400	0	17,000	0	(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600	0	35,000	0	(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800	0	30,000	0	(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500	0	15,000	0	10,500	0
Mitsubishi Triton	P705	P705	0	0	15,000	0	15,000	0
	0	0	0	0	0	0	0	0
			128,200.00	0.00	126,000.00	35,739.76	(2,200)	35,739.76

Summary

Profit on Asset Disposals	25,500	35,739.76
Loss on Asset Disposals	(27,700)	0.00
	<u>(2,200)</u>	<u>35,739.76</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Housing							
Loan 145 Staff Housing	79,285	39,080	39,080	40,205	40,205	2,593	1,426
Loan 147 Other Housing	169,538	18,805	18,805	150,733	150,733	6,715	4,704
Recreation and Culture							
Loan 146 Hopetoun Community Centre	254,569	15,678	15,678	238,891	238,891	10,751	6,279
Transport							
Loan 138D Town Street	0	0	0	0	0	0	0
Loan 144 Town Street	0	0	0	0	0	0	0
Loan 143B Refinance	71,004	34,998	34,998	36,006	36,006	2,322	1,277
Loan 138E Refinance	121,717	39,362	39,362	82,355	82,355	4,184	2,365
	696,113	147,923	147,923	548,190	548,190	26,565	16,051

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Law, Order & Public Safety							
Lease Contract 939384 CESO Vehicle	13,726	13,726	0	13,726		101	0
Community Amenities							
Lease Contract 908707	375,437	77,924	0	297,513		13,165	0
Lease Contract 915953	147,179	36,573	0	110,606		6,283	0
	536,342	128,223	0	421,845	0	19,549	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Reserve		
Opening Balance	842,363	842,363
Amount Set Aside / Transfer to Reserve	1,133,515	20,745
Amount Used / Transfer from Reserve	(328,730)	0
	<u>1,647,148</u>	<u>863,108</u>
(b) Emergency Farm Water Reserve		
Opening Balance	12,722	12,722
Amount Set Aside / Transfer to Reserve	506	313
Amount Used / Transfer from Reserve	0	0
	<u>13,228</u>	<u>13,035</u>
(c) Building Reserve		
Opening Balance	389,108	389,108
Amount Set Aside / Transfer to Reserve	295,481	9,583
Amount Used / Transfer from Reserve	(162,165)	0
	<u>522,424</u>	<u>398,691</u>
(d) Road & Footpath Reserve		
Opening Balance	411,242	411,242
Amount Set Aside / Transfer to Reserve	566,362	10,128
Amount Used / Transfer from Reserve	(416,308)	0
	<u>561,296</u>	<u>421,370</u>
(e) Swimming Pool Upgrade Reserve		
Opening Balance	46,437	46,437
Amount Set Aside / Transfer to Reserve	1,848	1,144
Amount Used / Transfer from Reserve	0	0
	<u>48,285</u>	<u>47,581</u>
(f) Recreation Reserve		
Opening Balance	40,522	40,522
Amount Set Aside / Transfer to Reserve	41,612	998
Amount Used / Transfer from Reserve	0	0
	<u>82,134</u>	<u>41,520</u>
(g) Airport Reserve		
Opening Balance	319,524	319,524
Amount Set Aside / Transfer to Reserve	362,713	7,869
Amount Used / Transfer from Reserve	(17,583)	0
	<u>664,654</u>	<u>327,393</u>
(h) Waste & Sewerage Reserve		
Opening Balance	295,228	295,228
Amount Set Aside / Transfer to Reserve	201,746	7,271
Amount Used / Transfer from Reserve	(98,704)	0
	<u>398,270</u>	<u>302,499</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
4. RESERVES (Continued)		
(i) IT & Equipment Reserve		
Opening Balance	36,722	36,722
Amount Set Aside / Transfer to Reserve	21,461	904
Amount Used / Transfer from Reserve	(11,000)	0
	<u>47,183</u>	<u>37,626</u>
(j) Leave Reserve		
Opening Balance	44,138	44,138
Amount Set Aside / Transfer to Reserve	1,756	1,087
Amount Used / Transfer from Reserve	0	0
	<u>45,894</u>	<u>45,225</u>
Total Cash Backed Reserves	<u><u>4,030,516</u></u>	<u><u>2,498,048</u></u>
All of the above reserve accounts are to be supported by money held in financial institutions.		
Summary of Transfers		
To Cash Backed Reserves		
Transfers to Reserves		
Plant Reserve	1,133,515	20,745
Emergency Farm Water Reserve	506	313
Building Reserve	295,481	9,583
Road & Footpath Reserve	566,362	10,128
Swimming Pool Upgrade Reserve	1,848	1,144
Recreation Reserve	41,612	998
Airport Reserve	362,713	7,869
Waste & Sewerage Reserve	201,746	7,271
IT & Equipment Reserve	21,461	904
Leave Reserve	1,756	1,087
	<u><u>2,627,000</u></u>	<u><u>60,042</u></u>
Transfers from Reserves		
Plant Reserve	(328,730)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(162,165)	0
Road & Footpath Reserve	(416,308)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(17,583)	0
Waste & Sewerage Reserve	(98,704)	0
IT & Equipment Reserve	(11,000)	0
Leave Reserve	0	0
	<u><u>(1,034,490)</u></u>	<u><u>0</u></u>
Total Transfer to/(from) Reserves	<u><u>1,592,510</u></u>	<u><u>60,042</u></u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

Recreation Reserve

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and reserves

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated

Waste and Sewerage Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

IT & Equipment Reserve

To be used for the upgrade and renewal of hardware, communication and software technological systems and machinery

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

	2022/2023 B/Fwd Per 2023/2024 Budget \$	2022/2023 B/Fwd Per Financial Report \$	MAY 2024 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	2,373,938	3,673,829	3,791,686
Cash - Restricted Unspent Grants	935,272	0	
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	1,682,126	2,438,006	2,498,046
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	254,693	226,344	363,235
Sundry Debtors	231,740	774,964	312,861
Provision for Doubtful Debts	0	0	0
Gst Receivable	114,211	178,663	98,889
Accrued Income/Payments In Advance	938,927	2,205,470	10,676
Payments in Advance	0	0	0
Inventories	25,554	32,563	70,424
	<u>6,556,461</u>	<u>9,529,839</u>	<u>7,145,817</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(386,634)	(566,519)	(35,344)
Accrued Interest On Loans	(27,768)	(26,119)	(17,895)
Accrued Salaries & Wages	(28,180)	(44,619)	0
Income In Advance (Contract Liabilities)	(935,272)	(1,147,134)	0
Gst Payable	0	(97,993)	(24,832)
Payroll Creditors	(114,053)	(86,490)	(3,189)
Accrued Expenses	0	(79,647)	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(13,725)	(128,224)	(128,224)
Trust	0	0	0
Other Payables	(322,020)	(479,241)	(306,265)
Current Employee Benefits Provision	(502,817)	(636,870)	(636,870)
Current Loan Liability	(143,522)	(147,923)	0
	<u>(2,473,991)</u>	<u>(3,440,779)</u>	<u>(1,152,619)</u>
NET CURRENT ASSET POSITION	4,082,470	6,089,060	5,993,198
Less: Cash - Reserves - Restricted	(1,682,126)	(2,438,006)	(2,498,046)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	0		
Add Back : Component of Leave Liability not Required to be Funded	502,817	636,870	636,870
Add Back : Current Loan Liability	143,522	147,923	0
ADD: Current Portion of Lease Liability	13,725	128,224	128,224
Adjustment for Trust Transactions Within Muni		0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>3,060,408</u>	<u>4,564,071</u>	<u>4,260,246</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/2024 Rate Revenue \$	2023/2024 Interim Rates \$	2023/2024 Back Rates \$	2023/2024 Total Revenue \$	2023/2024 Budget \$
General Rate								
GRV Residential	0.117967	782	12,480,248	1,472,258	(224)	(1,403)	1,470,631	1,472,258
GRV Commercial	0.144823	34	1,661,574	240,634	0	0	240,634	240,634
GRV industrial	0.144823	36	628,700	91,050	(330)	0	90,720	91,050
GRV - Transient & Short Stay Accom	0.302765	2	1,075,000	325,472	0	0	325,472	325,472
UV - Mining	0.247811	113	3,269,270	810,161	9,519	24	819,704	810,161
UV - Other	0.004800	318	469,955,000	2,255,784	319	870	2,256,973	2,255,784
Non-Rateable	0.000000	472	201,799	0	0	0	0	0
Sub-Totals		1,757	489,271,591	5,195,360	9,284	(509)	5,204,134	5,195,359
Minimum Rates	Minimum \$							
GRV Residential	982.00	374	1,025,127	367,268	0	0	367,268	367,268
GRV Commercial	982.00	10	51,165	9,820	0	0	9,820	9,820
GRV Industrial	982.00	10	40,668	9,820	0	0	9,820	9,820
GRV - Transient & Short Stay Accom	982.00	0	0	0	0	0	0	0
UV - Mining	479.00	43	41,014	20,597	0	0	20,597	20,597
UV - Other	958.00	113	8,431,600	108,254	0	0	108,254	108,254
Sub-Totals		550	9,589,574	515,759	0	0	515,759	515,759
				5,711,119			5,719,893	5,711,118
Back Rates								1,500
Interim Rates								4,500
Total Amount Raised From Rates							5,719,893	5,717,118
Ex Gratia Rates		check after rates raised					73,121	73,120
Total Rates							5,793,014	5,790,238

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

8. OPERATING STATEMENT BY PROGRAM

	MAY 2024 Actual \$	2023/2024 Adopted Budget \$	2022/2023 Actual \$
OPERATING REVENUES			
Governance	75,919	25,570	(5,608)
General Purpose Funding	7,197,730	6,963,460	8,175,375
Law, Order, Public Safety	648,722	969,506	891,799
Health	9,525	6,300	6,359
Education and Welfare	593,404	748,239	782,969
Housing	74,271	28,400	33,024
Community Amenities	873,894	895,522	1,142,113
Recreation and Culture	154,727	1,237,375	4,659,826
Transport	4,065,977	4,900,514	2,782,610
Economic Services	598,384	639,178	357,125
Other Property and Services	128,425	189,033	303,989
TOTAL OPERATING REVENUE	14,420,978	16,603,097	19,129,581
OPERATING EXPENSES			
Governance	(891,929)	(1,281,347)	(978,968)
General Purpose Funding	(244,135)	(317,452)	(231,773)
Law, Order, Public Safety	(1,492,423)	(1,461,690)	(1,175,636)
Health	(309,305)	(472,423)	(380,769)
Education and Welfare	(1,296,799)	(1,611,298)	(1,386,554)
Housing	(232,360)	(281,488)	(266,128)
Community Amenities	(1,671,652)	(1,774,454)	(1,513,135)
Recreation & Culture	(2,764,403)	(2,885,695)	(2,448,339)
Transport	(5,381,054)	(5,960,218)	(5,633,628)
Economic Services	(416,906)	(597,995)	(403,687)
Other Property and Services	(438,651)	(213,457)	(911,466)
TOTAL OPERATING EXPENSE	(15,139,617)	(16,857,518)	(15,330,083)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(718,639)</u>	<u>(254,420)</u>	<u>3,799,498</u>

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

8. OPERATING STATEMENT BY NATURE & TYPE

	MAY 2024 Actual \$	2023/2024 Adopted Budget \$	2022/2023 Actual \$
OPERATING REVENUES			
Rates	5,793,014	5,790,238	5,024,821
Operating Grants, Subsidies and Contributions	1,003,302	1,235,982	3,918,617
Non-Operating Grants, Subsidies and Contributions	3,036,831	5,312,244	5,917,930
Fees and Charges	3,716,871	3,446,578	3,279,397
Service Charges	0	0	0
Interest Earnings	235,768	198,500	130,869
Profit on Asset Disposals	35,740	25,500	127,118
Proceeds on Disposal of Assets	35,740	126,000	187,194
Realisation on Disposal of Assets	(35,740)	(126,000)	(187,194)
Other Revenue	599,453	594,055	730,828
TOTAL OPERATING REVENUE	14,420,979	16,603,097	19,129,580
OPERATING EXPENSES			
Employee Costs	(5,161,947)	(6,000,489)	(5,290,647)
Materials and Contracts	(3,396,877)	(4,328,071)	(3,229,215)
Utility Charges	(273,122)	(288,540)	(341,067)
Depreciation on Non-Current Assets	(5,677,639)	(5,531,509)	(5,737,635)
Interest Expenses	(16,050)	(42,746)	(50,086)
Insurance Expenses	(277,211)	(262,265)	(240,155)
Loss on Asset Disposals	0	(27,700)	(17,042)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(336,771)	(376,198)	(424,236)
TOTAL OPERATING EXPENSE	(15,139,617)	(16,857,518)	(15,330,083)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(718,638)</u>	<u>(254,421)</u>	<u>3,799,497</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

9. STATEMENT OF FINANCIAL POSITION

	MAY 2024 Actual \$	2022/2023 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	6,289,732	6,111,835
Trade and Other Receivables	785,661	3,385,441
Inventories	70,424	32,563
TOTAL CURRENT ASSETS	7,145,817	9,529,839
NON-CURRENT ASSETS		
Other Receivables	7,753	7,753
Inventories	0	0
Property, Plant and Equipment	49,116,504	50,135,181
Infrastructure	118,948,009	118,552,109
TOTAL NON-CURRENT ASSETS	168,072,266	168,695,043
TOTAL ASSETS	175,218,083	178,224,882
CURRENT LIABILITIES		
Trade and Other Payables	387,525	2,527,761
Right of Use Asset	128,224	128,224
Long Term Borrowings	0	147,923
Provisions	636,870	636,870
TOTAL CURRENT LIABILITIES	1,152,619	3,440,778
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	548,189	548,189
Right of Use Assets	461,742	461,742
Provisions	94,685	94,685
TOTAL NON-CURRENT LIABILITIES	1,104,616	1,104,616
TOTAL LIABILITIES	2,257,235	4,545,394
NET ASSETS	172,960,848	173,679,488
Retained Surplus	41,860,848	42,639,528
Reserves - Cash Backed	2,498,046	2,438,006
Revaluation Surplus	128,213,342	128,213,342
TOTAL EQUITY	172,572,237	173,290,876

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

10. FINANCIAL RATIOS

	2024 YTD	2023	2022	2021
Current Ratio	9.01	2.53	3.01	1.64
Operating Surplus Ratio	(0.38)	(0.24)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

12.2 **CORPORATE SERVICES**

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – MAY 2024

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Executive Manager of Corporate Services
Date: 11 June 2024
Disclosure of Interest: Nil
Attachments: 12.2.2 Creditors List of Accounts Paid May 2024
Credit Card Transactions to 01 May 2024
Fuel Card Transactions to 31 May 2024
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

OFFICER RECOMMENDATION

That Council:

1. Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of May 2024 be NOTED.

Moved: _____

Seconded: _____

Carried: /

ATTACHMENT 12.2.2

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
611	02/05/2024	Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN - 21/02/2024 - 19/04/2024	1		1,666.69
INV 2102005522/04/2024		Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN - 21/02/2024 - 19/04/2024		1,666.69	
612	09/05/2024	ELGAS Limited	SERVICE CHARGE - LITTLE BARRENS HOPETOUN 2X 45 KG LPG CYL	1		116.60
INV 1646963901/05/2024		ELGAS Limited	SERVICE CHARGE - LITTLE BARRENS HOPETOUN 2X 45 KG LPG CYL		116.60	
613	09/05/2024	Horizon Power	136499 - HOPETOUN LAMPS 01/04/2024 - 30/04/2024	1		4,864.43
INV 2102012101/05/2024		Horizon Power	136499 - HOPETOUN LAMPS 01/04/2024 - 30/04/2024		4,864.43	
614	16/05/2024	Horizon Power	142028 - MUNGLINUP TOILETS 2 TUBADA ST MUNGLINUP - 09/03/2024 - 07/05/2024	1		254.82
INV 2102020008/05/2024		Horizon Power	142028 - MUNGLINUP TOILETS 2 TUBADA ST MUNGLINUP - 09/03/2024 - 07/05/2024		254.82	
615	30/05/2024	Horizon Power	513789 - LITTLE BARRENS - LOT 3000 BUCKIE ST HOPETOUN - 26/03/2024 - 22/05/2024	1		1,385.55
INV 2102036223/05/2024		Horizon Power	26734 - HOPETOUN WORKS DEPOT - LOT 548 TAMAR ST HOPETOUN - 26/03/2024 - 22/05/2024		183.06	
INV 2102036623/05/2024		Horizon Power	565028 - HOPETOUN YOUTH SPACE - U5/LOT 705 TAMAR ST HOPETOUN- 26/03/2024 - 22/05/2024		245.94	
INV 2102036623/05/2024		Horizon Power	513789 - LITTLE BARRENS - LOT 3000 BUCKIE ST HOPETOUN - 26/03/2024 - 22/05/2024		529.83	
INV 2102036623/05/2024		Horizon Power	414511 - HOPETOUN GYM - U6/LOT 705 TAMAR ST HOPETOUN - 26/03/2024 - 22/05/2024		426.72	
1083	01/05/2024	1 - BANK FEES	BANK FEES - BPAY	1		275.77
1083	03/05/2024	1 - BANK FEES	BANK FEES - MERCHANT FEES	1		510.34
1083	31/05/2024	1 - BANK FEES	BANK FEES - DEBIT INTEREST	1		9.55
EFT18687	02/05/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY	1		1,784.32

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 105330	28/03/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		292.16	
INV 105578	31/03/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		1,123.66	
INV 106179	05/04/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		368.50	
EFT18688	02/05/2024	ASSA ABLOY	PLEASE SUPPLY AS PER YOUR QUOTE NO Q93121 SIX (6) OF PADLOCKS CODE 334B45/148/T1M KEYED TO K1-21A AND TWO OF YK16/EXT/SS	1		671.62
INV IN02723220/04/2024		ASSA ABLOY	PLEASE SUPPLY AS PER YOUR QUOTE NO Q93121 SIX (6) OF PADLOCKS CODE 334B45/148/T1M KEYED TO K1-21A AND TWO OF YK16/EXT/SS		671.62	
EFT18689	02/05/2024	Albany Lock and Security	SALTO FOB TYPE DOOR HANDLE AND A MATCHING MORTICE LOCK BODY 3772 AS PER YOUR QUOTE NO 00037017	1		1,152.76
INV 0003701724/04/2024		Albany Lock and Security	SALTO FOB TYPE DOOR HANDLE AND A MATCHING MORTICE LOCK BODY 3772 AS PER YOUR QUOTE NO 00037017		1,152.76	
EFT18690	02/05/2024	Aquater Pty Ltd	Rates refund for assessment A14411 LOT E74/00678 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1		149.06
INV A14411	23/04/2024	Aquater Pty Ltd	Rates refund for assessment A14411 LOT E74/00678 EXPLORATION LICENCE RAVENSTHORPE WA 6346		149.06	
EFT18691	02/05/2024	Arpels Pty Ltd T/as Cmm Technology	RECERTIFICATION OF (2) LION ALCOMETER SD400'S	1		275.00
INV 0005707417/04/2024		Arpels Pty Ltd T/as Cmm Technology	RECERTIFICATION OF (2) LION ALCOMETER SD400'S		275.00	
EFT18692	02/05/2024	BP Australia Pty Ltd	BP FUEL CARD - MARCH 2024	1		2,893.71
INV 1310689731/03/2024		BP Australia Pty Ltd	BP FUEL CARD - MARCH 2024		2,893.71	
EFT18693	02/05/2024	Best Office Systems	PRINTER READINGS - RAVENSTHORPE DEPOT - 20/03/2024 - 20/04/2024	1		183.57
INV 630434	24/04/2024	Best Office Systems	AIRPORT KONICA PRINTER READINGS- MAINTENANCE AGREEMENT - 20/03/2024 - 20/04/2024		50.54	
INV 630582	26/04/2024	Best Office Systems	PRINTER READINGS - RAVENSTHORPE DEPOT - 20/03/2024 - 20/04/2024		133.03	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18694	02/05/2024	Employee	REIMBURSEMENT FOR TRAILER LOCK	1		77.98
INV REIMBU30/04/2024			REIMBURSEMENT FOR TRAILER LOCK		77.98	
EFT18695	02/05/2024	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND 2024/25 STATUTORY BUDGET	1		660.00
INV 3870	29/04/2024	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND 2024/25 STATUTORY BUDGET		660.00	
EFT18696	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		485.00
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		485.00	
EFT18697	02/05/2024	Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL ISSUE 7 - PAGE 12 & 13	1		342.00
INV 0002613824/04/2024		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL ISSUE 7 - PAGE 12 & 13		342.00	
EFT18698	02/05/2024	Elite HR Solutions	PROVIDING SUPPORT TO THE SHIRE OF RAVENSTHORPE RELATING TO HR NEEDS AS PROVIDED ON QUOTE. SERVICE PERIOD APRIL 2024	1		330.00
INV 01253	29/04/2024	Elite HR Solutions	PROVIDING SUPPORT TO THE SHIRE OF RAVENSTHORPE RELATING TO HR NEEDS AS PROVIDED ON QUOTE. SERVICE PERIOD APRIL 2024		330.00	
EFT18699	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		516.00
INV REIMBU24/04/2024			REIMBURSEMENT FOR STAFF UNIFORM		36.00	
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		480.00	
EFT18700	02/05/2024	Etech WA Pty Ltd T/A Esperance Communication	SUPPLY AND INSTALLATION OF NEW ANTENNA AND CABLING TO RAVENSTHORPE BROADCAST SITE AS PER QUOTATION 3201438	1		6,056.50
INV 5216865	24/04/2024	Etech WA Pty Ltd T/A Esperance Communication	SUPPLY AND INSTALLATION OF NEW ANTENNA AND CABLING TO RAVENSTHORPE BROADCAST SITE AS PER QUOTATION 3201438		3,609.00	
INV 5216864	24/04/2024	Etech WA Pty Ltd T/A Esperance Communication			2,447.50	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18701	02/05/2024	Fulton Hogan Industries	SUPPLY, SPRAY & COVER 10MM SINGLE COAT C170 SEAL AT A BINDER APPLICATION RATE OF 1.8 L/M ² AND AGGREGATE SPREAD RATE OF 130 M ² /M ³	1		524,118.40
INV 1897038330/04/2024		Fulton Hogan Industries	SHARE OF MOBILIZATION COST FOR HOT BITUMEN RESEAL WORKS ON SOUTHERN OCEAN RD BETWEEN SLK0.00 AND SLK2.00 IN APRIL 2024 AS PER RESPONSE TO RFT02-202324 ON WALGA VENDOR PANEL (VP401424).		85,767.00	
INV 1897038230/04/2024		Fulton Hogan Industries	SUPPLY, SPRAY & COVER 10MM SINGLE COAT C170 SEAL AT A BINDER APPLICATION RATE OF 1.8 L/M ² AND AGGREGATE SPREAD RATE OF 130 M ² /M ³		260,173.84	
INV 1897038930/04/2024		Fulton Hogan Industries	RATE PER M2 FOR HOT BITUMEN RESEAL WORKS ON JERDACUTTUP RD BETWEEN SLK10.00 AND SLK15.00 IN APRIL 2024 AS PER RESPONSE TO RFT02-202324 ON WALGA VENDOR PANEL (VP401424). NO BAR VARIATION REQUIRED.		178,177.56	
EFT18703	02/05/2024	Georgia Rann	GYM FOB BOND REFUND	1		30.00
INV T2122	01/05/2024	Georgia Rann	GYM FOB BOND REFUND	1	30.00	
EFT18704	02/05/2024	Gia Anh Hoang	GYM FOB BOND REFUND	1		30.00
INV T2431	01/05/2024	Gia Anh Hoang	GYM FOB BOND REFUND	1	30.00	
EFT18705	02/05/2024	Hanson Construction Materials	SUPPLY AND DELIVERY OF 10MM SEALING AGGREGATE (MRWA SPEC) TO SLK14.5KM FOR JERDACUTTUP RD PROJECT, AS PER QUOTE DATED 11.01.2024.	1		38,488.58
INV 7519528326/04/2024		Hanson Construction Materials	SUPPLY AND DELIVERY OF 10MM SEALING AGGREGATE (MRWA SPEC) TO SLK14.5KM FOR JERDACUTTUP RD PROJECT, AS PER QUOTE DATED 11.01.2024.		32,092.26	
INV 7520112930/04/2024		Hanson Construction Materials			6,396.32	
EFT18706	02/05/2024	Hopetoun Progress Association Inc	ANNUAL FUNDING 2023-24 AGED CARE AND COMMUNITY WORK	1		5,500.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1326	27/04/2024	Hopetoun Progress Association Inc	ANNUAL FUNDING 2023-24 AGED CARE AND COMMUNITY WORK		5,500.00	
EFT18707	02/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00
INV 8 France	29/04/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwo	29/04/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18708	02/05/2024	Hopetoun Tyres & Batteries	FIX LEAKING AIR, REAR RIGHT TYRE (NAIL) AND TO CHECK FRONT LEFT TYRE - P665A RA3837	1		66.00
INV INV-169023	04/2024	Hopetoun Tyres & Batteries	FIX LEAKING AIR, REAR RIGHT TYRE (NAIL) AND TO CHECK FRONT LEFT TYRE - P665A RA3837		66.00	
EFT18709	02/05/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #26490	1		21,065.00
INV INV-074517	04/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #28066		1,144.00	
INV INV-074317	04/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #26490		8,552.50	
INV INV-074619	04/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #7483		4,367.00	
INV INV-074719	04/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #27383		2,260.50	
INV INV-074819	04/2024	Indiji Flora	PRESCRIBED BURNS PER YOUR SUBMISSION DATED 9 FEBRUARY 2024 UNDER RFQ# MAFGP 02-24 - MAF WORKS TREATMENT #26599		4,741.00	
EFT18710	02/05/2024	Jeremy Stahl	GYM FOB BOND REFUND	1		30.00
INV T2567	01/05/2024	Jeremy Stahl	GYM FOB BOND REFUND	1	30.00	
EFT18711	02/05/2024	Kinetic Communications and Mechanical	INSTALL 4G UPGRADES TO (AVL) VEHICLE TRACKING IN BUSHFIRE AND SES APPLIANCES AS PER ATTACHED QUOTE #00000048	1		2,426.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000005719/04/2024		Kinetic Communications and Mechanical	INSTALL 4G UPGRADES TO (AVL) VEHICLE TRACKING IN BUSHFIRE AND SES APPLIANCES AS PER ATTACHED QUOTE #00000048		2,426.00	
EFT18712	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		548.00
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		548.00	
EFT18713	02/05/2024	Lloydey's Power Services	INSPECT AND REPAIR DAMAGED JUNCTION BOX AT MCCULLOCH PARK IN HOPETOUN	1		663.23
INV INV-140624/04/2024		Lloydey's Power Services	REPLACE FAULTY LIGHTFITTING IN MAIN AREA AT FITZGERALD BUILDING IN DUNN STREET (OLD CRC BUILDING)		234.23	
INV INV-141101/05/2024		Lloydey's Power Services	INSPECT AND REPAIR DAMAGED JUNCTION BOX AT MCCULLOCH PARK IN HOPETOUN		429.00	
EFT18714	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		480.00
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		450.00	
INV T2453	01/05/2024		GYM FOB BOND REFUND	1	30.00	
EFT18715	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		450.00
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		450.00	
EFT18716	02/05/2024	Employee	REIMBURSEMENT FOR ST JOHN FIRST AID RENEWAL	1		199.00
INV REIMBU30/04/2024			REIMBURSEMENT FOR ST JOHN FIRST AID RENEWAL		199.00	
EFT18717	02/05/2024	Palm Creations	TO CLEAN FACILITIES IN RAVENSTHORPE - 23/04/2024 - 29/04/2024	1		1,010.00
INV 70	29/04/2024	Palm Creations	TO CLEAN FACILITIES IN RAVENSTHORPE - 23/04/2024 - 29/04/2024		1,010.00	
EFT18718	02/05/2024	Ravensthorpe State Emergency Service	ESL PAYMENT 3RD QUARTER 2023/2024	1		6,450.00
INV 0000006224/04/2024		Ravensthorpe State Emergency Service	ESL PAYMENT 3RD QUARTER 2023/2024		6,450.00	
EFT18719	02/05/2024	Rodney Clarence Daw	CBFO REIMBURNSEMENT FOR TELSTRA CHARGES TO 10/05/24	1		87.14

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV REIMBU30/04/2024		Rodney Clarence Daw	CBFO REIMBURNSEMENT FOR TELSTRA CHARGES TO 10/05/24		87.14	
EFT18720	02/05/2024	Roselea Trading	Hopetoun Gym Rent	1		2,206.52
INV RENT	29/04/2024	Roselea Trading	Hopetoun Gym Rent		953.15	
INV RATES	29/04/2024	Roselea Trading	Hopetoun Gym Rates		150.11	
INV YOUTH	29/04/2024	Roselea Trading	Hopetoun Youth Space Rent		953.15	
INV YOUTH	29/04/2024	Roselea Trading	Hopetoun Youth Space Rates		150.11	
EFT18721	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		460.00
INV SAL SAC29/04/2024			SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		460.00	
EFT18722	02/05/2024	T.C Boxes Australia Pty Ltd	SUPPLY OF WGW1800DS - 1800MM ALUMINIUM CANOPY DS - WHITE AS PER QUOTATION #1050900 ON 28/02/2024 FOR CUSTOMER TO COLLECT.	1		4,399.00
INV INV0037;19/03/2024		T.C Boxes Australia Pty Ltd			4,399.00	
EFT18723	02/05/2024	Telstra Limited	TELSTRA CHARGES - 1/04/2024 - 10/05/2024	1		4,765.73
INV K 183 39818/04/2024		Telstra Limited	TELSTRA CHARGES - 1/04/2024 - 10/05/2024		4,600.73	
INV T 311	22/04/2024	Telstra Limited	TELSTRA CHARGES - SAT PHONE - 22/04/2024 - 21/05/2024		165.00	
EFT18724	02/05/2024	Tony Cooper	GYM FOB BOND REFUND	1		30.00
INV T2560	01/05/2024	Tony Cooper	GYM FOB BOND REFUND	1	30.00	
EFT18725	02/05/2024	Employee	SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024	1		340.00
INV SAL SAC29/04/2024				SALARY SACRIFICE - FORTNIGHT ENDING 29/04/2024		340.00
EFT18726	02/05/2024	Traffic Force	DESIGN AND SUPPLY OF G0132-24 REPEAT GENERIC TRAFFIC MANAGEMENT PLANS FOR THE SHIRE OF RAVENSTHORPE	1		765.60
INV 0003678023/04/2024		Traffic Force	DESIGN AND SUPPLY OF G0132-24 REPEAT GENERIC TRAFFIC MANAGEMENT PLANS FOR THE SHIRE OF RAVENSTHORPE		765.60	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18727	09/05/2024	4 Rivers Plumbing Gas & Civil Contracting WA	UPGRADE PLUMBING IN KITCHEN AT HOPETOUN SENIOR CITIZENS CENTRE	1		14,107.00
INV 0000443329/04/2024		4 Rivers Plumbing Gas & Civil Contracting WA	UPGRADE PLUMBING IN KITCHEN AT HOPETOUN SENIOR CITIZENS CENTRE		6,006.00	
INV 0000447102/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF SEPTIC WASTE AT LEE CREEK, KUNDIP AND PHILIPS RIVER		2,323.10	
INV 0000446702/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF THE WASTE FROM 5 X GREASE TRAPS RAVENSTHORPE RECREATION CENTRE, RAVENSTHORPE TOWN HALL, HOPETOUN SENIORS CENTRE, HOPETOUN COMMUNITY CENTRE, RAVENSTHORPE PRECINCT		2,737.50	
INV 0000446802/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF SEPTIC WASTE AT 12 MILE BEACH, 2 MILE BEACH AND AT THE AIRPORT INCLUDING TRAVEL, TRACKING AND DISPOSAL FEE		3,040.40	
EFT18728	09/05/2024	Aerodrome Management Services Pty Ltd	AERODROME REPORTING OFFICER COURSE STAFF MEMBER	1		2,950.00
INV AMSINV02/05/2024		Aerodrome Management Services Pty Ltd	AERODROME REPORTING OFFICER COURSE STAFF MEMBER		2,950.00	
EFT18729	09/05/2024	AirSafe Transport Training	STAFF TRAINING - DANGEROUS GOODS BY AIR AWARENESS FOR ALL AWARENESS CATEGORIES (INCL. PILOTS AND LOAD PLANNERS) - INITIAL AND REFRESHER	1		90.00
INV A 56222	30/04/2024	AirSafe Transport Training	STAFF TRAINING - DANGEROUS GOODS BY AIR AWARENESS FOR ALL AWARENESS CATEGORIES (INCL. PILOTS AND LOAD PLANNERS) - INITIAL AND REFRESHER		90.00	
EFT18730	09/05/2024	Australia Post	POSTAL CHARGES - PERIOD ENDING 29/04/2024	1		318.56
INV 1013218603/05/2024		Australia Post	POSTAL CHARGES - PERIOD ENDING 29/04/2024		318.56	
EFT18731	09/05/2024	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDUCT29/04/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
EFT18732	09/05/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		49,266.00
INV DEDUCT29/04/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		48,986.00	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	29/04/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	
EFT18733	09/05/2024	Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - APRIL 2024	1		3,702.19
INV APRIL 2408	05/2024	Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - APRIL 2024		3,702.19	
EFT18734	09/05/2024	Cleanaway Pty Ltd	RUBBISH COLLECTION STARVATION BAY - APRIL 2024	1		1,725.82
INV 2178853030	04/2024	Cleanaway Pty Ltd	RUBBISH COLLECTION MASON BAY - APRIL 2024		791.42	
INV 2178852930	04/2024	Cleanaway Pty Ltd	RUBBISH COLLECTION STARVATION BAY - APRIL 2024		934.40	
EFT18735	09/05/2024	Daniel Hughes	GYM BOND REFUND	1		30.00
INV T2533	08/05/2024	Daniel Hughes	GYM BOND REFUND	1	30.00	
EFT18736	09/05/2024	GP & DR Belli	REFUND FOR DUPLICATE PAYMENT OF INVOICE 4856	1		166.40
INV REFUND26	04/2024	GP & DR Belli	REFUND FOR DUPLICATE PAYMENT OF INVOICE 4856		116.40	
INV REFUND03	05/2024	GP & DR Belli	REFUND FOR DUPLICATE PAYMENT OF INVOICE 4856 - WRONG AMOUNT EFT 18702		-116.40	
INV REFUND03	05/2024	GP & DR Belli	REFUND FOR DUPLICATE PAYMENT OF INVOICE 4856		166.40	
EFT18737	09/05/2024	Hollowpool Pty Ltd T/as North OZ Electrical Contracting	SUPPLY, WIRE AND INSTALL 15A SOCKET FOR DISHWASHER AT HOPETOUN SENIORS CITIZEN CENTRE	1		715.00
INV INV-026430	04/2024	Hollowpool Pty Ltd T/as North OZ Electrical Contracting	SUPPLY, WIRE AND INSTALL 15A SOCKET FOR DISHWASHER AT HOPETOUN SENIORS CITIZEN CENTRE		715.00	
EFT18738	09/05/2024	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES - Q2 2024 INSTALLMENT	1		13,567.68
INV 1536	01/05/2024	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES - Q2 2024 INSTALLMENT		13,567.68	
EFT18739	09/05/2024	Hopetoun Progress Association Inc	2023/2024 COMMUNITY DEVELOPMENT FUND	1		5,500.00
INV 1325	27/04/2024	Hopetoun Progress Association Inc	2023/2024 COMMUNITY DEVELOPMENT FUND		5,500.00	
EFT18740	09/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00
INV 8 France	03/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3 Birdwo	03/05/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18741	09/05/2024	Hopetoun Tyres & Batteries	TYRES AND BATTERY	1		6,066.50
INV INV-169429	04/2024	Hopetoun Tyres & Batteries	TYRES AND BATTERY		6,066.50	
EFT18742	09/05/2024	Indiji Flora	MAF WORKS TREATMENT #26543	1		50,869.50
INV INV-074417	04/2024	Indiji Flora	MAF WORKS TREATMENT #26543		33,000.00	
INV INV-075123	04/2024	Indiji Flora	MAFS WORKS TREATMENT #26490		8,805.50	
INV INV-075023	04/2024	Indiji Flora	MAFS WORKS TREATMENT #27338		5,577.00	
INV INV-075229	04/2024	Indiji Flora	MAF WORKS TREATMENT #7483		3,487.00	
EFT18743	09/05/2024	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL D&A, HEARING TEST & MUSKULOSKELETAL- NEW STAFF MEMBER	1		1,073.60
INV 1-14651-129	04/2024	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL D&A, HEARING TEST & MUSKULOSKELETAL- NEW STAFF MEMBER		536.80	
INV 4-14771-102	05/2024	Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL D&A, HEARING TEST & MUSKULOSKELETAL		536.80	
EFT18744	09/05/2024	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP TRAINING	1		2,980.00
INV 38533	22/04/2024	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP TRAINING		2,980.00	
EFT18745	09/05/2024	Employee	REIMBURSEMENT FOR ST JOHN FIRST AID COURSE	1		199.00
INV REIMBU03	05/2024		REIMBURSEMENT FOR ST JOHN FIRST AID COURSE		199.00	
EFT18746	09/05/2024	Employee	REIMBURSEMENT - LUNCHEs MASON BAY PRESCRIBED BURN	1		284.29
INV REIMBU08	05/2024		REIMBURSEMENT FUEL - HOPETOUN GENERAL STORE		99.99	
INV REIMBU08	05/2024		REIMBURSEMENT - LUNCHEs MASON BAY PRESCRIBED BURN		184.30	
EFT18747	09/05/2024	McLeods Barristers & Solicitors	LEGAL ADVISE MATTER #52514	1		2,340.69
INV 135414	30/04/2024	McLeods Barristers & Solicitors	LEGAL ADVISE MATTER #52514		2,340.69	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18748	09/05/2024	Employee	REIMBURSEMENT - TRAINING ACCOMMODATION 4 NIGHTS STAYZ	1		1,092.30
INV REIMBU08/05/2024			REIMBURSEMENT - TRAINING ACCOMMODATION 4 NIGHTS STAYZ		1,092.30	
EFT18749	09/05/2024	Nutrien Ag Solutions Ravensthorpe	CAMP HOST GAS BOTTLE EXCHANGE	1		47.72
INV 9106051009/04/2024		Nutrien Ag Solutions Ravensthorpe	CAMP HOST GAS BOTTLE EXCHANGE		47.72	
EFT18750	09/05/2024	Perfect Computer Solutions Pty Ltd	IT SERVICE DESK AND ASSOCIATED SUPPORT - 18/04/2024 - 29/04/2024	1		850.00
INV 28712	30/04/2024	Perfect Computer Solutions Pty Ltd	IT SERVICE DESK AND ASSOCIATED SUPPORT - 18/04/2024 - 29/04/2024		850.00	
EFT18751	09/05/2024	R And R Heavy Diesel Services	CARRY OUT 4,000 HRS SERVICE INSPECTION AND LUBRICATION. REPLACE TOP BLADE SLIDE WEAR PLATES, FILL OUT SAMPLES AND POST. VALVE SET TO BE DONE NEXT 500HR SERVICE WITH DPFILTER BY KOMATSU AS PER ESTIMATE 6452 23/04/2024 ON P706A RA-3828 KOMATSU GD655-7	1		11,098.48
INV 7827	23/04/2024	R And R Heavy Diesel Services	REPLACE STARTER MOTOR ON MITSUBISHI CANTER RA-201 P741 AS PER ESTIMATE 6416 19/4/24		859.91	
INV 7836	24/04/2024	R And R Heavy Diesel Services	CARRY OUT 4,000 HRS SERVICE INSPECTION AND LUBRICATION. REPLACE TOP BLADE SLIDE WEAR PLATES, FILL OUT SAMPLES AND POST. VALVE SET TO BE DONE NEXT 500HR SERVICE WITH DPFILTER BY KOMATSU AS PER ESTIMATE 6452 23/04/2024 ON P706A RA-3828 KOMATSU GD655-7		9,964.84	
INV 7839	24/04/2024	R And R Heavy Diesel Services	COOLANT KIT AND OIL SAMPLE KIT FOR EXCAVATOR KOMATSU PC138US AS PER ESTIMATE 6454 24/4/24 - P751		273.73	
EFT18752	09/05/2024	Rachel Tannahill	GYM BOND REFUND	1		20.00
INV T1593	08/05/2024	Rachel Tannahill	GYM BOND REFUND	1	20.00	
EFT18753	09/05/2024	Ravensthorpe Agencies	1 X 20KG GREASE	1		546.80
INV 21658	18/04/2024	Ravensthorpe Agencies	EARTH CLAMP 300AMP SRPING TYPE		15.00	
INV 21763	23/04/2024	Ravensthorpe Agencies	SILICONE SIKAFLEX PRO PLUS BLACK 310ML		92.40	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 21758	23/04/2024	Ravensthorpe Agencies	1 X 20KG GREASE		269.50	
INV 21869	30/04/2024	Ravensthorpe Agencies	CEMENT GREY 20KG		82.50	
INV 21884	30/04/2024	Ravensthorpe Agencies	MOUSE TRAP MULTI CATCH AND RACUMIN RAT AND MOUSE PASTE 500G		87.40	
EFT18754	09/05/2024	Employee	REIMBURSEMENT FOR ST JOHN FIRST AID COURSE	1		159.20
INV REIMBU03/05/2024			REIMBURSEMENT FOR ST JOHN FIRST AID COURSE		159.20	
EFT18755	09/05/2024	Shire of Ravensthorpe Social Club	Payroll deductions	1		210.00
INV DEDUCT29/04/2024		Shire of Ravensthorpe Social Club	Payroll deductions		210.00	
EFT18756	09/05/2024	Swans Veterinary Services	CONSULT/ HEALTH/ PREGNANCY CHECK- IMPOUNDED CAT	1		94.55
INV 551861	16/04/2024	Swans Veterinary Services	CONSULT/ HEALTH/ PREGNANCY CHECK- IMPOUNDED CAT		94.55	
EFT18757	09/05/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		198.00
INV DEDUCT29/04/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		176.00	
INV DEDUCT29/04/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		22.00	
EFT18758	16/05/2024	4 Rivers Plumbing Gas & Civil Contracting WA	UPGRADE SEWAGE TANK AND PUMP AT MUNGLINUP PUBLIC TOILETS AS PER QUOTE #3907	1		21,027.02
INV 0000448208/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	UPGRADE SEWAGE TANK AND PUMP AT MUNGLINUP PUBLIC TOILETS AS PER QUOTE #3907		21,027.02	
EFT18759	16/05/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY	1		1,415.82
INV 105330	28/03/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		292.16	
INV 105578	31/03/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		1,123.66	
EFT18760	16/05/2024	Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE - APRIL 2024	1		3,155.67
INV AMISIN\23/04/2024		Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE - APRIL 2024		3,155.67	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18761	16/05/2024	Albany Mapping & Surveying Services	AERIAL MAPPING - MOBILIZATION FROM ALBANY	1		7,711.00
INV 0000017013/05/2024		Albany Mapping & Surveying Services	AERIAL MAPPING - MOBILIZATION FROM ALBANY		7,711.00	
EFT18762	16/05/2024	Albany Toyota	SUPPLY AND PRE-DELIVERY OF HILUX SR5 4X4 2.8L DSL 6AT D/C UNDER APPROVED GOVERNMENT CUA FLEET PRICING, FOR ETO, AS PER QUOTE #20210(5), READY FOR COLLECTION IN APRIL 2024	1		68,328.60
INV RI11102714/05/2024		Albany Toyota	SUPPLY AND PRE-DELIVERY OF HILUX SR5 4X4 2.8L DSL 6AT D/C UNDER APPROVED GOVERNMENT CUA FLEET PRICING, FOR ETO, AS PER QUOTE #20210(5), READY FOR COLLECTION IN APRIL 2024		68,328.60	
EFT18763	16/05/2024	Alicia Jones	POOL FOB BOND REFUND	1		30.00
INV T2514	14/05/2024	Alicia Jones	POOL FOB BOND REFUND	1	30.00	
EFT18764	16/05/2024	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND 2024/25 STATUTORY BUDGET	1		123.75
INV 3886	06/05/2024	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND 2024/25 STATUTORY BUDGET		123.75	
EFT18765	16/05/2024	Breeze Connect Pty Ltd	TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION CHARGE + CALL CHARGES - 01/04/2024 - 30/04/2024	1		305.02
INV 164836	02/05/2024	Breeze Connect Pty Ltd	TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION CHARGE + CALL CHARGES - 01/04/2024 - 30/04/2024		305.02	
EFT18766	16/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		485.00
INV SAL SAC13/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		485.00	
EFT18767	16/05/2024	Cleanaway Pty Ltd	RUBBISH COLLECTION - APRIL 2024	1		22,989.51
INV 2178969130/04/2024		Cleanaway Pty Ltd	RUBBISH COLLECTION - APRIL 2024		22,989.51	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18768	16/05/2024	Corsign WA	2 X CUSTOM SIGN 900X600MM WHT/RED/BLK/YLW CL400WZ 1.6MM ALI, S/SIDED ATTACHED TO 9X6 SWING STAND SLOW DOWN NOW - ACCIDENT AHEAD AS PER LAYOUT SUPPLIED, AND 2 X QUAD (SWING) STAND TO SUIT 900X600MM SIGN AS PER QUOTE 00084899 17/4/24	1		411.40
INV 0008489903/05/2024		Corsign WA	2 X CUSTOM SIGN 900X600MM WHT/RED/BLK/YLW CL400WZ 1.6MM ALI, S/SIDED ATTACHED TO 9X6 SWING STAND SLOW DOWN NOW - ACCIDENT AHEAD AS PER LAYOUT SUPPLIED, AND 2 X QUAD (SWING) STAND TO SUIT 900X600MM SIGN AS PER QUOTE 00084899 17/4/24		411.40	
EFT18769	16/05/2024	Department of Transport (Shire Licensing)	STARVATION BOAT HARBOUR RENEWAL LM3299 2024	1		46.45
INV 1457316413/05/2024		Department of Transport (Shire Licensing)	STARVATION BOAT HARBOUR RENEWAL LM3299 2024		46.45	
EFT18770	16/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		480.00
INV SAL SAC13/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		480.00	
EFT18771	16/05/2024	Frontline Fire & Rescue Equipment	3 X FIRE PROTECTION TEST & TAG KITS LARGE, 3 X 300MM PIPE WRENCH AS PER QUOTE 65704 11/4/24	1		1,499.95
INV 82192	09/05/2024	Frontline Fire & Rescue Equipment	3 X FIRE PROTECTION TEST & TAG KITS LARGE, 3 X 300MM PIPE WRENCH AS PER QUOTE 65704 11/4/24		1,499.95	
EFT18772	16/05/2024	Fulton Hogan Industries	SUPPLY, SPRAY & COVER 14MM/10MM TWO COAT C170 95:5 CUTBACK PRIMERSEAL AT A BINDER APPLICATION RATE OF 1.5 & 1 L/M ² AND AGGREGATE SPREAD RATE OF 110 & 120 M ² /M ³ AS PER QUOTE WABUN2024113.01 ON 4/4/2024 FOR PATCH ON SPRINGDALE ROAD SLK5KM NEAR DANIELS RD INTERSECTION	1		15,246.00
INV 1897038630/04/2024		Fulton Hogan Industries	SUPPLY, SPRAY & COVER 14MM/10MM TWO COAT C170 95:5 CUTBACK PRIMERSEAL AT A BINDER APPLICATION RATE OF 1.5 & 1 L/M ² AND AGGREGATE SPREAD RATE OF 110 & 120 M ² /M ³ AS PER QUOTE WABUN2024113.01 ON 4/4/2024 FOR PATCH ON SPRINGDALE ROAD SLK5KM NEAR DANIELS RD INTERSECTION		17,047.80	
INV CR19027:14/05/2024		Fulton Hogan Industries	CREDIT FOR INVOICE 18970386 - GST INCLUDED ON PROFORMA		-1,801.80	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18773	16/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00
INV 8 France S14/05/2024		Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwocl4/05/2024		Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18774	16/05/2024	Hopetoun Tyres & Batteries	PER QUOTE NO QU-0167 750-16 INFINITY: RIM, RUSTBAND AND TUBE REPLACEMENT TYRE A FLAT ONE ON THE JERDACUTTUP LIGHT TANKER (REGO 1BSB370) P649	1		385.00
INV INV-169329/04/2024		Hopetoun Tyres & Batteries	PER QUOTE NO QU-0167 750-16 INFINITY: RIM, RUSTBAND AND TUBE REPLACEMENT TYRE A FLAT ONE ON THE JERDACUTTUP LIGHT TANKER (REGO 1BSB370) P649		385.00	
EFT18775	16/05/2024	Industrial Automation	STANDPIPE CONTROLLER UPGRADE (ITEMS 1,3 & 4) AT HOPETOUN STANDPIPE, AS PER QUOTE #12377	1		4,304.30
INV SINV-15509/05/2024		Industrial Automation	STANDPIPE CONTROLLER UPGRADE (ITEMS 1,3 & 4) AT HOPETOUN STANDPIPE, AS PER QUOTE #12377		4,304.30	
EFT18776	16/05/2024	Employee	REIMBURSEMENT FOR DIPLOMA OF EALY CHILDHOOD EDUCATION AND CARE	1		6,995.00
INV REIMBU09/05/2024		Employee	REIMBURSEMENT FOR DIPLOMA OF EALY CHILDHOOD EDUCATION AND CARE		6,995.00	
EFT18777	16/05/2024	JOVY Uniform and Embroidery	QUOTE 1743- FOR NEW STAFF MEMBER - SHIRE & RANGER LOGO, 5X SHIRTS, 1X 5IN1, 1X HOODIE	1		364.10
INV 0000179109/05/2024		JOVY Uniform and Embroidery	QUOTE 1743- FOR NEW STAFF MEMBER - SHIRE & RANGER LOGO, 5X SHIRTS, 1X 5IN1, 1X HOODIE		364.10	
EFT18778	16/05/2024	Employee	RIMBURSEMENT FOR ST JOHN FIRST AID TRAINING	1		199.00
INV REIMBU14/05/2024		Employee	RIMBURSEMENT FOR ST JOHN FIRST AID TRAINING		199.00	
EFT18779	16/05/2024	Kleen West Distributors	QUOTE 93925- CC12DW COFFEE CUP D/W12OZ KRAFT LEAF	1		395.95
INV 0009272525/03/2024		Kleen West Distributors	3 X FRING MOP PAD ONLY 610MM EDCO AS PER QUOTE 00092725 25/3/24		179.03	
INV 0009394226/04/2024		Kleen West Distributors	QUOTE 93925- CC12DW COFFEE CUP D/W12OZ KRAFT LEAF		216.92	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18780	16/05/2024	Kleenheat Gas Pty Ltd (wesfarmers)	45KG VAP CYL X6 - SERVICE CHARGE	1		200.20
INV 4584688	06/05/2024	Kleenheat Gas Pty Ltd (wesfarmers)	45KG VAP CYL X6 - SERVICE CHARGE		200.20	
EFT18781	16/05/2024	Leihna Bowes	GYM FOB BOND REFUND	1		30.00
INV T2549	14/05/2024	Leihna Bowes	GYM FOB BOND REFUND	1	30.00	
EFT18782	16/05/2024	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 13/05/2024	1		638.00
INV SAL SAC13/05/2024			SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 13/05/2024		638.00	
EFT18783	16/05/2024	Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL: D&A, HEARING TEST & MUSCULOSKELETAL EXAM- NEW STAFF MEMBER	1		459.80
INV 4-15087-109/05/2024		Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL: D&A, HEARING TEST & MUSCULOSKELETAL EXAM- NEW STAFF MEMBER		459.80	
EFT18784	16/05/2024	Lloydey's Power Services	INSTALL ALLIED PUMP AT HOPETOUN COMMUNITY CENTRE RAINWATER SYSTEM, AS PER QUOTE QU-0137, INCLUDING LABOUR, SUNDRYS AND TRAVEL.	1		3,143.25
INV INV-142210/05/2024		Lloydey's Power Services	RECTIFY OVEN FAULT AT 27C CARLISE STREET, RAVENSTHORPE		132.00	
INV INV-142310/05/2024		Lloydey's Power Services	FIX LIGHT IN DISABLED TOILET AT THE RECREATION CENTRE, RAVENSTHORPE		261.25	
INV INV-138513/05/2024		Lloydey's Power Services	INSTALL ALLIED PUMP AT HOPETOUN COMMUNITY CENTRE RAINWATER SYSTEM, AS PER QUOTE QU-0137, INCLUDING LABOUR, SUNDRYS AND TRAVEL.		2,750.00	
EFT18785	16/05/2024	Local Government Professionals Australia WA	LG PROFESSIONALS- PEOPLE & CULTURE WEBINAR-STAFF MEMBER	1		120.00
INV 38587	30/04/2024	Local Government Professionals Australia WA	LG PROFESSIONALS- PEOPLE & CULTURE WEBINAR-STAFF MEMBER		120.00	
EFT18786	16/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		450.00
INV SAL SAC13/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		450.00	
EFT18787	16/05/2024	Employee	REIMBURSEMENT FOR DIPLOMA LEADERSHIP AND MANAGEMENT	1		4,125.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SAL SAC13/05/2024		Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		450.00	
INV REIMBU14/05/2024			REIMBURSEMENT FOR DIPLOMA LEADERSHIP AND MANAGEMENT		3,675.00	
EFT18788	16/05/2024	Employee	REIMBURSEMENT - LUNCH - PRESCRIBED BURN HOSKING STREET	1		110.55
INV REIMBU14/05/2024			REIMBURSEMENT FOR FUEL - LIGHT TANKER ENGINE		33.10	
INV REIMBU14/05/2024			REIMBURSEMENT - LUNCH - PRESCRIBED BURN HOSKING STREET		77.45	
EFT18789	16/05/2024	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 13/05/2024	1		2,772.26
INV SAL SAC13/05/2024			SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 13/05/2024		1,734.00	
INV REIMBU14/05/2024			REIMBURSEMENT FOR TRAINING ACCOMODATION PAID ON PERSONAL CARD IN ERROR		1,038.26	
EFT18790	16/05/2024	Newman's Concrete	CLASS 4 CONCRETE PIPES AS PER QUOTE D8213 - HEADWALLS - FREIGHT	1		10,105.92
INV D8213	06/05/2024	Newman's Concrete	CLASS 4 CONCRETE PIPES AS PER QUOTE D8213 - HEADWALLS - FREIGHT		10,105.92	
EFT18791	16/05/2024	O'Sullivan Financial Group T/as Mount Barren Cafe	4 X KING SINGLE ENSEMBLES ON CASTORS, 1 X QUEEN ENSEMBLE ON CASTORS, 4 X KING SINGLE DOONAS, 1 X QUEEN DOONA, 4 KING SINGLE MATTRESS PROTECTORS, 1 X QUEEN MATTRESS PROTECTOR, 3 X TWIN PILLOW PACKS AS PER QUOTE RAV 001B 10/4/24	1		17,524.57
INV INV-000927/04/2024		O'Sullivan Financial Group T/as Mount Barren Cafe	1 X QUEEN ENSEMBLE ON CASTORS, 2 X KING SINGLE ENSEMBLES ON CASTORS, 2 X KING SINGLE DOONAS, 1 X QUEEN DOONA, 2 KING SINGLE MATTRESS PROTECTORS, 1 X QUEEN MATTRESS PROTECTOR, 2 X TWIN PILLOW PACKS DELIVERED TO 27A CARLISLE STREET, RAVENSTHORPE AS PER QUOTE RAV 001B 10/4/24		3,900.16	
INV INV-001027/04/2024		O'Sullivan Financial Group T/as Mount Barren Cafe	1 X QUEEN FULL ENSEMBLE ON CASTORS FOR 1/29 DUNN STREET, RAVENSTHORPE AS PER QUOTE RAV 001B 10/4/24		1,320.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-000727/04/2024		O'Sullivan Financial Group T/as Mount Barren Cafe	4 X KING SINGLE ENSEMBLES ON CASTORS, 1 X QUEEN ENSEMBLE ON CASTORS, 4 X KING SINGLE DOONAS, 1 X QUEEN DOONA, 4 KING SINGLE MATTRESS PROTECTORS, 1 X QUEEN MATTRESS PROTECTOR, 3 X TWIN PILLOW PACKS AS PER QUOTE RAV 001B 10/4/24		6,425.35	
INV INV-000827/04/2024		O'Sullivan Financial Group T/as Mount Barren Cafe	1 X QUEEN ENSEMBLE ON CASTORS, 2 X KING SINGLE ENSEMBLES ON CASTORS, 1 X QUEEN DOONA, 2 X KING SINGLE DOONAS, 2 X KING SINGLE MATTRESS PROTECTORS, 1 X QUEEN MATTRESS PROTECTOR, 2 X TWIN PILLOW PACKS, 1 X EMPRESS 2-SEATER FABRIC SOFA (LIQUORICE) FOR 27C CARLISLE STREET, RAVENSTHORPE AS PER QUOTE RAV 001B 10/4/24		5,879.06	
EFT18792	16/05/2024	Employee	REIMBURSEMENT FOR CERT 3 EARLY CHILDHOOD EDUCATION AND CARE	1		1,499.00
INV REIMBU14/05/2024			REIMBURSEMENT FOR CERT 3 EARLY CHILDHOOD EDUCATION AND CARE		1,499.00	
EFT18793	16/05/2024	Palm Creations	TO CLEAN FACILITIES IN RAVENSTHORPE - 07/05/2024 - 13/05/2024	1		2,540.00
INV 71	06/05/2024	Palm Creations	TO CLEAN FACILITIES IN RAVENSTHORPE - 30/04/2024 - 06/05/2024			1,230.00
INV 72	14/05/2024	Palm Creations	TO CLEAN FACILITIES IN RAVENSTHORPE - 07/05/2024 - 13/05/2024			1,310.00
EFT18794	16/05/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 30/04/2024 - 07/05/2024	1		595.00
INV 28741	09/05/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 30/04/2024 - 07/05/2024			595.00
EFT18795	16/05/2024	Protekt Australia Central South East	ANNUAL PEST CONTROL SPRAYING TO SHIRE PROPERTIES TO BE DONE IN HOPETOUN AND AT AIRPORT	1		6,875.00
INV 6115	02/05/2024	Protekt Australia Central South East	ANNUAL PEST CONTROL SPRAYING TO SHIRE PROPERTIES TO BE DONE IN HOPETOUN AND AT AIRPORT			4,565.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6116	02/05/2024	Protekt Australia Central South East	ANNUAL PEST CONTROL SPRAYING AND ANT TREATMENTS TO BE DONE AT MUNGLINUP BUILDINGS AND GROUNDS, FITZGERALD TOWN HALL, JERDACUTTUP TOWN HALL, FIRE STATION AND NORTH RAVENSTHORPE HALL INCLUDING TRAVEL		2,310.00	
EFT18796	16/05/2024	R And R Heavy Diesel Services	CARRY OUT 1000HR LUBRICATION SERVICE AND INSPECTION, REPLACE SEVERAL WORK LIGHT GLOBES AND DIAGNOSE STARTING FAULT ON KOMATSU GRADER RA-3762 P584A AS PER ESTIMATE 6498 7/5/24	1		10,175.81
INV 7879	08/05/2024	R And R Heavy Diesel Services	REPLACE NUTS IN TRAILERS MUDGUARDS, WRAP HOSES TO PREVENT WEAR AND DEGREASE VALVE BANK TO TEST PRESSURES ON SIDE TIPPER P577B RA-1827, AS PER ESTIMATE 6481 3/5/24		809.72	
INV 7884	08/05/2024	R And R Heavy Diesel Services	CARRY OUT HYDRAULIC PUMP TEST, TAKE OUT PRESSURE VALVE AND CHECK FOR BLOCKAGE ON MACK TRIDENT P703A RA-3871 AS PER ESTIMATE 6482 3/5/24		629.64	
INV 7885	09/05/2024	R And R Heavy Diesel Services	REMOVE SPLIT BOOM CYLINDER PIPES, SOLDER TAILS TO PIPE, MAKE HOSE, BEND BRACKETS TO REFIT PIPES, TEST, AND TOP UP OIL AS PER ESTIMATE 6485 3/5/24 P719 RA3710		1,666.21	
INV 7894	13/05/2024	R And R Heavy Diesel Services	RA222 SERVICE P696C		584.15	
INV 7890	13/05/2024	R And R Heavy Diesel Services	CARRY OUT 1000HR LUBRICATION SERVICE AND INSPECTION, REPLACE SEVERAL WORK LIGHT GLOBES AND DIAGNOSE STARTING FAULT ON KOMATSU GRADER RA-3762 P584A AS PER ESTIMATE 6498 7/5/24		4,316.35	
INV 7893	13/05/2024	R And R Heavy Diesel Services	RECTIFY ELECTRICAL FAULTS TO TIP TRAILER ON HINO PRIME MOVER P721 RA-3751		2,169.74	
EFT18797	16/05/2024	RavMech	SUPPLY TYRE REPAIR KIT VSCXM302 AND REPAIR TYRE FOR MITSUBISHI FUSO CANTER P741 RA-201 ON 15/5/2023 AS PER OUTSTANDING INVOICE 52785	1		161.70
INV INV -527	05/04/2024	RavMech	SUPPLY TYRE REPAIR KIT VSCXM302 AND REPAIR TYRE FOR MITSUBISHI FUSO CANTER P741 RA-201 ON 15/5/2023 AS PER OUTSTANDING INVOICE 52785		161.70	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18798	16/05/2024	Ravensthorpe Building Supplies	60 X 20KG BAGS SWAN RAPIDSET AS PER QUOTE 464 7/5/24	1		923.25
INV 38597	06/05/2024	Ravensthorpe Building Supplies	SWAN RAPIDSET CEMENT 20KG BAGS X5		55.75	
INV 38601	06/05/2024	Ravensthorpe Building Supplies	SWAN RAPIDSET CEMENT 20KG BAGS X12		133.80	
INV 38635	07/05/2024	Ravensthorpe Building Supplies	TOILET SEAT		64.70	
INV 38690	10/05/2024	Ravensthorpe Building Supplies	60 X 20KG BAGS SWAN RAPIDSET AS PER QUOTE 464 7/5/24		669.00	
EFT18799	16/05/2024	Ravensthorpe Community Bus	SENIOR'S CRISTMAS LUNCH BUS HIRE - \$1 PER KM RAVENSTHORPE TO HOPETOUN, PLUS FUEL USED, OWN DRIVER SUPPLIED	1		107.00
INV 73	07/05/2024	Ravensthorpe Community Bus	SENIOR'S CRISTMAS LUNCH BUS HIRE - \$1 PER KM RAVENSTHORPE TO HOPETOUN, PLUS FUEL USED, OWN DRIVER SUPPLIED		107.00	
EFT18800	16/05/2024		REIMBURSEMENT FOR STAFF UNIFORM AS PER ALLOWANCE	1		80.00
INV REIMBU08/05/2024		Employee	REIMBURSEMENT FOR STAFF UNIFORM AS PER ALLOWANCE		80.00	
EFT18801	16/05/2024		REIMBURSEMENT CERT 3 EARLY CHILDHOOD EDUCATIN AND CARE	1		3,750.00
INV REIMBU08/05/2024		Employee	REIMBURSEMENT CERT 3 EARLY CHILDHOOD EDUCATIN AND CARE		3,750.00	
EFT18802	16/05/2024	Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - 07/03/2024 - 09/05/2024	1		66.15
INV HOPEY M5/05/2024		Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - 07/03/2024 - 09/05/2024		66.15	
EFT18803	16/05/2024	Signs Plus	NAME BADGE - STAFF MEMBER AND POSTAGE	1		29.00
INV 0019596923/04/2024		Signs Plus	NAME BADGE - STAFF MEMBER AND POSTAGE		29.00	
EFT18804	16/05/2024		SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		460.00
INV SAL SAC13/05/2024		Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		460.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18805	16/05/2024	Team Global Express Pty Ltd (TOLL)	FREIGHT - SLING LIFT	1		67.45
INV 0611-S3028/04/2024		Team Global Express Pty Ltd (TOLL)	FREIGHT - SLING LIFT		67.45	
EFT18806	16/05/2024		SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		400.00
INV SAL SAC13/05/2024		Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		400.00	
EFT18807	16/05/2024	Tool Kit Depot	2 X MAKITA CHAINSAW CHAINS TO SUIT DUC405 AS PER QUOTE SQ46859 8/5/24	1		53.41
INV 14-01-00008/05/2024		Tool Kit Depot	2 X MAKITA CHAINSAW CHAINS TO SUIT DUC405 AS PER QUOTE SQ46859 8/5/24		53.41	
EFT18808	16/05/2024		SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024	1		340.00
INV SAL SAC13/05/2024		Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 13/05/2024		340.00	
EFT18809	16/05/2024		REIMBURSEMENT FOR MEALS - NJE TRAINING PERTH	1		66.30
INV REIMBU07/05/2024		Employee	REIMBURSEMENT FOR MEALS - NJE TRAINING PERTH		66.30	
EFT18810	16/05/2024	Vanguard Print	MONTHLY STORAGE AND BROCHURE DISTRIBUTION COSTS	1		202.98
INV 0004203630/04/2024		Vanguard Print	MONTHLY STORAGE AND BROCHURE DISTRIBUTION COSTS		202.98	
EFT18811	16/05/2024	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET57270813	1		1,033.92
INV 9045244507/05/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET57246838		497.71	
INV 9045266409/05/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET57270813		524.80	
INV 9045266509/05/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET57270813		11.41	
EFT18812	16/05/2024	Work Health Professionals	ON-SITE AUDIOMETRIC TESTING 6 MAY 2024 AS PER QUOTE 4439	1		2,145.00
INV 4204035913/05/2024		Work Health Professionals	ON-SITE AUDIOMETRIC TESTING 6 MAY 2024 AS PER QUOTE 4439		2,145.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 22

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18813	16/05/2024	ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION - MAY 2024	1		320.10
INV K0412-2709/05/2024		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION - MAY 2024		157.30	
INV K0412-2709/05/2024		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION - MAY 2024		162.80	
EFT18814	23/05/2024	4 Rivers Plumbing Gas & Civil Contracting WA	INSTALL CLEANERS SINK AND HOT WATER SYSTEM ADJACENT TO THE RCP COMMUNITY KITCHEN AS PER QUOTE #4379	1		8,145.11
INV 0000453316/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	INSTALL LOCAKBLE GAS BOTTLE RESTRAINTS AT RAVENSTHORPE TENNIS CLUB		255.75	
INV 0000453416/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSAL OF SEPTIC WASTE FROM MUNGLINUP TOILETS INCLUDING TRAVEL, TRACKING AND DISPOSAL FEE AND MUNGLINUP CARAVAN DUMP POINT		2,486.00	
INV 0000454420/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA	INSTALL CLEANERS SINK AND HOT WATER SYSTEM ADJACENT TO THE RCP COMMUNITY KITCHEN AS PER QUOTE #4379		5,293.36	
INV 0000453820/05/2024		4 Rivers Plumbing Gas & Civil Contracting WA			110.00	
EFT18815	23/05/2024	ABCO Products PTY LTD	ENVIROPLUS LONG DROP TREATMENT CRYSTALS E-ZYME 2.5KG	1		592.72
INV INV9474613/05/2024		ABCO Products PTY LTD	ENVIROPLUS LONG DROP TREATMENT CRYSTALS E-ZYME 2.5KG		592.72	
EFT18816	23/05/2024	Adelphi Apparel	P502RGDELNVY- UNISEX CARGO PANTS NAVY 107R FOR NEW STAFF MEMBER - POSTAGE	1		500.50
INV 0007311713/05/2024		Adelphi Apparel	P502RGDELNVY- UNISEX CARGO PANTS NAVY 107R FOR NEW STAFF MEMBER - POSTAGE		500.50	
EFT18817	23/05/2024	Albany Mapping & Surveying Services	VOLUME CALCULATIONS MUNGLINUP AND RAVENSTHORPE TIP	1		1,848.00
INV 0000017220/05/2024		Albany Mapping & Surveying Services	VOLUME CALCULATIONS MUNGLINUP AND RAVENSTHORPE TIP		1,848.00	
EFT18818	23/05/2024	Ben Smallacombe	REFUND FOR OVERCHARGE ON GYM MEMBERSHIP (CONCESSION DISCOUNT)	1		13.75

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV REFUND	13/05/2024	Ben Smallacombe	REFUND FOR OVERCHARGE ON GYM MEMBERSHIP (CONCESSION DISCOUNT)		13.75	
EFT18819	23/05/2024	Bunnings	COLORBOND STEEL FENCE POSTS DOMAIN @2.4M LONG I/N 0910343 - STAINLESS STEEL & GALVANISED BUGLE TEKS, ALONG WITH SOME SILICONE SEALANT, PRIVACY TOILET LOCK BOLTS AND OTHER SUNDRY ITEMS	1		361.29
INV 2181/009205	205/05/2024	Bunnings	COLORBOND STEEL FENCE POSTS DOMAIN @2.4M LONG I/N 0910343 - STAINLESS STEEL & GALVANISED BUGLE TEKS, ALONG WITH SOME SILICONE SEALANT, PRIVACY TOILET LOCK BOLTS AND OTHER SUNDRY ITEMS		361.29	
EFT18820	23/05/2024	City of Albany	ANNUAL SUPPORT AND LICENSE FOR LIBRARY	1		462.00
INV 104896	10/05/2024	City of Albany	BUILDING SURVEYING SERVICES - CERTIFICATE OF COMPLIANCE #168001		187.00	
INV 104945	16/05/2024	City of Albany	ANNUAL SUPPORT AND LICENSE FOR LIBRARY		275.00	
EFT18821	23/05/2024	Deborah Daw	GYM FOB BOND REFUND	1		50.00
INV T1617	23/05/2024	Deborah Daw	POOL FOB BOND REFUND	1	20.00	
INV T2480	23/05/2024	Deborah Daw	GYM FOB BOND REFUND	1	30.00	
EFT18822	23/05/2024	Deborah Paddick	POOL FOB BOND REFUND	1		30.00
INV T2518	23/05/2024	Deborah Paddick	POOL FOB BOND REFUND	1	30.00	
EFT18823	23/05/2024	Department of Transport (Shire Licensing)	PLATE CHANGE FROM RA270 TO 11DO729 - P632A	1		100.00
INV 1459260020	20/05/2024	Department of Transport (Shire Licensing)	PLATE CHANGE FROM RA270 TO 11DO729 - P632A		31.10	
INV 1459258820	20/05/2024	Department of Transport (Shire Licensing)	PLATE CHANGE FROM RA3860 TO 11EI962 - P698A		18.90	
INV 1459258720	20/05/2024	Department of Transport (Shire Licensing)	PLATE CHANGE FROM 11EI962 TO RA3860 - P698A		18.90	
INV 1459260820	20/05/2024	Department of Transport (Shire Licensing)	PLATE CHANGE FROM RA22 TO 11DO730 - P705		31.10	
EFT18824	23/05/2024	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET, RAVENSTHORPE AS PER QUOTE Q0577 AND TRAVEL COSTS	1		324.50

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV S5229	21/05/2024	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET, RAVENSTHORPE AS PER QUOTE Q0577 AND TRAVEL COSTS		324.50	
EFT18825	23/05/2024	Etech WA Pty Ltd T/A Esperance Communication	QUOTE 3201445 SUPPPPLY AND INSTALL CCTV UPGRADES + TWO ADDITIONAL CAMERAS	1		5,210.25
INV 5217574	20/05/2024	Etech WA Pty Ltd T/A Esperance Communication	QUOTE 3201445 SUPPPPLY AND INSTALL CCTV UPGRADES + TWO ADDITIONAL CAMERAS		5,210.25	
EFT18826	23/05/2024	Four Barrell Cafe & Restaurant	CITIZENSHIP CEREMONY CATERING 16/04/24 - WRAPS AND CAKES FOR 15 PAX	1		198.00
INV IV00030007/05/2024		Four Barrell Cafe & Restaurant	CITIZENSHIP CEREMONY CATERING 16/04/24 - WRAPS AND CAKES FOR 15 PAX		198.00	
EFT18827	23/05/2024	Freight Lines Group	FREIGHT - RECOCHEM (REFUEL) - WESTLAB	1		911.02
INV 0017754419/04/2024		Freight Lines Group	FREIGHT - RECOCHEM (REFUEL) - WESTLAB		677.53	
INV 0017847630/04/2024		Freight Lines Group	FREIGHT - SIGMA - ERGOLINK		233.49	
EFT18828	23/05/2024	Fulton Hogan Industries	EZ STREET BIOBLEND POTHOLE REPAIR - BLACK	1		1,062.60
INV 1890838712/04/2024		Fulton Hogan Industries	EZ STREET BIOBLEND POTHOLE REPAIR - BLACK		1,062.60	
EFT18829	23/05/2024	Gagandeep Kaur	CATERING FOR CORPORATE DISCUSSION 07/05/2024 12XPAX	1		1,116.04
INV 00009	08/05/2024	Gagandeep Kaur	CATERING FOR CORPORATE DISCUSSION 07/05/2024 12XPAX		600.00	
INV REIMBU116/05/2024		Gagandeep Kaur	REIMBURSEMENT FOR STAFF UNIFORM AND COOKING UTENSILS FOR COUNCIL KITCHEN		516.04	
EFT18830	23/05/2024	Hallams Cartage Contractors	REFILL 2X POTABLE WATER TANKS AT RAVENSTHORPE AIRPORT	1		1,100.00
INV 0000394317/05/2024		Hallams Cartage Contractors	REFILL 2X POTABLE WATER TANKS AT RAVENSTHORPE AIRPORT		1,100.00	
EFT18831	23/05/2024	Hopetoun Earthworks	THREE TRUCKLOADS OF SAND DELIVERED IN HOPETOUN	1		792.00
INV 0000292017/05/2024		Hopetoun Earthworks	THREE TRUCKLOADS OF SAND DELIVERED IN HOPETOUN		792.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18832	23/05/2024	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,190.00
INV 8 France	22/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwo	22/05/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
INV 47 Maital	22/05/2024	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	
EFT18833	23/05/2024	Employee	REIMBURSEMENT FOR ACCOMODATION AND FUEL FOR TRAINING	1		599.21
INV REIMBU	23/05/2024		REIMBURSEMENT FOR ACCOMODATION AND FUEL FOR TRAINING		599.21	
EFT18834	23/05/2024	Kleen West Distributors	2 X 20LT BLEACH, 4 X 5LT WINDOW CLEANER, 12 X BAMBOO WIPES (2 X CTNS), 4 X TOILET TIDY & RIM BRUSH SABCO AS PER QUOTE 00093817 22/4/24 MOP, HANDLE	1		546.37
INV 00093817	26/04/2024	Kleen West Distributors	2 X 20LT BLEACH, 4 X 5LT WINDOW CLEANER, 12 X BAMBOO WIPES (2 X CTNS), 4 X TOILET TIDY & RIM BRUSH SABCO AS PER QUOTE 00093817 22/4/24 MOP, HANDLE		546.37	
EFT18835	23/05/2024	Lloydey's Power Services	REPLACE BROKEN HAND DRYER AT HOPETOUN FORESHORE TOILETS AS PER EMAIL QUOTE 14/5/24	1		478.50
INV INV-1428	14/05/2024	Lloydey's Power Services	CALL OUT TO INSPECT CONNECTION PROBLEMS WITH PROJECTOR IN FUNCTION ROOM		132.00	
INV INV-1429	14/05/2024	Lloydey's Power Services	REPLACE BROKEN HAND DRYER AT HOPETOUN FORESHORE TOILETS AS PER EMAIL QUOTE 14/5/24		346.50	
EFT18836	23/05/2024	Louisa Ann Evans	Rates refund for assessment A1199 87 WHALE BAY DRIVE HOPETOUN 6348	1		1,553.29
INV A1199	20/05/2024	Louisa Ann Evans	Rates refund for assessment A1199 87 WHALE BAY DRIVE HOPETOUN 6348		1,553.29	
EFT18837	23/05/2024	Market Creations Agency Pty Ltd	10 EXTRA SUPPORT HOURS AND MINOR CHANGES TO WEBSITE	1		2,106.50
INV I130-7	16/05/2024	Market Creations Agency Pty Ltd	10 EXTRA SUPPORT HOURS AND MINOR CHANGES TO WEBSITE		1,650.00	
INV I130-10	16/05/2024	Market Creations Agency Pty Ltd	CUSTOM WEB DEVELOPMENT (HOMEPAGE UPDATES)		456.50	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18838	23/05/2024	Meridian Agencies (Weistermann Family Trust)	STATIONARY ORDER - QUOTE QU-0053	1		1,248.59
INV INV-144507/05/2024		Meridian Agencies (Weistermann Family Trust)	STATIONARY ORDER ADMIN - QUOTE: QU-0055		336.59	
INV INV-144607/05/2024		Meridian Agencies (Weistermann Family Trust)	STATIONARY ORDER - QUOTE QU-0053		858.00	
INV INV-144407/05/2024		Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER - QUOTE QU - 0054		54.00	
EFT18839	23/05/2024	Mervyn Francis Daw	Rates refund for assessment A14512 LOT 56 SOUTH COAST HIGHWAY RAVENSTHORPE 6346	1		1,822.29
INV A14512	20/05/2024	Mervyn Francis Daw	Rates refund for assessment A14512 LOT 56 SOUTH COAST HIGHWAY RAVENSTHORPE 6346		1,822.29	
EFT18840	23/05/2024	Modern Teaching Aids	TOYS AND EQUIPMENT FOR SCHOOLIE PROGRAM	1		503.53
INV 4593906709/05/2024		Modern Teaching Aids	TOYS AND EQUIPMENT FOR SCHOOLIE PROGRAM		503.53	
EFT18841	23/05/2024	Palm Creations	CONTRACT CLEANER FOR RAVENSTHORPE TOWN FACILITIES - 14/05/2024 - 20/05/2024	1		1,090.00
INV 73	20/05/2024	Palm Creations	CONTRACT CLEANER FOR RAVENSTHORPE TOWN FACILITIES - 14/05/2024 - 20/05/2024		1,090.00	
EFT18842	23/05/2024	Perfect Computer Solutions Pty Ltd	DESKTOP DM PC AND EATON UPS SETUP - EATON BATTERY BACKUP	1		9,187.50
INV 28728	07/05/2024	Perfect Computer Solutions Pty Ltd	DESKTOP DM PC AND EATON UPS SETUP - EATON BATTERY BACKUP		4,795.00	
INV 28752	16/05/2024	Perfect Computer Solutions Pty Ltd	2 X 3.84TB DRIVES TO THE SERVER		3,500.00	
INV 28757	16/05/2024	Perfect Computer Solutions Pty Ltd	IT SERVICE DESK AND ASSOCIATED SUPPORT 10/05/2024 - 15/05/2024		892.50	
EFT18843	23/05/2024	Perth Branch ITR Pacific Pty Ltd	TIP SCARIFIER UNIK M/GR	1		715.00
INV 686667	13/05/2024	Perth Branch ITR Pacific Pty Ltd	TIP SCARIFIER UNIK M/GR		715.00	
EFT18844	23/05/2024	Powerplant MotorCycles	1 X TS 800-Z CUT-OFF MACHINE, 400MM/16", 1 X CUTQUIK CART - FW20 TS700/800, 1 CUTTING WHEEL D-BA90 +- 400MM/16", AND 1 X CUTTING WHEEL D-BA90 +- 418MM AS PER QUOTE Q-178168 22/4/24	1		4,809.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV U-11078	03/05/2024	Powerplant MotorCycles	1 X TS 800-Z CUT-OFF MACHINE, 400MM/16", 1 X CUTQUIK CART - FW20 TS700/800, 1 CUTTING WHEEL D-BA90 +- 400MM/16", AND 1 X CUTTING WHEEL D-BA90 +- 418MM AS PER QUOTE Q-178168 22/4/24		4,809.00	
EFT18845	23/05/2024	R And R Heavy Diesel Services	CARRY OUT 200,000 LOGBOOK SERVICE INSPECTION AND LUBRICATION, REPLACE ALL FILTERS AND DIFF OILS, REPLACE WIPER BLADES AS PER ESTIMATE 6419 19/4/24	1		9,835.63
INV 7833	24/04/2024	R And R Heavy Diesel Services	500HR SERVICE INSPECTION AND LUBE, REPLACE PTO, SWING AND FINAL DRIVE OILS AS PER ESTIMATE 6437 23/4/24		2,240.32	
INV 7832	24/04/2024	R And R Heavy Diesel Services	CARRY OUT 200,000 LOGBOOK SERVICE INSPECTION AND LUBRICATION, REPLACE ALL FILTERS AND DIFF OILS, REPLACE WIPER BLADES AS PER ESTIMATE 6419 19/4/24		2,981.84	
INV 7831	24/04/2024	R And R Heavy Diesel Services	SUPPLY MIRROR HEAD NON-HEATED FOR MITSUBISHI FUSO RA-3512 P511A AS PER ESTIMATE 6438 23/4/24		168.38	
INV 7900	14/05/2024	R And R Heavy Diesel Services	CARRY OUT SERVICE AND LUBRICATION ON ISUZU NPR SERVICE TRUCK RA-3988 P578B		1,518.77	
INV 7901	14/05/2024	R And R Heavy Diesel Services	CARRY OUT 70,000KM SERVICE AND LUBRICATION ON HILUX P737 RA-3867		494.61	
INV 7914	16/05/2024	R And R Heavy Diesel Services	RA3520 SERVICE P678A		696.65	
INV 7913	16/05/2024	R And R Heavy Diesel Services	COMPLETE HYDRAULIC HOSE BUILD ON TRI AXLE DOG TRAILER P556A 1TTG 558		480.58	
INV 7912	16/05/2024	R And R Heavy Diesel Services	REPLACE BURNT OUT COIL ON HYDRAULICS, REPAIR WIRING TO COIL CIRCUIT AND REPLACE BURNT OUT RELAY ON P565 WASTE MANAGEMENT TRANSFER TRAILER		1,254.48	
EFT18846	23/05/2024	Rave About Arts	REFUND FOR SHIRE STAFF LABOUR CHARGE FOR BOOKINGS WORK	1		77.70
INV REFUND16	04/2024	Rave About Arts	REFUND FOR SHIRE STAFF LABOUR CHARGE FOR BOOKINGS WORK		77.70	
EFT18847	23/05/2024	Ravensthorpe Agencies	5 X PINE POST 3.6M X 160MM AS PER EMAIL QUOTE 3/5/24	1		709.80

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 21454	12/04/2024	Ravensthorpe Agencies	6 X KLINGSPOR CUTTING DISCS 230 X 1.9 A46 AS PER QUOTE 0045 11/4/24		52.80	
INV 21384	12/04/2024	Ravensthorpe Agencies	6 X 20KG CEMENT AS PER QUOTE 0043 9/4/24		99.00	
INV 21945	03/05/2024	Ravensthorpe Agencies	5 X PINE POST 3.6M X 160MM AS PER EMAIL QUOTE 3/5/24		308.00	
INV 21943	03/05/2024	Ravensthorpe Agencies	GREASE MULTIX COMPLEX HV2 450G (BOX 24)		210.00	
INV 21989	06/05/2024	Ravensthorpe Agencies	SHOVEL SQUARE MOUTH GREY		40.00	
EFT18848	23/05/2024	Ravensthorpe Building Supplies	PLY ARMOURFORM F22 17MM 2400X1200	1		157.95
INV 38680	09/05/2024	Ravensthorpe Building Supplies	PLY ARMOURFORM F22 17MM 2400X1200		145.00	
INV 38730	14/05/2024	Ravensthorpe Building Supplies	CONCRETE MARKER - CARPENTER PENCIL		12.95	
EFT18849	23/05/2024	Ravensthorpe Bulk Haulage Pty Ltd	SHIRE VERGE OF BLOCKS ON TEMPLETONIA AS PER INVOICE #2587	1		4,950.00
INV 2587	16/01/2024	Ravensthorpe Bulk Haulage Pty Ltd	SHIRE VERGE OF BLOCKS ON TEMPLETONIA AS PER INVOICE #2587		4,950.00	
EFT18850	23/05/2024	Seek Limited	SEEK ADVERTISEMENT- HEAVY PLANT OPERTAOR	1		737.00
INV 7005303630/04/2024		Seek Limited	SEEK ADVERTISEMENT- HEAVY PLANT OPERTAOR		401.50	
INV 7005303630/04/2024		Seek Limited	SEEK ADVERT- PARKS & GARDENS OFFICER		335.50	
EFT18851	23/05/2024	Sigma Chemicals	8 X 200L DRUMS LIQUID CHLORINE - 4 X 20L HYDROCHLORIC ACID 28%; 1 X 20L HYDROCHLORIC ACID 14%, 2 X 25KG BAGS SODIUM BICARBONATE	1		1,505.15
INV CR56192'02/05/2024		Sigma Chemicals	CREDIT - 12 20LT DRUM POLY - 1 PALLET		-206.80	
INV 182411/0113/05/2024		Sigma Chemicals	8 X 200L DRUMS LIQUID CHLORINE - 4 X 20L HYDROCHLORIC ACID 28%; 1 X 20L HYDROCHLORIC ACID 14%, 2 X 25KG BAGS SODIUM BICARBONATE		1,711.95	
EFT18852	23/05/2024	Terri-anne Stover	Rates refund for assessment A463 40 DUNN STREET RAVENSTHORPE 6346	1		163.79
INV A463	21/05/2024	Terri-anne Stover	Rates refund for assessment A463 40 DUNN STREET RAVENSTHORPE 6346		163.79	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 29

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18853	23/05/2024	Traffic Force	ANZAC DAY TRAFFIC MGT PLAN FOR MORGAN STREET RAVENSTHORPE AS PER QUOTE #2234 ON 16 APRIL	1		1,339.80
INV 0003702526/04/2024		Traffic Force	ANZAC DAY TRAFFIC MGT PLAN FOR MORGAN STREET RAVENSTHORPE AS PER QUOTE #2234 ON 16 APRIL		1,339.80	
EFT18854	23/05/2024	VisiMax (Bucci Holdings Pty Ltd)	SNAKE KIT, SLIP LEADS, DOG POLE, RANGER CAPS, TORCHES, INFRINGEMENT BOOKS, FREIGHT, RANGER DOOR MAGNETS	1		1,750.80
INV INV-107714/05/2024		VisiMax (Bucci Holdings Pty Ltd)	SNAKE KIT, SLIP LEADS, DOG POLE, RANGER CAPS, TORCHES, INFRINGEMENT BOOKS, FREIGHT, RANGER DOOR MAGNETS		1,750.80	
EFT18855	23/05/2024	Wren Oil	WASTE OIL AND OILY WATER DISPOSAL FROM RAVENSTHORPE LANDFILL SITE INCLUDING ADMIN AND COMPLIANCE FEES	1		1,069.75
INV 169455	16/04/2024	Wren Oil	WASTE OIL AND OILY WATER DISPOSAL FROM RAVENSTHORPE LANDFILL SITE INCLUDING ADMIN AND COMPLIANCE FEES		1,069.75	
EFT18856	30/05/2024	Aerodrome Management Services Pty Ltd	AIRPORT COMPLIANCE SUPPORT 12 MONTHS FROM 02 APRIL 2024, PER QUOTE SQ-240746	1		3,594.25
INV AMSINV27/05/2024		Aerodrome Management Services Pty Ltd	AIRPORT COMPLIANCE SUPPORT 12 MONTHS FROM 02 APRIL 2024, PER QUOTE SQ-240746		3,594.25	
EFT18857	30/05/2024	Anthony Brian Nicholas Auld	Rates refund for assessment A761 4 DOUGLAS STREET HOPETOUN 6348	1		1,080.00
INV A761	29/05/2024	Anthony Brian Nicholas Auld	Rates refund for assessment A761 4 DOUGLAS STREET HOPETOUN 6348		1,080.00	
EFT18858	30/05/2024	Aussie Plasterboard	PLEASE SUPPLY AS PER YOUR QUOTE NUMBER SOQ009991 1 BOX OF 8 LUNAR MINERAL FIBRE CEILING TILES 600MM X 1200MM INCLUDING PALLET, WRAPPING AND DELIVERY TO ESPERANCE FREIGHTLINES DEPOT IN WELSHPOOL FOR FREIGHTING TO SHIRE OF RAVENSTHORPE	1		625.77

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV4137308/05/2024		Aussie Plasterboard	PLEASE SUPPLY AS PER YOUR QUOTE NUMBER SOQ009991 1 BOX OF 8 LUNAR MINERAL FIBRE CEILING TILES 600MM X 1200MM INCLUDING PALLET, WRAPPING AND DELIVERY TO ESPERANCE FREIGHTLINES DEPOT IN WELSHPOOL FOR FREIGHTING TO SHIRE OF RAVENSTHORPE		625.77	
EFT18859	30/05/2024	Australian Government Child Support Agency	Payroll deductions	1		133.44
INV DEDUCT13/05/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
INV DEDUCT27/05/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
EFT18860	30/05/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		98,688.46
INV DEDUCT13/05/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		47,908.00	
INV DEDUCT13/05/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	
INV DEDUCT27/05/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		50,220.46	
INV DEDUCT27/05/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	
EFT18861	30/05/2024	Australian Training Management Pty Ltd	WORKING AT HEIGHTS TRAINING MAY 21, 2024 FOR STAFF MEMBER	1		295.00
INV 30706	21/05/2024	Australian Training Management Pty Ltd	WORKING AT HEIGHTS TRAINING MAY 21, 2024 FOR STAFF MEMBER		295.00	
EFT18862	30/05/2024	Aviation Projects Pty Ltd	QUOTATION 2022-050922- RAVENSTHORPE AIRPORT MASTER PLAN DEVELOPMENT - FINAL	1		16,923.50
INV INV-228609/05/2024		Aviation Projects Pty Ltd	QUOTATION 2022-050922- RAVENSTHORPE AIRPORT MASTER PLAN DEVELOPMENT - FINAL		16,923.50	
EFT18863	30/05/2024	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE AND DEPOT 20/04/2024 - 20/05/2024	1		1,596.44
INV 631738	27/05/2024	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE C558 - 20/04/2024 - 20/05/2024		618.42	
INV 631737	27/05/2024	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE AND DEPOT 20/04/2024 - 20/05/2024		927.37	
INV 631739	27/05/2024	Best Office Systems	AIRPORT KONICA PRINTER READINGS- 20/04/2024 - 20/05/2024		50.65	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 31

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18864	30/05/2024	Bethany Goss	REIMBURSEMENT FOR MORING TEA FOR STAFF FROM THE RAVY HOSPITAL AUXILIARY	1		135.00
INV REIMBU29/05/2024		Bethany Goss	REIMBURSEMENT FOR MORING TEA FOR STAFF FROM THE RAVY HOSPITAL AUXILIARY		135.00	
EFT18865	30/05/2024	Bronwyn Capell	REFUND FOR ACCOUNT CREDIT - LITTLE BARRENS	1		76.24
INV REFUND28/05/2024		Bronwyn Capell	REFUND FOR ACCOUNT CREDIT - LITTLE BARRENS		76.24	
EFT18866	30/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		485.00
INV SAL SAC27/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		485.00	
EFT18867	30/05/2024	Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL - ISSUE 8 PAGE 12 & 13	1		684.00
INV 0002616909/05/2024		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL - ISSUE 8 PAGE 12 & 13		342.00	
INV 0002619523/05/2024		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL FOR ISSUE 9 PAGES 12 & 13		342.00	
EFT18868	30/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		527.08
INV REIMBU23/05/2024			REIMBURSEMENT FOR EV CHARGING COSTS P754		47.08	
INV SAL SAC27/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		480.00	
EFT18869	30/05/2024	Freight Lines Group	FREIGHT - AUSSIE PLASTERBOARD - ITR - SIGMA	1		1,124.33
INV 0178476 30/04/2024		Freight Lines Group	FREIGHT - SIGMA - ERGOLINK		233.49	
INV 0017957417/05/2024		Freight Lines Group	FREIGHT - AUSSIE PLASTERBOARD - ITR - SIGMA		890.84	
EFT18870	30/05/2024	Gabrielle Major	REFUND FOR CREDIT OF ACCOUNT - THE CUB HOUSE	1		48.83
INV REFUND28/05/2024		Gabrielle Major	REFUND FOR CREDIT OF ACCOUNT - THE CUB HOUSE		48.83	
EFT18871	30/05/2024	Gagandeep Kaur	CATERING COUNCIL MEETING MEAL 21/05/2024 12 PAX	1		600.00
INV 00010 22/05/2024		Gagandeep Kaur	CATERING COUNCIL MEETING MEAL 21/05/2024 12 PAX		600.00	
EFT18872	30/05/2024	Georgie Jolly	REFUND FOR OVERPAYMENT OF CHILDCARE FEES	1		42.09

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 32

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV REFUND	27/05/2024	Georgie Jolly	REFUND FOR OVERPAYMENT OF CHILDCARE FEES		42.09	
EFT18873	30/05/2024	Hopetoun Earthworks	2.5 M3 CONCRETE TO HAMERSLEY INLET AND 4.5 M3 CONCRETE TO STARVATION BAY, PLUS CARTAGE FOR STARLINK PROJECT PLUS TRAVEL	1		6,603.85
INV 0000291917	05/2024	Hopetoun Earthworks	PLEASE SUPPLY 4 CUBIC METRES OF CONCRETE SUITABLE FOR A NEW CONCRETE SLAB/FLOOR AT THE HOPETOUN CEMETERY		2,475.00	
INV 0000292121	05/2024	Hopetoun Earthworks	2.5 M3 CONCRETE TO HAMERSLEY INLET AND 4.5 M3 CONCRETE TO STARVATION BAY, PLUS CARTAGE FOR STARLINK PROJECT PLUS TRAVEL		4,128.85	
EFT18874	30/05/2024	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,190.00
INV 8 France	27/05/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwo	27/05/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
INV 47 Maital	27/05/2024	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	
EFT18875	30/05/2024	JOVY Uniform and Embroidery	4 X BISLEY HI-VIS 3 IN 1 SOFT SHELL JACKET EMB	1		341.00
INV 0000176103	05/2024	JOVY Uniform and Embroidery	4 X BISLEY HI-VIS 3 IN 1 SOFT SHELL JACKET EMB		341.00	
EFT18876	30/05/2024	John Steven Semini	Rates refund for assessment A13070 12280 NEWDEGATE - RAVENSTHORPE ROAD RAVENSTHORPE 6346	1		589.20
INV A13070	28/05/2024	John Steven Semini	Rates refund for assessment A13070 12280 NEWDEGATE - RAVENSTHORPE ROAD RAVENSTHORPE 6346		589.20	
EFT18877	30/05/2024	Josh Ellett	POOL FOB BOND REFUND	1		30.00
INV T1516	28/05/2024	Josh Ellett	POOL FOB BOND REFUND	1	30.00	
EFT18878	30/05/2024	June Lloyd	Rates refund for assessment A815 22 DAWN STREET HOPETOUN 6348	1		799.00
INV A815	28/05/2024	June Lloyd	Rates refund for assessment A815 22 DAWN STREET HOPETOUN 6348		799.00	
EFT18879	30/05/2024	Kleen West Distributors	60 X BOXES KWD JUMBO TOILET ROLL 300M (1 X PALLET) AS PER QUOTE 0093290 8/4/24	1		2,475.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 33

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0009329008/04/2024		Kleen West Distributors	60 X BOXES KWD JUMBO TOILET ROLL 300M (1 X PALLET) AS PER QUOTE 0093290 8/4/24		2,475.00	
EFT18880	30/05/2024	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 27/05/2024	1		578.00
INV SAL SAC27/05/2024			SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 27/05/2024		578.00	
EFT18881	30/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		450.00
INV SAL SAC27/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		450.00	
EFT18882	30/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		450.00
INV SALSAC 27/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		450.00	
EFT18883	30/05/2024	Employee	REIMNBURSEMENT FOR BOOTS - RANGER TRAINING TRAVEL AND MEALS	1		2,529.62
INV REIMBU28/05/2024			REIMBURSEMENT - MEALS FOR TRAINING		175.25	
INV REIMBU28/05/2024			REIMNBURSEMENT FOR BOOTS - RANGER TRAINING TRAVEL AND MEALS		2,354.37	
EFT18884	30/05/2024	Employee	SALARY SACRIFICE - LFHLA - FORTNIGHT ENDING 27/05/2024	1		578.00
INV SAL SAC27/05/2024			SALARY SACRIFICE - LFHLA - FORTNIGHT ENDING 27/05/2024		578.00	
EFT18885	30/05/2024	Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY ITEMS	1		327.03
INV INV-144707/05/2024		Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY ITEMS		327.03	
EFT18886	30/05/2024	Midland Trophies	120 X 50 ENGRAVED PIANO PLAQUE AND 3X H/BOARD NAME TAGS PLUS POSTAGE	1		109.00
INV 23733	01/05/2024	Midland Trophies	120 X 50 ENGRAVED PIANO PLAQUE AND 3X H/BOARD NAME TAGS PLUS POSTAGE		109.00	
EFT18887	30/05/2024	Natasha Fishlock	REFUND FOR CREDIT OF ACCOUNT - THE CUB HOUSE	1		23.58
INV REFUND28/05/2024		Natasha Fishlock	REFUND FOR CREDIT OF ACCOUNT - THE CUB HOUSE		23.58	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 34

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT18888	30/05/2024	Oz Tek Agencies Pty Ltd	LEASE SUPPLY THE FOLLOWING AS PER YOUR QUOTE NO BCQ20370 FOR THE SUPPLY OF MILD STEEL GALVANISED BRACKETS AS PER OUR SUPPLIED DRAWING J24149 -GA-A AS DRAWN. 68 AS DRAWN AND 12 OPP HAND.	1		2,816.00
INV 12287	22/05/2024	Oz Tek Agencies Pty Ltd	LEASE SUPPLY THE FOLLOWING AS PER YOUR QUOTE NO BCQ20370 FOR THE SUPPLY OF MILD STEEL GALVANISED BRACKETS AS PER OUR SUPPLIED DRAWING J24149 -GA-A AS DRAWN. 68 AS DRAWN AND 12 OPP HAND.		2,816.00	
EFT18889	30/05/2024	PS&L Group Pty Ltd T/A PSL Legal	THIRD PARTY WORKPLACE INVESTIGATION SERVICES-FINALISE EMPLOYEE COMPLAINT	1		3,960.00
INV INV-023517/05/2024		PS&L Group Pty Ltd T/A PSL Legal	THIRD PARTY WORKPLACE INVESTIGATION SERVICES-FINALISE EMPLOYEE COMPLAINT		3,960.00	
EFT18890	30/05/2024	Palm Creations	CONTRACT CLEANER FOR RAVENSTHORPE TOWN FACILITIES - 21/05/2024 - 27/05/2024	1		1,340.00
INV 74	27/05/2024	Palm Creations	CONTRACT CLEANER FOR RAVENSTHORPE TOWN FACILITIES - 21/05/2024 - 27/05/2024		1,340.00	
EFT18891	30/05/2024	Perfect Computer Solutions Pty Ltd	IT SERVICE DESK AND ASSOCIATED SUPPORT - 16/05/2024 - 22/05/2024	1		510.00
INV 28767	23/05/2024	Perfect Computer Solutions Pty Ltd	IT SERVICE DESK AND ASSOCIATED SUPPORT - 16/05/2024 - 22/05/2024		510.00	
EFT18892	30/05/2024	Plantagenet Sheds & Steel Pty Ltd	CONSTRUCTION OF BUSH FIRE BRIGADE SHED AT BLUE VISTA - FINAL CLAIM - AS PER ATTACHED TENDERER'S OFFER RFT-04-2021/22 DATED 1/11/2022	1		41,681.00
INV 0000876905/05/2024		Plantagenet Sheds & Steel Pty Ltd	CONSTRUCTION OF BUSH FIRE BRIGADE SHED AT BLUE VISTA - FINAL CLAIM - AS PER ATTACHED TENDERER'S OFFER RFT-04-2021/22 DATED 1/11/2022		41,681.00	
EFT18893	30/05/2024	Port Hotel	REFUND FOR DULICATE PAYMENT OF INVOICE 4738	1		288.20
INV REFUND27/05/2024		Port Hotel	REFUND FOR DULICATE PAYMENT OF INVOICE 4738		288.20	
EFT18894	30/05/2024	Print Media Group	SUPPLY OF BOOKS - PERMISSION TO SET FIRE TO THE BUSH, 3 PACKS OF FIVE	1		236.86

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 35

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1894339	30/04/2024	Print Media Group	SUPPLY OF BOOKS - PERMISSION TO SET FIRE TO THE BUSH, 3 PACKS OF FIVE		236.86	
EFT18895	30/05/2024	R And R Heavy Diesel Services	QUOTE 6547- TOW ABANDONED VEHICLE FROM MUNGLINUP TO RAVENSTHORPE WASTE FACILITY	1		584.10
INV 7934	23/05/2024	R And R Heavy Diesel Services	QUOTE 6547- TOW ABANDONED VEHICLE FROM MUNGLINUP TO RAVENSTHORPE WASTE FACILITY		584.10	
EFT18896	30/05/2024	Ravensthorpe Agencies	PLEASE SUPPLY 4 OF 6M X 2.4M SHEETS OF F62 FLOOR MESH FOR THE HOPETOUN CEMETERY UPGRADE PROJECT	1		1,024.60
INV 22014	08/05/2024	Ravensthorpe Agencies	RED REFLECTOR TAPE		72.60	
INV 22163	16/05/2024	Ravensthorpe Agencies	PLEASE SUPPLY 4 OF 6M X 2.4M SHEETS OF F62 FLOOR MESH FOR THE HOPETOUN CEMETERY UPGRADE PROJECT		638.00	
INV 22193	17/05/2024	Ravensthorpe Agencies	DROPPER STEEL 117CM 25PK (WW)		115.00	
INV 22274	22/05/2024	Ravensthorpe Agencies	OLIVER BOOTS BLACK LACE/ZIP SIZE 11- STAFF UNIFORM		199.00	
EFT18897	30/05/2024	Ravensthorpe Building Supplies	KINCROME 17MM REVERSE GEAR SPANNER	1		185.39
INV 38820	20/05/2024	Ravensthorpe Building Supplies	HEX BOLTS, WASHERS, WD 40 300G		40.25	
INV 26379	22/05/2024	Ravensthorpe Building Supplies	ROPE 9MMX30M		42.70	
INV 38897	23/05/2024	Ravensthorpe Building Supplies	COOPEX RESIDUAL INSECTICIDE 25G X2		29.00	
INV 38884	23/05/2024	Ravensthorpe Building Supplies	LIGHT GLOBES		27.94	
INV 38933	27/05/2024	Ravensthorpe Building Supplies	KINCROME 17MM REVERSE GEAR SPANNER		45.50	
EFT18898	30/05/2024	Ravensthorpe District High School P&C	CATERING ANZAC DAY MORNING TEA 25/04/24	1		503.08
INV INV-177303	05/2024	Ravensthorpe District High School P&C	CATERING ANZAC DAY MORNING TEA 25/04/24		503.08	
EFT18899	30/05/2024	Rent Me Australia Pty Ltd	50% PRE PAYMENT OF INVOICE BEOFRE DELIVERY/PICKUP SUPPLY OF 3M3 SKIP BIN TRAILER AS PER QUOTE QU-7018 ON 17 MAY 2024 AND EMAIL ON 16 MAY 2024, NOT INCLUDING DELIVERY	1		4,400.00

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 36

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-149820/05/2024		Rent Me Australia Pty Ltd	50% PRE PAYMENT OF INVOICE BEOFRE DELIVERY/PICKUP SUPPLY OF 3M3 SKIP BIN TRAILER AS PER QUOTE QU-7018 ON 17 MAY 2024 AND EMAIL ON 16 MAY 2024, NOT INCLUDING DELIVERY		4,400.00	
EFT18900	30/05/2024	Selena Olliver T/A Ravy Country Kitchen	SUPPLY OF LUNCHESES FOR BRIGADE TRAINING BASED ON ESTIMATE OF \$15 PER PERSON - 19/03/2024	1		220.00
INV 63	07/05/2024	Selena Olliver T/A Ravy Country Kitchen	SUPPLY OF LUNCHESES FOR BRIGADE TRAINING BASED ON ESTIMATE OF \$15 PER PERSON - 19/03/2024		220.00	
EFT18901	30/05/2024	Shire of Ravensthorpe Social Club	Payroll deductions	1		465.00
INV DEDUCT13/05/2024		Shire of Ravensthorpe Social Club	Payroll deductions		220.00	
INV DEDUCT27/05/2024		Shire of Ravensthorpe Social Club	Payroll deductions		245.00	
EFT18902	30/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		460.00
INV SAL SAC27/05/2024			SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		460.00	
EFT18903	30/05/2024	Stewart & Heaton Clothing Co Pty Ltd	PPE FOR BRIGADE VOLUNTEERS - NAME BADGES	1		26.25
INV SIN-389701/05/2024		Stewart & Heaton Clothing Co Pty Ltd	PPE FOR BRIGADE VOLUNTEERS - NAME BADGES		16.81	
INV SIN-389701/05/2024		Stewart & Heaton Clothing Co Pty Ltd	PPE FOR BRIGADE VOLUNTEERS - NAME BADGES		9.44	
EFT18904	30/05/2024	Telstra Limited	TELSTRA CHARGES - SAT PHONE - 22/05/2024 - 21/06/2024 (PLUS 22/04/2024 - 21/05/2024 - EFT18723 PAYMENT APPLIED TO WRONG ACCOUNT BY TELSTRA)	1		330.00
INV T 311	22/05/2024	Telstra Limited	TELSTRA CHARGES - SAT PHONE - 22/05/2024 - 21/06/2024 (PLUS 22/04/2024 - 21/05/2024 - EFT18723 PAYMENT APPLIED TO WRONG ACCOUNT BY TELSTRA)		330.00	
EFT18905	30/05/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		374.00
INV DEDUCT13/05/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		176.00	
INV DEDUCT13/05/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 37

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	27/05/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		176.00	
INV DEDUCT	27/05/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	
EFT18906	30/05/2024		SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		492.63
INV SAL SAC	27/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		400.00	
INV REIMBU	28/05/2024		REIMBURSEMENT FOR STAFF UNIFORM		92.63	
EFT18907	30/05/2024		SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024	1		340.00
INV SAL SAC	27/05/2024	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 27/05/2024		340.00	
EFT18908	30/05/2024	WA Fuel Supply PTY LTD	21,213 LITRES DIESEL - MAY 2024	1		41,647.06
INV 0017408416	05/2024	WA Fuel Supply PTY LTD	21,213 LITRES DIESEL - MAY 2024		41,647.06	
DD7404.1	13/05/2024	Aware Super	Payroll deductions	1		14,120.94
INV SUPER	13/05/2024	Aware Super	Superannuation contributions	1	11,823.94	
INV DEDUCT	13/05/2024	Aware Super	Payroll deductions	1	502.40	
INV DEDUCT	13/05/2024	Aware Super	Payroll deductions	1	1,326.92	
INV DEDUCT	13/05/2024	Aware Super	Payroll deductions	1	448.08	
INV DEDUCT	13/05/2024	Aware Super	Payroll deductions	1	19.60	
DD7404.2	13/05/2024	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	13/05/2024	MLC Superannuation	Superannuation contributions	1	535.39	
DD7404.3	13/05/2024	IOOF Employer Super	Payroll deductions	1		958.47
INV SUPER	13/05/2024	IOOF Employer Super	Superannuation contributions	1	458.47	
INV DEDUCT	13/05/2024	IOOF Employer Super	Payroll deductions	1	500.00	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 38

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7404.4	13/05/2024		Payroll deductions	1		1,064.80
INV SUPER	13/05/2024	Employee	Superannuation contributions	1	811.28	
INV DEDUCT	13/05/2024		Payroll deductions	1	253.52	
DD7404.5	13/05/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		83.27
INV SUPER	13/05/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	83.27	
DD7404.6	13/05/2024	Commonwealth Essential Super	Superannuation contributions	1		278.88
INV SUPER	13/05/2024	Commonwealth Essential Super	Superannuation contributions	1	278.88	
DD7404.7	13/05/2024	Australian Super Pty Ltd	Superannuation contributions	1		816.07
INV SUPER	13/05/2024	Australian Super Pty Ltd	Superannuation contributions	1	816.07	
DD7404.8	13/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		591.99
INV SUPER	13/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	451.04	
INV DEDUCT	13/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	140.95	
DD7404.9	13/05/2024	Australian Retirement Trust	Superannuation contributions	1		315.20
INV SUPER	13/05/2024	Australian Retirement Trust	Superannuation contributions	1	315.20	
DD7414.1	27/05/2024	Aware Super	RETURN OF MERCER SUPERANNUATION 10/05/2024 REF MCRRFD200012100600	1		828.48
INV RETURN	27/05/2024	Aware Super	RETURN OF MERCER SUPERANNUATION 10/05/2024 REF MCRRFD200012100600	1	828.48	
DD7421.1	27/05/2024	Aware Super	Payroll deductions	1		14,120.08
INV SUPER	27/05/2024	Aware Super	Superannuation contributions	1	11,846.20	
INV DEDUCT	27/05/2024	Aware Super	Payroll deductions	1	468.86	
INV DEDUCT	27/05/2024	Aware Super	Payroll deductions	1	1,326.92	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 39

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	27/05/2024	Aware Super	Payroll deductions	1	448.08	
INV DEDUCT	27/05/2024	Aware Super	Payroll deductions	1	30.02	
DD7421.2	27/05/2024	C-Bus Super	Superannuation contributions	1		1,043.52
INV SUPER	27/05/2024	C-Bus Super	Superannuation contributions	1	1,043.52	
DD7421.3	27/05/2024	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	27/05/2024	MLC Superannuation	Superannuation contributions	1	535.39	
DD7421.4	27/05/2024		Payroll deductions	1		1,064.80
INV SUPER	27/05/2024	Employee	Superannuation contributions	1	811.28	
INV DEDUCT	27/05/2024		Payroll deductions	1	253.52	
DD7421.5	27/05/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		77.16
INV SUPER	27/05/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	77.16	
DD7421.6	27/05/2024	Commonwealth Essential Super	Superannuation contributions	1		278.88
INV SUPER	27/05/2024	Commonwealth Essential Super	Superannuation contributions	1	278.88	
DD7421.7	27/05/2024	Australian Super Pty Ltd	Superannuation contributions	1		736.19
INV SUPER	27/05/2024	Australian Super Pty Ltd	Superannuation contributions	1	736.19	
DD7421.8	27/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		563.35
INV SUPER	27/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	429.22	
INV DEDUCT	27/05/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	134.13	
DD7421.9	27/05/2024	Australian Retirement Trust	Superannuation contributions	1		315.20
INV SUPER	27/05/2024	Australian Retirement Trust	Superannuation contributions	1	315.20	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7434.1	07/05/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing - May 2024	5		61.41
INV 007738-2	07/05/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing - May 2024	5	19.68	
INV 007721-2	07/05/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing - May 2024	5	41.73	
DD7442.1	31/05/2024	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - MAY 2024	1		29,769.20
INV MAY 20231	05/2024	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - MAY 2024	1	29,769.20	
DD7442.2	23/05/2024	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - MAY 2024	1		26,656.76
INV MAY 20223	05/2024	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - MAY 2024	1	26,656.76	
DD7442.3	07/05/2024	Fleetcare Pty Ltd	FLEETCARE PAYMENT BY AUTHORITY - MAY 2024	1		1,474.30
INV MAY 20207	05/2024	Fleetcare Pty Ltd	FLEETCARE PAYMENT BY AUTHORITY - MAY 2024	1	1,474.30	
DD7442.4	15/05/2024	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - MAY 2024	1		13,236.15
INV MAY 20215	05/2024	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - MAY 2024	1	13,236.15	
DD7442.5	08/05/2024	Synergy	SYNERGY PAYMENT BY AUTHORITY - MAY 2024	1		3,174.00
INV MAY 20208	05/2024	Synergy	SYNERGY PAYMENT BY AUTHORITY - MAY 2024	1	3,174.00	
DD7443.1	21/05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATMENT - BANKWEST	1		9,850.93
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - WORKS SUPERVISOR	1	67.49	
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - MANAGER OF CHILDCARE SERVICES	1	1,196.84	
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - COMMUNITY EMERGENCY SERVICES OFFICER	1	629.16	
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - EXECUTIVE MANAGER CORPORATE SERVICES	1	1,819.28	
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - EXECUTIVE MANAGER INFRASTRUCTURE SERVICES	1	4,469.40	
INV APR 202421	05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - EXECUTIVE MANAGER PROJECT & REGULATORY SERVICES	1	207.11	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 41

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV APR 2024	21/05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATEMENT - CHIEF EXECUTIVE OFFICER	1	1,460.74	
INV APR 2024	21/05/2024	BANKWEST Corporate Mastercard	APRIL 2024 - STATMENT - BANKWEST	1	0.91	
DD7404.10	13/05/2024	Uni Super	Payroll deductions	1		271.62
INV SUPER	13/05/2024	Uni Super	Superannuation contributions	1	206.95	
INV DEDUCT	13/05/2024	Uni Super	Payroll deductions	1	64.67	
DD7404.11	13/05/2024	Prime Super	Superannuation contributions	1		278.88
INV SUPER	13/05/2024	Prime Super	Superannuation contributions	1	278.88	
DD7404.12	13/05/2024	Mercer SmartSuper	Payroll deductions	1		2,060.77
INV SUPER	13/05/2024	Mercer SmartSuper	Superannuation contributions	1	1,706.22	
INV DEDUCT	13/05/2024	Mercer SmartSuper	Payroll deductions	1	354.55	
DD7404.13	13/05/2024	WA Local Government Super Plan	Payroll deductions	1		1,808.52
INV DEDUCT	13/05/2024	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	13/05/2024	WA Local Government Super Plan	Payroll deductions	1	209.26	
INV DEDUCT	13/05/2024	WA Local Government Super Plan	Payroll deductions	1	975.60	
INV DEDUCT	13/05/2024	WA Local Government Super Plan	Payroll deductions	1	52.73	
INV DEDUCT	13/05/2024	WA Local Government Super Plan	Payroll deductions	1	210.93	
DD7404.14	13/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,453.04
INV DEDUCT	13/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	200.95	
INV SUPER	13/05/2024	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,110.50	
INV DEDUCT	13/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	141.59	
DD7404.15	13/05/2024	BUSSQ	Superannuation contributions	1		588.30
INV DEDUCT	13/05/2024	BUSSQ	Payroll deductions	1	140.07	
INV SUPER	13/05/2024	BUSSQ	Superannuation contributions	1	448.23	

Date: 11/06/2024
 Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
 PAGE: 42

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7404.16	13/05/2024	Colonial First State	Superannuation contributions	1		1,110.66
INV DEDUCT	13/05/2024	Colonial First State	Payroll deductions	1	25.00	
INV DEDUCT	13/05/2024	Colonial First State	Payroll deductions	1	258.49	
INV SUPER	13/05/2024	Colonial First State	Superannuation contributions	1	827.17	
DD7404.17	13/05/2024	Hostplus Superannuation	Superannuation contributions	1		2,027.64
INV DEDUCT	13/05/2024	Hostplus Superannuation	Payroll deductions	1	176.99	
INV DEDUCT	13/05/2024	Hostplus Superannuation	Payroll deductions	1	96.09	
INV SUPER	13/05/2024	Hostplus Superannuation	Superannuation contributions	1	1,754.56	
DD7404.18	13/05/2024	MLC MasterKey Business Super	Payroll deductions	1		167.31
INV DEDUCT	13/05/2024	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD7404.19	13/05/2024	Rest Superannuation	Superannuation contributions	1		897.35
INV DEDUCT	13/05/2024	Rest Superannuation	Payroll deductions	1	126.76	
INV SUPER	13/05/2024	Rest Superannuation	Superannuation contributions	1	770.59	
DD7404.20	13/05/2024	Employee	Superannuation contributions	1		414.74
INV SUPER	13/05/2024		Superannuation contributions	1	414.74	
DD7404.21	13/05/2024	C-Bus Super	Superannuation contributions	1		1,151.40
INV SUPER	13/05/2024	C-Bus Super	Superannuation contributions	1	1,151.40	
DD7421.10	27/05/2024	Uni Super	Payroll deductions	1		236.25
INV SUPER	27/05/2024	Uni Super	Superannuation contributions	1	180.00	
INV DEDUCT	27/05/2024	Uni Super	Payroll deductions	1	56.25	
DD7421.11	27/05/2024	Prime Super	Superannuation contributions	1		278.88
INV SUPER	27/05/2024	Prime Super	Superannuation contributions	1	278.88	

Date: 11/06/2024
Time: 2:57:48PM

Shire of Ravensthorpe
Creditors List of Accounts Paid MAY 2024

USER: Wendy Spaans
PAGE: 43

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7421.12	27/05/2024	Mercer SmartSuper	Payroll deductions	1		1,913.23
INV SUPER	27/05/2024	Mercer SmartSuper	Superannuation contributions	1	1,592.61	
INV DEDUCT	27/05/2024	Mercer SmartSuper	Payroll deductions	1	320.62	
DD7421.13	27/05/2024	WA Local Government Super Plan	Payroll deductions	1		1,748.46
INV DEDUCT	27/05/2024	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	27/05/2024	WA Local Government Super Plan	Payroll deductions	1	209.26	
INV DEDUCT	27/05/2024	WA Local Government Super Plan	Payroll deductions	1	915.54	
INV DEDUCT	27/05/2024	WA Local Government Super Plan	Payroll deductions	1	52.73	
INV DEDUCT	27/05/2024	WA Local Government Super Plan	Payroll deductions	1	210.93	
DD7421.14	27/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,402.79
INV DEDUCT	27/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	227.14	
INV SUPER	27/05/2024	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,034.06	
INV DEDUCT	27/05/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	141.59	
DD7421.15	27/05/2024	BUSSQ	Superannuation contributions	1		312.78
INV DEDUCT	27/05/2024	BUSSQ	Payroll deductions	1	74.47	
INV SUPER	27/05/2024	BUSSQ	Superannuation contributions	1	238.31	
DD7421.16	27/05/2024	Colonial First State	Superannuation contributions	1		1,164.07
INV DEDUCT	27/05/2024	Colonial First State	Payroll deductions	1	25.00	
INV DEDUCT	27/05/2024	Colonial First State	Payroll deductions	1	258.49	
INV SUPER	27/05/2024	Colonial First State	Superannuation contributions	1	880.58	
DD7421.17	27/05/2024	Hostplus Superannuation	Superannuation contributions	1		2,014.42
INV DEDUCT	27/05/2024	Hostplus Superannuation	Payroll deductions	1	176.99	
INV DEDUCT	27/05/2024	Hostplus Superannuation	Payroll deductions	1	96.09	

Date: 11/06/2024
 Time: 2:57:48PM

**Shire of Ravensthorpe
 Creditors List of Accounts Paid MAY 2024**

USER: Wendy Spaans
 PAGE: 44

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	27/05/2024	Hostplus Superannuation	Superannuation contributions	1	1,741.34	
DD7421.18	27/05/2024	MLC MasterKey Business Super	Payroll deductions	1		167.31
INV DEDUCT	27/05/2024	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD7421.19	27/05/2024	IIOF Employer Super	Superannuation contributions	1		1,213.03
INV DEDUCT	27/05/2024	IIOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	27/05/2024	IIOF Employer Super	Superannuation contributions	1	713.03	
DD7421.20	27/05/2024	Rest Superannuation	Superannuation contributions	1		914.80
INV DEDUCT	27/05/2024	Rest Superannuation	Payroll deductions	1	126.76	
INV SUPER	27/05/2024	Rest Superannuation	Superannuation contributions	1	788.04	
DD7421.21	27/05/2024	Employee	Superannuation contributions	1		414.74
INV SUPER	27/05/2024		Superannuation contributions	1	414.74	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	1,504,286.83
5	Childcare Operating Account	61.41
TOTAL		1,504,348.24

03/04/2024 - 01/05/2024

All credit card purchased items have accompanying receipts, purchase orders or statutory declarations

Business Credit Card - Chief Executive Officer

Date	Payment to	Description	Amount	GST
4/4/2024	Carroll Richardson	Flags	\$ 233.18	\$ 21.20
4/6/2024	Adobe	Software subscription	\$ 79.99	\$ 7.27
4/7/2024	Sleep inn	Accommodation for MCSR meeting in Albany	\$ 314.00	\$ 28.55
4/9/2024	Sleep inn	Accommodation for MCSR meeting in Albany	\$ 157.00	\$ 14.27
4/11/2024	Tickets 2024 WA	Trails forum Perth	\$ 57.00	\$ 5.18
4/11/2024	Dropbox	Software subscription	\$ 30.79	\$ 2.80
4/11/2024	Adobe	Software subscription	\$ 39.59	\$ 3.60
4/17/2024	WANEWSDTI	Newspaper subscription	\$ 28.00	\$ -
4/23/2024	FE Daw & Sons	Milk, Tea and Biscuits	\$ 34.76	\$ 3.16
4/28/2024	Intuit Mailchimp	Software subscription	\$ 69.43	\$ 6.31
4/28/2024	Starlink Australia	Campgrounds internet	\$ 417.00	\$ 37.91
Total Purchases for CEO			\$ 1,460.74	\$ 130.25

Business Credit Card - Executive Manager Corporate Services

Date	Payment to	Description	Amount	GST
4/23/2024	Instant windscreens	Replacement windscreen for 101RA	\$ 1,799.28	\$ 163.57
4/27/2024	Officeworks	Wireless laser presenter	\$ 20.00	\$ 1.82
Total Purchases for EMCS			\$ 1,819.28	\$ 165.39

Business Credit Card - Manager Child Care Services

Date	Payment to	Description	Amount	GST
4/9/2024	Hopetoun IGA	Food items for cooking experience	\$ 80.70	\$ 1.12
4/18/2024	Hopetoun Post office	Parcel postage	\$ 11.35	\$ 1.03
4/23/2024	Department of Communities	Waiver extension	\$ 124.00	\$ -
4/24/2024	Kmart	Credit for non in stock items	-\$ 20.00	-\$ 1.82
4/24/2024	Kmart	Staff uniforms	\$ 327.00	\$ 29.73
3/24/2024	Kmart	Staff uniforms	\$ 146.00	\$ 13.27
3/24/2024	Target	Staff uniforms	\$ 450.00	\$ 40.91
4/24/2024	FE Daw & Sons	Baking items	\$ 16.79	\$ -
4/26/2024	Kmart	Credit for non in stock items	-\$ 88.00	-\$ 8.00
4/26/2024	Castletown Chemist	Epipen	\$ 110.00	\$ -
4/30/2024	Bankwest	Annual fee	\$ 39.00	\$ -
Total Purchases for M CCS			\$ 1,196.84	\$ 76.24

Business Credit Card - Works Supervisor

Date	Payment to	Description	Amount	GST
4/12/2024	FE Daw & Sons	Milk, Sugar	\$ 18.99	\$ -
4/16/2024	FE Daw & Sons	Food items for Toolbox BBQ	\$ 48.50	\$ -
Total Purchases for WS			\$ 67.49	\$ -

Business Credit Card - Community Emergency Services Manager

Date	Payment to	Description	Amount	GST
4/11/2024	FE Daw & sons	Supplies for meeting	\$ 12.46	\$ -
4/13/2024	Hopetoun IGA	Confectionary for training course	\$ 57.20	\$ 5.20

4/16/2024	BP Ravensthorpe	Meals and refreshments for Jerdacuttup fire incident #663915	\$ 559.50	\$ 50.86
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Total Purchases for CESM			\$ 629.16	\$ 56.06
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Business Credit Card - Executive Manager Infrastructure Services

Date	Payment to	Description	Amount	GST
4/1/2024	Petro Fuels	Fuel	\$ 93.37	\$ 8.49
4/22/2024	Discovery Holiday Park	Accommodation - Staff Training	\$ 2,531.58	\$ 230.14
4/22/2024	Discovery Holiday Park	Accommodation - Staff Training	\$ 809.22	\$ 73.57
4/22/2024	Discovery Holiday Park	Accommodation - Staff Training	\$ 1,035.23	\$ 94.11

Total Purchases for EMIS			\$ 4,469.40	\$ 406.31
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Business Credit Card - Executive Manager Project & Regulatory Services

Date	Payment to	Description	Amount	GST
4/2/2024	FE Daw & Sons	Confectionary for DC meeting	\$ 48.11	\$ 4.37
4/3/2024	Shipwrecked Bakery	Morning tea for Minister's visit	\$ 96.00	\$ 8.73
4/3/2024		Tea & Coffee for Minister's visit	\$ 63.00	\$ 5.73

Total Purchases for EMPRS			\$ 207.11	\$ 18.83
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Business Credit Card - Miscellaneous Fees and Charges Bankwest

Date	Payment to	Description	Amount	GST
4/11/2024	Bankwest	Foreign Transaction Fee	\$ 0.91	
			\$ -	

Total fees and charges			\$ 0.91	\$ -
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Total Bankwest Corporate MasterCard Statement			\$ 9,850.93	\$ 834.25
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\$ 9,850.02

BP FUEL CARD REPORT
01 May 2024 to 31 May 2024

BP Fuel Card - 1GUV793 - Community Emergency Services Manager

Date	Purchase location	Litres	Amount	GST
5/27/2024	Munglinup	20.82	\$ 52.05	\$ 4.73
			\$ -	\$ -

Total Purchases for CESM	20.82	\$ 52.05	\$ 4.73
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BP Fuel Card - 1GAR559 - Munglinup BFS

Date	Purchase location	Litres	Amount	GST
5/1/2024	Ravensthorpe	44.21	\$ 94.57	\$ 8.60
5/21/2024	Ravensthorpe	33.19	\$ 70.99	\$ 6.45
5/25/2024	Ravensthorpe	45.64	\$ 97.62	\$ 8.87
5/28/2024	Ravensthorpe	26.94	\$ 56.01	\$ 5.09

Total Purchases for MBFS	105.77	\$ 319.19	\$ 29.02
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BP Fuel Card - RA137 - Chief Bushfire Control Officer

Date	Purchase location	Litres	Amount	GST
5/31/2024	Ravensthorpe	59.36	\$ 122.70	\$ 11.15
			\$ -	\$ -

Total Purchases for CBFO	59.36	\$ 122.70	\$ 11.15
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BP Fuel Card - RA682 - Executive Manager Infrastructure Services

Date	Purchase location	Litres	Amount	GST
5/23/2024	Hendley Brook	121.86	\$ 225.53	\$ 20.50
			\$ -	\$ -

Total Purchases for EMIS	121.86	\$ 225.53	\$ 20.50
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BP Fuel Card - RA3860 - Facilities Technical Officer

Date	Purchase location	Litres	Amount	GST
5/5/2024	Esperance	31.48	\$ 61.67	\$ 5.61
5/10/2024	Ravensthorpe	40.06	\$ 85.69	\$ 7.79
5/23/2024	Ravensthorpe	51.87	\$ 110.95	\$ 10.09

Total Purchases for FTO	123.41	\$ 258.31	\$ 23.48
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BP Fuel Card - 101RA - Executive Manager Corporate Services

Date	Purchase location	Litres	Amount	GST
5/9/2024	Fremantle	92.36	\$ 101.60	\$ 9.24
5/13/2024	Fremantle	13.49	\$ 14.84	\$ 1.35
5/18/2024	Ravensthorpe	97.26	\$ 106.99	\$ 9.73
5/23/2024	Fremantle	81.6	\$ 89.76	\$ 8.16
5/27/2024	Fremantle	7.32	\$ 8.05	\$ 0.73

Total Purchases for EMIS	292.03	\$ 321.24	\$ 29.20
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BP Fuel Card - 1ICP358 - Bushfire Risk Mitigation Coordinator

Date	Purchase location	Litres	Amount	GST
5/17/2024	Ravensthorpe	46.71	\$ 84.03	\$ 7.64
			\$ -	\$ -

Total Purchases for BRMC	46.71	\$ 84.03	\$ 7.64
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BP Fuel Card - Depot Plant PSP - ULP only

Date	Purchase location	Litres	Amount	GST
5/6/2024	Ravensthorpe	65.33	\$ 154.64	\$ 14.06
5/28/2024	Card - Monthly fee		\$ 2.20	\$ 0.20

Total Purchases for PSP	65.33	\$ 156.84	\$ 14.26
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BP Fuel Card - RA3837 - Tourism Officer

Date	Purchase location	Litres	Amount	GST
5/6/2024	Kelmscott	30.97	\$ 62.63	\$ 5.69
5/28/2024	Ravensthorpe	43.61	\$ 99.30	\$ 9.03

Total Purchases for Tourism Officer	74.58	\$ 161.93	\$ 14.72
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Total BP Fuel Statement	\$ 1,701.82	\$ 154.71
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Total Litres	909.87
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12.3 PROJECTS AND REGULATORY SERVICES

12.3.1 COUNCIL REPRESENTATIVE FOR BUSHFIRE RISK MANAGEMENT PLAN - REQUEST FOR NOMINEE

File Reference:

Location: Shire of Ravensthorpe
Applicant: N/A
Author: Executive Manager Projects and Regulatory Services
Authorising Officer: Chief Executive Officer
Date: 13 June 2024
Disclosure of Interest: Nil
Attachments: 12.3.1 Draft Terms of Reference
BRMP Guidelines
Previous Reference: Nil

PURPOSE

1. For Council to nominate a Representative to participate in the Community and Stakeholder Consultative Committee (CSCC) for the review and update of the Shires Bushfire Risk Management Plan (BRMP).

OFFICER RECOMMENDATION

That Council NOMINATES:

1. A Shire of Ravensthorpe Councillor (insert name) to be a representative on the Bushfire Risk Management Plan Community and Stakeholder Consultative Committee

Moved: _____

Seconded: _____

Carried: /

ATTACHMENT 12.3.1

Shire of Ravensthorpe Bushfire Risk Management Plan – Stakeholder Consultative Committee

Terms of Reference

Background

Of the 1,184,983 hectares within the Shire of Ravensthorpe, 620,066 hectares is Crown land, with 238,309 of this managed by the Department of Biodiversity, Conservation and Attractions. The remaining Crown land, approximately one third of the Shire, is unallocated or unmanaged.

By definition Crown land is held by the State. However, in practical terms, the responsibility to manage Crown land is spread across a range of government agencies, and through them, often assigned to other entities or individuals, creating a complex patchwork of tenure arrangements.

Our Shire is also identified primarily as being bushfire prone. The responsibility for managing bushfire risk is shared across community. Successful bushfire risk management requires local government, State Government, industry, private landholders, and other community members to collaboratively identify and assess risk and implement coordinated treatments across the landscape.

The Shire of Ravensthorpe under the State Emergency Management Framework is assigned the responsibility for Bushfire Risk Management (BRM) planning by virtue of the State Hazard Plan Fire 2023.

Local governments identified within this State

Hazard Plan Fire as having high or extreme

bushfire risk must develop a BRM Plan that

applies to the entire local government area.

— State Hazard Plan Fire 2023

A BRM Plan assists a local government to identify, assess, prioritise, treat and monitor bushfire risk throughout its local government area. The BRM Plan is a document that provides contextual information about the local government area to inform the subsequent risk assessment. This can also help inform the treatment strategies.

To assist in the communication and consultation process the Shire has engaged an external facilitator (and Chair) to manage the BRM planning process, and has committed to establishing a Community and Stakeholder Consultative Committee (CSCC) that can provide input and experience to the contextual information about the local government area to help inform the subsequent risk assessment and treatment strategies for the BRM Plan.

Purpose of the CSCC

The purpose of the BRM planning process is to reduce bushfire risk in our local government area via a program of works, informed by a comprehensive risk assessment. The CSCC has been established to review the program of works and provide input into the risk management process, and to ensure all stakeholders understand their risks and why particular treatments are prioritised.

The CSCC is an advisory group only to assist the preparation of the Shire's BRM Plan. The CSCC does not have any delegated authority to make decisions but can make recommendations to the content of the BRM Plan in relation to local context and treatment strategies. The endorsement of the BRM Plan is ultimately a decision of Council with Minister for the Emergency Services final sign off.

Written submissions can be made by any member of the group to Biodiverse Solutions up to 01 September 2024. Submissions must be based on available evidence or data and relate directly to the context, treatment areas or strategies proposed for the Plan. Member submissions do not require CSCC endorsement. The position of each member on the final BRM plan will be noted within the final report to be put to Council for their consideration prior to endorsement.

Objectives

1. Develop a program of works to treat areas of high risk to better prepare and protect the community, based on historical treatment data and current conditions, which will assist suppression agencies to contain and control bushfires.
2. Establish a context statement that underpins the characteristics of the local government area with a focus on factors that will influence the amount and distribution of bushfire risk and how bushfire risk will be treated.
3. Use best practice and an evidence-based approach for the continued management of risk, environmental damage and heritage protection across the landscape.
4. Share knowledge and plans so an overall landscape mitigation plan is developed and supported to complement the work of other agencies.
5. Provide a way for communities to engage in deliberations about bushfire risk and approaches to reducing it and thereby building a shared responsibility for bushfire risk management and enhancing community resilience.

Committee Meetings

A Committee meeting will be held in July 2024 and will be a briefing about the proposed draft BRM Plan, proposed treatment areas and a presentation on the process for developing the Plan. A second meeting will be held in September 2024. The draft BRM Plan will then be reviewed and endorsed by Shire Council and finally Ministerial approval. Ongoing meeting throughout the life of the BRM Plan will be held in April of each year with Ad-hoc meetings called by the Facilitator/Chair as required.

Area of the Works

The Shire of Ravensthorpe

Membership

The Community and Stakeholder Consultative Committee will comprise of representation from the following agencies, local government, traditional owners, community interest groups and qualified local members.

BioDiverse Solutions (Chair)

BioDiverse Solutions (Facilitator)

DBCA – Regional Leader Conservation

DBCA – Albany District Threatened Flora Officer

DBCA – Regional Leader Conservation

DBCA – Esperance District Threatened Flora Officer

DFES – District Officer, Great Southern Region

WKSN - Representative

SoR – Council Representative

SoR - Shire Representative

SoR – Bushfire Risk Mitigation Coordinator

SoR – Community Emergency Services Manager

Ravensthorpe Wildflower Show - Representative

Cocanarup Conservation Association – Representative

Local Community - Representative

Local Community - Representative

The CSCC can be expanded as required to include WaterCorp, Main Roads WA, Western Power and Horizon Power.

The CSCC can be expanded as required to include key interest groups within the Plan area.

In addition to the member or their delegate, additional officers from each agency or other personnel with special expertise may attend any meeting with the prior approval of the Chair.

Adopted TBA



FOR A SAFER STATE

Guidelines for Preparing a Bushfire Risk Management Plan 2023



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Disclaimer

The Guidelines for Preparing a Bushfire Risk Management Plan 2023 (Guidelines) were developed by the Office of Bushfire Risk Management (OBRM) as the standard to support local governments involved in the Bushfire Risk Management (BRM) program in Western Australia. Any representation, statement, opinion, or advice expressed or implied in this publication is made in good faith and on the basis that the Government, its employees, and agents are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be, in respect of any representation, statement, opinion or advice referred to herein. Professional advice should be obtained before applying the information contained in this document to non-specified circumstances.

The Guidelines describe the key risk management principles for developing a BRM Plan. The information within the Guidelines is based on the best available information at the time of development and may be subject to change over time as new knowledge becomes available.

The risk management process described in the Guidelines was designed to support BRM planning undertaken by local governments engaged in Western Australia's BRM Program. OBRM does not endorse the use of this methodology in any other context or for any other purpose.

Acknowledgements

DFES would like to thank all those who contributed to the development and testing of the Guidelines.

DFES acknowledges the Traditional Owners of Country throughout Australia and their connections to land, sea and community. We pay our respects to Elders past and present.



Contents

Chapter 1 Introduction	4
1.1 Changes in this version of the Guidelines	
1.2 Defining risk in bushfire risk management	
1.3 Requirement for a Bushfire Risk Management Plan	
Chapter 2 Bushfire risk management planning overview	6
2.1 Bushfire Risk Management Plan and System	
2.2 The Bushfire Risk Management planning process	
2.3 Principles of risk management	
Chapter 3 Roles and responsibilities	13
Chapter 4 Communication and consultation	16
Chapter 5 Establishing the context	20
Chapter 6 Risk assessment	23
6.1 Identifying assets	
6.2 Identifying systemic risks	
6.3 Assessing risk to assets	
6.4 Assessing systemic risks	
Chapter 7 Risk evaluation	30
Chapter 8 Risk treatment	31
8.1 Treatment strategy	
8.2 Treatment priority	
8.3 Asset-specific treatments	
8.4 Treatment schedule	
8.5 Local government-wide controls	
8.6 Systemic risk treatments	
8.7 Risk ownership	
Chapter 9 Endorsement and approval	34
Chapter 10 Monitoring, review and reporting	36
10.1 Publishing the Bushfire Risk Management Plan	
10.2 Monitoring and review	
10.3 Recording and reporting	
10.4 OBRM assurance	
10.5 Dispute resolution	
Glossary	38



Chapter 1

Introduction

The Bushfire Risk Management (BRM) program is a Statewide initiative led by the Department of Fire and Emergency Services (DFES) to support local governments to reduce the threat posed by bushfire. The *Guidelines for Preparing a Bushfire Risk Management Plan* (Guidelines) provide an overview of the process for local governments to develop a BRM Plan that reflects best practice risk management. The Guidelines should be read in conjunction with the *Bushfire Risk Management Planning Handbook* (Handbook) which provides tactical guidance in the application of the BRM planning methodology.

The responsibility for managing bushfire risk is shared across community. Successful bushfire risk management requires local government, State Government, industry, private landholders, and other community members to collaboratively identify and assess risk and implement coordinated treatments across the landscape. Local governments are central to the functioning of communities and so play a crucial role in coordinating BRM planning. However, while local governments prepare the BRM Plan, they do so on behalf of all stakeholders and aren't solely responsible for managing the risks identified in the plan.



1.1 Changes in this version of the Guidelines

The 2023 version of the Guidelines is a continuation of a process of incremental improvement that began in 2015. This version has a more strategic focus, with tactical information now found in the Handbook. The strategic focus includes more guidance on the principles of risk management, and how they can be embedded to facilitate the development of an effective BRM Plan.

The 2023 Guidelines add a new theme to the BRM planning process, focused on identifying, assessing, and treating systemic risks to the community. While this part of the process is optional for local governments to adopt, users of the Guidelines are encouraged to consider systemic risk and how its management can build community resilience.

The concept of a Treatment strategy is another addition to the 2023 Guidelines. This is an opportunity for local governments to describe their priorities and overall approach to managing the risks identified through the BRM planning process. The Treatment strategy will help guide the development of the more detailed Treatment schedule designed to address risk to individual assets.

Finally, the 2023 Guidelines see the introduction of a new process required for local governments to maintain Office of Bushfire Risk Management (OBRM) endorsement of their BRM Plans. This replaces the previous 5-yearly re-endorsement process and aims to ensure information in the BRM Plan and data in the Bushfire Risk Management System (BRMS) remains current and accurate.

1.2 Defining risk in bushfire risk management

In the context of BRM planning, risk is the potential for a bushfire to harm something that is valued by the community. The magnitude of risk at a location is determined by the potential consequences, or amount of harm caused

by a bushfire, and the likelihood of these consequences being experienced.

Consequence and likelihood are calculated by considering the importance of the assets that are exposed to bushfire, the extent to which they are exposed and how vulnerable they are to harm. This calculation considers factors such as the type, quantity and proximity of fuels that might power a bushfire, the construction of assets, the demographics of the community and the nature of the networks that support community function and quality of life.

BRM planning considers two broad types of risk: risk to assets and systemic risk. Risk to assets relates to the tangible impacts of bushfire on people, property, infrastructure and the natural environment. Systemic risk arises from the impacts of bushfire on the interconnected systems and networks that support community function. It is a result of the disruption caused to a community by bushfire and its effects may be felt far from the direct impacts of the fire in both time and space.

1.3 Requirement for a Bushfire Risk Management Plan

The State Emergency Management Framework assigns responsibility for BRM planning to local governments in the most bushfire prone parts of the State.

Local governments identified within this State Hazard Plan Fire as having high or extreme bushfire risk must develop a BRM Plan that applies to the entire local government area.
— State Hazard Plan Fire 2023

The 45 local governments required to develop a BRM Plan are listed in the *State Hazard Plan Fire 2023*. OBRM strongly recommends that other local governments with significant bushfire risk also develop and implement a BRM Plan. An OBRM endorsed plan is required to be eligible to apply for the Mitigation Activity Fund Grant Program (MAFGP).



Chapter 2

Bushfire risk management planning overview

A BRM Plan assists a local government to identify, assess, prioritise, treat and monitor bushfire risk throughout its local government area. The plan is developed by a local government, following consultation with stakeholders. A BRM Plan must encompass all land within the local government area, regardless of tenure. However, while local governments prepare the BRM Plan, they do so on behalf of all stakeholders and aren't solely responsible for managing the risks identified in the plan.

The BRM planning process reflects the risk management process set out in the international standard *ISO 31000:2018 Risk Management*. It is a cyclic process of establishing the context for risk management; identifying, analysing and evaluating risks, and treating unacceptable risks. Communication and consultation, monitoring and review and reporting support the process throughout all these steps.

As a local government progresses through the BRM planning process, information is recorded in either the BRM Plan or the BRMS. There are several components that must be included for a plan to gain OBRM endorsement, while OBRM also recommends some optional components to enhance the BRM Plan's effectiveness. The components of a BRM Plan are summarised in this chapter and detailed in Chapters 3 to 10.



2.1 Bushfire Risk Management Plan and System

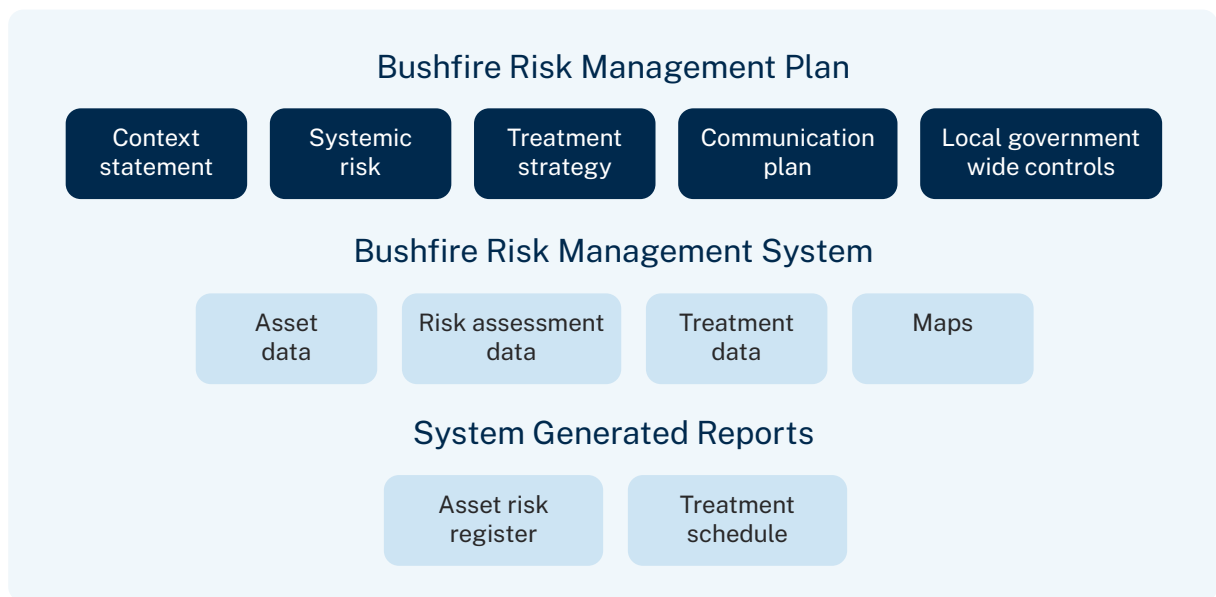


Figure 1: Components of the Bushfire Risk Management planning process

Bushfire Risk Management Plan

The BRM Plan is a document that provides contextual information about the local government area to inform the subsequent risk assessment. It also records information about risks and treatments that do not relate to a specific asset or location. The main features of a BRM Plan are:

- *Context statement* is a description of the political, economic, social and natural environments that will influence bushfire risk and treatment in the local government area. It explores community drivers for managing bushfire risk and so helps to identify and assess risks and plan suitable treatment strategies.
- *Systemic risk* is an optional component that assesses risks to the systems and networks that support the community. The aim is to identify how disruption to these could cause extended impacts following a bushfire and how such outcomes can be minimised.
- *Treatment strategy* provides high-level guidance on the approach that will be taken to treating bushfire risk in the local government area. This is informed by the context and community values and informs the development of the Treatment schedule.
- *Communication plan* identifies the key stakeholders to be involved in the BRM planning process, the role they play, and the objectives for communication activities.
- *Local government-wide controls* describes the programs and activities undertaken by the local government and other stakeholders that contribute to managing bushfire risk throughout the local government area.

Bushfire Risk Management System

The BRMS is an online application that is used to record and map assets, undertake risk assessments and record the treatments associated with specific assets. The BRMS can also generate reports and maps that provide a summary of the assets identified as being at risk from bushfire and their associated risk ratings and treatments. Systemic risks are not recorded in BRMS because they don't necessarily link to a specific location.

Bushfire Management Plans

The BRM Plan described in the Guidelines should not be confused with a Bushfire Management Plan enforced as a condition of development or subdivision approval under the *Planning and Development Act 2005*. Bushfire Management Plans provide conditions related to access, water provision and fuel management that must be achieved for a land development to be approved. They only apply to the area subject to development so do not facilitate the collaborative, district-wide approach to managing risk the BRM Plan seeks to achieve.

2.2 The Bushfire Risk Management planning process

The purpose of the BRM planning process is to reduce bushfire risk in a local government area via a program of works informed by a comprehensive risk assessment. The process reflects a risk management cycle (Figure 2) with outputs recorded in three main products: a BRM Plan, an Asset risk register, and a Treatment schedule. The risk management cycle involves the steps described below, with steps having mandatory and optional components in the BRM planning process, as described in Table 1.

Communication and consultation

Communication is providing information about the risk management process to ensure stakeholders understand their risks and why particular treatments are prioritised. Consultation is the sharing of information between stakeholders to ensure risk assessment and treatment planning is based on the best available information and considers different perspectives. Communication and consultation need to continue throughout the life of the BRM Plan to support the other risk management steps.

Establish the context

The context statement is a description of the characteristics of the local government area. It is written in relation to bushfire, with a focus on factors that will influence the amount and distribution of bushfire risk and how bushfire risk will be treated. A good understanding of the context is needed to undertake an effective risk assessment. The context statement makes up a significant portion of the BRM Plan.

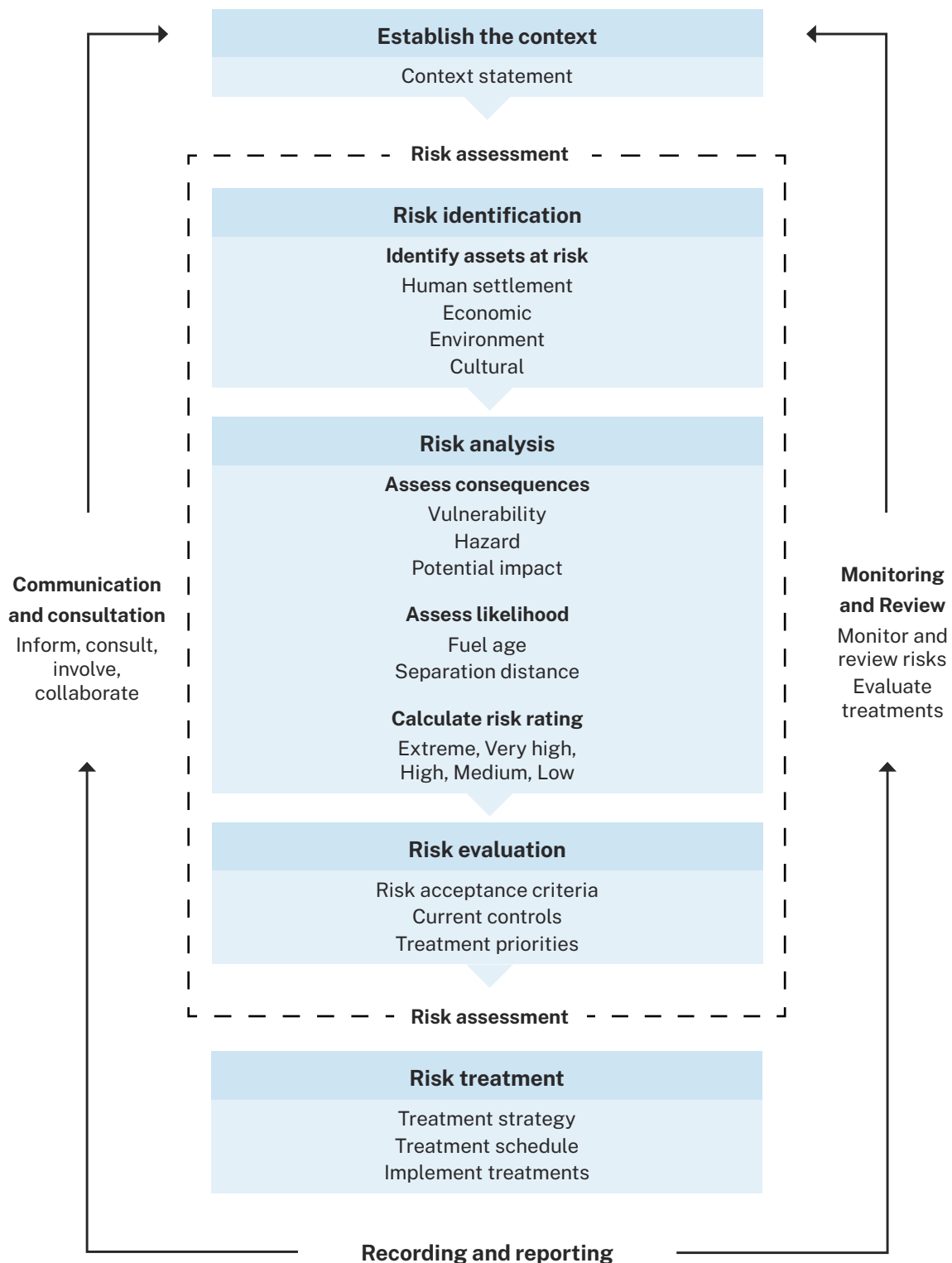


Figure 2: Overview of the Bushfire Risk Management planning process

Risk assessment

Risk assessment involves identifying, analysing and evaluating risks. In the BRM planning process, this means identifying assets that are exposed to bushfire hazard and entering to the BRMS the variables used to calculate a risk rating. The BRMS then evaluates the risk and assigns a treatment priority, based on the risk acceptance criteria, asset type and risk rating. A summary of risk assessments is recorded in the BRM Plan. Systemic risks may also be described in the BRM Plan, but this is not mandatory.

Risk treatment

Risk treatments are the actions that will be taken to reduce risks identified as being unacceptably high. The Treatment strategy in the BRM Plan describes the overall approach that will be taken to address bushfire risk in the local government area, while the details of individual treatments are entered to the Treatment schedule in the BRMS. The way that systemic risks will be managed may also be described in the BRM Plan.

Monitoring and review

Ongoing monitoring of the outputs of the BRM planning process is required to ensure they continue to accurately reflect risk and inform planning. It is most important to ensure the risk assessments and Treatment schedule remain current, but the BRM Plan should also be monitored for any significant changes in the context.

Recording and reporting

The BRM planning process and its outcomes must be documented. The BRM Plan and BRMS record most of the necessary information, but records of consultation and any lessons learned through the process should also be recorded. Local governments are also required to report at least every two years to OBRM on the maintenance of their BRM Plan and supporting data.

When the steps described above are implemented as intended, the BRM planning process will provide numerous benefits, including:

- Building a shared responsibility for bushfire risk management and enhancing community resilience to bushfire.
- Providing a way for communities to engage in deliberations about bushfire risk and approaches to reducing it.
- Fostering greater understanding and ownership of bushfire risk by members of the community.
- Providing local government with an evidence-based approach to inform the allocation of resources to BRM treatments.
- Developing a holistic strategy for mitigating bushfire risk across a local government area.



Table 1: Summary of the Bushfire Risk Management planning process

Step	Mandatory task	Optional task
Communication and consultation	Consult significant stakeholders regarding assets, risk assessment and treatment planning.	Engage the community regarding locally held values and treatment strategies. Communicate the BRM Plan to the community.
Establish the context	Describe the political, economic, social and natural environment in the local government area, and the effect these factors have on bushfire risk.	
Risk assessment	In BRMS, identify assets at risk from bushfire and calculate the risk rating of each.	In the BRM Plan, describe systemic risks and the likely effects of disruption to systems and networks that support community function.
Risk treatment	In the BRM Plan, describe the overarching treatment strategy and local government-wide controls. In the BRMS, select treatments to be applied to unacceptable risks and develop an annual Treatment schedule.	Develop a 3-year Treatment schedule. In the BRM Plan, describe approaches to treating systemic risks.
Monitoring and review	Every two years review the BRM Plan, risk ratings and Treatment schedule.	Every two years review systemic risks and treatment strategies.
Recording and reporting	Report to OBRM every two years that a review of the BRM Plan has been completed. Contribute to OBRM's Annual Fuel Management Activities Report.	Report annually to council, Local Emergency Management Committee, Bush Fire Advisory Committee and the community on bushfire risk and treatments.

2.3 Principles of risk management

ISO 31000:2018 Risk Management is the international standard for risk management. It provides guidance for organisations to develop and continuously improve their risk management practice. The principles and framework provided in the risk management standard should be applied to the BRM planning process to ensure a robust approach to managing risk. Table 2 describes how the principles of risk management should be applied to BRM planning.

Table 2: The application of the principles of risk management to the Bushfire Risk Management planning process

Principle	Application
Integrated	Managing bushfire risk contributes to achieving the strategic outcomes of the local government. Bushfire risk management is considered in other strategic and operational planning processes and the development of relevant policies and programs.
Structured and comprehensive	Bushfire risk management is conducted systematically according to documented processes and procedures. This ensures consistency in the way that bushfire risks are assessed, evaluated, treated, monitored and reported. Assets, risks and treatments are identified on all tenure throughout the local government area, and all risks associated with bushfire are considered in the planning process.
Customised	Bushfire risk management reflects the local context. The Treatment strategy and individual treatments are tailored to the capability, capacity and values of stakeholders and the community.
Inclusive	Stakeholders and the community can access and contribute information about bushfire risk to inform decision making. BRM planning incorporates the information and perspectives of all stakeholders and reflects the values of the community.
Dynamic	The BRM Plan, including risk assessments and treatments, are reviewed and updated in response to changes in the context or risk profile.
Best available information	BRM planning is supported by the most accurate and current information available. Knowledge limitations are understood and acknowledged.
Human and cultural factors	Bushfire risk management, particularly risk assessments and treatments, consider the preferences and values of the community to ensure they are appropriate to the context. Aspects of human behaviour have been considered when assessing risk and planning treatments.
Continual improvement	Bushfire risk management practice includes opportunities and mechanisms for participants to identify and share lessons that enhance knowledge, understanding and performance throughout the local government area.



Chapter 3

Roles and responsibilities

While responsibility for managing bushfire risk is shared throughout the community, some stakeholders have specific roles that must be clearly identified in the BRM Plan. It is particularly important to communicate and consult with stakeholders that have specific responsibilities in the BRM planning process to ensure their information is integrated and their accountabilities clearly understood. The roles and responsibilities of the primary stakeholders in the BRM planning process are described below.

Local Government

State Hazard Plan Fire requires local governments with high or extreme bushfire risk to develop a BRM Plan that applies to the entire local government area. Other local governments also accept this responsibility if they choose to participate in the BRM program.

Local government is the custodian of the BRM Plan for their area and coordinate its development, implementation, and ongoing review. With support from DFES, local governments are responsible for writing the BRM Plan, undertaking a bushfire risk assessment for their local government area and developing a Treatment schedule to address unacceptable risks.

Although local government is responsible for these outputs, they should be based on information provided by any organisations that manage significant areas of land or important assets in the area. As local governments vary significantly in size and resourcing, the extent of engagement with stakeholders should be commensurate to their capacity and the stakeholder's willingness to engage.

Local governments are encouraged to negotiate a commitment from risk owners to treat risks identified in the BRM Plan. Where this is not feasible, the minimum requirement is for the local government to plan treatments to address bushfire risk on local government-managed land.

Local governments are encouraged to engage their Local Emergency Management Committee (LEMC) and Bush Fire Advisory Committee (BFAC) in the development and implementation of their BRM Plan. This engagement aims to ensure BRM planning is integrated with other local emergency management plans and activities.

Department of Fire and Emergency Services

DFES is responsible for delivering the BRM program statewide, and also participates in BRM planning with local governments.

DFES' OBRM maintains the Guidelines and will endorse a local government's BRM Plan if consistent with the Guidelines. Prior to this, OBRM reviews plans in draft and provides feedback to local governments to assist with subsequent endorsement. OBRM reports annually to the Fire and Emergency Services Commissioner on the state of bushfire risk in Western Australia, including treatments applied by local governments in the BRM program.

DFES' Bushfire Mitigation Branch (BMB) manages the BRMS, providing system administration, user support, quality assurance and training. They also support local governments throughout the BRM planning process. Finally, BMB administer and coordinate the MAFGP on behalf of the State. Local governments with an endorsed BRM Plan are eligible to apply for the MAFGP.

DFES regions contribute to locally developed and implemented BRM Plans. This can include providing expert knowledge and advice in relation to bushfire risk, prevention and treatment; assisting with the identification of appropriate risk treatment strategies and engaging State and Commonwealth government agencies in the BRM planning process. DFES may also act in support of land managers that do not have the capacity to undertake treatment strategies on their own land.

DFES' Community Preparedness Directorate can provide guidance and advice on conducting an effective program of community engagement to build resilience to bushfire.



Department of Biodiversity, Conservation and Attractions

The Department of Biodiversity, Conservation and Attractions (DBCA) is a significant land manager and treatment owner in many local government areas. Local governments are encouraged to engage with local DBCA personnel when developing and implementing their BRM Plan. Local governments should seek advice from DBCA when identifying environmental assets that are vulnerable to fire and planning appropriate treatment strategies for their protection. DBCA's fuel management program may also be influential in determining the Treatment strategy and Treatment schedule.

Department of Planning, Lands and Heritage

The Department of Planning Lands and Heritage (DPLH) is responsible for managing bushfire risk on land owned by the Western Australian Planning Commission. They can also provide advice to support the identification, assessment and treatment of Aboriginal and other heritage sites that require inclusion in the BRM Plan.

Other government agencies and public utilities

Other State and Commonwealth government agencies and public utilities support BRM planning by providing information about their assets and risk treatment programs, or by planning and managing treatments on their own land to address risks identified in the BRM Plan.

Corporations and private land managers

Private corporations and major landowners may support local governments by providing information about their assets or current risk treatment programs. Where privately managed land presents a significant risk to assets, local governments should engage with the land manager to collaboratively identify appropriate treatment strategies to reduce bushfire risk.



Chapter 4

Communication and consultation

The entire community shares responsibility for managing the threat of bushfire, including government, industry, and private landholders. While local government leads the BRM planning process, an effective cross-tenure program requires meaningful engagement with a range of stakeholders. Communication and consultation aim to ensure bushfire risk management is informed by the best available information, considers stakeholders attitudes and perspectives and is supported by the community.

Communication aims to ensure stakeholders are consistently updated on the planning process and their specific responsibilities regarding risks and treatments. Appropriate communication will help to maintain support for the BRM program and ensure stakeholders understand their risks.

Consultation aims to elicit information from stakeholders to inform risk assessment and treatment planning. Effective consultation will ensure risk assessment is based upon sound information and considers the values and objectives of stakeholders. It will also aid the treatment of risk by ensuring the Treatment strategy is supported by the community and integrated with other land managers' programs.

A BRM Plan should reflect the knowledge, values and objectives of stakeholders in the area and stakeholders should be involved in decisions that affect them. This is achieved by ensuring that all



relevant stakeholders, including members of the community, can contribute to its development and there is a diversity of stakeholders included in decision making.

Community engagement is also beneficial to determining the level of risk awareness and acceptance in the community, and understanding local values that may influence risk assessment or treatment planning. Community networks are crucial to resilience so understanding how these may aid bushfire prevention or recovery is important to effective risk management.

Local governments must develop a Communication plan to help guide communication and consultation during the development, implementation and review of the BRM Plan. The Communication plan identifies the key stakeholders, their role in the BRM planning process and the nature of engagement required. This may include identifying stakeholders that should be:

- Informed of the process so they understand how it affects them and their responsibilities.
- Consulted as they have important information to contribute.
- Involved in decision making as they own key risks or treatments.
- Collaborated with to facilitate shared management of risk.

Appendix C in the *BRM Plan Template* supports the development of a Communications plan.

Local government should also maintain a log of any stakeholder engagement during the development and implementation of the BRM Plan. This is a record of the engagement activities undertaken and stakeholders engaged during the process. It provides evidence of the inclusiveness of decision-making.

4.1 Building community resilience through effective engagement

A disaster resilient community will experience less financial, social, psychological, and physical impact from bushfires and will recover faster after an event. Disaster resilience is a process that enables adaptation and capacity for the whole community. Commonly agreed elements of a disaster resilient community are that it:

- Can function well under stress and cope with the demands and challenges of a disaster.
- Can undergo successful adaptation by surviving, learning, and changing.
- Has high levels of self-reliance and can draw on local resources and support.
- Has high levels of social capacity via human networks that are well established, inclusive, and supportive.

Developing disaster resilience within a local government area requires long term behaviour change, led by the community, to build understanding of risk and encourage action to address it (Figure 3). This is in line with the ‘shared responsibility’ model where local communities, service providers and government work together to minimise risk, by maximising preparation. To achieve this, local governments need to know what the local community thinks about its risks; to allow the development of specific messaging and activities to improve people’s preparation. For example, if a person does not believe they are at risk, they are unlikely to engage in organised activities.

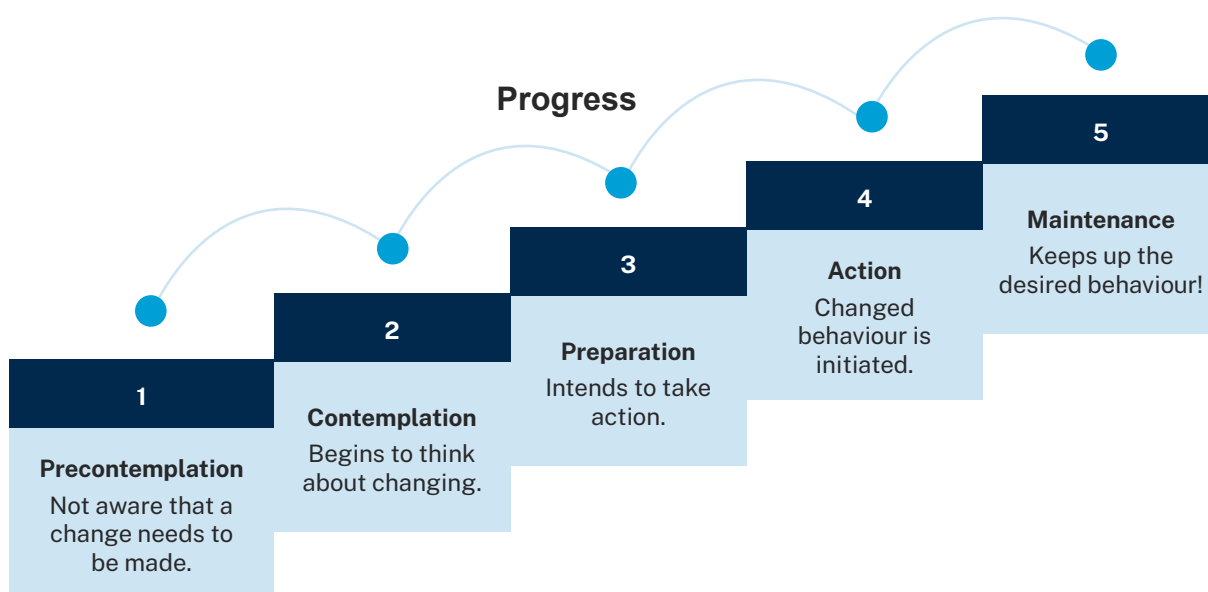


Figure 3: Risk perception and behaviour change model. Achieving ‘Maintenance’ level increases disaster resilience. Many community engagement plans must begin at the ‘Precontemplation’ level

One way to establish the community’s understanding of, and attitudes to, bushfire risk is to establish a working group made up of key local stakeholders. The working group can engage with the community to determine what the community thinks and values, what they believe their risks are and the best approach to commence a behaviour change program. The key stakeholders to include on a working group may include:

- Local government personnel.
- Local DFES personnel.
- Local Recovery Support Officer (if there is one).
- Bushfire Risk Management Officers.
- Local volunteer emergency services personnel.
- Local community leaders and service providers.
- Local Emergency Management Committee members.



Once the working group understand the community, activities that could be introduced to build resilience could include:

- Using local newsletters, radio, television, websites, newspapers, social media, emails, and street signage to promote resilience messages.
- Organising local community events to promote resilience and build community connections.
- Developing local Bushfire Ready Groups.
- Engaging key local service providers (schools, aged care, disability facilities and services) and community groups (residents' associations, clubs, cultural groups, Men's Sheds, environment, and heritage groups) in events.
- Arranging for representatives of State and Commonwealth service providers to attend events.
- Identifying grants and funds that can be accessed for resilience measures.
- Developing resilience maintenance criteria for local government and other local key stakeholders.
- Holding events to celebrate achievements and public commitment to 'keeping the resilience' when milestones are met.

Information and support are available from the DFES Community Preparedness Directorate who have programs and resources that may assist, including:

- **The At-Risk Communities program** which offers important emergency preparedness information for health and community service agencies that support people that are at greater risk due to not being able to access, understand or act on preparedness and emergency information. The program offers online resources and guides for planning and preparing for an emergency.
- **Bushfire Ready** which is a community-led program that encourages local residents to learn about planning and preparing for bushfires by working together. The program is led by a Bushfire Ready Facilitator who is a local bushfire volunteer.
- **Children and Youth** programs that align with the school curriculum and are delivered by schools, operational personnel and volunteers. There are a range of programs and resources available.

You can contact the DFES Community Preparedness Directorate at Community.Preparedness@dfes.wa.gov.au.



Chapter 5

Establishing the context

Establishing the context is the first step in understanding bushfire risk in a local government area. It involves writing a context statement that describes the political, economic, social and natural environments that influence bushfire risk and its treatment. The context statement explores where and how bushfire hazard, exposure and vulnerability may arise and the community drivers for managing bushfire risk.

The context statement informs the identification of risks and planning of appropriate treatment strategies. It highlights features of the local government area that affect the risk profile and helps to ensure the BRM Plan is comprehensive and tailored to the specific challenges and priorities of the local government. The context statement can also help to identify systemic risks, as it describes networks that are important to community resilience and vulnerable to disruption by bushfire.

The context statement should be succinct and only describe things that are relevant to managing bushfire risk in the local government area. Chapter 5 of the Guidelines provides high level guidance on writing the context statement of the BRM Plan; detailed information and examples can be found in the BRM Plan Template.

It is recommended the headings in Chapter 5 be used in the BRM Plan to ensure a comprehensive context statement. Alternative formats are acceptable, however, provided they achieve the purposes described in Chapter 5.



Strategic and corporate framework

Purpose: To describe how BRM planning will be integrated to the local government.

This section of the context statement addresses how the BRM Plan aligns with the local government's corporate vision and how it contributes to the outcomes of the corporate strategy, business plan and other strategies or plans. It also specifies the roles and responsibilities of business units in the local government in developing and implementing the BRM Plan. Together, this information demonstrates how the BRM Plan is integrated to the local government's operations.

Land use and tenure

Purpose: To describe how land management influences risk ownership.

This section of the context statement summarises how land is used and who has responsibility for land management. In doing so, it identifies key stakeholders to involve in the development and implementation of the BRM Plan. These stakeholders will own risks identified in the planning process and have responsibility for implementing treatments.

Community demographics and values

Purpose: To describe the community's understanding of, and response to, bushfire risk.

This section of the context statement describes the characteristics of the local community that influence how local people understand and respond to bushfire risk. This may include information about demographics and population distribution that affects community capacity and resilience, such as the presence of vulnerable community groups. An important consideration is the extent to which the community is engaged in managing bushfire risk and how prepared people are for bushfire.

This section also explores community values – the principles and beliefs that drive people's behaviour and perceptions of what is important. Community values influence the importance the community places on assets, their willingness

to accept bushfire risk and preferences for risk treatment strategies. It is important to understand these perspectives when conducting risk assessments and planning treatments.

Cultural heritage

Purpose: To identify Aboriginal stakeholders and areas of protected heritage.

This section of the context statement identifies Aboriginal Cultural Heritage sites and other protected heritage across the local government area. Aboriginal custodians or knowledge holders should be consulted before undertaking any works that could harm Aboriginal cultural heritage. Under the *Aboriginal Heritage Act 1972*, Ministerial approval may also be required for such works. The context statement includes information about how to engage with relevant people in the area. It also describes any existing arrangements for engaging with local Aboriginal people when considering treatment activities in areas of cultural significance.

Economic activities and industry

Purpose: To describe how the local economy may be vulnerable to bushfire.

This section of the context statement describes significant industries and economic activities that are vulnerable to the impacts of bushfire. A bushfire affecting these will cause immediate economic impacts but may also trigger systemic risks through job losses or reduced economic activity in local communities. Some economic activities may also increase bushfire hazard or necessitate tailored treatments to address risk. Where relevant, these factors will also be explored in the context statement.

Topography and landscape features

Purpose: To describe geographic influences on bushfire risk.

This section of the context statement describes how the local topography shapes bushfire risk by influencing bushfire behaviour or constraining treatment options. Landscape features that may

be important to highlight include steep terrain, wetlands, riparian vegetation, peat soils, or areas susceptible to erosion or salinity. A map may also be used to communicate this information.

Climate and weather

Purpose: To describe climatic and weather factors that influence bushfire risk.

This section of the context statement summarises features of the area's climate and weather that influence bushfire occurrence and behaviour or constrain treatment options. This information assists with understanding potential fire behaviour and selecting, prioritising and scheduling treatments. Factors that may be relevant include annual temperature, rainfall and wind patterns, the usual timing of bushfire and planned burning seasons, and weather conditions that give rise to the most severe fire scenarios.

Vegetation and fuel

Purpose: To describe the vegetation and fuel that contributes to bushfire hazard.

This section of the context statement describes or maps the distribution of vegetation types in the area and how each contributes to bushfire hazard. The quantity, arrangement, and composition of fuel in different vegetation types will affect the rate of spread, intensity, and spotting potential of bushfires. As such, the distribution of vegetation across the local government area will strongly influence bushfire risk. Vegetation type also influences the selection of appropriate treatment options, so vegetation distribution should be considered when developing a Treatment strategy.

The list of vegetation classifications applicable to BRM planning can be found in the Handbook.

Important species and communities

Purpose: To identify significant environmental assets that may be affected by bushfire.

This section of the context statement lists or maps species and communities protected under State and Commonwealth legislation. It may also identify fire sensitive environmental assets that

are locally important or valued by the community. All these may require protection from bushfire and consideration when planning treatments that could impact them. Treatment activities must avoid impacts on protected species or communities unless appropriate approvals or permits have been obtained under relevant legislation. Impacts may be avoided by varying the treatment type or timing of the treatment or excluding relevant habitat.

Historical bushfire occurrence

Purpose: To describe common sources of ignition and areas prone to bushfire.

This section of the context statement summarises fire occurrence data to identify common causes and locations of bushfires. Where data allows, this section should identify common causes of ignition and areas with frequent ignition. This information enables the development of targeted treatments to reduce the likelihood of fires, such as education campaigns, ignition source management and tactical fuel management.

This section may also discuss any historical fires of significance if lessons were learnt from them about how best to manage bushfire risk.

Current bushfire risk management controls

Purpose: To describe the current approach to managing bushfire risk.

This section of the context statement provides a strategic overview of the current approach to managing bushfire risk in the area. This may include information about the local government's policies for development approval in bushfire prone areas, use of legislative instruments to reduce risk, volunteer fire brigades, community engagement programs and other land managers' fuel management programs.



Chapter 6

Risk assessment

6.1 Identifying assets

In the BRM planning process, an asset is something that is valued by the community and is exposed and vulnerable to bushfire. There are four categories of assets: human settlement, economic, environmental, and cultural. Each asset category also has multiple sub-categories (Table 3). An asset may be valued for more than one reason, and so be relevant to multiple categories. In such cases, the risk assessment should be based on the asset category that will result in the highest risk rating. Refer to the Handbook for detailed descriptions of asset sub-categories and guidance on asset categorisation.

Table 3: Asset categories and sub-categories in the Bushfire Risk Management planning process

Human Settlement	Economic	Environmental	Cultural
Residential	Critical infrastructure	Protected	Aboriginal heritage
Temporary occupation	Agricultural	Priority	Recognised heritage
Special risk and critical facilities	Commercial and industrial	Locally important	Local heritage
	Tourist and recreation		
	Commercial forests and plantations		
	Drinking water catchments		

Only assets at risk from bushfire are included in BRM planning. An asset is at risk if it is exposed to bushfire hazard and vulnerable to the effects of a bushfire. An asset’s exposure is defined by proximity to vegetation, and vulnerability by characteristics of the asset. The Handbook provides guidance on determining these factors, but if there is uncertainty, the asset manager should be consulted.

To streamline the risk assessment process, assets may be grouped rather than assessing each asset individually. Assets should be grouped if they belong to the same asset category, are near one another and have similar exposure and vulnerability to fire.

All assets to be included in the BRM planning process must be recorded in the BRMS using the procedures outlined in the Handbook and *BRMS User Guide*.

6.2 Identifying systemic risks

Systemic risk relates to the impacts of an event on the interconnected systems and networks that support communities. In the context of bushfire risk management, the concept recognises that a bushfire can trigger effects that cascade through the social fabric, economy and environment of a local government area. These impacts may extend far beyond the initial location of the fire, continue to be felt long after the incident and cause more severe harm than the immediate damage to assets. Systemic risks primarily relate to people, and the systems and networks that support their quality of life. Natural environmental systems may also be disrupted by bushfire with impacts on ecosystem services provided to people. A simplified example of risk cascading through a system is shown in Figure 4.

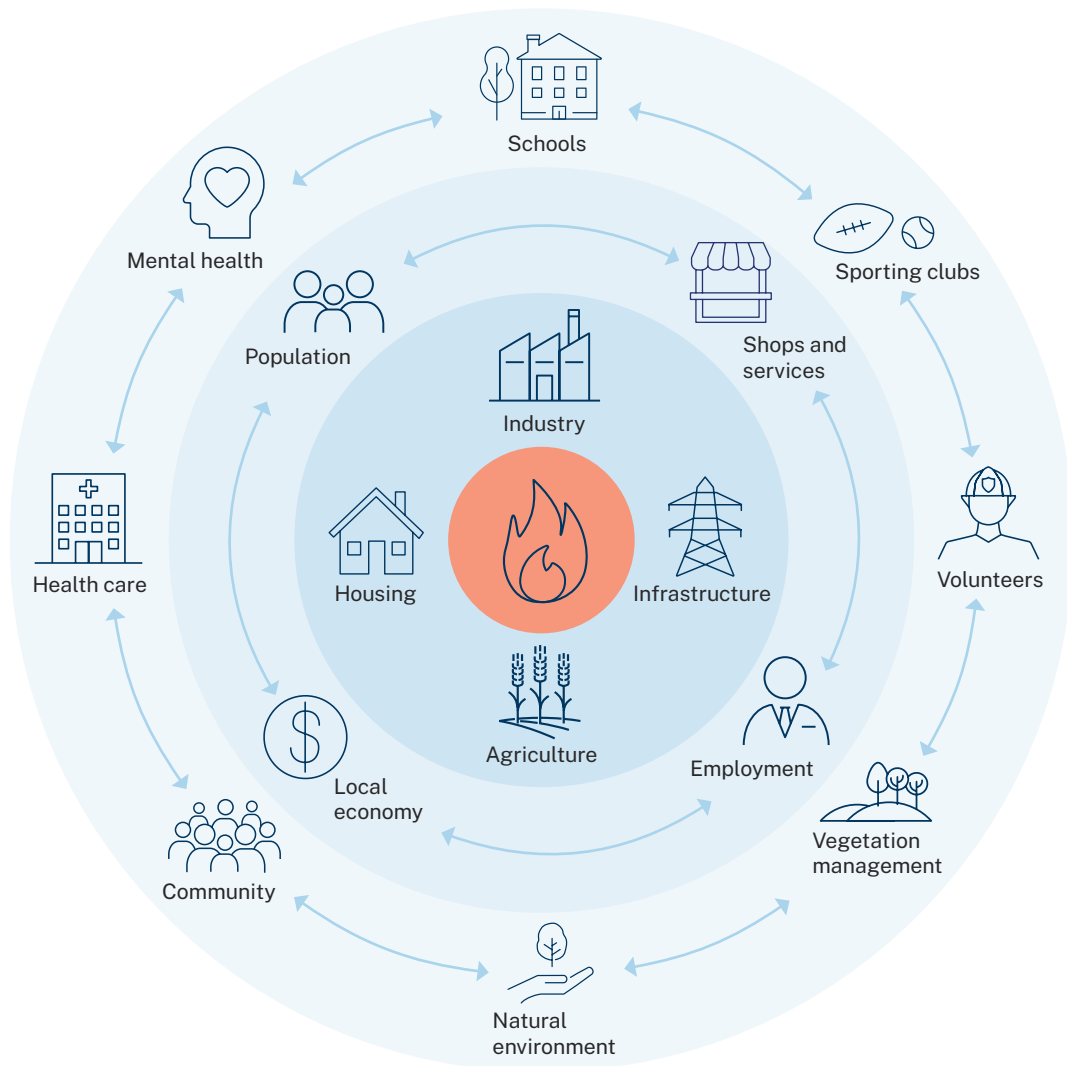


Figure 4: An example of systemic risk triggered by a bushfire. The things nearest the centre of the diagram are directly impacted by the fire with consequences that flow through to the next ring. These subsequent impacts, in turn, affect the things depicted in the outer ring. Effects also transmit back and forth between rings and around the rings because many of these elements are interconnected.

The BRMS is configured to assess and record risk to assets, so systemic risks are instead recorded in the BRM Plan. Appendix A has been provided in the BRM Plan Template to support the identification and assessment of systemic risks, and describe interventions to reduce systemic risk.

It is not mandatory to complete the systemic risk sections of a BRM Plan. Assessing systemic risk is complex and, even when included, it is not expected that BRM Plans will comprehensively address the topic. Local governments are encouraged, however, to consider potential impacts of a bushfire beyond the loss of physical infrastructure by recording in the systemic risk section of their BRM Plan any important networks and systems that support the community and how they might be affected by a bushfire.

6.3 Assessing risk to assets

Risk assessment allocates a risk rating to each asset, based on the consequences and likelihood of it being affected by bushfire. Risk assessment is conducted in the BRMS and detailed guidance is provided in the Handbook.

Consequence

Consequence is the outcome or impact of a bushfire on the asset. The method to calculate the consequence rating is different for each asset category because different information is needed to understand potential impacts on different types of assets (Table 4). For human settlement, economic and cultural assets, the consequence rating is a function of bushfire hazard (defined by vegetation class, separation distance and slope) and the vulnerability of the asset to fire. The consequences of a bushfire affecting environmental assets is determined by the rarity of the species or community and its response to fire. There are four consequence ratings: Minor, Moderate, Major and Catastrophic. A detailed methodology for calculating consequence is provided in the Handbook.

Table 4: Factors used to determine the consequence rating

Asset category	Vulnerability factors	Hazard factors
Human settlement	Community education Property preparedness Access Capability of occupants Water supply Construction standard	Vegetation category Slope
Economic	Susceptibility of asset Level of impact	Separation distance
Cultural	Susceptibility of asset	
	Vulnerability factors	Potential impact factors
Environmental	Conservation status Geographic extent	Fire regime category



Likelihood

Likelihood is how probable the calculated consequence is to occur, based on the potential for a bushfire to affect the asset. The likelihood rating is calculated in the same way for each asset category and is a function of the age of the nearest fuel and the distance separating the fuel from the asset (Table 5). There are four likelihood ratings: Unlikely, Possible, Likely and Almost Certain.

	Separation Distance		
Fuel Age	>100 m-400 m	>30 m-100 m	0-30 m
0-3 years	Unlikely	Unlikely	Possible
>3-6 years	Unlikely	Possible	Likely
>6 years	Possible	Likely	Almost Certain

The BRMS calculates the risk rating, based on the consequence and likelihood inputs entered for an asset. Table 6 shows how likelihood and consequence combine to calculate overall risk rating. There are five risk ratings: Low, Medium, High, Very High and Extreme.

Table 6: Matrix used to determine the risk rating

Likelihood \ Consequence	Consequence			
	Minor	Moderate	Major	Catastrophic
Almost Certain	High	Very High	Extreme	Extreme
Likely	Medium	High	Very High	Extreme
Possible	Low	Medium	High	Very High
Unlikely	Low	Low	Medium	High

6.4 Assessing systemic risks

The assessment of systemic risks in the BRM planning process is more qualitative and subjective than the method used to assess risks to assets. The most important aspect of the systemic risk assessment process is the thinking that goes into describing the networks and systems that support community resilience and how they might be disrupted by bushfires. This is best achieved by workshopping or brainstorming ideas with people who are knowledgeable about local communities. The systemic risk assessment is recorded in the table provided in the BRM Plan Template, not in the BRMS.

If systemic risks have been identified in the risk identification step, they should be assessed by considering three key questions, namely, if the risk were to occur:

- How severely will community resilience be degraded?
- How widely will the effects be felt?
- For how long will the effects continue?

Tables 7 to 9 describe categories of severity, extent and duration of impact. Tables 10 and 11 show how extent and duration of impact can be combined to calculate a risk rating for medium and low impact events. All high impact events are rated as Extreme risk. Risk descriptions and ratings should be recorded in the template provided at Appendix A in the BRM Plan Template.

Table 7: Categories of impact severity for systemic risk assessment

Severity of impact	Description
Low	Some aspects of community function are reduced, resilience to bushfire and ability to recover are slightly reduced.
Medium	Important aspects of community function are lost, resilience to bushfire and ability to recover are significantly reduced.
High	Community becomes non-functional or ceases to exist.

Table 8: Categories of impact extent for systemic risk assessment

Extent of impact	Description
Local	Impacts felt within a community.
Widespread	Impacts felt in multiple places in the local government area.
Universal	Impacts felt throughout the local government area and beyond.



Table 9: Categories of impact duration for systemic risk assessment

Duration of impact	
Weeks	Impacts will continue for weeks.
Years	Impacts will continue for up to several years.
Ongoing	Impacts permanent or without a definable end.

Table 10: Risk rating for Low impact events

Extent	Duration		
	Weeks	Years	Ongoing
Universal	Low	Medium	High
Widespread	Low	Low	Medium
Local	Low	Low	Low

Table 11: Risk rating for medium impact events

Extent	Duration		
	Weeks	Years	Ongoing
Universal	High	Very High	Extreme
Widespread	Medium	High	Very High
Local	Low	Low	Medium

All high impact events are rated as Extreme risk.



Chapter 7

Risk evaluation

Risk evaluation involves comparing the calculated risk ratings to the risk acceptance criteria to determine whether a risk treatment is required and, if so, how that treatment should be prioritised. This is intended to help decision-makers decide how best to allocate funds and resources to mitigate the most significant risks.

The BRM Plan should state the level of risk that is acceptable to the local government. Any risks assessed as exceeding the acceptable level should be considered for treatment to reduce the level of risk. The level of acceptable risk should be set with consideration of the capacity and capability of stakeholders to treat risks.

The acceptable risk level is usually 'Medium' meaning all High, Very High and Extreme rated risks should have treatments assigned. However, the level of acceptable risk can be different for each asset category; the BRM

Plan Template includes a table to list the level of acceptable risk for each asset category. The Treatment schedule may also include treatments for lower rated risks where this is desired and achievable.

Although the risk acceptance criteria will determine whether a treatment is recommended to manage a risk, the risk owner will ultimately decide whether to implement a treatment and what sort of treatment to apply. This decision will include consideration of the availability of resources, capacity to undertake treatments, cost, practicality of implementation, community values, and risks associated with the treatment. The latter will include potential impacts on the natural environment and cultural heritage. In some instances, a considered decision may be taken not to treat an unacceptable risk or to rely on non-asset-specific controls.



Chapter 8

Risk treatment

The purpose of risk treatment is to reduce the potential impact of bushfire on the community, economy and environment. This is achieved by implementing treatments that modify the characteristics of the community or the environment. The risk treatment step of the BRM planning process involves setting out a strategy to achieve the objectives for managing bushfire risk in the area and developing a schedule of treatment activities to progress toward achieving those objectives.

8.1 Treatment strategy

Throughout the development of the context statement and identification and assessment of risks, numerous factors will emerge that influence where and how treatments should be undertaken. These factors should be described in the Treatment strategy to build a picture of the overall approach that will be taken to managing bushfire risk. This overall approach may be influenced by factors such as:

- The local government's strategic objectives and objectives for bushfire risk management.
- Local communities' values and desired outcomes, including Traditional Owners.
- Land use patterns and sensitive industries.
- Patterns of topography, vegetation and weather.
- Existing risk controls and land management programs.
- Environmental or other constraints on treatment options.

These various factors may dictate what sort of treatments are suited to different parts of the local government area or in different environmental settings. They may also help to determine the order that treatments should be implemented if resources don't permit treatment of all high priority risks or treatments need to be sequenced for operational reasons. The Treatment strategy sets out these factors to help guide the development of subsequent annual treatment schedules in a way that will ensure works contribute to strategic outcomes.

The Treatment strategy may also describe how treatments other than physical mitigation measures may be integrated to address bushfire risk. This includes measures proposed to reduce the transmission of systemic risk or reduce the severity of the impacts it may cause.

8.2 Treatment priority

Treatment priority provides a guide to the order in which risks should be treated. It is assigned automatically by the BRMS once a risk assessment is completed for an asset as per the matrix shown in Table 12. Priority is based on the consequences and likelihood ratings used in the risk assessment so is directly related to the risk level.

Table 12: Treatment priority matrix

Consequence \ Likelihood	Minor	Moderate	Major	Catastrophic
Almost Certain	3D (High)	2C (Very High)	1C (Extreme)	1A (Extreme)
Likely	4C (Medium)	3A (High)	2A (Very High)	1B (Extreme)
Possible	5A (Low)	4A (Medium)	3B (High)	2B (Very High)
Unlikely	5C (Low)	5B (Low)	4B (Medium)	3C (High)

8.3 Asset-specific treatments

Asset-specific treatments are implemented to protect an individual asset or group of assets, assessed in the BRM planning process as having an unacceptable level of risk from bushfire. Asset-specific treatments are recorded in the BRMS. There are five treatment tactics that may be applied to reduce risk to a specific asset:

- **Fuel management** reduces the availability of fuel to be burnt in a bushfire by removing some of the fuel load or changing how fuel is arranged so it is less likely to burn. This may be achieved by manual, mechanical or chemical fuel management, planned burning or grazing.
- **Ignition management** aims to reduce potential sources of ignition in the landscape by maintaining or improving infrastructure, restricting access to fire prone areas or regulating the use of fire.
- **Preparedness** activities enhance the community’s capacity to respond to a bushfire, for example by improving vehicle access, water supply or availability of firefighting appliances.
- **Planning** treatments focus on developing plans to improve the ability of firefighters and the community to prepare for, respond to and recover from bushfire.
- **Community engagement** increases the resilience of the community by building relationships, raising awareness of bushfire risk and changing the behaviour of people exposed to bushfire risk.

8.4 Treatment schedule

A BRM Plan must include a Treatment schedule listing treatments planned to manage priority risks. To receive and maintain OBRM endorsement the schedule must identify works to be conducted for at least a 12-month period. Where possible, however, local governments are encouraged to develop a three-year indicative Treatment schedule. This will facilitate more strategic outcomes via the sequencing of treatment activities and ensure adequate time is available to undertake consultation and obtain permits and permissions for works.



The Treatment schedule is a living document that should be regularly reviewed and updated to reflect the current state of bushfire risk. It should also be a realistic representation of local capacity and consider any objectives or constraints identified in the Treatment strategy.

8.5 Local government-wide controls

Some controls for bushfire risk are applied across the entire local government area, rather than to specific assets. Examples include the use of fire management notices to ensure access and fuels are managed on private properties, planning policies to restrict development in bushfire-prone areas, restricting planned burning in periods of elevated fire danger, maintaining a capacity to respond to bushfires and broadscale community education programs.

These controls contribute significantly to risk management but can't be recorded in the BRMS as they do not link to a specific location. A summary of the identified controls is instead included in the *BRM Plan Template* using the Local government-wide controls table in Appendix B.

8.6 Systemic risk treatments

Systemic risks are usually treated by enhancing the resilience of the networks that support community function so they are better able to cope with disruption and resist the transmission of impacts. This can be achieved by ensuring there is redundancy in key functions or that mechanisms are in place to restore key functions rapidly after a disturbance. In some cases, impacts to specific assets may trigger systemic risks, but treatments for systemic risks will often focus on planning and community engagement activities.

The human-centric nature of systemic risks means that community empowerment and resilience approaches are often the most effective treatments. Treating systemic risks is complex, but local governments opting to

apply this part of the BRM planning process are encouraged to consider how community resilience can be enhanced to help manage systemic impacts.

Treatments for systemic risks should be recorded in Appendix A of the BRM Plan Template.

8.7 Risk ownership

A risk owner is responsible for managing a specific risk. In the context of the BRM program, this may come about because they have responsibility assigned in the State Emergency Management Framework, they own an asset that is vulnerable to fire or they manage land that contains bushfire fuel. It is important that responsibilities and expectations are communicated to risk owners during the BRM planning process to ensure clear accountability for managing risks, promote proactive management, and facilitate effective coordination among stakeholders.

Landowners and occupiers are responsible for implementing treatments on their own land. This includes any costs associated with the treatment and obtaining the relevant approvals, permits or licences to undertake an activity. Where agreed, another agency may manage a treatment on behalf of a landowner. However, the onus remains on the landowner to ensure treatments identified in the Treatment schedule are completed.

Ownership of systemic risk can be difficult to determine. The nature of these risks mean they affect multiple stakeholders in different ways. There may also be multiple points at which controls can be implemented to mitigate the risk. Workshopping the cascading effects of a systemic risk, who they will affect and who can intervene to arrest the spread of impacts can help to identify suitable risk or treatment owners for systemic risk. The Australian Institute for Disaster Resilience's *Systemic Disaster Risk Handbook* provides further advice about understanding governance of systemic risks.



Chapter 9

Endorsement and approval

A BRM Plan is in effect once it is endorsed by OBRM. It is also recommended that the endorsed plan be approved by the local government's elected council. The endorsement and approval process for a BRM Plan is summarised in Figure 5. The requirements for maintaining OBRM endorsement are provided in Section 10.2 Monitoring and review.

The first step in the endorsement and approval process is for the local government to submit their BRM Plan to OBRM in draft. OBRM reviews the BRM Plan and Bushfire Mitigation Branch reviews data entered to BRMS. OBRM then provides feedback to the local government on the extent to which these meet the standards described in the Guidelines and Handbook. The purpose of the review step is to ensure that the plan will gain endorsement once formally submitted. OBRM will continue to work with the plan's author until the requirements of a BRM Plan are met.

Once OBRM advises the BRM Plan meets the required standard, the local government may submit it to OBRM for endorsement. The plan should be provided by the Chief Executive Officer (CEO) of the local government (or their delegate) to the Director OBRM, with a cover letter requesting it



be endorsed. At this stage, the data in the BRMS must be locked, to create a baseline for future reporting. Prior to endorsing the plan, OBRM will confirm that:

- The risk assessment data have been locked in the BRMS.
- All sections of the BRM Plan template have been completed as required.
- The context statement provides a meaningful description of the area's bushfire context.
- The Communication plan is complete and appropriate.
- Assets at risk of bushfire have been identified and assessed in the BRMS.
- The Treatment strategy is complete.
- Local government-wide controls are recorded and appropriate.
- A minimum 12-month Treatment schedule is completed.
- There is evidence of consultation with DBCA about management of significant environmental assets (if relevant).
- Contact details of the person responsible for the submission of the plan have been provided.

If all criteria are met, the Director OBRM will write to the local government CEO or delegate advising the plan has been endorsed by OBRM. The BRM Plan should then be approved by the local government's elected council. Council approval confirms the local government supports the plan's implementation and commits to working with risk owners to manage bushfire risk. Approval does not signify acceptance of responsibility for risk treatments or outcomes on land that is not managed by the local government.



Figure 5: Bushfire Risk Management Plan endorsement process



Chapter 10

Monitoring, review and reporting

10.1 Publishing the Bushfire Risk Management Plan

Local governments are encouraged to publish their BRM Plan on their website and promote it to the community. Engaging the community in BRM planning can help raise awareness of bushfire risk and acceptance of treatments planned by the local government and other land managers. It can also encourage community members to accept responsibility for implementing treatments on their own land.

10.2 Monitoring and review

Local governments should monitor the implementation of their BRM Plan, to detect any significant changes in the context or risk profile. An important aspect of this is monitoring the progress of the Treatment schedule as this will significantly affect risk ratings and future priorities.

Periodic review of the BRM Plan and BRMS data is required to maintain OBRM endorsement and remain eligible for the MAFGP. Review ensures the information in the BRM Plan and the BRMS continues to accurately reflect the local context, assets at risk, level of risk and treatment priorities.



To maintain OBRM endorsement, local governments are required to review and update their BRM Plans at least every two years to ensure:

- Requirements of the current Guidelines and Handbook are met.
- The objectives of the BRM Plan are relevant.
- The context statement accurately reflects the local bushfire context.
- All significant assets at risk from bushfire are identified.
- Risk assessments are based on current information.
- The Treatment strategy describes the contemporary drivers of, and approach to, risk treatment.
- The Treatment schedule identifies priority treatments for at least the next 12 months.

During the review process local governments are encouraged to consider the effectiveness of treatments from the previous year. These findings can be used to improve future iterations of BRM planning or treatment implementation.

The CEO or delegate must submit to OBRM a confirmation of completion of the review by May 30 every two years using the template provided by OBRM. If not received by that date, OBRM will initiate a mediation process to resolve the issue. If mediation is unsuccessful within 6 months, OBRM may revoke its endorsement of the BRM Plan until outstanding issues are resolved.

10.3 Recording and reporting

Local governments are encouraged to report regularly to their elected council, LEMC and BFAC on progress made towards implementation of the BRM Plan and Treatment schedule. Local governments will also be asked to contribute information relating to their bushfire risk treatment activities to the annual OBRM *Fuel Management Activity Report*.

10.4 OBRM assurance

OBRM will monitor local government conformance with the BRM Plan review requirements. OBRM's monitoring will include conducting assurance reviews of the BRM Plans, BRMS data, treatment schedules, treatment planning and implementation and supporting planning processes of selected local governments.

An assurance review will consider these components of the BRM planning process in the context of the principles of *ISO 31000:2018 Risk Management* (Table 2) and industry best practice. Where opportunities for improvement are identified, OBRM will provide guidance and advice to the local government for consideration. If an assurance review identifies that a local government's approach to bushfire risk management is no longer compliant with the Guidelines, Handbook or other required standards, OBRM will work with the local government to make the required changes. If a local government does not address the identified issues in accordance with the agreed process, OBRM endorsement of a BRM Plan may be suspended.

Assurance review is designed to be a collaborative, consultative process that supports continuous improvement of bushfire risk management across the local government sector, as well as to the Guidelines, Handbook and BRM Program. More information can be found in the *Bushfire Risk Management Program Assurance Review Protocol*.

10.5 Dispute resolution

Any dispute in relation to BRM Plan development, approval, or implementation that cannot be resolved between the involved parties, will be referred to OBRM for further advice. OBRM will work with relevant parties to design an appropriate mediation process.

Glossary

Asset	Something that is valued by the community and exposed to bushfire.
Asset category	The type of asset – Human Settlement, Economic, Environmental or Cultural.
Asset risk register	A report produced by the BRMS that details the consequence, likelihood, risk rating and treatment priority for each asset identified in the BRM Plan.
Bushfire	Unplanned vegetation fire. A generic term which includes grass fires, forest fires and scrub fires both with and without a suppression objective.
Bushfire hazard	The hazard posed by flammable vegetation, based on the vegetation type and age and topography.
Bushfire risk	The potential for a bushfire to cause harm to assets, defined by the bushfire’s consequences and likelihood.
Bushfire Risk Management	A systematic process to coordinate, direct and control activities relating to bushfire risk; with the aim of limiting the adverse effects of bushfire on the community.
Community values	The principles and beliefs that drive people’s behaviour and perceptions of what is important.
Consequence	The harm caused by a bushfire.
Likelihood	The potential of a bushfire igniting, spreading and impacting on an asset.
Mitigation Activity Fund Grant Program	State government grant program that funds treatments on Local Government managed Crown land to reduce the exposure of people and assets to bushfire hazard.
Risk acceptance	The informed decision to accept a risk, based on the knowledge gained during the risk assessment process.
Risk assessment	The systematic process of identifying, analysing and evaluating risk.
Risk evaluation	The process of comparing the outcomes of risk analysis to the risk criteria in order to determine whether a risk is acceptable.
Risk identification	The process of recognising, identifying and describing risks.



Risk register	A component within the BRMS used to record, review and monitor risk assessments and treatments associated with assets identified in the BRM planning process.
Risk to asset	The tangible impacts of fire on people, property, infrastructure and the environment.
Risk treatment	A process to select and implement appropriate measures to modify risk.
Systemic risk	The impacts of bushfire on the interconnected systems and networks that support community function. It is a product of the disruption caused by fire to the community and its effects may be felt far from the direct impacts of the fire in both time and space.
Traditional Owner	Aboriginal person or group recognised as having rights and interests in an area of land due to historical cultural connection.
Treatment schedule	A report produced within the BRMS that details the treatment priority of each asset identified in the BRM Plan and the treatments scheduled.
Treatment strategy	The overall approach that will be taken to managing bushfire risk, in consideration of the local government context and objectives.
Vulnerability	The susceptibility of an asset to the impacts of bushfire.



12.4 INFRASTRUCTURE SERVICES

12.4.1 UPDATE TO SHIRE POLICY A8 PLANT AND EQUIPMENT REPLACEMENT

File Reference:

Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Executive Manager Infrastructure Services
Authorising Officer	Chief Executive Officer
Date:	18 June 2024
Disclosure of Interest:	Nil
Attachments:	12.4.1 Existing Shire Policy A8 and Proposed Shire Policy A8
Previous Reference:	Nil

PURPOSE

1. To obtain Council's endorsement on updates to Shire Policy A8.

OFFICER RECOMMENDATION

That Council ENDORSES:

- 1. Adopting the proposed Shire Policy A8 Plant and Equipment Replacement.**

Moved: _____

Seconded: _____

Carried: __/__

ATTACHMENT 12.4.1

EXISTING POLICY

SHIRE OF RAVENSTHORPE
COUNCIL POLICY MANUAL V12
November 2023

A8 VEHICLE PLANT AND EQUIPMENT MANAGEMENT

Policy Objective

The objective of this Policy is to ensure Council's vehicles, plant and equipment are standardised and meet operational requirements, required safety standards and are replaced at a time that optimises its use and minimises the whole of life costs.

Policy

The Chief Executive Officer is responsible for the administration of this Policy and for the determination of the use and categories of vehicles together with application of conditions of use.

When acquiring and disposing of vehicle plant and equipment, the Shire shall apply a structured test based on the following four key principles, being:

- Economic Criteria - Whole of life costs shall be estimated from best available data and highest preference shall be given to the vehicle with the lowest optimised whole of life cost.
- Functional Criteria - Highest preference shall be given to the vehicle that best fits the functional requirements of the position for which the vehicle or equipment is being acquired.
- Safety Criteria - Highest preference shall be given to vehicles or equipment that have the highest safety ratings or ANCAP as applicable.
- Environmental Criteria - Highest preference for reduced CO2 emissions allocated to the vehicle or equipment.

Where possible the Shire of Ravensthorpe will aim for a standardisation fleet through a reputable manufacturer.

The annual budget provides allocations for each category of vehicle within the vehicle plant and equipment fleet that is consistent with and complimentary to the needs of the operators and operational requirements (fit for purpose). The allocation of vehicles and equipment is outlined as a non-exhaustive list below;

Position or Work Purpose	Type and Description	Replacement Strategy
Chief Executive Officer Vehicle	4WD Large Executive Wagon or Sedan	2 years
Executive Manager(s) Vehicle	4WD Medium Wagon or Sedan	2 years
Tourism Officer Vehicle	SUV Wagon	3 years
Doctor Vehicle	4WD Wagon or Sedan	3 years
Work Supervisor Vehicle	4WD Dual Cab Ute	2 years
Ranger Vehicles	4WD – (Minimum) Extra Cab Ute	2 years
Other Fleet	4WD – (Minimum) Extra Cab Ute	3 years
Team Leader and Operational Ute Vehicles	4WD – (Minimum) Extra Cab Ute	4 years
Light Truck(s) 4 Tonne or less carrying capacity	4 Tonne or less carrying capacity	5 years
Medium Truck(s) Greater than 4 Tonne but less than 6 Tonne carrying capacity	Greater than 4 Tonne but less than 6 Tonne carrying capacity	5 years

SHIRE OF RAVENSTHORPE
COUNCIL POLICY MANUAL V12
November 2023

Position or Work Purpose	Type and Description	Replacement Strategy
Heavy Truck(s) (ie Prime Mover, Tip Truck, Loader, Backhoe) Greater than 8 Tonne carrying capacity	Greater than 8 Tonne carrying capacity	7 years
Grader(s) and Roller(s) Blade, Pusher Block, Rear Rippers	Blade, Pusher Block and Rear Rippers	7 years
Dozer Greater than 4 Tonne capacity	Track and Blade, with Ripper capacity	10 years
Heavy Plant Trailers and Appliances Trailer(s), Roller(s) Dolly(s), Water Cart(s), Low Loader(s)	Trailer(s), Roller(s) Dolly(s), Water Cart(s) and Low Loader(s)	10 years

Certain vehicles may form part of an employee's remuneration package and may be varied based on the relevant employment contract, any variation must not exceed the overall remuneration package.

This policy is intended to be the basis for the on-going review of Council's twenty (20) year plant replacement program.

Document Control Box						
Custodian:	Chief Executive Officer					
Decision Maker:	Council					
Compliance Requirements:						
Legislation:						
Industry:						
Organisational:	Vehicle Plant and Equipment Operational Guidelines					
Document Management:						
Risk Rating:	Medium	Review Frequency:	Biennial	Next Due:	2024	Ref:
Version #	Decision Reference:		Description			
1.	OCM 18/08/20 – Item 13.3		2020 - Comprehensive policy register review.			
2.	OCM 17/07/22 – Item 12.1.2		2022 – Comprehensive Policy Manual review.			

PROPOSED POLICY

A8 VEHICLE PLANT AND EQUIPMENT MANAGEMENT

Policy Objective

The objective of this Policy is to ensure Council's vehicles, plant and equipment are standardised and meet operational requirements, required safety standards and are replaced at a time that optimises its use and minimises the whole of life costs.

Policy

The Chief Executive Officer is responsible for the administration of this Policy and for the determination of the use and categories of vehicles together with application of conditions of use.

When acquiring and disposing of vehicle plant and equipment, the Shire shall consider the following five key principles, being:

- Economic Criteria
- Functional Criteria
- Safety Criteria
- Environmental Criteria
- Ergonomics and useability

Where possible the Shire of Ravensthorpe will aim for a standardisation fleet through a reputable manufacturer.

The annual budget provides allocations for each category of vehicle within the vehicle plant and equipment fleet that is consistent with and complimentary to the needs of the operators and operational requirements (fit for purpose). The allocation of vehicles and equipment is outlined as a non-exhaustive list below;

Vehicle Category	Replacement Strategy
Cars, Utes and Electric Vehicles	5 years / 200,000km
Trucks (Light, Medium, Heavy & Prime Movers)	7 years
Graders, Loaders, Skid-steers, rollers, tractors, street sweepers etc	8 years
Dozers	10 years or major overhaul
Backhoes / Excavators	10 years
Trailers and dollies	10 years
Tip Truck	Used sparingly, maintain as required

Certain vehicles may form part of an employee's remuneration package and may be varied based on the relevant employment contract, any variation must not exceed the overall remuneration package.

This policy is intended to be the basis for the on-going review of Council's ten (10) year plant replacement program.

Document Control Box						
Custodian:	Chief Executive Officer					
Decision Maker:	Council					
Compliance Requirements:						
Legislation:						
Industry:						
Organisational:	Vehicle Plant and Equipment Operational Guidelines					
Document Management:						
Risk Rating:	Medium	Review Frequency:	Biennial	Next Due:	2024	Ref:
Version #	Decision Reference:	Description				
1.	OCM 18/08/20 – Item 13.3	2020 - Comprehensive policy register review.				
2.	OCM 17/07/22 – Item 12.1.2	2022 – Comprehensive Policy Manual review.				
3.	OCM 18/6/2024	2024 Review				

12.4 INFRASTRUCTURE SERVICES

12.4.2 CLOSURE OF ACCESS BETWEEN OLD NEWDEGATE RD AND BROOKTON HIGHWAY

File Reference:

Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Executive Manager Infrastructure Services
Authorising Officer	Chief Executive Officer
Date:	18 June 2024
Disclosure of Interest:	Nil
Attachments:	12.4.2 Arcadium Letter dated 4th July 2023
Previous Reference:	Nil

PURPOSE

1. To obtain Council's direction on the closure of access between Old Newdegate Rd and Brookton Highway.

OFFICER RECOMMENDATION

That Council ENDORSES:

1. **The CLOSURE of access between Old Newdegate Rd and the Brookton Highway.**

Moved: _____ Seconded: _____

Carried: / ___

ATTACHMENT 12.4.2

Letter of Support



29/05/24

Paul Spencer
Executive Manager Infrastructure Services
65 Morgan Street
Ravensthorpe

Dear Paul

Re: Closure of access to Old Newdegate Rd from Brookton Highway

On behalf of Arcadium Lithium, Mt Cattlin Site, please accept this letter of support to Shire of Ravensthorpe in their application for closure of access to Old Newdegate road from Brookton Highway.

The reason why we support this initiative is that we will still be able to access the Arcadium property from Floater Road.

It is expected there will be no additional responsibilities other than currently in place imposed on Arcadium as owners of these properties due to this road closure.

If you require more information from Arcadium Lithium, please contact me via email –
Shaun.Ryan@allkem.co

Sincerely,

A handwritten signature in black ink, appearing to read 'Shaun Ryan'.

Shaun Ryan
General Manager
Arcadium Lithium